



STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION

PAUL R. LEPAGE
GOVERNOR

PATRICIA W. AHO
COMMISSIONER

January 26, 2012

Dear Municipal Officials and Solid Waste Facility Owners:

Each year municipalities are required to submit municipal solid waste management/recycling report to the State Planning Office (SPO) pursuant to 38 MRSA §2133.7. Licensed solid waste facilities are also required to report annually on their facility operations to the Department of Environmental Protection (DEP) pursuant to 38 MRSA §1310-N.6.D. For several years now the SPO and DEP have collaborated on creating a single reporting form for you to use to meet both statutory requirements.

Enclosed is a copy of the "combined" reporting form for the 2011 reporting year as well as instructions for completing the form. Please review the instructions completely before filling out the form. The instructions include an explanation of which sections of the form you need to complete depending on which reporting requirements apply to you. On page 2 of the instructions is a list of contact people if you have questions on any part of the form. Please submit your report by April 30, 2012.

If you prefer to complete this form using a computer, an electronic copy is available at www.maine.gov/dep/waste/solidwaste/applicationforms/index.html and at www.recyclemaine.com. Please be sure to make the required number of hard copies, and mail them to the DEP.

If you are reporting for a DEP-licensed transfer station or landfill, you will also find an invoice and/or an explanatory statement of the annual report fee amount due (if any) for your facility. As instructed on the invoice, please send you payment to the Natural Resources Service Center, 155 State House Station, Augusta, ME 04333.

We hope that you will find this combined reporting better serves your needs, and we look forward to receiving your completed reports.

Sincerely,

Lana LaPlant-Ellis
Waste Management & Recycling Program
State Planning Office

Carole Cifrino
Division of Solid Waste Management
Department of Environmental Protection

Enclosures

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PORTLAND, MAINE 04103
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