



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

PART I: OVERVIEW				
Department Office/Division/Program:		Inland Fisheries and Wildlife / Commissioner's Office / Water Access Program		
Department Contract Administrator or Grant Coordinator:		Diano Circo, Chief Planner		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)		\$ 7,695.10	Advantage CT / RQS #:	09A-2024062100000003763
CONTRACT	Proposed Start Date:	7/19/2024	Proposed End Date:	9/20/2024
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Northeast Archaeology Research Center		
Brief Description of Goods/Services/Grant:		Phase I Archaeological Survey for DIFW Salt Pond Property.		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

PART III: SUPPLEMENTAL INFORMATION

A phase I archaeological survey has been requested by the Maine Historic Preservation Commission as part of the required Section 106 review for federal funding to build a new water access site on Salt Pond in Blue Hill.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Vendor is familiar with the federal Section 106 and Maine Historic Preservation Commission requirements for this work and has provided similar services for the Department in the past.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Costs are inline with similar archaeological surveys the Department has contracted for.

4. Describe the plan for future competition for the goods or services.

The Department will continue to explore alternative vendors.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

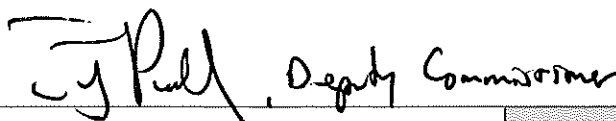

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:	Timothy E. Peabody	Date:	6/21/2024
Signature of DAFS Procurement Official:			
Typed Name:	Kathy Paquette	Date:	6/28/2024