

**BOARD OF EXAMINERS ON SPEECH-LANGUAGE PATHOLOGY AND  
AUDIOLOGY**

*Minutes of the February 9, 2004 Board Meeting*

**I. CALL TO ORDER**

Chairperson Cheryl Walters established that a quorum was present and called the meeting to order at 1:04 p.m.

**Members Present:** Cheryl Walters, Chairperson; James Barclay, Norleen Fleming, Judith Flaker, Nancy Steeves and Ruth Dodge

**Members Absent:** None (James Barclay left meeting at 3:30 p.m.)

**Others Present:** Jessica Doody, Board Clerk; Penny Vaillancourt, Administrator; and Kate Silsby, Assistant Attorney General

**II. OLD BUSINESS:**

**A. Action on January 12, 2004 minutes.**

Nancy Steeves moved to approve the minutes, seconded by Ruth Dodge.

**Vote: 4 - in favor 1 - Abstained (Judy Flaker absent for January's meeting)**

**III. NEW BUSINESS:**

**A. Complaint Officer's Report**

Initial Complaint Presentation on SP-021: An SLP working in both a school setting and hospital setting was fired by employer based upon three documented incidents involving clients.

Norleen Fleming made a motion for the AAG to offer the licensee a Consent Agreement that included findings of two violations of Chapter 6, Section 3(H) "Principles of Ethics I" "Individuals shall maintain adequate records of professional services rendered and products dispensed and shall allow access to these records when appropriately authorized." And a third violation of Chapter 6, Section 3(A) "Principles of Ethics I" – "Individuals shall provide all services competently." The terms of the Consent Agreement includes a reprimand and a two year period of probation in which the licensee must submit a supervision plan to the board for approval for both employment settings. The supervisor must be a licensed SLP and must report on the licensee's progress to the board on a quarterly basis. The motion was seconded by Nancy Steeves.

**Vote: 5 - in Favor 1 – Recused (Ruth Dodge)**

**B. Action to be taken on License Applications:**

**Standard Applications:**

Sandra Hunt-granted

**Reciprocity:**

Lanae Moline-granted

**Upgrade**

Mary Ann Tardiff

**C. Action taken on BESPAs activity number applications:**

In a motion made by Norleen Fleming and seconded by Ruth Dodge, the following CEUs were acted upon:

**Late BESPAs & Reporting Forms**

6 licensees-approved

**Extension Requests**

1 licensee-granted

**BESPA Appeals**

2 granted

2 denied

1 pending

**Reporting Forms**

**BESPA Requests – Extension Granted**

**Vote: 5 - in Favor 0 - opposed.**

**D. Review of CEU Consent Agreements**

Ruth made a motion to allow the AAG to offer a non-disciplinary consent agreement to Lee Meyers to complete her CEU requirements for licensure renewal. The motion was seconded by Judy Flaker.

**Vote: 5 - in Favor 0 – opposed**

**E. Election of Officers**

A motion was made by Norleen Fleming to re-elect officers for the seats of Chairperson and Complaint Officer. Seconded by Nancy Steeves.

**Vote: 5 – in Favor 0 - opposed**

**F. Correspondence**

Tabled for March 15, 2004 meeting.

**G. Miscellaneous**

**IV. Other Business**

**Administrator's Report:**

A financial update will be given at the March meeting.

**ADJOURN**

Nancy Steeves made a motion to adjourn at 5:00 p.m., seconded by Norleen Fleming. The next meeting is scheduled for March 15, 2004 at 1:00 p.m.

**Vote: 5 - in favor 0 – opposed**

All regular meetings are open to members of the public for observation, but not for participation. Public hearings for rule making are open for public comment. If you cannot attend this meeting, please contact Jessica Doody at 624-8674.

Respectfully submitted,

Jessica S. Doody, Board Clerk