

## OCCUPATIONAL THERAPY MINUTES

July 18, 2003

**MEMBERS PRESENT:** Sue Elcik, Mary Woodbury, Shelley Rau and Sherlee Keough

**MEMBERS ABSENT:** Julie Kadnar

**OTHERS PRESENT:** Diane Staples, Board Clerk; Penny Vaillancourt, Administrator; Judy Peters, AAG

**CALL TO ORDER:** The meeting was called to order by Sue Elcik at 9:15 a.m.

### **MINUTES**

A motion was made by Sherlee Keough and seconded by Mary Woodbury to approve the minutes of the June 20, 2003 meeting. Motion passed unanimously.

### **LICENSE APPROVALS**

A motion was made by Shelley Rau and seconded by Mary Woodbury to approve 2 occupational therapy assistants and 1 temporary occupational therapy assistant since the last meeting. Motion passed unanimously.

### **ADMINISTRATORS COMMENTARY**

The notice of public hearing has been sent regarding the OLR rules concerning random audit for continuing education.

The Governor has signed an extension to the executive order to restrict out-of-state travel.

### **COMPLAINT OFFICERS REPORT**

The consent agreement for Rebecca Dick required a supervisor's letter stating that the supervisor understands the supervision terms of the consent agreement. The Board has received such a letter from Dianna Erb and it is acceptable.

There will be two complaints presented at the August meeting.

### **CORRESPONDENCE**

The Maine OT Educators Alliance has sent a letter of follow up from the meeting of June 20 requesting that education be considered as a clinical practice area. The Board discussed the letter and the presentation of last month. Penny will research the definition of clinical and the Board still stands by their decision that education will not be a separate category at this time, but education CEUs that are submitted with an explanation of clinical relevance stand a better chance of acceptance.

Paul Tardy has provided more information regarding his criminal conviction of disorderly conduct. The Board has agreed to issue his renewal.

Parise Veil: A temporary occupational therapist whose license expired on March 15, 2003 who has been working without a license since that date. Shelley Rau moved and Mary Woodbury seconded that the Board will offer a consent agreement with renewal contingent upon admission to unlicensed practice, reprimand, and a fine of \$300.

NBCOT sent a notice of a settlement agreement in regard to OTLCC certification.

### **MISCELLANEOUS**

Rebecca Dick: The Board will send a letter explaining the correct procedures for surrendering her license for the second time period included in her consent agreement.

### **NEXT MEETING**

The next meeting is scheduled for August 15, 2003 at 9:15 a.m.

### **ADJOURNMENT**

The meeting adjourned at 11:30 a.m.

Respectfully submitted,  
Diane L. Staples, Board Clerk