

## **BOARD OF HEARING AID DEALERS AND FITTERS**

*Minutes of April 18, 2006 Board Meeting*

### **I. CALL TO ORDER**

Gilbert Poliquin, Chair, established that a quorum was present and called the meeting to order at 8:59 a.m.

Members Present: Gilbert Poliquin, Robert Bruder, Sallie Chisholm, and Dawn Dufkin-Britt.

Members Absent: None.

Others Present: Amy Mills, AAG; Penny Vaillancourt, Board Administrator; Kevin Cookson, OLR Health Investigator; and Jennifer Mooney, Board Clerk.

### **II. OLD BUSINESS**

#### **A. APPROVAL OF MINUTES:**

Bob Bruder made a motion to accept the minutes of January 17, 2006. Sallie Chisholm seconded the motion.

**Vote: 4 in favor**

### **III. NEW BUSINESS**

#### **A. COMPLAINT OFFICER REPORT**

##### **HEA-076**

After the board's review and discussion of the audiograms, Sallie Chisholm made a motion to approve the audiograms pursuant to the consent agreement and close the case; seconded by Bob Bruder.

**Vote: 3 in favor (1 recused – Dawn Dufkin-Britt)**

##### **HEA-078**

Amy Mills, AAG, will draft a letter requesting that the licensee submit a current purchase agreement for the board's review.

Motion to have the Board review the current purchase agreement by Bob Bruder; seconded by Sallie Chisholm

**Vote: 4 in favor**

## **HEA-2432**

Ms. Mills requested that this complaint be tabled for further review and investigation based on information received today.

Bob Bruder motioned to table HEA-2432 until the next meeting; seconded by Sallie Chisholm.

**Vote: 4 in favor**

## **HEA-2038**

A complaint was filed against a licensee alleging unprofessional behavior in the failure to provide a timely refund.

After a review and discussion of the materials provided, the board voted to dismiss the complaint with a letter of guidance to be placed in the licensee's file for a period of (XX years) reminding the licensee that the purchase agreement must conform with the statutory and rule requirements of the board.

Bob Bruder motion the motion and was seconded by Dawn Dufkin-Britt.

**Vote: 3 in favor (1 recused – Sallie Chisholm)**

Upon further review, the board discussed documentation that indicated that a licensed trainee signed the purchase agreement as a licensed dealer and fitter.

After a review and discussion of the issue, Dawn Dufkin-Britt motioned to dismiss this portion of the complaint with a letter of guidance to be placed in the licensee's file for a period of (XX years) reminding the licensee to properly identify credentials when signing purchase agreements and was seconded by Bob Bruder.

**Vote: 3 in favor (1 recused – Sallie Chisholm)**

Bob Bruder further motioned to file a complaint against the supervising licensed dealer and fitter to address supervision over the trainee. The motion was seconded by Dawn Dufkin-Britt.

**Vote: 3 in favor (1 recused – Sallie Chisholm)**

**B. APPLICATION REVIEW**

**C. CEU REQUESTS REVIEW**

**D. CORRESPONDENCE**

**E. MISCELLANEOUS**

Discussion ensued regarding the CEU requirements and the seminar's offered to licensees.

**IV. OTHER BUSINESS**

**A. ADMINISTRATOR'S REPORT**

Penny Vaillancourt presented the updated licensee report.

**V. ADJOURN:**

Motion was made by Bob Bruder and seconded by Sallie Chisholm to adjourn the meeting. The meeting was adjourned at 11:48 a.m.

**Vote: 4 in favor**

The next meeting is scheduled for Tuesday, June 20, 2006.

Respectfully submitted,

Jennifer Mooney, Board Clerk