

STATE OF MAINE
NURSING HOME ADMINISTRATORS LICENSING BOARD

Minutes of February 22, 2006 Board Meeting

Members Present: Barbara Steller, Interim Chair; Mary Jane Richards, Complaint Officer; Margaret Copelin, Tamra Deering, Margot Russell and Mark Lowell

Others Present: Penny Vaillancourt, Board Administrator; Robert Perkins, Assistant Attorney General and Diane Bradstreet, Board Clerk

Members Absent: None

CALL TO ORDER

Barbara Steller, Interim Chair, called the meeting to order at 9:00 a.m.

APPROVAL OF MINUTES

In a motion by Mark Lowell, seconded by Mary Jane Richards, the Board voted unanimously to approve the January 25, 2006 minutes as written.

APPLICATION REVIEW

Tina Louise Mayberry – Ms. Mayberry's application for licensure as a Residential Care Facility Administrator was reviewed and approved unanimously in a motion by Mary Jane Richards, seconded by Margot Russell.

Alice M. Bonner – Ms. Bonner's application for licensure as a Residential Care Facility Administrator was reviewed and approved unanimously in a motion by Mary Jane Richards, seconded by Margaret Copelin.

Malcolm Dean – Mr. Dean's application for licensure as a Temporary Nursing Home Administrator was reviewed and approved unanimously in a motion by Mark Lowell, seconded Margot Russell.

Mr. Dean will be the temporary administrator at the Augusta Rehabilitation Center with Joseph Pirrota, license #MLA 811, as Consultant. This license will be effective from March 13, 2006 to June 13, 2006.

Malcolm Dean – Mr. Dean's application for endorsement was reviewed and in a motion by Mark Lowell, seconded by Margot Russell, the board voted unanimously to table this application for 90 days.

Lynn Johnston – Ms. Johnston's application for the Administrator-in-Training Program was reviewed and approved unanimously in a motion by Mark Lowell, seconded by Tamara Deering, pending receipt and approval of a detailed outline of the training program.

Ms. Johnston's full-time Administrator-in-Training Program will be conducted at the Brewer Rehab and Living Center with Michael Skirvan, license # MLA 656, as the Preceptor.

Linda S. Stevens – Ms. Stevens' application for the Administrator-in-Training Program was reviewed and approved in a motion by Mark Lowell, seconded by Margot Russell. All in favor with Mary Jane Richards recused.

Ms. Stevens' full-time Administrator-in-Training Program will be conducted at the Maplecrest Rehabilitation and Living Center with Michael McDougall, license #MLA 720, as Preceptor. The commencement date of this program will be February 27, 2006.

Paul Tousignant – In a motion by Mark Lowell, seconded by Margot Russell, Mr. Tousignant's application for the Administrator-in-Training Program was reviewed and approved unanimously pending receipt and approval of official transcripts and a detailed outline of the training program.

Mr. Tousignant's full-time Administrator-in-Training Program will be conducted at Mount St. Joseph and Klearview Manor with Gail Hillstrom, license #MLA 748, as Preceptor.

ELECTION OF OFFICERS

A motion was made by Margot Russell, seconded by Mary Jane Richard, to elect Barbara Steller as Chair and to re-elect Mary Jane Richards as Complaint Officer. All in favor.

Mark Lowell will remain on the Administrator-in-Training (AIT) Committee and Margaret Copelin will be on the Education Committee.

COMMITTEE REPORTS

Examination Committee – The state examination was conducted on January 14, 2005. Two individuals sat for this examination, both receiving passing scores.

Complaint Committee – Mary Jane Richards reported that there are currently nine complaints pending.

Education Committee – The board reviewed current requests.

AIT Committee – Mark Lowell reported that there are currently six AIT programs in progress.

ADMINISTRATOR’S REPORT – PENNY VAILLANCOURT

Ms. Vaillancourt gave an update on the number of active licensees.

AJOURNMENT

There being no further business, in a motion by Mary Jane Richards, seconded by Margot Russell, the board voted unanimously to adjourn at 10:30 a.m.

Respectfully submitted,

Diane Bradstreet
Board Clerk