

## OCCUPATIONAL THERAPY MINUTES

July 19, 2002

**MEMBERS PRESENT:** Sue Elcik, Julie Kadnar, Mary Woodbury, Sherlee Keough and Shelley Rau

**OTHERS PRESENT:** Elaine Thibodeau, Board Administrator; Diane Staples, Board Clerk; Judy Peters, AAG;

**CALL TO ORDER:** The meeting was called to order by Sue Elcik at 9:20 a.m.

### MINUTES

A motion was made by Shelley Rau and seconded by Sherlee Keough to approve the minutes of the May 17, 2002 meeting. Motion passed unanimously.

### LICENSE APPROVALS

A motion was made by Sherlee Keough and seconded by Mary Woodbury to approve 10 occupational therapists, 1 occupational therapy assistant, 4 temporary occupational therapists, and 2 temporary occupational therapy assistants since the last meeting. Motion passed unanimously.

### ADMINISTRATOR'S COMMENTARY

Elaine:

- Reported that there is a rule being drafted to address continuing education hardship deferments, among other things, which will allow the Board to grant extensions.
- Presented the year end budget figures; the cash-balance as of June 30, 2002 stands at \$143,681.

### COMPLAINT OFFICER'S REPORT

OT-009: Complaint filed against a licensed occupational therapist alleging sexual activity with a client. The licensee is also certified as a MHRT. In evaluating whether the complaint could be dismissed at the initial presentation stage, the Board considered the question of whether the fact that an OT license was not a requirement of the employment position upon which the licensee's relationship with the client was based was dispositive of the complaint. The Board determined that it was not dispositive in this case because the licensee signed the client's records using her OT credential, OT skills may be involved in the type of services rendered in this case, and the client alleges that she represented herself as an OT to him. Mary Woodbury moved, and Julie Kadnar seconded, to invite the licensee and the complainant to an informal conference at the August meeting to discuss the possible violation of the Board's Ethics, Principle 2 (A). Motion passed with 4 in favor and one recusal (Sue Elcik).

### MISCELLANEOUS

Sue Elcik is receiving applications from COTAs and new therapists who are now required to have direct supervision. The Supervisor's affidavit does not detail this point. Shelley Rau volunteered to work-up a new draft of the supervisor's affidavit to be reviewed by the Board at the next meeting.

The Board reviewed the new CEU forms and made some revisions. Diane will bring the revised copies to the August meeting for review and approval.

## **CORRESPONDENCE**

The board received a question from a licensee regarding the use of newsletters for continuing education credit. The Board agreed that this could be used within the "Teaching" category.

NBCOT sent notification that Internet-based practice exams are now available.

AOTA sent an update regarding the annual meeting.

A letter was received from a licensee seeking clarification of the new CEU requirements pertaining to the permissible allocation of hours between categories 5 and 6, and approval of an American Sign Language course. The Board does not pre-approve courses, but the course has to be relevant to OT, and if it is questionable, then an explanation is required.

## **NEXT MEETING**

The next meeting is scheduled for August 16, 2002 at 9:15 a.m.

## **ADJOURNMENT**

The meeting adjourned at 12:30 p.m.

Respectfully submitted,

Diane L. Staples, Board Clerk