

STATE OF MAINE
NURSING HOME ADMINISTRATORS LICENSING BOARD

Minutes of August 23, 2006 Board Meeting

Members Present: Barbara Steller, Chair; Mary Jane Richards, Complaint Officer; Tamra Deering, Margot Russell, Margaret Copelin and Mark Lowell

Others Present: Jack Richards, Assistant Attorney General; Penny Vaillancourt, Board Administrator and Jennifer Mooney, Board Clerk

Members Absent:

CALL TO ORDER

Barbarba Steller called the meeting to order at 9:05 a.m.

MOTION TO AMEND AGENDA

In a motion by, seconded by, the board voted unanimously to add the review of an application for nursing home administrator licensure for a Michael Pescatello.

APPROVAL OF MINUTES

In a motion by Mark Lowell, seconded by Margot Russell, the Board voted unanimously to approve the June 28, 2006 minutes as written.

APPLICATION REVIEW

Ralph Ham - Mr. Ham's application for renewal as a Nursing Home Administrator was reviewed and voted unanimously to preliminarily deny their renewal and offer the licensee a consent agreement to include a formal warning and give the licensee 60 days to acquire the 24 CEUs for the licensing period of July 2005-June 2006 and in addition submit the CEUs for the licensure period of July 2006-June 2007 in a motion by Mary Jane Richards, seconded by Margot Russell.

Ron Langworthy - Mr. Langworthy's application for renewal of his Multi-Level Administrator license was reviewed and voted unanimously to table this renewal pending more information in a motion by Mary Jane Richards, seconded by Margot Russell.

Donna Rousseau – Ms. Rousseau's application for licensure as a Residential Care Facility Administrator was reviewed and approved unanimously in a motion by Mary-Jane Richards, seconded by Mark Lowell.

Lynne R. Tyler – Ms. Tyler’s request for the Administrator-in-Training was reviewed and approved unanimously in a motion by Mary Jane Richards, seconded by Margot Russell.

Joseph P. Cronin – Mr. Cronin’s application for licensure by reciprocity as a Nursing Home Administrator was reviewed and approved unanimously in a motion by Mark Lowell, seconded by Mary Jane Richards.

Donna Lee Cloutier – Ms. Cloutier’s application for licensure as a Residential Care Administrator was reviewed and approved in a motion by Margot Russell, seconded by Mary Jane Richards. All in favor with Margaret Copelin recused.

Barbarba Russell – Ms. Russell’s request for renewal of her Temporary Nursing Home Administrator license was reviewed and approved unanimously in a motion by Mary Jane Richards, seconded by Mark Lowell.

Michael J. Pescatello – Mr. Pescatello’s request for licensure as a Nursing Home Administrator by endorsement was reviewed and voted to be tabled pending receipt of additional information unanimously in a motion by Mary Jane Richards, seconded by Margaret Copelin.

INFORMAL CONFERENCE – NHA-087

In a motion by Mark Lowell, seconded by Margot Russell, the board voted unanimously to go into executive session to hold an informal conference on Complaint #NHA-087.

In a motion by Mark Lowell, seconded by Margot Russell, the board voted to table this complaint pending receipt of additional information-all incident reports for the last 3-6 months. All in favor with Mary Jane Richards and Tamra Deering recused.

In a motion by Mark Lowell, seconded by Margot Russell, the board voted to come out of executive session. All in favor with Mary Jane Richards and Tamra Deering recused.

COMPLAINT PRESENTATION 2006-NHA-2406

In a motion by Mark Lowell, seconded by Margot Russell, the board voted unanimously to dismiss this complaint.

COMPLAINT PRESENTATION 2006-NHA-2407

In a motion by Mark Lowell, seconded by Margot Russell, the board voted unanimously to dismiss this complaint and send a formal letter of guidance to the complainant to include urinary incontinence, eye-wash station procedures.

COMPLAINT PRESENTATION 2006-NHA-2523

In a motion by Mark Lowell, seconded by Margot Russell, the board voted to schedule an informal conference in this matter.

All in favor with Mary Jane Richards and Tamra Deering recused.

MISCELLANEOUS

Discussed was the complaint process. It was decided to conduct a monthly conference call with the AAG, Complaint Officer and Board Administrator to go over the complaints that have been filed.

Discussed was the review of CEU applications. Specifically does the board pre-approve CEU applications.

Discussed was the application process. All applications should be streamlined. It was decided that board staff will begin the process of approving the applications and only AITs and applicants applying via reciprocity will be coming before the board.

COMMITTEE REPORTS

Examination Committee -

Education Committee – The board reviewed current requests.

AIT Report – October exams: Holly Poirer, Joel Dutton, Paul Toussignant, Jennifer Brown, Linda Stevens, Nancy Daigle, Lynn Johnston

ADMINISTRATOR'S REPORT

The Administrator gave the current number of licensee's and went over the board's financial analysis.

AJOURNMENT

There being no further business, in a motion by Mary Jane Richards, seconded by Tamra Deering, the board voted unanimously to adjourn at 12:35 p.m.

Respectfully submitted,
Jennifer Mooney
Board Clerk