

**BOARD OF EXAMINERS ON SPEECH-LANGUAGE PATHOLOGY AND
AUDIOLOGY**

Minutes of the August 16, 2004 Board Meeting

I. CALL TO ORDER

Chairperson Cheryl Walters established that a quorum was present and called the meeting to order at 1:09 p.m.

Members Present: Cheryl Walters, Chairperson; Nancy Steeves, Judith Flaker, Norleen Fleming, and Ruth Dodge

Members Absent: None

Others Present: Jessica Doody, Board Clerk; Penny Vaillancourt, Board Administrator; and Carolyn Silsby, Assistant Attorney General

II. OLD BUSINESS:

A. Action on June 21, 2004 minutes.

Motion to approve June 21, 2004 minutes as amended was made by Nancy Steeves. The motion was seconded by Judith Flaker.

Vote: 4 - in favor 1 – Recused (Cheryl Walters)

III. NEW BUSINESS:

A. Complaint Officer's Report

Correspondence: SP-021

The board accepted the supervisor and job shadow candidate that were submitted to the board by the licensee. Norleen Fleming made a motion to accept the supervisory plan. The motion was seconded by Judith Flaker. A letter will be drafted and sent to the licensee.

Vote: 4 – In favor 1 - Recused

B. Action to be taken on License Applications:

Shea Melnick – Norleen Fleming made a motion to approve application pending receipt of a transcript. The motion was seconded by Nancy Steeves.

Vote: 5 – In favor

Cynthia Moran – Motion to approved application by reciprocity was made by Judith Flaker. The motion was seconded by Ruth Dodge.

Vote: 5 – In favor

C. Action taken on BESPAs activity number applications:

The following CEUs were acted upon:

CEU Pre-Approval Requests

10 – approved

7 - denied

Motion to accept applications for pre-approval of continuing education as indicated above was made by Norleen Fleming. Motion was seconded by Ruth Dodge.

Vote: 5 – In favor

D. Review of CEU Consent Agreements

Consent Agreements were executed by Nancy Steeves and Cheryl Walters.

E. Correspondence

Janie Freedman- Cheryl Walters made a motion to accept continuing education as 14 clinically relevant hours and that the licensee has met the terms of the consent agreement. The motion was seconded by Norleen Fleming.

Vote: 5 – In favor

G. Miscellaneous

IV. Other Business

Administrator's Report:

Penny Vaillancourt notified the board that board member James Barclay has resigned. Ms. Vaillancourt informed the board that Commissioner Robert Murray resigned and that Christine A. Bruenn is Acting Commissioner. She also informed the board as to the status of appointments and re-appointments.

Penny Vaillancourt provided to the board a financial update. She will continue to provide a financial update on a quarterly basis.

A discussion on pre-approval of continuing education was initiated. Penny Vaillancourt asked the board to think about possible changes to the continuing education rules to clarify the requirements for licensees.

ADJOURN

Norleen Fleming made a motion to adjourn at 2:35 p.m., seconded by Judith Flaker. The next meeting is scheduled for September 20, 2004 at 1:00 p.m.

Vote: 5- in favor

All regular meetings are open to members of the public for observation, but not for participation. Public hearings for rule making are open for public comment. If you cannot attend this meeting, please contact Jessica Doody at 624-8674.

Respectfully submitted,

Jessica S. Doody, Board Clerk