

STATE OF MAINE
NURSING HOME ADMINISTRATORS LICENSING BOARD

Minutes of January 31, 2007 Board Meeting

Members Present: Mary Jane Richards, Complaint Officer; Margot Russell, Mark Lowell, Acting Chair, Tamra Deering, and Margaret Copelin

Others Present: Dennis Smith, AAG; Penny Vaillancourt, Board Administrator and Jennifer Mooney, Board Clerk

Members Absent: Barbara Steller, Chair

CALL TO ORDER

Mark Lowell, Acting Chair, called the meeting to order at 9:01 a.m.

APPROVAL OF MINUTES

In a motion made by Mary Jane Richards and seconded by Tamra Deering, the Board voted unanimously to approve the December 20, 2006 minutes as written.

APPLICATION REVIEW

Jonathan Michael – Mr. Michael's application for the Residential Care Administrator license was reviewed and approved unanimously in a motion by Mary Jane Richards and seconded by Margaret Copelin.

Eric Britt – Mr. Britt's request for renewal of his Temporary Nursing Home Administrator license was reviewed and approved unanimously in a motion by Mary Jane Richards and seconded by Tamra Deering.

Bradford Peck – Mr. Peck's application for the Administrator-In-Training Program was reviewed and approved unanimously as amended to reflect MLA licensure requirements in a motion by Mary Jane Richards and seconded by Margot Russell.

Mr. Peck's full-time Administrator-In-Training Program will be conducted at 24 Old Lisbon Road with Doris Babbidge, license #AD526, as Preceptor. The commencement date of this program will be February 5, 2007.

COMMITTEE REPORTS

Examination Committee – Four applicants took the state examination in January – three passed the state examination and one failed the state examination.

Education Committee – The board reviewed current requests.

Complaint Committee – Mary Jane Richards reported there are 22 open complaints.

AIT Committee – Mark Lowell reported there are 8 AITs in the process of completing the training program.

ADMINISTRATOR'S REPORT

The Administrator provided an update to the board regarding the legislative session, a financial update, and a report on the current number of licensees.

AJOURNMENT

There being no further business, in a motion made by Mary Jane Richards and seconded by Margot Russell, the board voted unanimously to adjourn at 9:49 a.m.

Respectfully submitted,

Jennifer Mooney
Board Clerk