

BOARD OF EXAMINERS ON

SPEECH-LANGUAGE PATHOLOGY AND AUDIOLOGY

Minutes of March 18, 2002 Board Meeting

CALL TO ORDER

Chairperson Cheryl Walters established that a quorum was present and called the meeting to order at 1:15 p.m.

Members Present: Cheryl Walters, Chairperson, Norleen Fleming, Ruth Dodge, and Nancy Steeves

Members Absent: Richard Sawyer, Kathryn Girardin and Judy Flaker

Others Present: Carolyn Silsby, AAG; Elaine Thibodeau, Administrator; and Doris Breton, Board Clerk

BUSINESS:

**A. Action to be taken on License Applications:**

There were 7 license applications: 4 permanent, 1 temporary and 2 assistants. 2 were pending, the other 5 were approved. Motion was made by Ruth Dodge to accept the applications as reviewed. 2<sup>nd</sup> by Nancy Steeves. Vote: 4 in favor; 0-opposed.

**B. Action taken on CPE approved activity number applications:**

**Motion was made by Nancy Steeves to approve applications as reviewed. 2<sup>nd</sup> by Norleen Fleming** Vote: 4 in favor; 0-opposed.

**C. Action to be taken on CPE reporting forms:**

Motion was made by Norleen Fleming to approve reporting forms as reviewed. 2<sup>nd</sup> by Ruth Dodge. Vote: 4 in favor; 0 opposed.

**D. Action taken on CPE Audit Requests: N/A**

**E. Action taken of CPE Extension Requests:**

A hardship deferment was granted to an Annie Soda (per PL2001, Ch.285), who had failed to complete her continuing education requirement, because she had had to contend with breast cancer. She will receive an extension, running from 3/18/02 to 3/18/03, to make-up the 25 credits; then, an additional 25 will be due on 10/30/03 for the 2/28/04 renewal. A consent agreement with the extension and CEU information will be

drafted by AAG Kate Silsby. Nancy Steeves motioned to accept the Consent Agreement and the motion was 2<sup>nd</sup> by Norleen Fleming. Vote: 4 in favor; 0 opposed.

**F. Action on February minutes.**

Norleen Fleming moved to approve the minutes. 2<sup>nd</sup> by Nancy Steeves. Vote: 4 in favor; 0 opposed.

**G. Correspondence:**

Cheryl Walters will respond to any correspondence pending.

**H. Miscellaneous:**

**CHAIRPERSON'S LOG:**

Empty.

**ADMINISTRATORS' COMMENTARY**

Elaine explained the new protocol surrounding the license-verification process; now that license status is posted on the board's website, phone verifications will be discontinued, although written verifications will continue to be made available upon receipt of written request and a \$10 fee.

**OTHER BUSINESS:**

The board voted to delegate to Doris those review functions that Jackie had been performing toward the end of her tenure here, including approval of temporary license extensions, status changes, and renewals, provided that the continuing education was from courses previously-approved by the board. (On new applications, she already has been pre-reviewing files and writing the applicant when material is needed for board review, as well as approving applications that have been pended, once the additional documentation has arrived.)

**ADJOURN**

There being no further business to discuss, the meeting adjourned at 4:40 p.m. The next meeting is scheduled for April 22, 2002 at 1:00 p.m.

Respectfully submitted,

*Doris L. Breton*

Doris L. Breton  
Board Clerk