

## **BOARD OF HEARING AID DEALERS AND FITTERS**

*Minutes of November 9, 2005 Board Meeting*

### **I. CALL TO ORDER**

Gilbert Poliquin, Chair, established that a quorum was present and called the meeting to order at 9:00 a.m.

Members Present: Gilbert Poliquin, Robert Bruder, Sallie Chisholm, and Dawn Dufkin-Britt.

Members Absent: None.

Others Present: Amy Mills, AAG; Penny Vaillancourt, Board Administrator; and Colleen Eugley, Acting Board Clerk.

### **II. OLD BUSINESS**

#### **A. APPROVAL OF MINUTES:**

Bob Bruder made a motion to accept the minutes of September 30, 2005. Sallie Chisholm seconded the motion.

**Vote: 4 in favor**

### **III. NEW BUSINESS**

#### **A. COMPLAINT OFFICER REPORT**

**HEA-076**

Dawn Dufkin-Britt recused herself from the presentation of additional information.

The Board reviewed the supervisor's report and audiograms.

Motion to accept the August and September audiograms and the supervisor's report made by Sallie Chisholm. The motion was seconded by Bob Bruder.

**Vote: 3 in favor (1 recused - Dawn Dufkin-Britt)**

#### **B. APPLICATION REVIEW:**

Karen Chisholm – Hearing Aid Dealer & Fitter application

Sallie Chisholm recused herself from the Board application review.

The trainee resubmitted documentation of an additional 168 hours, putting her over the 750 required hours.

Bob Bruder made a motion to approve the application. Dawn Dufkin-Britt seconded the motion.

**Vote: 3 in favor (1 recused – Sallie Chisholm)**

**C. CEU REQUESTS REVIEW:**

Sebotek Systems

Motion to accept the continuing education request for 3 hours made by Gil Poliquin. Dawn Dufkin-Britt seconded the motion.

**Vote: 4 in favor**

**D. CORRESPONDENCE**

None.

**E. MISCELLANEOUS**

The Board reviewed the sample purchase agreement. This will be sent to licensees with the noted revisions.

Gil Poliquin gave a summary of this year's Annual Seminar and evaluations. There were thirty-three participants this year. A thank you letter will be sent to the two speakers.

There was discussion on alternative means for licensees to get their continuing education requirements if the Board decides to discontinue their annual seminar.

Gil Poliquin gave his report on the Quebec Licensing Board Conference he attended on October 22.

**IV. OTHER BUSINESS**

**A. ADMINISTRATORS Report**

Penny Vaillancourt gave the financial and licensee updates.

**V. ADJOURN:**

Motion was made by Bob Bruder and seconded by Sallie Chisholm to adjourn the meeting. The meeting was adjourned at 11:00 a.m.

**Vote: 4 in favor**

The next meeting is scheduled for Tuesday, December 20, 2005.

Respectfully submitted,

Colleen Eugley, Acting Board Clerk