

**STATE OF MAINE
RADIOLOGIC TECHNOLOGY BOARD OF EXAMINERS**

Minutes of November 15, 2007

Members Present: Dawn Commune, Chair; Ann Hall, Complaint Officer; Elizabeth Quate; William Curtis and Carrie Owen.

Others Present: Carrie Carney, Assistant Attorney General; Penny Vaillancourt, Administrator; Merica Tripp, Research & Planning Associate; Jennifer Mooney, Board Clerk

Members Absent:

CALL TO ORDER

Dawn Commune, Chair, called the meeting to order at 9:02 a.m.

APPROVAL OF MINUTES

In a motion by William Curtis, seconded by Ann Hall, the board voted to approve the September 20, 2007 minutes as written.

Vote: 5 in favor

COMPLAINT PRESENTATION

2006-RAD-3132

A complaint was filed against a licensee for failure to disclose criminal conviction(s) information on their original application.

After a full review and discussion of the complaint materials, a motion was made by Ann Hall and seconded by Elizabeth Quate to dismiss the complaint and send the licensee a letter of guidance regarding disclosure of convictions on applications and renewal applications and also include the 10 Day Notification Requirement. The letter of guidance will stay in the licensee's file for a period of 10 year(s).

Vote: 5 in favor

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CORRESPONDENCE

Penny Vaillancourt discussed with the board correspondence received from Charles Keogh. Mr. Keogh was writing to the board requesting clarification of the informational letter regarding the temporary radiologic technologist licensure. In a motion by Elizabeth Quate, and seconded by Carrie Owen, the board voted unanimously to have Penny Vaillancourt draft a response for the Board Chair to review.

Vote: 5 in favor

CHAIR'S REPORT

Dawn gave the board an update regarding the rules subcommittee meetings. Specifically, the draft rules should be ready for the full board to review at their January 17, 2008 meeting.

ADMINISTRATOR'S REPORT

Penny Vaillancourt provided the board with an update regarding licensee numbers, rulemaking committee meetings, and a financial update.

Ms. Vaillancourt also provided the board with an update regarding new laws, including changes to the board's statute and changes to Title 10. Specifically, Title 10 was amended to require licensees to notify the board within 10 days change of name or address, criminal conviction, disciplinary action by other jurisdictions, and any material change. In addition, she explained the HIPDB self-query reporting requirements which went into effect on November 1, 2007 for certain health profession applications.

ADJOURN

In a motion by Ann Hall, seconded by Carrie Owen, the Board voted unanimously to adjourn at 10:27 a.m. The next scheduled meeting is January 17, 2008.

Respectfully submitted,

Jennifer Mooney, Board Clerk