

**STATE OF MAINE**  
**NURSING HOME ADMINISTRATORS LICENSING BOARD**

*Minutes of July 27, 2005 Board Meeting*

**Members Present:** Marie Fisher, Chair; Mary Jane Richards, Complaint Officer; Margot Russell and Mark Lowell

**Others Present:** Penny Vaillancourt, Administrator; Diane Bradstreet, Board Clerk

**Members Absent:** Barbara Steller

**CALL TO ORDER**

Marie Fisher, Chair, called the meeting to order at 9:15 a.m.

**APPROVAL OF MINUTES**

In a motion by Mark Lowell, seconded by Margot Russell, the Board voted unanimously to approve the June 22, 2005 minutes as written.

**APPLICATION REVIEW**

Coleen Varney – Ms. Varney's application for licensure as a Residential Care Facility Administrator was reviewed and approved unanimously in a motion by Mary Jane Richards, seconded by Margot Russell

Mary Crichton – Ms. Crichton's application for a renewal of her temporary nursing home administrator's license was reviewed and approved unanimously in a motion by Mary Jane Richards, seconded by Margot Russell.

Ms. Crichton will continue to be the temporary administrator at the Elizabeth Levinson Center in Bangor with Jeffrey Cake, license #MLA 623, as Consultant. The effective date of this license will be July 28, 2005 to October 28, 2005.

Keith A. Moon – Mr. Moon's application for licensure as a Residential Care Facility Administrator was reviewed and in a motion by Mark Lowell, seconded by Margot Russell, the Board voted unanimously to deny this application based on insufficient evidence of his criminal conviction and insufficient evidence of his alcohol rehabilitation.

**COMMITTEE REPORTS**

Examination Committee – Margot Russell reported that the state examination was conducted on July 14, 2005. Both individuals who sat for the examination, passed.

Complaint Committee – Mary Jane Richards reported that there are currently two (2) active complaints.

Education Committee – No report

AIT Committee – Mark Lowell reported that are five (5) individuals currently in AIT Programs.  
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**ADJOURNMENT**

There being no further business, in a motion by Margot Russell, seconded by Mark Lowell, the Board voted unanimously to adjourn at 9:45 a.m.

Respectfully submitted,

Diane J. Bradstreet  
Board Clerk