



Return Mail Processing
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NOTICE OF SECURITY INCIDENT

7 1 847 *****SNGLP

SAMPLE A. SAMPLE - ADULT

APT ABC



123 ANY ST

ANYTOWN, US 12345-6789



May 8, 2023

Re: ASAS Health Data Security Incident

Dear Sample A. Sample:

We are sending this letter to you as part of ASAS Health’s continuing commitment to the privacy of your personal, sensitive, and protected health information. On March 9, 2023 we became aware that your (or someone you make medical decisions for) personal information may have been compromised. Please see below for more detailed information.

What Happened?

On March 9, 2023, ASAS Health became aware of suspicious activity within its network and discovered that there had been unauthorized access into the network. Upon discovering this unauthorized access, ASAS Health took immediate steps to ensure its network was secure, engaged the services of cyber security experts, and reported the incident to law enforcement agencies, including the Federal Bureau of Investigation.

While we continue to investigate the incident, ASAS Health took multiple steps to lessen the possibility of harm arising from the incident including immediately implementing its cyber security incident protocols and engaging the services of cyber security experts.

We cannot definitively determine whether and what information was actually accessed or subsequently compromised, however, in an abundance of caution, we are providing you with this Notice and the services identified below.

What Information Was Involved?

We are not currently able to identify the specific information accessed or compromised, if at all. The general types of information that might have been involved include:

- Name
- Date of birth
- Address
- Phone number
- Email address
- Driver’s license number
- SSN
- Diagnosis
- Disability Code
- Medicare ID number
- Health Plan Carrier Information
- Financial information

What We Are Doing:

To protect you and other patients from future breaches of personal, sensitive, and protected health information, we continue to refine our security protocols and maintain a robust information security system. Additionally, we have sent

this Notice to you along with the resources and services described below. ASAS Health will also fully cooperate with any law enforcement investigation.

What You Can Do:

We strongly encourage you to take precautionary measures now to help prevent and detect any misuse of your personal, sensitive, and protected health information. Some recommended steps include:

- Be alert for “phishing” e-mails that appear to come from someone you know, including your health care provider. If you receive a suspicious information from ASAS Health regarding your personal, sensitive, or protected health information, please contact us immediately.
- Closely monitor any documents and information purported to be sent by ASAS Health or your health care provider. Contact ASAS Health if something looks suspicious or unfamiliar.
- Request a copy of your current medical records from each health care provider. Review them to make sure the information is familiar. Report any errors or suspicious information to your health care provider.
- Ask your health care providers to provide a list of all the times your medical information has been shared and the reasons for sharing. Review the list and report any errors or suspicious information to your health care provider.
- Monitor your financial accounts. If you see any unauthorized activity, promptly contact your financial institution. You should also report any fraudulent activity or any suspected incidents of identity theft to law enforcement.
- Request a free credit report. You can obtain a free credit report annually from each of three nationwide credit reporting agencies at AnnualCreditReport.com or by calling 1-877-322-8228. The site is supported by the three major credit reporting companies: Equifax, Experian, and TransUnion. Even if you do not see any suspicious activity now, the Federal Trade Commission recommends checking your credit reports periodically. Your personal information may be held for use or shared among a group at different times, so checking your credit reports periodically can help you quickly identify problems.
- Take steps recommended by the Federal Trade Commission (“FTC”) to protect yourself from identity theft. The FTC’s website offers helpful information at <https://www.ftc.gov/news-events/topics/identity-theft>.
- Utilize the resources and services provided below.

For More Information:

For more information or to ask questions about the incident and our commitment to protecting your information, contact us at <https://yazjimd.com/datainformation> or by phone at the number listed below. For general information about your rights, you may contact ASAS’ HIPAA Privacy and Security Officer at report@yazjimd.com.

ASAS Health continues to being committed to providing quality care, including protecting your personal, sensitive, and protected health information.

Very truly yours,



Monzer H. Yazji, M.D., FACP
Chief Executive Officer

For residents of all states: Monitor Your Accounts

We encourage you to remain vigilant against incidents of identity theft and fraud by reviewing your credit reports/account statements and explanation of benefits forms for suspicious activity and to detect errors. Under U.S. law, you are entitled to one free credit report annually from each of the three major credit reporting bureaus, Equifax, Experian, and TransUnion. To order your free credit report, visit www.annualcreditreport.com or call 1-877-322-8228. Once you receive your credit report, review it for discrepancies, and identify any accounts you did not open or inquiries from creditors that you did not authorize. If you have questions or notice incorrect information, contact the credit reporting bureau.

You have the right to place an initial or extended “fraud alert” on a credit file at no cost. An initial fraud alert is a one-year alert that is placed on a consumer’s credit file. Upon seeing a fraud alert, a business is required to take steps to verify the consumer’s identity before extending new credit. If you are a victim of identity theft, you are entitled to an extended fraud alert lasting seven years. Should you wish to place a fraud alert, please contact any of the three credit reporting bureaus listed below.

As an alternative to a fraud alert, you have the right to place a “credit freeze” on a credit report, which will prohibit a credit bureau from releasing information in the credit report without your express authorization. The credit freeze is designed to prevent credit, loans, and services from being approved in your name without your consent. However, you should be aware that using a credit freeze may delay, interfere with, or prohibit the timely approval of any subsequent request or application you make regarding a new loan, credit, mortgage, or any other account involving the extension of credit. Pursuant to federal law, you cannot be charged to place or lift a credit freeze on your credit report. To request a credit freeze, you will need to provide the following information:

1. Full name (including middle initial as well as Jr., Sr., III, etc.);
2. Social Security number;
3. Date of birth;
4. Address for the prior two to five years;
5. Proof of current address, such as a current utility or telephone bill;
6. A legible photocopy of a government-issued identification card (e.g., state driver’s license or identification card); and
7. A copy of either the police report, investigative report, or complaint to a law enforcement agency concerning identity theft, if you are a victim of identity theft.

Should you wish to place a fraud alert or credit freeze, please contact the three major credit reporting bureaus listed below:

TransUnion
 1-800-680-7289
www.transunion.com
TransUnion Fraud Alert
 P.O. Box 2000
 Chester, PA 19016-2000

Experian
 1-888-397-3742
www.experian.com
Experian Fraud Alert
 P.O. Box 9554
 Allen, TX 75013

Equifax
 1-888-298-0045
www.equifax.com
Equifax Fraud Alert
 P.O. Box 105069
 Atlanta, GA 30348-5069

TransUnion Credit Freeze
 P.O. Box 160
 Woodlyn, PA 19094

Experian Credit Freeze
 P.O. Box 9554
 Allen, TX 75013

Equifax Credit Freeze
 P.O. Box 105788
 Atlanta, GA 30348-5788

You can further educate yourself regarding identity theft, fraud alerts, credit freezes, and the steps you can take to protect your personal information by contacting the credit reporting bureaus, the Federal Trade Commission (“FTC”), or your state Attorney General. The FTC also encourages those who discover that their information has been misused to file a complaint with them. The FTC may be reached at 600 Pennsylvania Ave. NW, Washington, D.C. 20580; 1-877-ID-THEFT (1-877-438-4338); and TTY: 1-866-653-4261; and www.identitytheft.gov.

You have the right to file a police report if you ever experience identity theft or fraud. Please note that in order to file a report with law enforcement for identity theft, you will likely need to provide some proof that you have been a victim. Instances of known or suspected identity theft should also be reported to law enforcement, your state Attorney General, and the FTC. This notice has not been delayed by law enforcement.

For residents of Hawaii, Michigan, Missouri, Virginia, Vermont, and North Carolina: It is recommended by state law that you remain vigilant for incidents of fraud and identity theft by reviewing credit card account statements and monitoring your credit report for unauthorized activity.

For residents of Illinois, Iowa, Maryland, Missouri, North Carolina, Oregon, and West Virginia: It is required by state laws to inform you that you may obtain a copy of your credit report, free of charge, whether or not you suspect any unauthorized activity on your account. You may obtain a free copy of your credit report from each of the three nationwide credit reporting agencies. To order your free credit report, please visit www.annualcreditreport.com, or call toll-free at 1-877-322-8228. You can also order your annual free credit report by mailing a completed Annual Credit Report Request Form (available at www.consumer.ftc.gov/articles/free-credit-reports) to: Annual Credit Report Request Service, P.O. Box 105281, Atlanta, GA, 30348-5281.

For residents of Iowa: State law advises you to report any suspected identity theft to law enforcement or to the Attorney General, who can be contacted at: Office of Attorney General of Iowa, Hoover State Office Building, 1305 E. Walnut Street, Des Moines, Iowa 50319, (515) 281-5164, www.iowaattorneygeneral.gov.

For residents of Oregon: State laws advise you to report any suspected identity theft to law enforcement, including the Attorney General, and the Federal Trade Commission. The Attorney General can be contacted at Oregon Department of Justice, 1162 Court Street NE, Salem, OR 97301-4096, +1 (877) 877-9392 (toll-free in Oregon), (503) 378-4400, or www.doj.state.or.us.

For residents of Arizona, Colorado, Kentucky, Maryland, Rhode Island, Illinois, New York, and North Carolina: You can obtain information from the Offices of the Attorney General and the Federal Trade Commission about fraud alerts, security freezes, and steps you can take toward preventing identity theft.

- **Federal Trade Commission** Consumer Response Center
600 Pennsylvania Ave, NW Washington, DC 20580, 1-877-IDTHEFT (438-4338) www.ftc.gov/
- **Maryland** Office of the Attorney General Consumer Protection Division
200, St. Paul Place Baltimore, MD 21202, 1-888-743-0023, www.oag.state.md.us
- **Rhode Island** Office of the Attorney General Consumer Protection
150 South Main Street, Providence RI 02903, 1-401-274-4400, www.riag.ri.gov
- **North Carolina** Office of the Attorney General Consumer Protection Division
9001 Mail Service Center Raleigh, NC 27699-9001, 1-877-566-7226, www.ncdoj.com
- **New York** Office of Attorney General Consumer Frauds & Protection
The Capitol Albany, NY 12224, 1-800-771-7755, www.ag.ny.gov/
- **Colorado** Office of the Attorney General Consumer Protection
1300 Broadway, 9th Floor, Denver, CO 80203, 1-720-508-6000, www.coag.gov
- **Arizona** Office of the Attorney General Consumer Protection & Advocacy Section
2005 North Central Avenue, Phoenix, AZ 85004, 1-602-542-5025, www.azag.gov/
- **Kentucky** Office of the Attorney General
700 Capitol Avenue, Suite 118 Frankfort, Kentucky 40601, (502) 696-5300, www.ag.ky.gov
- **Illinois** Office of the Attorney General Consumer Protection Division
100 W Randolph St., Chicago, IL 60601, 1-800-243-0618, www.illinoisattorneygeneral.gov
- **Washington, D.C.** Office of the Attorney General for the District of Columbia
400 6th Street NW, Washington D.C. 20001, 202-442-9828, www.oag.dc.gov/consumer-protection

For residents of Massachusetts: Under Massachusetts law, you have the right to obtain any police report filed in connection to the incident. If you are the victim of identity theft, you also have the right to file a police report and obtain a copy of it.

For residents of New Mexico: You have rights under the federal Fair Credit Reporting Act (FCRA), which governs the collection and use of information pertaining to you by consumer reporting agencies. For more information about your rights under the FCRA, please visit https://files.consumerfinance.gov/f/documents/bcftp_consumer-rights-summary_2018-09.pdf or www.ftc.gov.

Identity Protection Services

To help protect your identity, we are offering complimentary access to Experian IdentityWorksSM for 12 months.

If you believe there was fraudulent use of your information as a result of this incident and would like to discuss how you may be able to resolve those issues, please reach out to an Experian agent. If, after discussing your situation with an agent, it is determined that identity restoration support is needed then an Experian Identity Restoration agent is available to work with you to investigate and resolve each incident of fraud that occurred from the date of the incident (including, as appropriate, helping you with contacting credit grantors to dispute charges and close accounts; assisting you in placing a freeze on your credit file with the three major credit bureaus; and assisting you with contacting government agencies to help restore your identity to its proper condition).

Please note that Identity Restoration is available to you for 12 months from the date of this letter and does not require any action on your part at this time. The Terms and Conditions for this offer are located at www.ExperianIDWorks.com/restoration.

While identity restoration assistance is immediately available to you, we also encourage you to activate the fraud detection tools available through Experian IdentityWorks as a complimentary 12-month membership. This product provides you with superior identity detection and resolution of identity theft. To start monitoring your personal information, please follow the steps below:

- Ensure that you **enroll by** August 31, 2023 (Your code will not work after this date.)
- **Visit** the Experian IdentityWorks website to enroll: <https://www.experianidworks.com/credit>
- Provide your **activation code**: **ABCDEFGHI**

If you have questions about the product, need assistance with Identity Restoration that arose as a result of this incident, or would like an alternative to enrolling in Experian IdentityWorks online, please contact Experian's customer care team at **800-984-8307** by August 31, 2023. Be prepared to provide engagement number B090805 as proof of eligibility for the Identity Restoration services by Experian.

ADDITIONAL DETAILS REGARDING YOUR 12-MONTH EXPERIAN IDENTITYWORKS MEMBERSHIP

A credit card is not required for enrollment in Experian IdentityWorks. You can contact Experian immediately regarding any fraud issues, and have access to the following features once you enroll in Experian IdentityWorks:

- **Experian credit report at signup:** See what information is associated with your credit file. Daily credit reports are available for online members only.*
- **Credit Monitoring:** Actively monitors Experian file for indicators of fraud.
- **Identity Restoration:** Identity Restoration specialists are immediately available to help you address credit and non-credit related fraud.
- **Experian IdentityWorks ExtendCARETM:** You receive the same high-level of Identity Restoration support even after your Experian IdentityWorks membership has expired.
- **\$1 Million Identity Theft Insurance^{**}:** Provides coverage for certain costs and unauthorized electronic fund transfers.

* Offline members will be eligible to call for additional reports quarterly after enrolling.

** The Identity Theft Insurance is underwritten and administered by American Bankers Insurance Company of Florida, an Assurant company. Please refer to the actual policies for terms, conditions, and exclusions of coverage. Coverage may not be available in all jurisdictions.

