

OCCUPATIONAL THERAPY MINUTES  
April 19, 2002

**MEMBERS PRESENT:** Sue Elcik, Julie Kadnar, Mary Woodbury, and Shelley Rau

**OTHERS PRESENT:** Diane Staples, Board Clerk; Judy Peters, AAG;

**MEMBERS ABSENT:** Sherlee Keough

**CALL TO ORDER**

The meeting was called to order by Sue Elcik at 9:17 a.m.

**MINUTES**

A motion was made by Mary Woodbury and seconded by Julie Kadnar to approve the minutes of the February 15, 2002 meeting. Motion passed unanimously.

**LICENSE APPROVALS**

A motion was made by Shelley Rau and seconded by Mary Woodbury to approve 2 occupational therapists and 6 temporary occupational therapists since the last meeting. Motion passed unanimously.

**ADMINISTRATOR'S COMMENTARY**

Elaine could not attend due to another commitment.

**SPECIAL EDUCATION DEPARTMENT**

Anna Feeney, program services and David Stockford, director of special services joined the Board to discuss COTA caseloads. Mary Woodbury assumed the role as chair of the Board for purpose of this discussion. They have been told that COTAs cannot carry a caseload and that it has to be the Occupational Therapist with the caseload. They want to clarify with the Board the law regarding caseloads of COTAs. Discussion ensued with the Board. Mr. Stockford provided a packet to the Board regarding Maine Special Education Regulations. The Board explained their law regarding COTAs carrying caseloads and the supervision regulations for the COTA and the supervising OT.

**COMPLAINT OFFICER'S REPORT**

They are continuing to attempt to get further information on complaint OT-009. It is not ready for presentation as of yet.

**CORRESPONDENCE**

A letter was received from Tonya McLaughlin from the Maine Veterans Home in Augusta. She is looking for written confirmation that OTs can provide swallowing intervention. The OT Board has not claimed practice areas. The Board will provide a general statement regarding OT practice and the definition of OT and standards of ethical practice. Ms. McLaughlin also called Mary Woodbury and asked questions regarding supervision by a Speech Therapist. The Board did not have enough information to make a determination in this aspect and will ask her to put her questions in writing for their review.

The Board received correspondence from AOTA with an update on continuing competency.

## **MISCELLANEOUS**

Sue Elcik reviewed an application packet from a COTA who is in Japan whose supervisor is also in Japan. The Board decided to issue the license and send a reminder that he will need to submit a supervisor's affidavit from a Maine licensed supervisor when he becomes employed here.

Mary Woodbury gave a presentation on NBCOT's certification renewal process.

Mary Woodbury and Julie Kadnar will do a presentation on the conference they attended at the next meeting.

## **NEXT MEETING**

The next meeting is scheduled for May 17, 2002 at 9:15 a.m.

## **ADJOURNMENT**

The meeting adjourned at 12:00 p.m.

Respectfully submitted,  
Diane L. Staples, Board Clerk