

# OCCUPATIONAL THERAPY MINUTES

August 18, 2006

Public Board Meeting

**MEMBERS PRESENT:** Sue Elcik, Shelley Rau, Julie Kadnar and Ann Rousselle Smith.

**MEMBERS ABSENT:**

**OTHERS PRESENT:** Judith Peters, AAG, Penny Vaillancourt, Board Administrator; and Jennifer Mooney, Board Clerk.

## I. CALL TO ORDER

The meeting was called to order by Sue Elcik at 1:15 p.m.

## II. OLD BUSINESS

### A. Review and approval of June 27, 2006 minutes.

Shelley Rau made a motion to approve the June 27, 2006 minutes as amended. The motion was seconded by Ann Rousselle Smith

**Vote: 3 in favor (1 recusal – Julie Kadnar)**

## III. New Business

### A. Complaint Items

2005-OCC-019

After review and discussion a motion was made by Sue Elcik and the motion was seconded by Ann Rousselle Smith to offer a consent agreement. The terms of the consent agreement are as follows: admissions to the following violations: Code of Ethics Principles 2, 5(E), and 6(D), licensee must agree to attend one (1) hour face-to-face meetings with a board-approved OTR/L once a week to go over time-keeping and professional ethics. Meetings shall take place for 18 months with quarterly reports to go to the board and licensee to pay a fine of \$250 and will receive a formal reprimand.

**Vote: 3 in favor (1 recused – Julie Kadnar)**

### B. Renewal Application Review

### C. Complaint Presentation

### D. Administrator's Report

### E. Correspondence

NBCOT Annual Conference to take place on September 30, 2006 in Virginia. Motion to send Ann Rousselle Smith was made by Julie Kadnar. Seconded by Shelley Rau.

**Vote: 3 in favor (1 recused – Ann Rousselle Smith)**

**F. Miscellaneous**

**IV. Other Business**

CEU Audit.

**V. Election of Officers**

**VI. Adjourn**

Shelley Rau made a motion to adjourn the meeting; Ann Rousselle Smith seconded the motion. The meeting was adjourned at 2:36 p.m.

**Vote: 4 in favor**

The next scheduled board meeting is September 15, 2006.

Respectfully submitted,

Jennifer Mooney, Board Clerk