

Class A Introductory Course in Driver Education

(Class C Vehicles)

Requirements to provide the introductory course in driver education instruction to applicants for a Class A driver education instructor license. A licensed Class A driver education instructor may be authorized by the Secretary of State to provide the introductory course in driver education for Class A driver education instructor license applicants required by [Chapter 9 Rules Governing Driver Education](#) §4, subsection 3 (A).

- A. **Requirements.** A person seeking authorization under subsection 8 must meet the following requirements:
- (1) The person must hold a bachelor's degree, have held a valid Class A driver education instructor license for the preceding three years, and taught at least five complete driver education courses; or
 - (2) The person must have held a valid Class A driver education instructor license for the preceding five years, and taught at least ten complete driver education courses; and
 - (3) The person must not have violated any statute or rule governing driver education or any condition or restriction placed on any license issued pursuant to these rules for which administrative or other enforcement action was taken within the last five years; and
 - (4) The person must complete an instructor preparation program as approved by the Secretary of State.

Course Curriculum

**Minimum 45 hours for each "Part" to include 5 hours behind-the-wheel instruction
Total course= 90 hours**

The introductory course in driver education for Class A driver education instructor license applicants must be based on the approved curriculum standards; include components in harassment prevention; and teaching students with special needs; and provide a minimum of 90 hours of instruction which includes five hours of behind-the-wheel training. The curriculum must be submitted to the Secretary of State, BMV-Driver Education unit, for review and approval.

A course instructor must provide the Secretary of State, BMV-Driver Education unit, in writing, notification of a driver education instructor course at least 10 days prior to the start of the course.

Any instructor authorized under this section must allow any interested person to enroll in a course to meet licensing requirements. The authorized instructor may assess a fee equal to the current tuition for a three credit course through the University of Southern Maine.

Required textbooks:

- Responsible Driving Textbook
- Maine Motorist Handbook & Study Guide
- Title 29A Maine Motor Vehicle Statutes
- Chapter 9 Rules Governing Driver Education
- BMV Driver Education related forms

Course content:

- Over view of Maine laws, rules and regulations
- Basic driving technique
- Creation of lesson plans
- Peer teaching
- Drug and alcohol awareness
- English as a second language
- General automobile insurance
- Insurance for driving schools
- Vehicle technology
- Harassment prevention; to include sexual harassment prevention
- In vehicle training and peer teaching (minimum of 5 hours)

Teaching methodologies:

- Lecture
- Group work
- Audio-visual
- Speakers
- Peer teaching
- Role playing

Class A Instructor Candidate Skills Report

Instructor Candidate: _____ Date of Birth: _____

Candidate's School Affiliation: _____

Class A Instructor: _____ Date: _____

All sixteen mandatory subjects must be covered plus at least four optional subjects.

No.	Maneuver	Mand./Optional	Sat.	Unsat.
1	Outside Checks, Entering the Car Safely	Mandatory		
2	Inside Checks (Vehicle Orientation)	Mandatory		
3	Starting the Engine	Mandatory		
4	Braking	Mandatory		
5	Tracking in a Straight Line, Tracking on Turns	Mandatory		
6	Hand-Over-Hand Steering/Push-Pull Steering	Mandatory		
7	Steering from/to the Curb	Mandatory		
8	Leaving the Car Safely	Mandatory		
9	Changing Lanes	Mandatory		
10	Right Turn	Mandatory		
11	Left Turn	Mandatory		
12	Tracking to the Rear	Mandatory		
13	Parallel Parking	Mandatory		
14	Starting on an Uphill Grade (Hill Stop)	Mandatory		
15	Managing Power and Speed	Mandatory		
16	Managing Visibility, Time and Space in Various Environments	Mandatory		
17	Two-Point Turn, Backing Into a Driveway	Optional		
18	Two-Point Turn, Heading Into a Driveway	Optional		
19	U-Turn	Optional		
20	Three-Point Turn	Optional		
21	Angle Parking	Optional		
22	Perpendicular Parking	Optional		
23	Expressway Entry	Optional		
24	Expressway Exit	Optional		
25	Passing	Optional		
26	Starting the Engine, Manual Shift	Optional		
27	Putting a Car with Manual Shift in Motion	Optional		
28	Shifting to a Higher Gear	Optional		
29	Downshifting	Optional		
30	Stopping from Low Gear	Optional		
31	Emergency Downshifting	Optional		
32	Parking Downgrade	Optional		
33	Shared Turning Lane	Optional		
34	Rotary	Optional		
35	RR Crossing	Optional		

Comments: