

OCCUPATIONAL THERAPY MINUTES  
December 20, 2002

**MEMBERS PRESENT:** Sue Elcik, Julie Kadnar, Mary Woodbury, and Shelley Rau

**OTHERS PRESENT:** Dorene Gerrish, Board Administrator; Diane Staples, Board Clerk

**CALL TO ORDER:** The meeting was called to order by Sue Elcik at 9:50 a.m.

**MINUTES**

A motion was made by Shelley Rau and seconded by Mary Woodbury to approve the minutes of the November 15, 2002 meeting. Motion passed unanimously.

**LICENSE APPROVALS**

A motion was made by Julie Kadnar and seconded by Mary Woodbury to approve 1 occupational therapist, 1 occupational therapy assistant, and 2 temporary occupational therapists since the last meeting. Motion passed unanimously.

**ADMINISTRATOR'S COMMENTARY**

Dorene has reviewed this Board's budget with Carol Leighton and everything is fine.

**COMPLAINT OFFICERS REPORT**

Two complaints will be presented at the January meeting and two more are not ready yet.

**CEU REVIEW**

The Board reviewed continuing education submissions for the remainder of the meeting.

**NEXT MEETING**

The next meeting is scheduled for January 17 at 9:15 a.m.

**ADJOURNMENT**

The meeting adjourned at 3:00 p.m.

Respectfully submitted,  
Diane L. Staples, Board Clerk