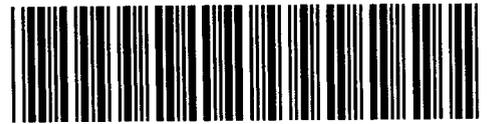




Maine Revenue Services

FORM 941A-ME LOOSE

EMPLOYER'S AMENDED RETURN OF MAINE INCOME TAX WITHHELD



980631000

Quarter Ending: Mo. Day Year

Withholding Account Number:

Grid for Withholding Account Number

Name:

Grid for Name

- 1. Withheld income tax previously reported for the quarter .. 1
2. Correct withheld income tax for the quarter 2
3. Withheld income tax adjustment 3
4. If balance due, amount due with this return 4
5. If overpayment, enter amount here (All overpayments will be refunded) 5

Grid for tax amounts

MAKE CHECK PAYABLE TO TREASURER, STATE OF MAINE

Date Signature Title Telephone

6. Explanation of adjustments:

office use only

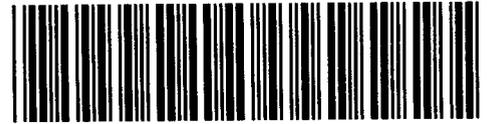
Rev. 1/98



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office use only

Rev. 1/98

INSTRUCTIONS FOR AMENDED RETURN

Purpose of Form: Use Form 941A-ME to correct an error in **income tax withheld** in an earlier quarter of the same calendar year. Please do not make adjustments on any current Form 941ME or 941/C1-ME to amend the period for which the error was made. Prepare a separate 941A-ME for each quarter in which an error was made. **Do not send photocopies.**

Quarter Ending: Enter the last day of the period being corrected. For example, if the error was made in the first quarter of 1998, enter 03/31/98.

Line 1: Enter the withholding amount previously reported for the quarter being corrected.

Line 2: Enter the correct withholding amount for the quarter being corrected.

Line 3: Compare the amounts entered on lines 1 and 2 and enter the difference on line 3. The amount may be either positive or negative. If it is negative, enter a minus sign in the box to the left of the number.

Line 4. Balance Due: If the amendment results in a balance due, enter the balance due amount on line 4 and enclose a check for that amount. Make check payable to Treasurer, State of Maine and mail the payment to **Maine Revenue Services, Income/Estate Tax Division, 24 State House Station, Augusta, ME 04333-0024.**

Line 5. Overpayment: If the amendment results in an overpayment, enter the overpayment on line 5. A refund check will be mailed to you.

Line 6: Use this space to enter an explanation of the error you are correcting.

INSTRUCTIONS FOR AMENDED RETURN

Purpose of Form: Use Form 941A-ME to correct an error in **income tax withheld** in an earlier quarter of the same calendar year. Please do not make adjustments on any current Form 941ME or 941/C1-ME to amend the period for which the error was made. Prepare a separate 941A-ME for each quarter in which an error was made. **Do not send photocopies.**

Quarter Ending: Enter the last day of the period being corrected. For example, if the error was made in the first quarter of 1998, enter 03/31/98.

Line 1: Enter the withholding amount previously reported for the quarter being corrected.

Line 2: Enter the correct withholding amount for the quarter being corrected.

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