

OCCUPATIONAL THERAPY MINUTES

January 16, 2004

MEMBERS PRESENT: Sue Elcik, Shelley Rau, and Mary Woodbury

MEMBERS ABSENT: Julie Kadnar and Sherlee Keough

OTHERS PRESENT: Diane Staples, Board Clerk; Penny Vaillancourt, Administrator;

CALL TO ORDER: The meeting was called to order by Sue Elcik at 9:59 a.m.

MINUTES

A motion was made by Shelley Rau and seconded by Mary Woodbury to approve the minutes of the December 19, 2003 meeting. Motion passed unanimously.

LICENSE APPROVALS

A motion was made by Mary Woodbury and seconded by Shelley Rau to approve 1 occupational therapist and 2 occupational therapy assistants since the last meeting. Motion passed unanimously.

ADMINISTRATORS COMMENTARY

Legislature is back in session and if there is anything specific to Occupational Therapy, Penny will update the board.

Criminal conviction that Penny researched was a civil matter and therefore did not show up on criminal history records check.

COMPLAINT OFFICERS REPORT

Shelley Rau reported no new complaints.

CORRESPONDENCE

The Board received a letter from ACOTE regarding the initial accreditation of Husson College for Occupational Therapy entry level Master's degree program.

The Board received correspondence from NBCOT regarding foreign trained applicants. Penny updated the Board that our department is looking into making sure that we are in compliance with Federal laws regarding this. This board relies on NBCOT to screen applicants that are foreign trained. NBCOT already tests for language proficiency.

NBCOT sent information regarding 2004 certification renewal deadlines that have been extended from March to April.

MISCELLANEOUS

Mary Woodbury moved and Sue Elcik seconded to send Shelley Rau to the NBCOT conference in April.

The Board received an e-mail from someone regarding what changes are being made to the rules recently and what future changes are intended. They will be presenting at the NBCOT conference and are looking for information regarding changes. The Board does not have any current changes, but would be interested in finding out what other states are changing. Shelley will attend this part of the conference.

A temporary occupational therapist is asking for an extension of her temporary license because she had financial hardship in registering previously. The Board will approve the extension pending the receipt of a letter from the supervisor and a study guide from the applicant.

ELECTION OF OFFICERS

The Board decided to elect officers at the March meeting.

NEXT MEETING

The Board decided to cancel the February 20, 2004 meeting.
The next meeting is scheduled for March 19, 2004 at 9:15 a.m.

ADJOURNMENT

The meeting adjourned at 10:45 p.m.

Respectfully submitted,
Diane L. Staples, Board Clerk