



1995

STATE OF MAINE
BUREAU OF TAXATION - INCOME TAX DIVISION
P.O. BOX 1061
AUGUSTA, MAINE 04332-1061

RECONCILIATION OF INCOME TAX WITHHELD and
TRANSMITTAL OF WAGE AND TAX STATEMENTS (FORMS W-2) AND OF OTHER PAYMENTS

Employer Federal
Identification Number:

1. Total number Payee Statements attached _____

2. Total Maine Income Tax withheld shown
on attached Payee Statements

3. Total Maine Withholding Tax
reported for the year.

\$ _____
\$ _____

YOUR COPY

Date _____

Signature _____

Title _____

Form W-3ME
Rev. 1-95

6. Explanation of Adjustments:

TAXPAYER PAYMENT RECORD

Reminder Note: Return Due Date is 21st of month.

	Tax Withheld	Date Paid
JAN.		
FEB.		
MAR.		
1st Quarter Total		

	Tax Withheld	Date Paid
JUL.		
AUG.		
SEP.		
3rd Quarter Total		

APR.		
MAY		
JUN.		
2nd Quarter Total		

OCT.		
NOV.		
DEC.		
4th Quarter Total		

**SUMMARY and ANNUAL
RECONCILIATION INFORMATION** ▶

Tax Withheld and Remitted		Total Tax Withheld Per W-2 Forms	Difference
1st Quarter			
2nd Quarter			
3rd Quarter			
4th Quarter			
TOTAL			

**INSTRUCTIONS FOR FORM W-3ME
RECONCILIATION OF MAINE INCOME TAX WITHHELD**

Persons required to withhold must file a reconciliation return W-3ME. Total income tax withheld, as shown on the reconciliation return, should equal the total payments made to the Bureau of Taxation for the year and should also equal the total amount of Maine income tax withheld as shown on all information returns furnished payees. Include a copy of each payee statement with the Form W-3ME.

When to File: — No later than February 28, 1996

Where to File: — Mail by FIRST CLASS MAIL to BUREAU OF TAXATION, Income Tax Division, P.O. Box 1061, Augusta, Maine 04332-1061.

Note: Mail Form 941-ME with this payment for the final reporting period of the year separately. Do not include it in the same envelope or package with the annual reconciliation.