

OCCUPATIONAL THERAPY MINUTES

May 16, 2003

MEMBERS PRESENT: Sue Elcik, Mary Woodbury, Shelley Rau and Sherlee Keough

MEMBERS ABSENT: Julie Kadnar

OTHERS PRESENT: Diane Staples, Board Clerk; Judith Peters, AAG; Penny Vaillancourt, Administrator

CALL TO ORDER: The meeting was called to order by Sue Elcik at 9:20 a.m.

MINUTES

A motion was made by Sherlee Keough and seconded by Mary Woodbury to approve the minutes of the March 21, 2003 meeting. Motion passed unanimously.

LICENSE APPROVALS

A motion was made by Mary Woodbury and seconded by Sherlee Keough to approve 10 occupational therapists and 3 temporary occupational therapists since the last meeting. Motion passed unanimously.

ADMINISTRATORS COMMENTARY

Penny presented the Board with a budget update.

COMPLAINT OFFICERS REPORT

OT-013: The licensee's attorney has proposed changes to the consent agreement that the Board offered which included an admission, reprimand, fine, and suspension. They recommend a bifurcated suspension in two week increments and timed for the first of June and first of September. The Board reiterated that the suspension needs to be during the school year. The Board agreed to the bifurcated suspension change in the consent agreement. The licensee also contends that she did not read the rules regarding supervision, and therefore, opposes the co-signing of her notes. Sue Elcik proposed that rather than the co-signing of notes that the supervisor provides quarterly submissions of confirmation of supervision for a period of one year of at least monthly contact for a minimum of one hour. Sherlee Keough moved to approve the above changes and Mary Woodbury seconded. The motion passed with 3 in favor and one abstention (Sue Elcik).

OT-017: Complaint is regarding a COTA, Rebecca Dick, doing evaluations. This is the same licensee and the same issue as in complaint OT-013. Shelley Rau moved and Sherlee Keough seconded to combine this complaint under the same consent agreement with OT-013. Motion passed with 3 in favor and one abstention (Sue Elcik).

CORRESPONDENCE

MOTEA wants to meet with the Board at the June meeting to give a presentation regarding continuing education. The Board agreed to have them give their presentation from 9:30 to 10:30 at the June 20, 2003 meeting.

The Board received a letter from Mary Wagstaff regarding the denial of some of her continuing education credits that she submitted. The Board discussed the correspondence and Sue will respond.

The Board received a letter from Beth Anne Pochopien regarding a late renewal submission. The Board responded in writing.

MISCELLANEOUS

Licensee, Paul Tardy, has submitted a renewal with the admission of a conviction for disorderly conduct and the court document. The Board will send a letter requesting more information regarding the circumstances of the conviction and his license will remain active during this inquiry.

The Board discussed the communication regarding the cancellation of meetings.

MEOTA is asking the Board if licensees can write to MEOTA and then MEOTA send the questions to the Board, so that the answers can be posted in their next newsletter. MEOTA sent three questions that the Board addressed and agreed that the answers can be posted in the newsletter.

Sue gave a presentation on the annual conference she attended.

Shelley gave an overview of the information that she presented at the MEOTA meeting regarding licensure and continuing education.

CEU REVIEW

The Board reviewed continuing education submissions for the remainder of the meeting.

NEXT MEETING

The next meeting is scheduled for June 20, 2003 at 9:15 a.m.

ADJOURNMENT

The meeting adjourned at 12:30 p.m.

Respectfully submitted,
Diane L. Staples, Board Clerk