

STATE OF MAINE
NURSING HOME ADMINISTRATORS LICENSING BOARD

Minutes of January 22, 2014 Board Meeting

Members Present: Gail Winchell, Leo Bouchard, Gail Hillstrom and Dennis Brockway

Others Present: Torrey Gray, Board Administrator; Michael Miller, AAG; and Merica Tripp

Members Absent: Margot Russell and Tamra Deering

CALL TO ORDER

Gail Winchell, Chairperson, called the meeting to order at 9:10 a.m.

OLD BUSINESS

APPROVAL OF MINUTES

In a motion made by Leo Bouchard and seconded by Gail Hillstrom, the Board voted to approve the minutes as written.

Vote: 3 in favor (1 recused – Dennis Brockway)

NEW BUSINESS

APPLICATION REVIEWS

Evelyn Lumbert – Administrator-in-Training

In a motion made by Leo Bouchard and seconded by Gail Hillstrom, the Board voted to approve the application for licensure.

Vote: 4 in favor

Heather Lombard – Residential Care Administrator

In a motion made by Gail Winchell and seconded by Gail Hillstrom, the Board voted to preliminary deny the application for licensure.

Vote: 4 in favor

CORRESPONDENCE

Eric Pooler

In a motion made by Dennis Brockway and seconded by Gail Hillstrom, the Board voted to authorize Board staff to send correspondence indicating that the Board does not currently have the authority to waive the “ten day” requirement pursuant to Chapter 7 of the Board’s Rules. Rather, should this situation occur in the future, another eligible consultant may be able to provide coverage in the absence of the LAC on file with the Board.

Vote: 4 in favor

PRECEPTOR TRAINING PROGRAM APPROVAL REQUEST(S)

Eric Pooler

A motion was made by Leo Bouchard and seconded by Dennis Brockway to approve the program for a period of two (2) years.

Vote: 3 in favor (1 recused – Gail Winchell)

ELECTION OF OFFICERS

Chairperson

Dennis Brockway motioned to elect Gail Winchell as chairperson, Gail Hillstrom seconded the motion.

Vote: 3 in favor (1 abstained – Gail Winchell)

Complaint Officer

Dennis Brockway motioned to elect Tamra Deering as complaint officer, Leo Bouchard seconded the motion.

Vote: 4 in favor

DISCUSSION – MEMORANDUM OF AGREEMENT BETWEEN THE NURSING HOME ADMINISTRATORS LICENSING BOARD AND THE DIVISION OF LICENSING AND CERTIFICATION

The Board reviewed and proposed changes to the Memorandum of Agreement.

RULEMAKING DISCUSSION

The Board discussed the draft rules and will consider what resources may be necessary to move forward with the rulemaking process at the next meeting.

OTHER BUSINESS

AIT REPORT

There are currently three (3) Administrators in Training. One is currently pending.

CHAIR'S REPORT

Nothing to report.

ADMINISTRATOR'S REPORT

Ms. Gray informed the Board of possible changes to Office of Professional & Occupational Regulation procedures in the future.

AJOURNMENT

There being no further business, in a motion made by Gail Hillstrom and seconded by Dennis Brockway, the Board voted unanimously to adjourn at 11:07 a.m.