



STATE OF MAINE
DEPARTMENT OF Environmental
Protection

Janet T. Mills
Governor

Melanie Loyzim
Commissioner

January 14, 2025

Green Site Services Group, Inc.
Matthew Clark
25 Forge Parkway
Franklin, MA 02038

SUBJECT: Notice of Conditional Pre-Qualified Vendor List Award under RFP # 202407126 Pre-Qualified Vendor List for Removal of Petroleum and Hazardous Substances Services

Dear Matthew:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Removal of Petroleum and Hazardous Substances Services. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional award to the following bidder:

- Green Site Services Group

The bidder listed above have met the requirements for placement on the Pre-Qualified Vendor List. Vendors added to this Pre-Qualified Vendor List (PQVL) are not guaranteed a contract with the State of Maine but are eligible to submit bids on projects issued through the PQVL Mini-Bid Process, as defined in the RFP. Any Notice of Conditional Contract Award resulting from a Mini-Bid award is subject to execution of a written contract. As a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor(s). The vendor shall not acquire any legal or equitable rights relative to contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award and dissolve the Pre-Qualified Vendor List at any time.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely, *Bart Newhouse*

Bart Newhouse
Maine Department of Environmental Protection
State House Station 17
Augusta, ME 04333

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Office of State Procurement Services [formerly the Division of Purchases], Chapter 120, § (2) (2).

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202407126

RFP TITLE: PQVL for Removal of Petroleum and Hazardous Substances Services

BIDDER: Green Site Services Group Inc.

DATE: 1/8/2025

SUMMARY PAGE

Department Name: Environmental Protection

Name of RFP Coordinator: Bart Newhouse

Names of Evaluators: Bart Newhouse, Jamie Hoover, Dan Courtemanch

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)		
• N/A		
•		
•		
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	50	50
Section III. Proposed Services	25	25
Section IV. Cost Proposal	25	25
<u>Total Points</u>	<u>100</u>	<u>100</u>

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BIDDER: Green Site Services Group Inc.

DATE: 1/8/2025

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

Decades of experience
24/7 emergency response from NH and MA
Wide variety of vehicles and equipment available
Licensed for hazardous and non-hazardous material transport
Rates are similar to other companies

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202407126

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BIDDER: Green Site Services Group Inc.

DATE: 1/8/2025

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	50	50

Evaluation Team Comments:

- Overview of the Organization
 - Capable of performing all aspects of remediation
 - 24/7 365 day a year emergency response service
 - Diverse variety of experienced environmental employees
 - Wide variety of vehicles and equipment available
- Subcontractors
 - Not normally used, but have qualified subcontractors available if needed
- Organizational Chart
 - Provided with proposal
- Litigation
 - None indicated
- Certificate of Insurances
 - Provided with proposal

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202407126

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BIDDER: Green Site Services Group Inc.

DATE: 1/8/2025

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Availabl e</u>	<u>Points Awarde d</u>
Section III. Proposed Services	25	25

Evaluation Team Comments:

CAPABLE OF PROVIDING ALL REQUIRED SERVICES OF THE RFP

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

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DATE: 1/8/2025

**EVALUATION OF SECTION IV
Cost Proposal**

Lowest Submitted Cost Proposal	,	Cost Proposal Being Scored	x	Score Weight	=	Score
	,		x	25 points	=	25

Evaluation Team Comments:

Rates appear to be in-line with other environmental contractors on our PQVL

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202407126

RFP TITLE: PQVL for Removal of Petroleum and Hazardous Substances Services

BIDDER NAME: Green Site Services Group Inc.

DATE: 1/8/2025

EVALUATOR NAME: Bart Newhouse

EVALUATOR DEPARTMENT: Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *Many years of experience*
- *24/7 emergency response*
- *Wide variety of equipment available*
- *Many skilled experienced employees*

2. Subcontractors

- *Not typically used, but available when needed*

3. Organizational Chart

Provided with proposal

II. Proposed Services

1. Services to be Provided

- *All necessary services requested in the RFP*

2. Implementation – Work Plan

- *Provided with the RFP*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202407126

RFP TITLE: Pre-Qualified Vendor List for Removal of Petroleum and Hazardous Substances Services

BIDDER NAME: GSS

DATE: 1/8/25

EVALUATOR NAME: Courtemanch

EVALUATOR DEPARTMENT: Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- Decades of experience at other companies.*
- 24/7 Emergency Response from NH and MA offices*
- Employees have HAZWOPER and other training.*
- Vac trucks, dump trucks, excavators and many other pieces of equipment are available.*
- Haz and non haz transporter.*
- Rate sheet included (similar price to other contractors).*

2. Subcontractors

- Said they would use if needed, but didn't provide any specifics. Most project would be completed with their own equipment and employees.*

3. Organizational Chart – Included.

II. Proposed Services

1. Services to be Provided

- Capable of performing all aspects of remediation. Confined space entry, tank cleaning, excavation, etc. Can transport the waste to its final destination and work with the receiving facility.*
- Provided some details about their HASP, but not the actual document.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202407126

RFP TITLE: Removal of Petroleum and Hazardous Substances Services

BIDDER NAME: Green Site Services Group (GSS)

DATE: 1/8/2025

EVALUATOR NAME: Jamie Hoover

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection, BRWM

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

- I. Organization Qualifications and Experience
 - 1. Overview of Organization
 - Since 1995
 - remediation and petroleum construction services for residential homeowners, general contractors, engineering consultants, and municipalities throughout New England.
 - 24/7/365 emergency response services for petroleum and chemical spills, emergencies and disasters
 - on-call for various State and Municipal (i.e., city/town) entities, including Vermont Department of Environmental Conservation (VTDEC) and all regions of the Massachusetts Department of Environmental Protection (MassDEP)
 - Its corporate headquarters is located in Franklin, Massachusetts, with an additional service center located in Dover, New Hampshire. With its experience, equipment, and personnel, GSS can be counted on to serve all regions in Maine.
 - GSS has a diverse variety of Senior Project Managers, Project Managers, Supervisors, Foremen, Equipment Operators, Drivers, and Field Technicians experienced in both oil and hazardous materials knowledge throughout its offices
 - field and management personnel typically have more than 10 to 30 years of oil and hazardous material emergency response experience, many of whom have worked directly with the State

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INDIVIDUAL EVALUATION NOTES**

RFP #: 202407126

RFP TITLE: Removal of Petroleum and Hazardous Substances Services

BIDDER NAME: Green Site Services Group (GSS)

DATE: 1/8/2025

EVALUATOR NAME: Jamie Hoover

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection, BRWM

of Maine under its former contracts with previous companies

2. Subcontractors- GSS typically self-performs a majority of its projects with labor and equipment. GSS primarily utilizes subcontractors for bulk waste transportation, and waste disposal in general. These subcontractors are varied depending on the actual waste requiring transportation and disposal. Any subcontractors used by GSS have been vetted and are insured and carry the appropriate and necessary permits
3. Organizational Chart- Included.
4. Licenses include (vary depending on the individual):
 - HAZWOPER 40-Hr, 8-Hr Refresher, including Blood Bourne Pathogens, First Aid and CPR, Hazard Communication, Personnel Protective Equipment, Respiratory Protection, and Noise Control and Hearing Protection
 - Fall Protection, and Excavation, Trenching and Shoring Safety
 - Class A/B/C Commercial Driver's License with Hazardous Materials Endorsement
 - Hoisting Engineers Licenses
 - Permit-Required Confined Space Entry and Confined Space Rescue Certification
 - DOT Medical Certificate
 - ICC UST Decommissioning
 - FEMA ISO – 700/800
 - Incident Command System 100, 200, 300.
 - Construction Supervisor
 - Contractor Supervisor -Asbestos
 - Licensed Site Professional
 - GSS is a licensed haz waste waste oil and on haz waste transporter

II. Proposed Services

1. Services to be Provided
contaminated soil remediation; tank cleaning; hazardous and non-hazardous waste transportation and disposal; underground utility installation; fuel station, underground storage tank (UST), and aboveground storage tank (AST) design and installation, inspection, and removal; facility decommissioning services; and 24/7/365 emergency

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INDIVIDUAL EVALUATION NOTES**

RFP #: 202407126

RFP TITLE: Removal of Petroleum and Hazardous Substances Services

BIDDER NAME: Green Site Services Group (GSS)

DATE: 1/8/2025

EVALUATOR NAME: Jamie Hoover

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection, BRWM

response services for petroleum and chemical spills, emergencies and disasters.

2. Implementation – Work Plan, included
3. Litigation: none
4. GSS included 3 examples of projects they worked on here in Maine. Gasoline spill response, diesel spill response, and an AFFF response.
5. Any item or service not specifically listed herein or quoted separately shall be billed at the Company's direct cost plus a 25% markup. The Department typically allows only 10%.



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AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202407126
RFP TITLE: Removal of Petroleum and Hazardous Substances

I, Jamie Hoover, accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Environmental Protection. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

Jamie Hoover

Signature

1/8/2025

Date



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AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202407126

**RFP TITLE: Pre-Qualified Vendor List for Removal of Petroleum and Hazardous
Substances Services**

I, Daniel Courtemanch accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Environmental Protection. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

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Courtemanch, Daniel

Digitally signed by Courtemanch, Daniel
Date: 2025.01.08 13:01:27 -05'00'

Signature

Date



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AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202407126
RFP TITLE: Removal of Petroleum and Hazardous Substances

I, Bart Newhouse

_____ accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Environmental Protection. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

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Bart Newhouse

1/8/2025

Signature

Date