



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		Public Safety-SBI		
Department Contract Administrator or Grant Coordinator:		Matt Ruel Starla Dorval		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)		\$ 5,346.00	Advantage CT / RQS #:	RQS 16A 20240716*81
CONTRACT	Proposed Start Date:	7/1/2024	Proposed End Date:	6/30/2025
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Computer Projects of IL, Inc. Bolingbrook, IL		
Brief Description of Goods/Services/Grant:		OpenFox Messenger Licenses and Maintenance for METRO/NCIC Access		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.


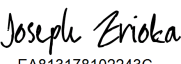
PART III: SUPPLEMENTAL INFORMATION	
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.	There is a system that allows law enforcement to communicate with local law enforcement agencies and the feds to relay criminal history information. If we want to have that communication, we need a system like this. We went through a long contract process, and everything was reviewed and approved at all levels. A provision of that contract requires ongoing license fees this is just paying for that component.
2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.	The only vendor who can provide the licenses is the vendor who won the contract
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.	These rates were all agreed to in our contract negotiations and are reasonable.
4. Describe the plan for future competition for the goods or services.	We have a multi-year contract with the company, when the contract ends it will be reviewed

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)	
Does this request utilize ARPA/MJRP funds?	
<input type="checkbox"/> Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).	
<input type="checkbox"/> Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.	
<input checked="" type="checkbox"/> No – If No, proceed to Part V.	

PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE	
<i>Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS Title 5, §18 and §18-A, in harmony with MRS Title 17, §3104.</i>	
<input checked="" type="checkbox"/> The requesting department signatory understands and acknowledges Maine’s Conflict of Interest statutes.	

PART VI: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	 Michael Sauschuck (Jul 16, 2024 11:17 EDT)		
Typed Name:	Michael Sauschuck	Date:	Jul 16, 2024
Signature of DAFS Procurement Official:	<div style="border: 1px solid black; padding: 5px;"> <p>DocuSigned by:</p>  <small>EA813178102243C...</small> </div>		
Typed Name:	Joseph Zrioka Director of IT Procurement	Date:	7/19/2024






PJF-24-25 Openfox

Final Audit Report

2024-07-16

Created:	2024-07-16
By:	Starla R Dorval (Starla.R.Dorval@maine.gov)
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-  Document created by Starla R Dorval (Starla.R.Dorval@maine.gov)
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-  Document emailed to Michael Sauschuck (michael.sauschuck@maine.gov) for signature
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-  Email viewed by Michael Sauschuck (michael.sauschuck@maine.gov)
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-  Document e-signed by Michael Sauschuck (michael.sauschuck@maine.gov)
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