**Interim Monitoring Visit to Cornville Regional Charter School**

**January 24, 2013**

Site Team Members: Shelley Reed, Jim Banks, Robert Kautz, MCSC Executive Director Special Education reviews from Maine Department of Education Cynthia Bernstein, and Misty Favreau. Absent due to family emergency Jana Lapoint.

Brief overview of the visit:

Site team members were taken on a tour of the school and visited every classroom, the library area, gym/cafeteria area, and office. While touring members were able to speak with students and teachers.

Meeting time was spent with Justin Belanger the Executive Director, Jean Walker Board member, Jodi Tosher Towle, Vice Chair of the Board and the Principle Bill Crumley. Special education review members met with the special education teacher and then met with the other site team members.

Documents provided to team and reviewed prior to visit:

* Assessment protocol(response to 1.a)
* First and Second quarter Financial Report (1.c)
* Enrollment by district (1.d)
* Responses to 1.e preopening plan, 2B. Special education services 2.c Student attendance

Summary comments on the Team’s visit:

Observations:

1. The school was well prepared for the site team visit providing documentation on Status update for assessment protocol, professional development, plan for parent engagement, survey for parent feedback, student interest groups, partnerships and outreach, school activities, payment template, budget reports, curriculum outline for agricultural science, potential grants, parent and student handbook, staff handbook, contract for services with Spurwink Center, contract for transportation services with Poland’s Bus Services, listing of emergency contacts, food service plans with local growers.
2. Cornville Regional Charter School rates substantially underway or completed in all designated review categories and under development or in progress in the academic areas to be reviewed in the spring.
3. The Board is making adjustments as needed to aid in fulfilling the mission and vision such as bylaw and assessment work.
4. The Charter school is financially stable and has a projected $20,000 surplus for the end of the school year. They have not needed to use the line of credit and in fact are just now going to the bank to secure the funds.
5. The Board is developing a facility maintenance plan projecting financial savings by improving the heating system, replacing the roof.
6. The special education review brought out that the transition IEPs for the children entering the school were working out, noted one student‘s special education needs were reduced due to the conducive learning environment, and that the supports in place for students were amazing.
7. Breakfast and lunch are currently being provided for those students whose families are unable to provide nutrition and Cornville continues to investigate locally sourced food to fulfill the food plan in the contract.
8. In the spring as academic proficiency and growth data is available start thinking about plans for more growth, addressing gaps and proficiency, and the professional development training that will be needed to make adjustments.
9. The Cornville Regional Charter School is attracting students who have not been successful in previous educational settings. The school needs to be prepared for more special education students requiring more resources.

Note: attached: Summary of Performance Indicators January 24, 2013 site visit