INFORMATIONAL INSTRUCTIONS

ASL & VRI Interpreting Services

Certified Interpreting

* Contact Certified Interpreting at: [services@cimaine.com](mailto:services@cimaine.com) or make an online request at cimaine.com.
  + If the requested assignment is within 24 hours please call: **207-798-7995**
* Request VRI services and provide the date/time, nature of the event, and Deaf participants.
* Will all the participants be connected to the meeting by video, or just the interpreter?
* Provide the preferred platform to connect to VRI: Zoom, Teams, Skype, GoToMeeting, other?
  + If the meeting is being conducted on video, provide the name of the platform and any meeting connection ID/password as soon as it becomes available.
* Our office will confirm whether or not a video interpreter is available for the services