

STATE OF MAINE
NURSING HOME ADMINISTRATORS LICENSING BOARD

Minutes of May 25, 2005 Board Meeting

Members Present: Marie Fisher, Chair; Mary Jane Richards, Complaint Officer; Margot Russell, Barbara Steller and Mark Lowell

Others Present: Penny Vaillancourt, Administrator; Jack Richards, Assistant Attorney General and Diane Bradstreet, Board Clerk

Members Absent: Stephen Garde

CALL TO ORDER

Marie Fisher, Chair, called the meeting to order at 9:00 a.m.

APPROVAL OF MINUTES

In a motion by Mary Jane Richards, seconded by Barbara Steller, the Board voted unanimously to approve the April 27, 2005 minutes as written.

APPLICATION REVIEW

Justin O. Kelley – Mr. Kelley's application for a Residential Care Facility Administrator's license was reviewed and approved unanimously in a motion by Mary Jane Richards, seconded by Barbara Steller.

Susan A. Plisga – Ms. Plisga's application for a Residential Care Facility Administrator's license was reviewed and approved unanimously in a motion by Barbara Steller, seconded by Mary Jane Richards.

Rodney Brents – Mr. Brents' application for licensure as a temporary nursing home administrator was reviewed and approved in a motion by Mark Lowell, seconded by Margot Russell. All in favor with Mary Jane Richards recused.

Mr. Brents will be temporary administrator at Russell Park Rehab and Living Center in Lewiston with Mary Jane Richards, license #MLA 632, as Consultant. The effective date of this license will be May 25, 2005.

APPROVAL OF DEEMED STATUS REQUESTS

Maine Alzheimer's Association – In a motion by Barbara Steller, seconded by Margot Russell, the Board voted unanimously to approve the Maine Alzheimer's Association's request for deemed status for the licensure year of July 1, 2005 to June 30, 2006.

Maine Health Care Association – In a motion by Mary Jane Richards, seconded by Barbara Steller, the Board voted unanimously to approve the Maine Health Care Association's request for deemed status for the licensure year of July 1, 2005 to June 30, 2006.

Maine Health Care Association Workers' Compensation Fund – In a motion by Mary Jane Richards, seconded by Mark Lowell, the Board voted unanimously to approve the Maine Health Care Association Workers' Compensation Fund's request for deemed status for the licensure year of July 1, 2005 to June 30, 2006 pending receipt and review of additional information pursuant to Chapter 8, Section 2 of the Board's rules.

MEMIC - In a motion by Barbara Steller, seconded by Margot Russell, the Board voted unanimously to approve MEMIC's request for deemed status for the licensure year of July 1, 2005 to June 30, 2006.

CORRESPONDENCE

The Board reviewed correspondence from Board Member Stephen Garde announcing his resignation from the Board.

INFORMAL CONFERENCE – NHA-080

Mark Lowell was recused and did not participate in this Informal Conference.

In a motion by Mary Jane Richards, seconded by Barbara Steller, the Board voted unanimously to enter into executive session for the purpose of conducting an informal conference on Complaint #NHA-080.

In a motion by Mary Jane Richards, seconded by Barbara Steller, the Board voted unanimously to come out of executive session.

In a motion by Barbara Steller, seconded by Margot Russell, the Board voted to dismiss this complaint as no violations of board law or rules were found. All in favor with Mary Jane Richards recused.

COMMITTEE REPORTS

Examination Committee – Margot Russell reported that two individuals sat for the state examination on May 13, 2005. One individual failed the examination and one received a passing score.

Complaint Committee – Mary Jane Richards reported that there are currently three (3) active complaints.

Education Committee – Barbara Steller volunteered to replace Stephen Garde on the Education Committee.

AIT Committee – Mark Lowell reported on the administrator-in-training reports received for last month.

INFORMAL CONFERENCE – NHA-079

In a motion by Mary Jane Richards, seconded by Mark Lowell, the Board voted unanimously to enter into executive session for the purpose of conducting an informal conference on Complaint #NHA-079.

In a motion by Mary Jane Richards, seconded by Barbara Steller, the Board voted unanimously to come out of executive session.

In a motion by Mark Lowell, seconded by Margot Russell, the Board voted to dismiss this complaint with a letter of guidance. The letter of guidance will stay in the licensee's file for a period of two years. All in favor with Mary Jane Richards recused.

DISCUSSION REGARDING PROPOSED RULEMAKING

Penny Vaillancourt would like to collect the Board's major areas of concern regarding current board rules in order to be able to bring this information to Director Anne Head for her assignment to the Division's Staff Attorney.

ADMINISTRATOR'S REPORT

Penny Vaillancourt provided the following:

- Legislative update
- Chris Bruenn is the new Commissioner of the Department
- Discussion on whether there should be separate examinations for nursing home administrators, residential care facility administrators and multi-level long term care facility administrators
- Discussion on a process needed whereby a person who has a residential care facility administrator's license and a nursing home administrator's license could apply for the multi-level long term care facility administrator's license thereby eliminating the need to have two separate licenses.

ADJOURNMENT

There being no further business, in a motion by Margot Russell, seconded by Mark Lowell, the Board voted unanimously to adjourn at 1:00 p.m.

Respectfully submitted,

Diane J. Bradstreet
Board Clerk