

OCCUPATIONAL THERAPY MINUTES  
May 17, 2002

**MEMBERS PRESENT:** Sue Elcik, Julie Kadnar, Mary Woodbury, Sherlee Keough and Shelley Rau

**OTHERS PRESENT:** Diane Staples, Board Clerk; Judy Peters, AAG;

**CALL TO ORDER:** The meeting was called to order by Sue Elcik at 9:16 a.m.

**MINUTES**

A motion was made by Mary Woodbury and seconded by Julie Kadnar to approve the minutes of the April 19, 2002 meeting. Motion passed unanimously.

**LICENSE APPROVALS**

A motion was made by Mary Woodbury and seconded by Shelley Rau to approve one occupational therapist and one occupational therapy assistant since the last meeting. Motion passed unanimously.

**ADMINISTRATOR'S COMMENTARY**

Elaine:

- Gave a budget update.
- Announced that due to Executive Order #05 FY01/02, "Special Budget and Expenditure Order of May 2002" regarding the budget deficit, the Board member conference has been postponed, a hiring freeze is in effect, and there is a ban on out-of-state travel.
- Reported that Cathy Neuman has been hired as the permanent complaint clerk.
- Reported that the chair of the Board of Speech-Language Pathology & Audiology had received an inquiry from the Maine Veteran's home regarding OTs providing services to patients with swallowing difficulties ("dysphagia"). This Board had addressed the same issue at its last meeting. Judy Peters and the Board agreed that the rules do not prohibit the practice, but even in the event that they did, a regulatory board operating under the auspices of the State does not have jurisdiction over federal facilities.
- Announced that NBCOT will be introducing on-demand exams for 2003.

**COMPLAINT OFFICER'S REPORT**

Judy Peters gave a presentation on the complaint process.

**MISCELLANEOUS**

A background check has come back with numerous violations on a new licensee who had marked "no" to the criminal conviction question on his application. Mary Woodbury moved to file a complaint based on fraud on an application; Sherlee Keough seconded. The motion passed unanimously.

The Board reviewed the new continuing education form. Diane will compose a cover letter to go with the form to be reviewed and voted on at the July meeting.

**NEXT MEETING**

The next meeting is scheduled for July 19, 2002 at 9:15 a.m.

**ADJOURNMENT**

The meeting adjourned at 11:45 p.m.

Respectfully submitted,

Diane L. Staples, Board Clerk