

**BOARD OF EXAMINERS ON SPEECH-LANGUAGE PATHOLOGY AND
AUDIOLOGY**

Minutes of the January 12, 2004 Board Meeting

CALL TO ORDER

Chairperson Cheryl Walters established that a quorum was present and called the meeting to order at 2:15 p.m.

Members Present: Cheryl Walters, Chairperson; James Barclay, Norleen Fleming, Nancy Steeves and Ruth Dodge

Members Absent: Judith Flaker

Others Present: Diane Bradstreet, Acting Board Clerk; Penny Vaillancourt, Administrator and Kate Silsby, Assistant Attorney General

OLD BUSINESS:

A. Action on November 17, 2003 minutes.

Ruth Dodge moved to approve the minutes as amended, seconded by Norleen Fleming.

Vote: 5 - in favor 0 - Opposed

NEW BUSINESS:

A. Complaint Officer's Report

No complaints this month.

B. Action to be taken on License Applications:

No applications were reviewed at this meeting.

C. Action taken on BESPAs activity number applications:

There were 13 applications for activity numbers, 12 were approved and 1 was denied.

A motion was made by Nancy Steeves to accept the BESPAs applications as reviewed, seconded by Ruth Dodge.

Vote: 5 - in favor 0 - opposed.

D. Action taken on reporting forms:

There were 42 Reporting Forms to be reviewed, 40 were approved, 0 pended and 2 were denied. Norleen Fleming made a motion to accept the forms as reviewed,

seconded by James Barclay.

Vote: 5 - in favor 0 – opposed

E. Correspondence:

No correspondence this month.

ADMINISTRATORS' COMMENTARY:

Penny Vaillancourt informed the Board that a new clerk has been hired. She will begin employment on January 21, 2004.

ADJOURN

Nancy Steeves made a motion to adjourn at 5:15 p.m., seconded by Norleen Fleming. The next meeting is scheduled for February 9, 2004 at 1:00 p.m.

Vote: 5 - in favor 0 - opposed

Respectfully submitted,

Jessica S. Doody, Board Clerk