

OCCUPATIONAL THERAPY MINUTES

July 16, 2004

MEMBERS PRESENT: Sue Elcik, Shelley Rau, Mary Woodbury, and Sherlee Keough

MEMBERS ABSENT: Julie Kadnar

OTHERS PRESENT: Diane Staples, Board Clerk; Penny Vaillancourt, Administrator;

CALL TO ORDER: The meeting was called to order by Sue Elcik at 9:20 a.m.

MINUTES

A motion was made by Mary Woodbury and seconded by Sherlee Keough to approve the minutes of the March 19, 2004 meeting. Motion passed unanimously.

LICENSE APPROVALS

A motion was made by Shelley Rau and Mary Woodbury seconded the motion to approve 19 occupational therapists, 5 certified occupational therapists, 9 temporary occupational therapists, and 3 temporary occupational therapy assistants since the last meeting. Motion passed unanimously.

ADMINISTRATORS COMENTARY

Penny Vaillancourt reported that the department is ready to take over the approval of applications as soon as the board is ready to go over and train Penny and Diane to do this process. Sue Elcik expressed that she has key things that she looks for and that she could make Diane aware of these. Penny said that a checklist would be developed and if there were questions regarding an application, a call to the Board Chair would be made.

Penny Vaillancourt reported that former Commissioner Buddy Murray has left to assume a position as judge in Penobscot County. Christine Bruenn, Director of Securities is Acting Commissioner until a new commissioner is named and confirmed during the next legislative session.

Penny Vaillancourt gave the board a financial update. Expenses for 2003-2004 were lower than anticipated and the board may be looking at a fee decrease in the future. Shelley said that she learned at the conference she attended in April that most states are within the same fee range as Maine.

COMPLAINT OFFICERS REPORT

Shelley Rau reported no new complaints.

Sue Elcik reported on Rebecca Dick's complaints OT13 and OT17 that all the conditions have been met of the consent agreement. Sherlee Keough moved and Mary Woodbury seconded to close this complaint. Motion passed unanimously.

CORRESPONDENCE

Sue Elcik reported that she received an e-mail from Nancy Blair regarding transcripts from the school for ceu credit. This person has a letter that she attended the course as an employee rather than an

enrolled student. Sue responded that a transcript is required for a university course. She would however be able to use this in the workshop category.

Sue Elcik reported that an e-mail from Roz Kreilkamp was received asking if there would be any change in the rules regarding accepting ceus in educational areas of management and billing. The e-mail response was that there were no formal rules changes scheduled and that the board would provide a formal response in writing at this meeting. The board discussed the content of the letter and Sue drafted it.

The board received several pieces of informational correspondence from CIGFNS regarding updates on foreign trained professional's certifications and reporting systems.

NBCOT sent information regarding the Visa certification program.

NBCOT is looking for members to serve on the exam development committee.

AOTA sent their newsletter regarding scope of practice issues in state regulation. Sue will review the article and let the board know if there are issues that should be discussed.

AOTA sent in a report regarding their annual meeting. Sue also received a study from AOTA on continuing competency issues.

Sue Elcik received an e-mail in May from someone asking about field study students. She is concerned with how they get reimbursed for that. Sue responded that the Board does not deal with any reimbursement issues and that she would need to contact them directly.

MISCELLANEOUS

The board revisited the title of "licensed practitioner of the healing arts" (see March minutes). This board regards this term as acceptable for the Maine care form as long as the licensee signs the document with their title.

Judy Peters will be on vacation from August 14, 2004 through August 20, 2004.

Shelley Rau gave a report on her attendance at the NBCOT annual conference that she attended in April.

NEXT MEETING

The next meeting is scheduled for August 20, 2004 at 9:15 a.m.

ADJOURNMENT

The meeting adjourned at 11:00 p.m.

Respectfully submitted,
Diane L. Staples, Board Clerk