

STATE OF MAINE
NURSING HOME ADMINISTRATORS LICENSING BOARD

Minutes of June 18, 2003 Board Meeting

Members Present: Barbara Steller, Chair; Mary Jane Richards, Complaint Officer; Catherine Saltz, Margot Russell and Stephen Garde

Others Present: Penny Vaillancourt, Administrator; Robert Perkins, Assistant Attorney General and Diane Bradstreet, Board Clerk

Members Absent: Marie Fisher

CALL TO ORDER

Barbara Steller, Chair, called the meeting to order at 9:30 a.m.

APPROVAL OF MINUTES

In a motion by Mary Jane Richards, seconded by Stephen Garde, the Board voted unanimously to approve the May 21, 2003 minutes as written.

APPLICATION REVIEW

Matthew Lessard – An application for the Administrator-in-Training Program was reviewed and unanimously approved in a motion by Margot Russell, seconded by Mary Jane Richards.

Mr. Lessard's full-time Administrator-in-Training program will be conducted at the Maine Veterans' Home in Scarborough, with Philip Jean, license #MLA 679, as Preceptor. The commencement date of this program will be June 30, 2003.

Pamela B. Drown – Mary Jane Richards made a motion to approve this application for an Administrator-in-Training Program pending receipt of the departmental rotations checklist, by July 1, 2003, for both ICF/MR and Residential Care. This motion was seconded by Margot Russell. All in favor with Stephen Garde recused.

Ms. Drown's full-time Administrator-in-Training program will be conducted at the Renaissance in Biddeford, with Vicki N. White, license #MLA 407, as Preceptor. The commencement date of this program will be July 1, 2003.

Dalene Chalmers – In a motion by Catherine Saltz, seconded by Mary Jane Richards, an application for the Administrator-in-Training Program was reviewed and unanimously approved pending receipt of the departmental rotations checklist, by July 1, 2003, for both ICF/MR and Residential Care.

Ms. Chalmers' full-time Administrator-in-Training program will be conducted at Mid Coast Senior Health Center in Brunswick, with Connie Pingley, license #MLA 736, as Preceptor. The commencement date of this program will be July 1, 2003.

Barbara H. Kern – An application for a Residential Care Facility Administrator was reviewed and unanimously approved in a motion by Stephen Garde, seconded by Mary Jane Richards.

Deborah A. Dryden – An application for a Residential Care Facility Administrator was reviewed and unanimously approved in a motion by Mary Jane Richards, seconded by Margot Russell.

Harvey Pelovsky – Mr. Pelovsky, who currently holds a license in the State of Arizona, is requesting licensure by endorsement. After reviewing Arizona's Rules, it was determined that Arizona's requirements are substantially equivalent to those of the State of Maine. Stephen Garde made a motion to approve Mr. Pelovsky's application for licensure in the State of Maine upon passage of the State Examination. This motion was seconded by Mary Jane Richards. The vote was four in favor and one against.

REQUESTS FOR WAIVER OF CONTINUING EDUCATION REQUIREMENTS

Deborah Fitzpatrick – In a motion by Mary Jane Richards, seconded by Stephen Garde, the Board voted unanimously to table this request pending receipt of further information.

Marcia M. Seavey – In a motion by Catherine Saltz, seconded by Margot Russell, the Board voted unanimously to grant Ms. Seavey's request for a waiver of the continuing education requirement for this licensure year which runs from July 1, 2003 to June 30, 2004.

INFORMAL CONFERENCE ON COMPLAINT #NHA-053

The licensee in this matter chose not to have this Informal Conference in executive session.

Catherine Saltz made a motion to enter into a Consent Agreement with the licensee which will include probation until January 2, 2005 with the conditions of probation being compliance with all requirements of the Plan of Correction entered into between the facility and the Division of Licensing and Certification in connection with the incidents which occurred, as well as all conditions attached to the license issued by the Division of Licensing and Certification. This motion was seconded by Stephen Garde. Ms. Saltz then amended her motion to state that the licensee is hereby reprimanded by the Board. All in favor with Mary Jane Richard recused.

REQUESTS FOR DEEMED STATUS

In a motion by Mary Jane Richards, seconded by Stephen Garde, the Board voted unanimously to approve deemed status for the University of Maine Center on Aging for the year July 1, 2003 to June 30, 2004.

COMMITTEE REPORTS

Examination: Margot Russell reported that the State Examination is scheduled to be given on July 10, 2003.

Complaint Committee: Mary Jane Richards, Complaint Officer, reported that she is currently in the process of investigating a new complaint.

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ADJOURNMENT

There being no further business, the meeting was adjourned at 1:00 p.m.

Respectfully submitted,

Diane J. Bradstreet
Board Clerk