

OCCUPATIONAL THERAPY MINUTES  
February 15, 2002

**MEMBERS PRESENT:** Sue Elcik, Sherlee Keough, Mary Woodbury, and Shelley Rau

**OTHERS PRESENT:** Elaine Thibodeau, Board Administrator; Diane Staples, Board Clerk; Judy Peters, AAG;

**MEMBERS ABSENT:** Julie Kadnar

**CALL TO ORDER**

The meeting was called to order by Sue Elcik at 9:17 a.m.

**MINUTES**

A motion was made by Sherlee Keough and seconded by Mary Woodbury to approve the minutes of the January 18, 2002 meeting. Motion passed unanimously.

**LICENSE APPROVALS**

A motion was made by Mary Woodbury and seconded by Sherlee Keough to approve 2 occupational therapists and 6 temporary occupational therapists since the last meeting. Motion passed unanimously.

**ADMINISTRATOR'S COMMENTARY**

Elaine –

- reported the US Department of Veteran Affairs GI Bill has extended benefits to veterans to sit for the NBCOT examination;

- gave a budget update; and

- distributed LD 2105 / "An Act to Enact the Maine Professional Services Corporation Act" for the Board's information, as Occupational Therapy is mentioned as possibly being affected by this law.

Staff Attorney Jeffrey Frankel joined the meeting to inform the Board of the Board member conference on June 13, 2002 and asked for input regarding the program.

**COMPLAINT OFFICER'S REPORT**

Complaint OT-009 is pending response from the complainant.

**CORRESPONDENCE**

The Board received a letter from AOTA regarding continuing competency.

Lisa Hall from BMHI wrote to the board with questions regarding the role of OT Assistants. The Board composed a letter regarding her questions.

The Board received a letter from Brandy St. Pierre in regard to COTA caseloads. The Board composed a response and Sue Elcik recused.

**MISCELLANEOUS**

Shelley Rau nominated Sue Elcik to fill the position as Board Chair. Mary Woodbury seconded. Motion passed unanimously.

Sue explained the role of Complaint Officer, and she will continue in that role for the time being; a vote to replace her in that role will be deferred until a future meeting.

AAG Judy Peters will explain the complaint process at the next meeting.

**NEXT MEETING**

The next meeting is scheduled for April 19, 2002 at 9:15 a.m.

**ADJOURNMENT**

The meeting adjourned at 11:30 a.m.

Respectfully submitted,  
Diane L. Staples, Board Clerk