

**BOARD RULES FOR PROFESSIONAL LAND SURVEYORS
CHAPTER 70 - PROFESSIONAL DEVELOPMENT
EFFECTIVE DATE APRIL 1, 2001**

§1. CONTINUING EDUCATION DURING INITIAL LICENSURE PERIOD

During the period from the date a license is initially granted by the Board to the date the license is first renewed, the number of professional development hours otherwise required by 32 MRSA §13908(4) shall be reduced by the following percentages:

Length of Initial Licensure Period	Percentage Reduction
0 - 12 months	100%
13 - 24 months	50%

§2. DECLARATION OF PROFESSIONAL DEVELOPMENT ACTIVITIES

Each licensee must complete and return with the license renewal forms a professional development compliance form listing the licensee's professional development activities during the preceding biennium.

§3. RECORDKEEPING

Each licensee shall document all professional development activities for which continuing education credit is claimed. The licensee shall retain this documentation for a period of three (3) years from the end of the biennium for which credit was claimed. This documentation shall be made promptly available to the Board upon request. Documentation may include such records as:

1. Certificates of completion of education courses.
2. Course outlines or promotional materials accompanied by a registration receipt or canceled check.
3. Course attendance lists.
4. Grade reports.
5. W-2 forms.
6. Correspondence, brochures, photographs, written statements, or other materials showing self-employment as a professional land surveyor.
7. Membership cards, letterhead, publications, agendas, or other materials showing the licensee's involvement in surveying organizations.
8. Copies of published articles or columns.

§4. TWELVE MONTHS' MEMBERSHIP REQUIRED

In order to claim continuing education credit under 32 MRSA §13908(4)(C)(1)(a) or §13908(4)(C)(2), the licensee must have been a member in good standing of the surveying or other organization for at least twelve (12) months of the biennium for which credit is claimed.

§5. NO DOUBLE COUNTING

No professional development activity may earn continuing education credit in more than one activity category.