

OCCUPATIONAL THERAPY MINUTES
February 16, 2001

MEMBERS PRESENT: Jan Corson, Sue Elcik, Julie Kadnar

MEMBERS ABSENT: Sherlee Keough

OTHERS PRESENT: Diane Staples, Board Clerk; Elaine Thibodeau, Board Administrator

CALL TO ORDER

The meeting was called to order at by Jan Corson at 9:15 a.m.

RULE MAKING HEARING

Several members of the audience gave oral testimony regarding the proposed rules.

MINUTES

A motion was made by Sue Elcik and seconded by Julie Kadnar to approve the minutes of the January 19, 2001 meeting. Motion passed unanimously.

LICENSE APPROVALS

A motion was made by Sue Elcik and seconded by Julie Kadnar to approve 1 occupational therapy assistant, 4 temporary occupational therapists, and 1 temporary occupational therapy assistant since the last meeting. Motion passed unanimously.

COMPLAINT OFFICER'S REPORT

Sue reported that there will be a complaint presented at the March meeting.

ADMINISTRATOR'S COMMENTARY

Elaine previewed upcoming changes in the OL&R "across-the-board" complaint protocol, which will involve dissemination of unredacted materials. The new policy is currently being drafted and is anticipated to take effect sometime in March.

She also discussed privacy concerns surrounding the Freedom of Access law, which mandates that the contents of license-holders application/renewal files (except for the social security number) are available to the public. Application / renewal materials soon will include a statement regarding the disclosure of on-file information, but it has been left to each administrative unit to determine how best to reasonably protect individuals about whom information is sought. She, Diane, and the other members of Elaine's unit had determined that anything other than a request for routine information would need to be submitted in writing, the letter would be maintained in the practitioner's file, and the practitioner would be notified by whom the request had been made.

CONTINUING EDUCATION REVIEW

The Board reviewed CEU submissions for the remainder of the meeting.

NEXT MEETING

The next meeting is scheduled for March 16, 2001 at 9:15 a.m.

ADJOURNMENT

Sue Elcik made a motion to adjourn the meeting, Julie Kadnar seconded, and the meeting adjourned at 1:00 p.m. Sue Elcik and Jan Corson stayed to review CEU documentation.

Respectfully submitted,
Diane L. Staples
Board Clerk