

OCCUPATIONAL THERAPY MINUTES

February 16, 2007
Public Board Meeting

MEMBERS PRESENT: Sue Elcik, Shelley Rau, Julie Kadnar and Ann Rousselle Smith.

MEMBERS ABSENT:

OTHERS PRESENT: Judith Peters, AAG; Penny Vaillancourt, Board Administrator; and Jennifer Mooney, Board Clerk.

I. CALL TO ORDER

The meeting was called to order by Sue Elcik at 1:16 p.m.

II. OLD BUSINESS

A. Review and approval of October 20, 2006 minutes.

Shelley Rau made a motion to approve the October 20, 2006 minutes as amended. The motion was seconded by Julie Kadnar.

Vote: 4 in favor

III. New Business

A. Complaint Items

2006-OCC-2660

A complaint was filed against the licensee as a result of a ceu audit. After a review and discussion of the additional information submitted by the licensee, a motion was made by Julie Kadnar and seconded by Anne Rousselle Smith to dismiss this complaint with a letter of guidance. The letter of guidance is to be placed in the licensee's file for a period of 10 years outlining her professional obligations and the need to respond to the board's requests in a more timely manner. License is flagged for the 2007 audit.

Vote: 3 in favor (1 recusal – Shelley Rau)

A motion to amend the above discussion to include the period of time the letter of guidance will stay in the licensee's file was made by Julie Kadnar and seconded by Anne Rousselle Smith.

Vote: 3 in favor – 1 recusal

2006-OCC-2659

A complaint was filed against the licensee as a result of a ceu audit. After a review and discussion of the additional materials submitted by the licensee, a motion was made by Anne Rousselle Smith and seconded by Julie Kadnar to dismiss this complaint.

Vote: 3 in favor (1 recusal – Shelley Rau)

2006-OCC-2663

A complaint was filed against the licensee based upon a ceu audit. After a review and discussion of compliance documents submitted by the licensee, a motion was made by Anne Rousselle Smith and seconded by Julie Kadnar to accept the compliance documents as submitted and close the complaint. License is flagged for 07 audit.

Vote: 3 in favor (1 recusal – Shelley Rau)

B. Renewal Application Review

Jaime Champeon – After review and discussion of Ms. Champeon’s request for a renewal of her temporary occupational therapy license, a motion was made by Anne Rousselle Smith and seconded by Julie Kadnar to approve Ms. Champeon’s request pending receipt of the authorization to test letter from NBCOT and a formal study plan.

Vote: 4 in favor

Aimee Ellen Daily – After review and discussion of Ms. Daily’s renewal application of her OA license, a motion was made by Shelley Rau and seconded by Julie Kadnar to preliminarily deny this application based on the findings that she did not obtain a Maine OT supervisor signature on her renewal form.

Vote: 4 in favor

C. Administrator’s Report

Penny Vaillancourt gave an update regarding the board’s financial status and the upcoming hearing.

E. Miscellaneous

IV. Other Business

V. Adjourn

Shelley Rau made a motion to adjourn the meeting; Julie Kadnar seconded the motion. The meeting was adjourned at 3:13 p.m.

Vote: 4 in favor

The next scheduled board meeting is March 15 & 16, 2007.

Respectfully submitted,

Jennifer Mooney, Board Clerk