

**BOARD OF EXAMINERS ON**  
**SPEECH-LANGUAGE PATHOLOGY AND AUDIOLOGY**  
*Minutes of the April 24, 2006 Board Meeting*

**I. CALL TO ORDER**

Cheryl Walters established that a quorum was present and called the meeting to order at 1:11 p.m.

**Members Present:** Cheryl Walters, Norleen Fleming, Ruth Dodge, Nancy Steeves, and Judith Flaker.

**Members Absent:** None.

**Others Present:** Jennifer Mooney, Board Clerk; Penny Vaillancourt, Board Administrator; and Amy Mills, Assistant Attorney General.

**II. OLD BUSINESS:**

**A. Action on March 20, 2006 minutes.**

Motion to approve March 20, 2006 minutes, as amended, was made by Nancy Steeves. The motion was seconded by Ruth Dodge.

**Vote: 5 in favor**

**III. NEW BUSINESS:**

**A. Complaint Presentations**

- SP-073

A complaint was filed against a SLP by a parent of a child who received services from the licensee alleging unprofessional conduct. The complaint stems from a written evaluation of the child that allegedly contained clerical errors and contained results of evaluations that did not occur in the rendering of services.

Motion to set the matter for an adjudicatory hearing for potential violation of 32 MRSA §6026 §§2 and Chapter 6, Principle of Ethics I (A),(D), and (H), and Principles of Ethics IV (B) and (D) was made by Judy Flaker, seconded by Norleen Fleming.

**Vote: 4 in favor (1 recused, Ruth Dodge)**

In lieu of an adjudicatory hearing the board voted to offer a consent agreement to resolve the matter and will give the licensee 30 days to respond.

The terms of the consent agreement are as follows: admissions to the following four violations: Principle of Ethics 1 (D) and (H) and Principle of Ethics 4 (B) and (D), board censure, compliance document to be submitted to the board outlining office practices regarding to include procedures for adequate record keeping, proof-reading of evaluation

notes, fully informing person of nature of services rendered and honor his responsibility to his professional, colleagues and members of the allied professions, and a fine of \$125.00 per violation for a total of \$500.00. Both the compliance document and the fines are to be submitted to the board within 30 days from the date of signing the consent agreement.

Motion was made by Norleen Fleming and seconded by Cheryl Walters.

**Vote: 4 in favor, Ruth Dodge (Recused)**

**B. License Application Review**

- Terry Crawford – Denied. Ms. Vaillancourt to draft a response.

Motion to deny Ms. Crawford's application for SLP Assistant as the supervisory plan does not meet the board's requirements under Chapter 4 of its rules regarding on-site supervision was made by Ruth Dodge, seconded by Cheryl Walters.

**Vote: 5 in favor**

**C. Action taken on BESPAs activity number applications: The following CEUs were acted upon:**

CEU Pre-Approval Requests

Judy Flaker made a motion to approve 4 CEU pre-approval requests and deny 1 CEU pre-approval request. Ruth Dodge seconded the motion.

**Vote: 5 in favor**

**D. Correspondence**

- Janet Steffens. Penny Vaillancourt to draft a response letter to Ms. Steffens indicating that this request is a policy/legislative discussion and not a board rulemaking decision.

**E. Miscellaneous**

- The board reviewed correspondence between Penny Vaillancourt and Martha Neighbor of KVCC regarding verification of practicum hours against an official transcript. After a discussion of the issue, the board agreed that in cases where the practicum was completed beyond the dates listed on an official transcript that an accompanying letter from the school clarifying the status of the student during that practicum will be required. Board staff will include this on the disposition sheets in application reviews.

**F. Other Business**

**Administrator's Report:**

Penny Vaillancourt did not provide the board with an administrator's report.

## **ADJOURN**

Nancy Steeves made a motion to adjourn at 3:50 p.m. The motion was seconded by Judy Flaker.

**Vote: 5 in favor**

The next meeting is scheduled for May 15, 2006, at 1:00 p.m.

All regular meetings are open to members of the public for observation, but not for participation. Public hearings for rule making are open for public comment. If you cannot attend this meeting, please contact Jennifer Mooney, Board Clerk, at 624-8626.

Respectfully submitted,

Jennifer Mooney, Board Clerk