

OCCUPATIONAL THERAPY MINUTES

June 24, 2005

Public Board Meeting

MEMBERS PRESENT: Sue Elcik, Shelley Rau, and Julie Kadnar.

MEMBERS ABSENT: None.

OTHERS PRESENT: Colleen Eugley, Board Clerk; Penny Vaillancourt, Board Administrator; and Judy Peters, AAG.

I. CALL TO ORDER

The meeting was called to order by Sue Elcik at 1:23 p.m.

II. OLD BUSINESS

A. Review and approval of April 15, 2005 minutes.

Shelley Rau made a motion to approve the April 15, 2005 minutes, as amended. The motion was seconded by Julie Kadnar.

Vote: 3 in favor

III. New Business

A. Application Review

Kristina Disciullo submitted a request for an extension on her temporary license.

Motion was made by Julie Kadnar to grant an extension for six months. Shelley Rau seconded the motion.

Vote: 3 in favor

Erin Weston submitted a request for an extension of her temporary license.

Motion made by Shelley Rau to grant a six-month extension, pending receipt of a supervision plan and a study plan. Julie seconded the motion.

Vote: 3 in favor

B. Complaint Officer's Report

OT-020

A complaint was filed against a licensee by a parent alleging unprofessional conduct in providing treatment to her minor child. After a review of the materials, the board concluded that there were no violations to the board's statute and rules. The complainant also wrote to the board and explained that there was miscommunication at the site of services and wished to drop the complaint against the licensee.

Julie Kadnar made a motion to dismiss the complaint; Sue Elcik seconded the motion.

Vote: 2 in favor - 1 recused (Shelley Rau)

OT-018

A complaint was filed against a licensee by a parent alleging unprofessional conduct in providing treatment to a minor child, which involved interaction and behavior issues with another child at the facility. After a review of the materials, the board concluded that there were no violations to the board's statute and rules.

Sue Elcik made a motion to dismiss the complaint. Julie Kadnar seconded the motion.

Vote: 2 in favor – 1 recused (Shelley Rau)

OT-019

This initial complaint presentation was cancelled and will be rescheduled at a future date.

C. Administrator's Commentary

Vote: 3 in favor

Penny Vaillancourt provided the board with a financial update, including the budget bill and the possible effect on board licensing fees.

D. Correspondence

Lisa Hall – Bangor Mental Health Institute. Board discussed issues raised in her correspondence regarding the use, supervision, and documentation of COTA/L services. Sue Elcik will respond in writing.

E. Miscellaneous

NBCOT Fall Conference – the board voted to send a member to attend the conference in Virginia on October 14 and 15, 2005. Motion was made by Shelley Rau, seconded by Julie Kadnar.

Vote: 3 in favor

CEU Audit - Motion was made by Sue Elcik to conduct a continuing education audit for the 2005 renewal cycle. The audit will include the board's chair. Shelley Rau seconded the motion.

Vote: 3 in favor

IV. Other Business

V. Adjourn

Shelley Rau made a motion to adjourn the meeting; Julie Kadnar seconded the motion. The meeting was adjourned at 2:46 p.m.

Vote: 3 in favor

The next meeting is scheduled for July 15, 2005.

Respectfully submitted,

Colleen Eugley, Acting Board Clerk