



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES  
**DIVISION OF PROCUREMENT SERVICES**  
 STATE OF MAINE

## PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

*INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.*

| PART I: OVERVIEW  |                      |  |                              |
|---|----------------------|--|------------------------------|
| Department Office/Division/Program:                     |                      | Public Safety- Maine Drug Enforcement Agency                         |                              |
| Department Contract Administrator or Grant Coordinator: |                      | Rick Desjardins<br>Iris Rogers                                       |                              |
| (If applicable) Department Reference #:                 |                      | N/A  |                              |
| Amount:<br>(Contract/Amendment/Grant)                   | \$ 6,239,164.64      | Advantage CT / RQS #:  | CTMV-16A-20240628*0002       |
| CONTRACT  | Proposed Start Date: | 7/1/2024   | Proposed End Date: 6/30/2025 |
| AMENDMENT   | Original Start Date: |  | Effective Date:              |
|   | Previous End Date:   |  | New End Date:                |
| GRANT   | Project Start Date:  |  | Grant Start Date:            |
|   | Project End Date:    |  | Grant End Date:              |
| Vendor/Provider/Grantee Name, City, State:              |                      | Multiple, See Attachment   |                              |
| Brief Description of Goods/Services/Grant:              |                      | Professional Services, Not by State – Task Force Investigative Agent |                              |

| PART II: JUSTIFICATION FOR VENDOR SELECTION  |                                   |                                     |                                  |
|--|-----------------------------------|-------------------------------------|----------------------------------|
| Check the box below for the justification(s) that applies to this request. (Check all that apply.) |                                   |                                     |                                  |
| <input type="checkbox"/>   | A. Competitive Process            | <input type="checkbox"/>            | G. Grant                         |
| <input type="checkbox"/>   | B. Amendment                      | <input type="checkbox"/>            | H. State Statute/Agency Directed |
| <input type="checkbox"/>   | C. Single Source/Unique Vendor    | <input type="checkbox"/>            | I. Federal Agency Directed       |
| <input type="checkbox"/>   | D. Proprietary/Copyright/Patents  | <input checked="" type="checkbox"/> | J. Willing and Qualified         |
| <input type="checkbox"/>   | E. Emergency                      | <input type="checkbox"/>            | K. Client Choice                 |
| <input type="checkbox"/>   | F. University Cooperative Project | <input type="checkbox"/>            | L. Other Authorization           |

Please respond to ALL of the questions in the following sections.

### PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

25 M.R.S.A., chapter 353 established the Maine Drug Enforcement Act as the State's response to the unprecedented threat to the health and safety that the distribution of scheduled drugs into, out of and within the State presented. Chapter 353 sets forth the development of a statewide drug enforcement program and strategy based on principles of integration and unification at all levels of law enforcement, including federal, state, county, and municipal levels and prosecutorial as well as investigative agencies. The Maine Drug Enforcement has no State employee staffing of commander, task force investigative supervisor or agent (Maine State Police equivalent of lieutenant, sergeant, or detective respectively) to address the drug threat. To implement this statewide drug enforcement program requires sub-contracting with municipal, county and state law enforcement agencies for staffing.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Maine Drug Enforcement Agency does not have the staffing needed to address the requirement and is sub-contracting out the labor using available trained resources from municipal, county, and state law enforcement agencies allowing a demographic advantage in detecting and prosecuting drug offenders. The Provider's officer shall be compensated in a manner equivalent up to that of a Maine State Police Lieutenant pursuant to 25 M.R. S.A., chapter 353.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The Provider's officers shall be compensated in a manner equivalent to that of a Maine State Police Lieutenant (Salary Specification 95, Grade 27, Step 8) pursuant to 25 M.R. S.A., chapter 353. Reimbursement of expenses will not exceed that of a Maine State Police Lieutenant, \$10.00 per hour special unit pay (clandestine lab assignment) when applicable, plus employer paid contractual and payroll costs associated with the officer's hourly rate of a Maine State Police Lieutenant. On a regular basis, the Provider shall invoice the Department the contractual costs of assigning its officer. Invoices will provide sufficient detail as to salary costs and employer paid costs with supporting documentation to include a copy of the officer's weekly timesheet.

4. Describe the plan for future competition for the goods or services.

The Department will continue to evaluate the need to sub-contract the position.

### PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

### PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting  
Department's Commissioner  
(or designee):

*Derek A Gorneau*

## Procurement Justification Form (PJF)

|   |   |       |           |
|---|---|-------|-----------|
| Typed Name:                             | Derek Gorneau                           | Date: | 6/28/2024 |
| Signature of DAFS Procurement Official: | DocuSigned by:<br><i>Brandon Martin</i> |       |           |
| Typed Name:                             | 2F79272FCC37434...<br>Brandon Martin    | Date: | 7/2/2024  |

| Vendor #                    | Vendor                       | Name                 | Fund 010 or 013 | Total Contract Value |
|-----------------------------|------------------------------|----------------------|-----------------|----------------------|
| 1                           | Aroostook County Sheriff's   | William Campbell     | 010             | \$162,976.26         |
| 2                           | Aroostook County Sheriff's   | Theron Bickford      | 013             | \$142,450.67         |
| 3                           | Aroostook County Sheriff's   | Gary McGuire         | 010             | \$146,600.39         |
| 4                           | Augusta Police Dept          | Nathan Walker        | 010             | \$136,601.47         |
| 5                           | Bangor Police Dept           | Brandon Vafiades     | 010             | \$172,238.90         |
| 6                           | Bangor Police Dept           | Aaron Brooker        | 010             | \$137,110.63         |
| 7                           | Bar Harbor Police Dept       | Timothy Frost        | 010             | \$136,720.30         |
| 8                           | Belfast Police Dept          | Tyler Baker          | 010             | \$98,042.20          |
| 9                           | Brewer Police Dept           | Nelson Feero         | 010             | \$126,720.73         |
| 10                          | Buxton Police Dept           | Kevin Cashman        | 010             | \$146,584.93         |
| 11                          | Cumberland County Sheriff's  | Tyler Leach          | 013             | \$129,361.77         |
| 12                          | Ellsworth Police Dept        | Brian Smith          | 013             | \$107,801.40         |
| 13                          | Fairfield Police Dept        | Jordan Brooks        | 010             | \$139,982.99         |
| 14                          | Fort Fairfield Police Dept   | Lance Ferguson       | 010             | \$138,138.62         |
| 15                          | Gorham Police Dept           | Dean Hannon          | 010             | \$144,639.68         |
| 16                          | Hampden Police Dept          | Adam Oko             | 010             | \$135,401.03         |
| 17                          | Jay Police Dept              | Nicholas Gulliver    | 010             | \$140,989.68         |
| 18                          | Kennebec County Sheriff's    | Lowell Woodman       | 010             | \$181,519.49         |
| 19                          | Kennebunk Police Dept        | Michael Raymond      | 010             | \$131,723.83         |
| 20                          | Lewiston Police Dept         | Zachary Provost      | 010             | \$162,100.25         |
| 21                          | Lewiston Police Dept         | Aaron Schmitz        | 010             | \$123,188.80         |
| 22                          | Lincoln County Sheriff's     | Jason Pease          | 010             | \$177,366.69         |
| 23                          | Lisbon Police Dept           | Timothy Blais        | 010             | \$123,185.26         |
| 24                          | Oxford County Sheriff's      | Chancey Libby        | 010             | \$138,180.36         |
| 25                          | Penobscot County Sheriff's   | Daniel Gastia        | 010             | \$154,382.23         |
| 26                          | Penobscot County Sheriff's   | Steven Saucier       | 010             | \$159,222.63         |
| 27                          | Piscataquis County Sheriff's | James Kane           | 013             | \$121,861.26         |
| 28                          | Piscataquis County Sheriff's | Jonathan Richards    | 010             | \$126,731.26         |
| 29                          | Portland Police Dept         | Matthew Burnell      | 010             | \$52,504.97          |
| 30                          | Portland Police Dept         | Robert Doherty       | 010             | \$141,805.65         |
| 31                          | Portland Police Dept         | Scott Pelletier      | 010             | \$185,949.24         |
| 32                          | Rumford Police Dept          | Peter Mador          | 010             | \$121,831.95         |
| 33                          | Sagadahoc County Sheriff's   | John Dietlin         | 013             | \$129,145.23         |
| 34                          | Sanford Police Dept          | Damon Ramsay         | 010             | \$137,137.80         |
| 35                          | Sanford Police Dept          | Michael Kotsonis     | 010             | \$138,142.46         |
| 36                          | Skowhegan Police Dept        | Tyler Lafreniere     | 013             | \$115,679.52         |
| 37                          | South Portland Police Dept   | Jeffrey Warren       | 010             | \$141,630.01         |
| 38                          | Waldo County Sheriff's       | Walter Corey         | 010             | \$103,429.94         |
| 39                          | Washington County Sheriff's  | Brandon Parker       | 010             | \$38,414.98          |
| 40                          | Washington County Sheriff's  | Ralph Pineo          | 010             | \$181,810.03         |
| 41                          | Washington County Sheriff's  | Christopher Thornton | 010             | \$165,476.88         |
| 42                          | Waterville Police Dept       | Blake Wilder         | 010             | \$108,032.92         |
| 43                          | Westbrook Police Dept        | Patrick Lally        | 010             | \$121,022.72         |
| 44                          | Westbrook Police Dept        | Kipp Bleicken        | 010             | \$126,196.78         |
| 45                          | Westbrook Police Dept        | Philip Robinson      | 010             | \$139,276.30         |
| 46                          | York County Sheriff's        | Jeffrey Regan        | 010             | \$129,853.55         |
| Total Individual Agent CTPS |                              |                      |                 | \$6,219,164.64       |
| Anti-Heroin Grant           |                              |                      | 013             | \$20,000.00          |
| Grand Total                 |                              |                      |                 | \$6,239,164.64       |