

OCCUPATIONAL THERAPY MINUTES
December 19, 2003

MEMBERS PRESENT: Sue Elcik, Mary Woodbury, Shelley Rau, and Sherlee Keough

MEMBERS ABSENT: Julie Kadnar

OTHERS PRESENT: Diane Staples, Board Clerk; Penny Vaillancourt, Administrator;

CALL TO ORDER: The meeting was called to order by Sue Elcik at 9:20 a.m.

MINUTES

A motion was made by Sherlee Keough and seconded by Mary Woodbury to approve the minutes of the October 17, 2003 meeting. The meeting for November was cancelled. Motion passed unanimously.

LICENSE APPROVALS

A motion was made by Mary Woodbury and seconded by Sherlee Keough to approve 13 occupational therapists, 1 occupational therapy assistant, and 1 temporary occupational therapist since the last meeting. Motion passed unanimously.

ADMINISTRATORS COMENTARY

Penny followed up with the department of labor regarding the misrepresentation of the title of occupational therapy assistant. The next major review will begin in 2005 and it will not be able to be changed until then.

Penny gave a financial update.

COMPLAINT OFFICERS REPORT

Shelley Rau moved and Mary Woodbury seconded to close the complaint of OT-016 due to the consent agreement completion and in the future to authorize the complaint department to close complaints. Motion passed unanimously.

Sherlee Keough moved and Mary Woodbury seconded to deny the renewal application and offer a consent agreement to Karen Demmons who did not complete her ceus for renewal. The consent agreement will include an admission, reprimand and a fine of \$150. Motion passed unanimously.

Shelley Rau reported that there are no new complaints.

CORRESPONDENCE

The Board received a memorandum from NBCOT regarding the OTLCC (Barbara Plummer).

The Board received an announcement regarding the NBCOT conference in April in Orlando, Florida. Mary Woodbury moved that the Board send two members to the conference and Shelley Rau seconded. Motion passed unanimously.

The Board received a Report to the Professional and a Certification Update from NBCOT.

The Board received a survey to fill out from the OTLCC regarding the continuance of the program. The Board will not be responding to the survey. Occupational therapists can respond on an individual basis if they wish.

The Board received correspondence from AOTA regarding a survey regarding the state board survey. The Board will defer this to Penny for completion.

The Board received a review of definition of occupational therapy practice from the AOTA model practice act.

MISCELLANEOUS

An applicant for licensure has a criminal conviction and has sent an explanation of that conviction and the docket records. Mary Woodbury moved and Sherlee Keough seconded to approve licensure for the applicant. Motion passed unanimously.

The criminal history background check done by the state came back with no messages. The Board requests that Penny look into the error on the background check.

NEXT MEETING

The next meeting is scheduled for January 16, 2004 at 9:15 a.m.

ADJOURNMENT

The meeting adjourned at 10:30 a.m.

Respectfully submitted,
Diane L. Staples, Board Clerk