

**BUREAU OF MOTOR VEHICLES
DRIVER EDUCATION PROGRAM
#29 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0029
Telephone: (207) 624-9156
Fax: (207)624-9158
TTY: 877-456-8195**

REQUIREMENTS TO UPGRADE FROM CLASS B TO CLASS A INSTRUCTOR LICENSE

Class C Vehicles

- ❖ Must submit proof (i.e. a college transcript) of successful completion, within the last three (3) years, of the following college level courses:
 1. Basic Driver Education (EDIS 433-51) or its equivalent.
 2. Approved Methods of Instruction course or a valid teaching certificate.

Class A or B Vehicles

1. Commercial Vehicle Class A Instructor Course.

This application may also be used for other upgrades not listed above. Please submit proof of completion of the required courses.

Upon the successful completion of the above requirements, the application will be reviewed by the Secretary of State, Driver Education Program. Please be aware that acting as a Class A Instructor without a Class A license is considered a Class E crime in the State of Maine.

Please be informed that it is the responsibility of the licensee to notify the Driver Education Program of any change in the original license (such as change of address, telephone number, or association with a different school). Also, all correspondence and renewal notices will be sent to the licensee's last known address. If you have any questions or concerns, please contact this office at the above address or telephone number.

6. Have you ever been convicted of violating a motor vehicle law in Maine or any other state or province? () NO () YES...(If yes, please write date(s), type(s) and where violation occurred) _____

7. Have you ever been convicted of a crime, other than a traffic offense, in Maine or any other state or province? () NO () YES....(If yes, please write date(s), type(s), and where violation occurred) _____

8. Is there any proceeding now pending relative to any suspension, revocation, or violation listed in questions 5,6 or 7 above? () NO () YES...(If yes, please explain)

SOCIAL SECURITY NUMBER DISCLOSURE STATEMENT

This statement is made in accordance with the Federal Privacy Act of 1974, Section 7(b). Disclosure of your social security number is mandatory and is required by 29-A MRSA § 1301(5) and (6) to apply for or renew a driver's license or non-driver identification card. Your social security number will be used solely for identification purposes and will be kept confidential.

I AM THE APPLICANT FOR A DRIVER EDUCATION INSTRUCTOR LICENSE AND THE INFORMATION CONTAINED HEREIN IS TRUE. I UNDERSTAND THAT KNOWINGLY SUPPLYING FALSE INFORMATION ON THIS FORM IS A CLASS D CRIME AND THAT ANY FALSE INFORMATION WILL RESULT IN THE SUSPENSION OR REVOCATION OF ANY LICENSE ISSUED TO ME.

Signature of Applicant in Full

Date of Application