

OCCUPATIONAL THERAPY MINUTES

October 5, 2007

Public Board Meeting

MEMBERS PRESENT: Suzanne Elcik, Julie Kadnar and Ann Rousselle Smith.

MEMBERS ABSENT:

OTHERS PRESENT: Penny Vaillancourt, Board Administrator; and Jennifer Mooney, Board Clerk.

I. CALL TO ORDER

The meeting was called to order by Suzanne Elcik at 1:15 p.m.

II. OLD BUSINESS

A. Review and approval of August 22, 2007 minutes.

Ann Rousselle Smith made a motion to approve the August 22, 2007 minutes as amended. The motion was seconded by Julie Kadnar.

Vote: 3 in favor

III. New Business

A. Complaint Item

2007-OCC-3603

The board reviewed continuing education submitted by the Licensee in order to fulfill the requirements of the Consent Agreement entered into in this matter. Ann Rousselle Smith made a motion to accept the compliance documents as submitted. Julie Kadnar seconded the motion.

Vote: 3 in favor

B. Review of 2005-2007 CEU Audits

The board reviewed licensee responses to continuing education audits.

C. Administrator's Report

Ms. Vaillancourt provided the board with a financial update and current number of licensees.

D. Miscellaneous

IV. Other Business

V. Adjourn

Ann Rousselle Smith made a motion to adjourn the meeting. Julie Kadnar seconded the motion. The meeting was adjourned at 3:45 p.m.

Vote: 3 in favor

The next scheduled board meeting will be announced.

Respectfully submitted,

Jennifer Mooney, Board Clerk