Reference list of Maine Agricultural Trades Show Interest Form questions
⚠️!! IMPORTANT⚠️!!

• To complete the actual form, please use the online application link at www.maine.gov/dacf/agtradesshow/participants

• This document lists sample questions to help applicants view in advance the types of questions that appear on the interest form.

General Infortmation and Acknowledgement
Acknowledgment statement to complete application
Please let us know which of the following ways you learned about the show interest form:
Please choose the most common, or primary, way you service agriculture, forestry, food and/or natural resource system(s)? (If selected, you will have the opportunity to update categories as part o...
Organization Type - Please select the most applicable
Please enter your State of Maine billing code - state agencies only. HOW TO ENTER: ###-###-####-##You will need the following: Fund (3 numbers) Agency (Combo of 3 numbers and/or letters), Org (4 ...
Company/Organization/Agency. Please spell the full name. Example: MDACF would be entered as Maine Department of Agriculture, Conservation & Forestry.
Program or sub-division name. This is especially necessary for state and federal organizations or entities. Please do not use acronymns or abbreviations
Email - Applicant (this email will receive a confirmation updates; only enter one)
Phone number How to enter: ########## Do not use dashes or spaces.
Address Line 1 (this will be used for the Participant directory)
Address Line 2
City (this will be used for the Participant directory)
State (this will be used for the Participant directory)
U.S. Zip code
International address
Company description or tagline (this will be used for the Participant directory)
Choose up to 5 categories that best describe what you'll showcase to attendees. (This will be used for the participant directory.)
Website (This will be used for the participant directory.)
Social Media (This will be used for the participant directory.)
First Name - Applicant
Last Name - Applicant
Is the applicant also the point of contact during the event?
First Name - Primary on-site contact (if different)
Last Name - Primary on-site contact (if different)
Phone number - Primary on-site contact (if different). How to enter: ########## Do not use dashes or spaces.
Email address of primary on-site contact

Email addresses of others you want to receive set-up and planning updates (e.g., staff, volunteers, presenters, communications leads, etc.)   PLEASE USE A COMMA TO SEPARATE EACH EMAIL.   For exampl...
Are the applicant address and billing address the same?
Email for billing
Billing - phone number
Billing Address - Line 1
Billing Address - Line 2
Billing Address - City
Billing Address - State ↕
Billing Address - Zip

I am interested in the following ways to participate in the show:

Which ways would you like to participate?
Review and learn more about the ways to participate www.maine.gov/dacf/agtradesshow/participants
Please take me to the following section of the form

Booth Rental

Standard booth amenities: Please acknowledge and accept or ask for a change order. If you do not accept, you will be taken to a screen to stop your application. diagram of common layouts (link)
If awarded space, I would like to request the following change orders. Check all that apply.
If selected, do you plan to include any heavy equipment/machinery and larger items (e.g., farm tools or implements) in your booth space?
If selected, equipment, machinery, implements, farm supplies, etc., are prioritized to receive at least 2 booth spaces side-by-side. Typically, the maximum conjoined space is 6.
Brief description of type of product or service to be displayed
Do you intend to market and promote Maine grown or produced farm products that consumers may purchase?

Listening Post Business Advising

Do you also wish to participate in other parts of the show in addition to Exhibit space? Please select one of the following choices:
Would you like to provide business advising and coaching (reserved appointments and/or drop -ins)?
Please check all applicable subject matter or expertise you would like to share:
How many volunteers do you estimate may be available?
If you have not already entered an email address, you may use this space to add the contact email address or multiple addresses for volunteers, if known.

Would you like to support the midday meet & greet and/or networking round table?

Meet and Greet Host for Midday Roundtable topics
Do you have round table topic suggestions that would bring together a variety of attendees?
Would you like to support the Hospitality Suite?
Hospitality Suite Sponsorship Options - Check all that apply
Do you also wish to participate in more than the Listening Post portion of the show? Please select one of following choices:

Would you like to host an activity on The "Maine' Stage or provide a monetary donation to promote The "Maine" Stage?

Which type of activity would you like to host on The "Maine" Stage? Please check all that apply.
Please provide a brief description of the activity(s) (200 character limit)

Brief description of your cooking demo, general prep plan, etc., including list of featured Maine ingredients. You may offer samples and taste-testing. △ Note: the venue limits certain cooking...
Please describe why you feel the proposed content will be of value to show attendees? How is it helpful and relevant to your target audience?
Do you also wish to participate in more than the "Maine" Stage Sponsorship portion of the show? Please select one of following choices:
Room Rental
What is your best estimate for the number of attendees? Select the most applicable option.
Default Room Setup is theater style, with a presenter's table at the front. (pictured) Do you need a different setup?
Please select your most likely preference from the following common room layout choices.
How many days would you like to rent space, and how many different spaces would you prefer?
Options for one space, one day: The default is a 2-hour time block. Please choose the most applicable to be directed to the next question.
Options for one space, multiple days: The default is a 60 minute time block. Please choose the most applicable to be directed to the next question.
Options for multiple days and spaces: The default is 1 hour for two separate spaces each day of the show (the show is 3 days). Please use the options below to choose either the default or another...
Are you seeking to rent and host a conference session space or other type of rental space?
Who is your primary target audience for the topics?
Primary topic areas
🎓 Do you plan to offer pesticide re-certification credits? (Please note: you must have your credits approved separately by MDACF Board of Pesticides Control staff).
Please tell us more about your BPC re-certification credits request. Check all that apply.
Host Name (Example: Maine Farmer Resource Network)
What is your proposed event/session title? Example: Organization ABC Annual Meeting
What is the brief overarching description for your session? This should be a concise sentence or two that organizers can easily read and share to help promote the session. Example: Come learn ...
Do you anticipate assessing a registration fee or requiring pre-registration?
If you have a registration URL, please enter it into the space below. If it's not applicable, you may leave it blank.
Does your session include a longer description and agenda for multiple presentations?

Do you also wish to participate in more than the Room Rental and Conference Session portion of the show? Please select one of following choices:
How many unique session descriptions do you anticipate you would include as a conference session host?
A- Title
A- Description
B- Title
B- Description
C- Title
C- Description
D Title
D- Description
E Title
E- Description
F- Title
F- Description
G- Title
G- Description
H- Title
H- Description
I- Title
I- Description
Do you also wish to participate in more than the Room Rental and Conference Session portion of the show? Please select one of following choices:2
Select today's date to verify your submission