

## BOARD OF EXAMINERS ON

### SPEECH-LANGUAGE PATHOLOGY AND AUDIOLOGY

Minutes of November 19, 2001 Board Meeting

#### CALL TO ORDER

Chairperson Cheryl Walters established that a quorum was present and called the meeting to order at 1:30 p.m.

Members Present: Cheryl Walters, Chairperson; Nancy Steeves, Kathryn Girardin, Richard Sawyer and Judith Flaker.

Members Absent: None

Others Present: Carolyn Silsby, AAG; Elaine Thibodeau, Administrator; and Doris Breton, Board Clerk

#### BUSINESS

##### **A. Action taken on Complaints SP-016 & 017-**

Motion made by Kathryn Girardin to keep letter of guidance in file for 10 years. 2<sup>nd</sup> by Nancy Steeves. Letter of Guidance to be sent to licensee as written.

Vote: Approved-4 Recused -1

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##### **A. Action taken on Licensing of Kellie Bailey**

Speech Pathologist Kellie Bailey appeared with Atty. Roger Katz; her license had lapsed because she had failed to respond to her renewal notice, and she had practiced for nineteen months thereafter. The board issued a Consent Agreement with a \$500 fine and a formal reprimand. Atty. Katz requested that for Medicaid billing purposes, the license be issued retroactively to the date of expiration; this request, of course, was denied, for reasons explained by Kate Silsby.

Motion was made by Kathryn Girardin to accept the Consent Agreement and 2<sup>nd</sup> by Dick Sawyer. Vote: In Favor-5 Opposed-0

Motion was made by Judy Flaker to accept and approve Kellie Bailey for licensure and 2<sup>nd</sup> by Nancy Steeves. Vote: In Favor-5 Opposed -0

##### **B. Action to be taken on License Applications:**

Sarah Belanger- motion was made by Judy Flaker to refer licensee to Kate Silsby for unlicensed practice. 2<sup>nd</sup> by Richard Sawyer. Vote: In Favor-4 Opposed-0

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**C. Action taken on CPE approved activity number applications:**

Twelve of the 34 Consent Agreements which already have been sent have been rescinded because the licensee provided an acceptable explanation of why these had not been submitted on time.

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Individuals submitting late applications will receive Consent Agreements with \$25 fines; this decision was approved as previously recommended by the Board during the October meeting.

**D. Action to be taken on CPE reporting forms:**

It was determined that anyone who fails to submit the CEU reporting form on time, and with the appropriate pre-approval course numbers, will be subject to a \$25 penalty on the Consent Agreement, unless they will have requested an extension in advance. A motion to accept was made by Nancy Steeves, 2<sup>nd</sup> by Judy Flaker.

Vote: In Favor -4 Opposed -0

Motion by Nancy Steeves that if licensee applies for extension that there be no consent agreement. 2<sup>nd</sup> by Judy Flaker. Vote: In Favor -4 Opposed -0

**E. Action taken on CPE Audit Requests:**

Audits are being reviewed by Kathryn Girardin.

**F. Action taken on CPE Extension Requests:**

**It was determined that any licensee who applies for an extension will be granted one.**

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**Cheryl will draft a letter for extension verifications.**

A motion to accept was made by Nancy Steeves. 2<sup>nd</sup> by Judy Flaker. Vote: In Favor -4 Opposed -0

**G. Action on November 19, 2001 minutes.**

**Richard Sawyer moved to approve the minutes. Seconded by Nancy Steeves. Vote: In Favor -4 and Opposed-0.**

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**H. Correspondence:**

Cindy Hyman from the Maine Academy of Audiology had requested permission to address the Board at its November meeting, but due to the large number of items to be dealt with in November, the Board considered having her make her presentation at the December meeting. However, it subsequently was determined that time would not permit this, and Cheryl asked that Doris send Ms. Hyman a letter extending the invitation to the February meeting.

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**I. Miscellaneous:**

Doris will be creating and maintaining an Excel spreadsheet with the names of licensees submitting their CEU reporting forms, the dates these forms were received, and the names of those who have requested extensions.

**CHAIRPERSON'S LOG:**

This item was tabled, due to the lateness of the hour.

**ADMINISTRATORS' COMMENTARY**

Elaine distributed the Late Renewal Rule, but made no further commentary, because the meeting was running late.

**ADJOURN**

There being no further business to discuss, the meeting adjourned at 6:20 p.m. The next meeting is scheduled for December 17, 2001 at 1:00 p.m.

Respectfully submitted,

*Doris L. Breton*

Doris L. Breton  
Board Clerk

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