

STATE OF MAINE
NURSING HOME ADMINISTRATORS LICENSING BOARD

Minutes of July 25, 2007 Board Meeting

Members Present: Barbara Steller, Chair; Mark Lowell; Mary Jane Richards, Complaint Officer; Margot Russell, Tamra Deering, and Margaret Copelin

Others Present: Jack Richards, AAG; Penny Vaillancourt, Board Administrator and Jennifer Mooney, Board Clerk

Members Absent:

CALL TO ORDER

Barbara Steller, Chair, called the meeting to order at 9:12 a.m.

APPROVAL OF MINUTES

In a motion made by Margot Russell and seconded by Mary Jane Richards, the Board voted unanimously to approve the June 27, 2007 minutes as written.

Vote: 5 in favor (1 recused – Barbara Steller)

INFORMAL CONFERENCE – 2006-NHA-2590

In a motion by Mark Lowell and seconded by Mary Jane Richards, the board voted unanimously to go into executive session to hold an Informal Conference on Complaint #NHA-2590.

In a motion by Mark Lowell and seconded by Tamra Deering, the board voted unanimously to come out of executive session.

In a motion by Mark Lowell and seconded by Margot Russell, the board voted to dismiss this complaint as there was no violation of board statute or rules.

Vote: 5 in favor (1 recused – Mary Jane Richards)

RENEWAL APPLICATION REVIEW

Ms. Farley notified the board that due to a medical condition she had been unable to complete her continuing education requirements and has requested an extension of time in which to do so.

In a motion by Mark Lowell and seconded by Mary Jane Richards, the board voted unanimously to grant Ms. Farley a waiver for completing the continuing education.

Vote: 5 in favor

REVIEW AND APPROVAL OF KEITH MOON DECISION AND ORDER

A motion was made by Mary Jane Richards and seconded by Tamra Deering, to table the decision and order as drafted.

Vote: 5 in favor

A motion was made by Margot Russell and seconded by Mary Jane Richards, to offer the applicant a consent agreement which includes a two year period of probation and conditions of probation such as abstaining from drugs and alcohol, self-report to the board of any relapse, report to the board any change in employment, and annual SBI checks upon renewal of licensure. Upon signing the consent agreement the license will be issued.

Vote: 5 in favor

COMMITTEE REPORTS

Examination Committee – Nothing to report at this time.

Education Committee – The board reviewed current requests.

Complaint Committee – Mary Jane Richards reported there are 10 open complaints.

AIT Committee – Mark Lowell reported there are 3 AITs and 1 AIT has withdrawn from the program.

ADMINISTRATOR'S REPORT

The Administrator provided a financial update and a report on the current number of licensees.

AJOURNMENT

There being no further business, in a motion made by Mary Jane Richards and seconded by Margot Russell, the board voted unanimously to adjourn at 10:20 a.m.

Respectfully submitted,
Jennifer Mooney, Board Clerk