**Maine Charter School Commission Business Meeting – September 14, 2021 @ 1:00pm**

***Room #103A – Cross Office Building, Augusta***

***Meeting will also be available via Zoom***

**Agenda**

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| --- | --- | --- | --- |
| **Person Responsible** | **Item Number** | **Agenda Item** | **Commission Responsibility or Performance Framework** |
| *Wilson* | **1** | **Call to Order and Declare a Quorum** | *N/A* |
|  |  |  |  |
| *Wilson* | **2** | **Reminders** | *N/A* |
|  | 2a | This meeting is being recorded via Zoom. |  |
|  | 2b | We ask members of the public to hold comments until public comments are being heard. |  |
| *Wilson* | **3** | **Additions or Adjustments to the Agenda** | *N/A* |
|  |  |  |  |
|  | **4** | **Public Comment\*** |  |
|  |  |  |  |
|  | **5** | **Presentations** |  |
| *Jeremy* | 5a | Manpower | *Organization and Operation* |
|  | **6** | **Old Business** |  |
|  |  | None |  |
|  | **7** | **Requires Notification to and Acceptance by the Commission** |  |
| *Wilson/Jeremy* | 7a | New Governing Board Members:   * Baxter Academy for Technology and Science – Jana Lapoint ***(Attached)*** * Maine Academy of Natural Sciences – Whitney King ***(Attached)*** * Maine Academy of Natural Sciences – Anna Perkins ***(Attached)*** * Maine Virtual Academy – Nicholas Gannon ***(Attached)***   Resignations:   * Maine Virtual Academy – Kim Whitman | *Authorizing/Monitoring* |
| *Jim* | 7b | To Consider and Accept FY21 Budget vs. Actual – End of Year Report ***(Attached)*** | *Organization and Operation* |
|  | **8** | **Requires Approval by the Commission** |  |
| *Wilson* | 8a | To Consider and Approve Minutes from the July 13, 2021 Business Meeting ***(Attached)*** | *Organization and Operation* |
| *Wilson/Gina* | 8b | To Consider and Approve Second Reading Remote Meeting Policy ***(Attached)*** | *Organization and Operation* |
| *Jeremy* | 8c | To Consider and Approve Moving the Date of the October Business Meeting ***(Attached)*** | *Organization and Operation* |
|  | **9** | **Monthly School Portfolio/Data Report** |  |
|  | 9a | 2021-22 Preliminary School Enrollment |  |
|  | **10** | **Executive Director/Commission Staff Report** |  |
| *Jeremy* | 10a | Media Update   * [Maine Academy of Natural Sciences graduates 21 in Threshold program Friday](https://www.centralmaine.com/2021/07/23/maine-academy-of-natural-sciences-graduates-21-in-threshold-program-friday/) * [‘Sweet’ music in Lewiston: Acadia Academy students rehearse for “Willy Wonka The Musical”](https://www.sunjournal.com/2021/07/29/sweet-musical-in-lewiston/) * [Maine DOE Announces Over $2M in First Round of Innovative RREV Pilot Awards](https://mailchi.mp/maine/media-release-maine-doe-celebrates-april-as-the-month-of-the-military-child-1323648?e=4c60d2fd4a) | *Organization and Operation* |
| *Jeremy* | 10b | Legislative Update | *Organization and Operation* |
| *Jeremy/Gina* | 10c | Renewal Update | *Authorizing/Monitoring* |
| *Jeremy/Gina* | 10d | School Opening Updates | *Organization and Monitoring* |
| *Jeremy/Amy* | 10e | Office Changes | *Organization and Operation* |
| *Jeremy/Gina* | 10f | Update on SY21 Graduation Rates | *Authorizing/Monitoring* |
| *Jeremy/Amy* | 10g | Employee Handbook | *Organization and Operation* |
| *Jeremy/Amy* | 10h | Carryover Fund Proposal | *Organization and Operation* |
| *Jeremy/Amy* | 10i | Update on Strategic Plan | *Organization and Operation* |
| *Jeremy/Gina* | 10j | Update on Modern Classroom Project | *Organization and Operation* |
| *Jeremy/Mackenzie* | 10k | Update on Infinite Campus | *Authorizing/Monitoring* |
| *Jeremy/Mackenzie* | 10l | Website Update | *Organization and Operation* |
| *Jeremy* | 10m | Board Development Plan and Meetings | *Authorizing/Monitoring* |
| *Jeremy* | 10n | NACSA Participation   * NACSA Authorization Bootcamp * NACSA Leaders Program | *Organization and Operation* |
|  | **11** | **Future Topics** |  |
| *Wilson* | 11a | October   * Consideration of Renewal Applications * Approval of Annual Commissioner’s Report * Approval of Annual Monitoring Reports   November   * Performance Framework Revisions * Introduce Training Requirements for Board Members | *Organization and Operation* |
|  | **12** | **Announcements** | *N/A* |
| *Jeremy* | 12a | This Month’s Celebrations | *Organization and Operation* |
| *Wilson* | 12b | Next Regular Business Meeting – October 2021 *(TBD)* | *Organization and Operation* |
| *Wilson* | 12c | Important School Renewal Dates   * September 29, 2021 CRCS Public Hearing for Renewal, 4:30-6:00pm at Overman Academy, 78 Water Street, Suite 2 Skowhegan, ME 04976 * September 30, 2021 MeANS Public Hearing for Renewal, 4:30-6:00pm at Maine Academy of Natural Sciences - 16 Prescott Drive, Hinckley, ME 04944 | *Authorizing/Monitoring* |
| *Wilson* | **13** | **Adjourn** | *N/A* |

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**\*** *The Charter School Commission does not allow airing of complaints in public meetings regarding Commission and charter school employees or school employment matters, in order to protect employee privacy, to comply with Maine law and pursuant to our contractual relation with the schools. To the extent that the Commission receives complaints and concerns relating to school employees in writing, those concerns will be reviewed and addressed by the Commission and its staff outside of a public meeting. This meeting is not the appropriate forum for such comments. You are free to direct your concerns in writing to the Commission’s Executive Director, if you have not done so already.*