

State of Maine
Master Score Sheet

RFP# 202207106					
Pre-K Expansion Grant					
Bidder Name:		Bangor School Department	Falmouth Public Schools	RSU 40	RSU 64
Proposed Cost:		\$329,295.00	\$490,346.00	\$500,000.00	\$11,686.47
Scoring Sections	Points Available				
Criteria A: General Information	Pass/Fail	Pass	Pass	Pass	Pass
Criteria B: Specifications of the Work to Be Performed	60	41	47	46	21
Criteria C-Budget Forms and Budget Narrative	25	24	25	20	20
Criteria D: Priority Points	15	8	5	5	0
TOTAL	<u>100</u>	<u>73</u>	<u>77</u>	<u>71</u>	<u>41</u>
Bidder Name:		RSU 67	AOS 91 MDIRSS	Brunswick	Cape Elizabeth School District
Proposed Cost:		\$85,000.00	\$162,390.00	\$190,000.00	\$230,542.00
Scoring Sections	Points Available				
Criteria A: General Information	Pass/Fail	Pass	Pass	Pass	Pass
Criteria B: Specifications of the Work to Be Performed	60	45	56	0	45
Criteria C-Budget Forms and Budget Narrative	25	20	18	0	23
Criteria D: Priority Points	15	5	5	0	10
TOTAL	<u>100</u>	<u>70</u>	<u>79</u>	<u>0</u>	<u>78</u>

RFP# 202207106

Pre-K Expansion Grant

Bidder Name:		Gorham School Department	Lincolnvillle Central School	Madawaska School Department	MSAD 6
Proposed Cost:		\$523,819.00	\$112, 225.00	\$100,931.00	\$ 214,416.00
Scoring Sections	Points Available				
Criteria A: General Information	Pass/Fail	Pass	Pass	Pass	Pass
Criteria B: Specifications of the Work to Be Performed	60	52	45	58	37
Criteria C-Budget Forms and Budget Narrative	25	18	20	13	8
Criteria D: Priority Points	15	5	5	10	0
TOTAL	<u>100</u>	<u>75</u>	<u>70</u>	<u>81</u>	<u>45</u>
Bidder Name:		MSAD 27	MSAD 33	MSAD 54	Portland Public Schools
Proposed Cost:		\$74,022.00	\$86,324.00	\$81,339.15	\$301,044.00
Scoring Sections	Points Available				
Criteria A: General Information	Pass/Fail	Pass	Pass	Pass	Pass
Criteria B: Specifications of the Work to Be Performed	60	59	59	53	56
Criteria C-Budget Forms and Budget Narrative	25	13	13	25	25
Criteria D: Priority Points	15	10	10	15	13
TOTAL	<u>100</u>	<u>82</u>	<u>82</u>	<u>93</u>	<u>94</u>

RFP# 202207106

Pre-K Expansion Grant

Bidder Name:		RSU 41, 46, 68, MSAD 4	RSU 14	RSU 34
Proposed Cost:		\$237,454.49	\$105,184.00	\$37,729.67
Scoring Sections	Points Available			
Criteria A: General Information	Pass/Fail	Pass	Pass	Pass
Criteria B: Specifications of the Work to Be Performed	60	52	56	45
Criteria C-Budget Forms and Budget Narrative	25	14	17	20
Criteria D: Priority Points	15	13	10	13
TOTAL	<u>100</u>	<u>79</u>	<u>83</u>	<u>78</u>



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**A. Pender Makin
Commissioner**

12/7/2022

James Tager, Superintendent
Bangor School Department
73 Harlow Street
Bangor, Maine 04401

**SUBJECT: Notice of Conditional Contract Award(s) under RFA # 202207106
Pre-K Expansion Grant**

Dear Superintendent Tager:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for RFA #202207106. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award(s) to the following bidder(s):

- Bangor School Department
- Falmouth Public Schools
- RSU 40
- RSU 67
- Tremont Consolidated School
- Cape Elizabeth School Department
- Gorham School Department
- Lincolnville Central School
- Madawaska School Department
- MSAD 27
- MSAD 33
- MSAD 54
- Portland Public Schools
- RSU 14
- RSU 34
- RSU 68

The bidder(s) listed above received enough points to achieve acceptable proposal(s). The Department will be contacting the aforementioned bidder(s) soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:
Lee Anne Larsen

B8CA99943DB64AD...
Lee Anne Larsen
Early Learning Team Coordinator
Maine Department of Education
leeann.larsen@maine.gov
207-624-6628

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**A. Pender Makin
Commissioner**

12/7/2022

Gretchen McNulty, Superintendent
Falmouth Public Schools
51 Woodville Road
Falmouth, Maine 04105

**SUBJECT: Notice of Conditional Contract Award(s) under RFA # 202207106
Pre-K Expansion Grant**

Dear Superintendent McNulty:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for RFA #202207106. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award(s) to the following bidder(s):

- Bangor School Department
- Falmouth Public Schools
- RSU 40
- RSU 67
- Tremont Consolidated School
- Cape Elizabeth School Department
- Gorham School Department
- Lincolnville Central School
- Madawaska School Department
- MSAD 27
- MSAD 33
- MSAD 54
- Portland Public Schools
- RSU 14
- RSU 34
- RSU 68

The bidder(s) listed above received enough points to achieve acceptable proposal(s). The Department will be contacting the aforementioned bidder(s) soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:
Lee Anne Larsen

B8CA99943DB64AD...
Lee Anne Larsen
Early Learning Team Coordinator
Maine Department of Education
leeann.larsen@maine.gov
207-624-6628

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**A. Pender Makin
Commissioner**

12/7/2022

Steve Nolan, Superintendent
RSU 40
P.O. Box 701
Union, Maine 04862

**SUBJECT: Notice of Conditional Contract Award(s) under RFA # 202207106
Pre-K Expansion Grant**

Dear Superintendent Nolan:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for RFA #202207106. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award(s) to the following bidder(s):

- Bangor School Department
- Falmouth Public Schools
- RSU 40
- RSU 67
- Tremont Consolidated School
- Cape Elizabeth School Department
- Gorham School Department
- Lincolnville Central School
- Madawaska School Department
- MSAD 27
- MSAD 33
- MSAD 54
- Portland Public Schools
- RSU 14
- RSU 34
- RSU 68

The bidder(s) listed above received enough points to achieve acceptable proposal(s). The Department will be contacting the aforementioned bidder(s) soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:
Lee Anne Larsen
BBCA89943DB64AD...

Lee Anne Larsen
Early Learning Team Coordinator
Maine Department of Education
leeann.larsen@maine.gov
207-624-6628

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**A. Pender Makin
Commissioner**

12/7/2022

Rhonda Sperrey, Superintendent
RSU 64
118 Main Street
Corinth, Maine 04427

**SUBJECT: Notice of Conditional Contract Award(s) under RFA #202207106
Pre-K Expansion Grant**

Dear Superintendent Sperrey:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for RFA #202207106. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award(s) to the following bidder(s):

- Bangor School Department
- Falmouth Public Schools
- RSU 40
- RSU 67
- Tremont Consolidated School
- Cape Elizabeth School Department
- Gorham School Department
- Lincolnville Central School
- Madawaska School Department
- MSAD 27
- MSAD 33
- MSAD 54
- Portland Public Schools
- RSU 14
- RSU 34
- RSU 68

The bidder(s) listed above received enough points to achieve acceptable proposal(s). The Department will be contacting the aforementioned bidder(s) soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

Lee Anne Larsen

B8CA99943DB64AD...
Lee Anne Larsen

Early Learning Team Coordinator

Maine Department of Education

leeann.larsen@maine.gov

207-624-6628

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**A. Pender Makin
Commissioner**

12/7/2022

Paul Austin, Ph.D., Superintendent
RSU 67
25 Reed Drive
Lincoln, Maine 04457

**SUBJECT: Notice of Conditional Contract Award(s) under RFA # 202207106
Pre-K Expansion Grant**

Dear Superintendent Austin:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for RFA #202207106. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award(s) to the following bidder(s):

- Bangor School Department
- Falmouth Public Schools
- RSU 40
- RSU 67
- Tremont Consolidated School
- Cape Elizabeth School Department
- Gorham School Department
- Lincolnville Central School
- Madawaska School Department
- MSAD 27
- MSAD 33
- MSAD 54
- Portland Public Schools
- RSU 14
- RSU 34
- RSU 68

The bidder(s) listed above received enough points to achieve acceptable proposal(s). The Department will be contacting the aforementioned bidder(s) soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:
Lee Anne Larsen
B8CA99243DB64AD...
Lee Anne Larsen
Early Learning Team Coordinator
Maine Department of Education
leeann.larsen@maine.gov
207-624-6628

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**A. Pender Makin
Commissioner**

12/7/2022

Michael Zboray, Superintendent
Tremont Consolidated School
101 Eagle Lake Road
Bar Harbor, Maine 04609

**SUBJECT: Notice of Conditional Contract Award(s) under RFA # 202207106
Pre-K Expansion Grant**

Dear Superintendent Zboray:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for RFA #202207106. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award(s) to the following bidder(s):

- Bangor School Department
- Falmouth Public Schools
- RSU 40
- RSU 67
- Tremont Consolidated School
- Cape Elizabeth School Department
- Gorham School Department
- Lincolnville Central School
- Madawaska School Department
- MSAD 27
- MSAD 33
- MSAD 54
- Portland Public Schools
- RSU 14
- RSU 34
- RSU 68

The bidder(s) listed above received enough points to achieve acceptable proposal(s). The Department will be contacting the aforementioned bidder(s) soon to negotiate a contract. As

provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:
Lee Anne Larsen
B8CA99943DB64AD
Lee Anne Larsen
Early Learning Team Director
Maine Department of Education
leeann.larsen@maine.gov
207-624-6628

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**A. Pender Makin
Commissioner**

12/7/2022

Phillip J. Potenziano, Superintendent
Brunswick School Department
46 Federal Street
Brunswick, Maine 04011

**SUBJECT: Notice of Conditional Contract Award(s) under RFA # 202207106
Pre-K Expansion Grant**

Dear Superintendent Potenziano:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for RFA #202207106. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award(s) to the following bidder(s):

- Bangor School Department
- Falmouth Public Schools
- RSU 40
- RSU 67
- Tremont Consolidated School
- Cape Elizabeth School Department
- Gorham School Department
- Lincolnville Central School
- Madawaska School Department
- MSAD 27
- MSAD 33
- MSAD 54
- Portland Public Schools
- RSU 14
- RSU 34
- RSU 68

The bidder(s) listed above received enough points to achieve acceptable proposal(s). The Department will be contacting the aforementioned bidder(s) soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:
Lee Anne Larsen
B8CA99043DB64AD...
Lee Anne Larsen
Early Learning Team Coordinator
Maine Department of Education
leeann.larsen@maine.gov
207-624-6628

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**A. Pender Makin
Commissioner**

**Janet T. Mills
Governor**

12/7/2022

Dr. Christopher Record, Superintendent
Cape Elizabeth School Department
320 Ocean House Road
Cape Elizabeth, Maine 04107

**SUBJECT: Notice of Conditional Contract Award(s) under RFA # 202207106
Pre-K Expansion Grant**

Dear Superintendent Record:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for RFA #202207106. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award(s) to the following bidder(s):

- Bangor School Department
- Falmouth Public Schools
- RSU 40
- RSU 67
- Tremont Consolidated School
- Cape Elizabeth School Department
- Gorham School Department
- Lincolnville Central School
- Madawaska School Department
- MSAD 27
- MSAD 33
- MSAD 54
- Portland Public Schools
- RSU 14
- RSU 34
- RSU 68

The bidder(s) listed above received enough points to achieve acceptable proposal(s). The Department will be contacting the aforementioned bidder(s) soon to negotiate a contract. As

provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:
Lee Anne Larsen
BBCA99043DB64AD
Lee Anne Larsen
Early Learning Team Coordinator
Maine Department of Education
leeann.larsen@maine.gov
207-624-6628

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**A. Pender Makin
Commissioner**

12/7/2022

Heather J. Perry, Ph.D., Superintendent
Gorham School Department
75 South Street
Gorham, Maine 04038

**SUBJECT: Notice of Conditional Contract Award(s) under RFA # 202207106
Pre-K Expansion Grant**

Dear Superintendent Perry:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for RFA #202207106. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award(s) to the following bidder(s):

- Bangor School Department
- Falmouth Public Schools
- RSU 40
- RSU 67
- Tremont Consolidated School
- Cape Elizabeth School Department
- Gorham School Department
- Lincolnville Central School
- Madawaska School Department
- MSAD 27
- MSAD 33
- MSAD 54
- Portland Public Schools
- RSU 14
- RSU 34
- RSU 68

The bidder(s) listed above received enough points to achieve acceptable proposal(s). The Department will be contacting the aforementioned bidder(s) soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:
Lee Anne Larsen

B8CA99943DB64AD...
Lee Anne Larsen
Early Learning Team Coordinator
Maine Department of Education
leeann.larsen@maine.gov
207-624-6628

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**A. Pender Makin
Commissioner**

**Janet T. Mills
Governor**

12/7/2022

Kathryn Clark, Superintendent
Lincolnville School Department
PO Box 539
Lincolnville, Maine 04849

**SUBJECT: Notice of Conditional Contract Award(s) under RFA # 202207106
Pre-K Expansion Grant**

Dear Superintendent Clark:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for RFA #202207106. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award(s) to the following bidder(s):

- Bangor School Department
- Falmouth Public Schools
- RSU 40
- RSU 67
- Tremont Consolidated School
- Cape Elizabeth School Department
- Gorham School Department
- Lincolnville Central School
- Madawaska School Department
- MSAD 27
- MSAD 33
- MSAD 54
- Portland Public Schools
- RSU 14
- RSU 34
- RSU 68

The bidder(s) listed above received enough points to achieve acceptable proposal(s). The Department will be contacting the aforementioned bidder(s) soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

Lee Anne Larsen

B8CA99943DB64AD...
Lee Anne Larsen

Early Learning Team Coordinator
Maine Department of Education

leeann.larsen@maine.gov

207-624-6628

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**A. Pender Makin
Commissioner**

12/7/2022

Benjamin Sirois, Superintendent
Madawaska School Department
328 St. Thomas Street
Madawaska, Maine 04756

**SUBJECT: Notice of Conditional Contract Award(s) under RFA # 202207106
Pre-K Expansion Grant**

Dear Superintendent Sirois:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for RFA #202207106. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award(s) to the following bidder(s):

- Bangor School Department
- Falmouth Public Schools
- RSU 40
- RSU 67
- Tremont Consolidated School
- Cape Elizabeth School Department
- Gorham School Department
- Lincolnville Central School
- Madawaska School Department
- MSAD 27
- MSAD 33
- MSAD 54
- Portland Public Schools
- RSU 14
- RSU 34
- RSU 68

The bidder(s) listed above received enough points to achieve acceptable proposal(s). The Department will be contacting the aforementioned bidder(s) soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:
Lee Anne Larsen
B8CA99443DB64AD...
Lee Anne Larsen
Early Learning Team Coordinator
Maine Department of Education
leeann.larsen@maine.gov
207-624-6628

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**A. Pender Makin
Commissioner**

12/7/2022

Clay Gleason, Superintendent
MSAD 6
94 Main Street
Buxton, Maine 04093

SUBJECT: Notice of Conditional Contract Award(s) under RFA # 202207106
Pre-K Expansion Grant

Dear Superintendent Gleason:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for RFA #202207106. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award(s) to the following bidder(s):

- Bangor School Department
- Falmouth Public Schools
- RSU 40
- RSU 67
- Tremont Consolidated School
- Cape Elizabeth School Department
- Gorham School Department
- Lincolnville Central School
- Madawaska School Department
- MSAD 27
- MSAD 33
- MSAD 54
- Portland Public Schools
- RSU 14
- RSU 34
- RSU 68

The bidder(s) listed above received enough points to achieve acceptable proposal(s). The Department will be contacting the aforementioned bidder(s) soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:
Lee Anne Larsen

B8CA99943DB64AD...
Lee Anne Larsen
Early Learning Team Coordinator
Maine Department of Education
leeann.larsen@maine.gov
207-624-6628

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**A. Pender Makin
Commissioner**

12/7/2022

Benjamin Sirois, Superintendent
MSAD 27
84 Pleasant Street
Fort Kent, Maine 04743

**SUBJECT: Notice of Conditional Contract Award(s) under RFA # 202207106
Pre-K Expansion Grant**

Dear Superintendent Sirois:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for RFA #202207106. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award(s) to the following bidder(s):

- Bangor School Department
- Falmouth Public Schools
- RSU 40
- RSU 67
- Tremont Consolidated School
- Cape Elizabeth School Department
- Gorham School Department
- Lincolnville Central School
- Madawaska School Department
- MSAD 27
- MSAD 33
- MSAD 54
- Portland Public Schools
- RSU 14
- RSU 34
- RSU 68

The bidder(s) listed above received enough points to achieve acceptable proposal(s). The Department will be contacting the aforementioned bidder(s) soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:
Lee Anne Larsen
B8CA99243DB64AD...
Lee Anne Larsen
Early Learning Team Coordinator
Maine Department of Education
leeann.larsen@maine.gov
207-624-6628

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**A. Pender Makin
Commissioner**

12/7/2022

Benjamin Sirois, Superintendent
MSAD 33
431 U.S. Route 1
Frenchville, Maine 04745

**SUBJECT: Notice of Conditional Contract Award(s) under RFA # 202207106
Pre-K Expansion Grant**

Dear Superintendent Sirois:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for RFA #202207106. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award(s) to the following bidder(s):

- Bangor School Department
- Falmouth Public Schools
- RSU 40
- RSU 67
- Tremont Consolidated School
- Cape Elizabeth School Department
- Gorham School Department
- Lincolnville Central School
- Madawaska School Department
- MSAD 27
- MSAD 33
- MSAD 54
- Portland Public Schools
- RSU 14
- RSU 34
- RSU 68

The bidder(s) listed above received enough points to achieve acceptable proposal(s). The Department will be contacting the aforementioned bidder(s) soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:
Lee Anne Larsen
B8CA99243DB64AD...
Lee Anne Larsen
Early Learning Team Coordinator
Maine Department of Education
leeann.larsen@maine.gov
207-624-6628

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**A. Pender Makin
Commissioner**

**Janet T. Mills
Governor**

12/7/2022

Jonathan Moody, Superintendent
MSAD 54
178 Main Street
Canaan, Maine 04924

**SUBJECT: Notice of Conditional Contract Award(s) under RFA # 202207106
Pre-K Expansion Grant**

Dear Superintendent Moody:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for RFA #202207106. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award(s) to the following bidder(s):

- Bangor School Department
- Falmouth Public Schools
- RSU 40
- RSU 67
- Tremont Consolidated School
- Cape Elizabeth School Department
- Gorham School Department
- Lincolnville Central School
- Madawaska School Department
- MSAD 27
- MSAD 33
- MSAD 54
- Portland Public Schools
- RSU 14
- RSU 34
- RSU 68

The bidder(s) listed above received enough points to achieve acceptable proposal(s). The Department will be contacting the aforementioned bidder(s) soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:
Lee Anne Larsen

B8CA99943DB64AD...
Lee Anne Larsen
Early Learning Team Coordinator
Maine Department of Education
leeann.larsen@maine.gov
207-624-6628

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**A. Pender Makin
Commissioner**

12/7/2022

Xavier Botana, Superintendent
Portland Public Schools
353 Cumberland Avenue
Portland, Maine 04101

**SUBJECT: Notice of Conditional Contract Award(s) under RFA #202207106
Pre-K Expansion Grant**

Dear Superintendent Botana:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for RFA #202207106. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award(s) to the following bidder(s):

- Bangor School Department
- Falmouth Public Schools
- RSU 40
- RSU 67
- Tremont Consolidated School
- Cape Elizabeth School Department
- Gorham School Department
- Lincolnville Central School
- Madawaska School Department
- MSAD 27
- MSAD 33
- MSAD 54
- Portland Public Schools
- RSU 14
- RSU 34
- RSU 68

The bidder(s) listed above received enough points to achieve acceptable proposal(s). The Department will be contacting the aforementioned bidder(s) soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:
Lee Anne Larsen

B8CA99943DB64AD...
Lee Anne Larsen
Early Learning Team Coordinator
Maine Department of Education
leeann.larsen@maine.gov
207-624-6628

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**A. Pender Makin
Commissioner**

12/7/2022

Stacy Shorey, Superintendent
RSU 68
572 Bangor Road
Dover-Foxcroft, Maine 04426

**SUBJECT: Notice of Conditional Contract Award(s) under RFA #202207106
Pre-K Expansion Grant**

Dear Superintendent Shorey:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for RFA #202207106. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award(s) to the following bidder(s):

- Bangor School Department
- Falmouth Public Schools
- RSU 40
- RSU 67
- Tremont Consolidated School
- Cape Elizabeth School Department
- Gorham School Department
- Lincolnville Central School
- Madawaska School Department
- MSAD 27
- MSAD 33
- MSAD 54
- Portland Public Schools
- RSU 14
- RSU 34
- RSU 68

The bidder(s) listed above received enough points to achieve acceptable proposal(s). The Department will be contacting the aforementioned bidder(s) soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:
Lee Anne Larsen
B8CA99043DB64AD...
Lee Anne Larsen
Early Learning Team Coordinator
Maine Department of Education
leeann.larsen@maine.gov
207-624-6628

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**A. Pender Makin
Commissioner**

12/7/2022

Christopher Howell, Superintendent
RSU 14
228 Windham Center Road
Windham, Maine 04062

**SUBJECT: Notice of Conditional Contract Award(s) under RFA #202207106
Pre-K Expansion Grant**

Dear Superintendent Howell:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for RFA #202207106. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award(s) to the following bidder(s):

- Bangor School Department
- Falmouth Public Schools
- RSU 40
- RSU 67
- Tremont Consolidated School
- Cape Elizabeth School Department
- Gorham School Department
- Lincolnville Central School
- Madawaska School Department
- MSAD 27
- MSAD 33
- MSAD 54
- Portland Public Schools
- RSU 14
- RSU 34
- RSU 68

The bidder(s) listed above received enough points to achieve acceptable proposal(s). The Department will be contacting the aforementioned bidder(s) soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:
Lee Anne Larsen
B8CA99843DB64AD...
Lee Anne Larsen
Early Learning Team Coordinator
Maine Department of Education
leeann.larsen@maine.gov
207-624-6628

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**A. Pender Makin
Commissioner**

12/7/2022

Matthew Cyr, Superintendent
RSU 34
156 Oak Street
Old Town, Maine 04468

**SUBJECT: Notice of Conditional Contract Award(s) under RFA #202207106
Pre-K Expansion Grant**

Dear Superintendent Cyr:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for RFA #202207106. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award(s) to the following bidder(s):

- Bangor School Department
- Falmouth Public Schools
- RSU 40
- RSU 67
- Tremont Consolidated School
- Cape Elizabeth School Department
- Gorham School Department
- Lincolnville Central School
- Madawaska School Department
- MSAD 27
- MSAD 33
- MSAD 54
- Portland Public Schools
- RSU 14
- RSU 34
- RSU 68

The bidder(s) listed above received enough points to achieve acceptable proposal(s). The Department will be contacting the aforementioned bidder(s) soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:
Lee Anne Larsen
B8CA99943DB64AD

Lee Anne Larsen
Early Learning Team Coordinator
Maine Department of Education
leeann.larsen@maine.gov
207-624-6628

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: Bangor School Department
DATE: 10/31/2022

SUMMARY PAGE

Department Name: Department of Education
Name of RFP Coordinator: Jane Kirsling
Names of Evaluators: Stephanie Clark, Marcy Whitcomb, Ana Hicks, Roberta Lucas, Ruey Yehle, Crystal Arbour

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Criteria A: General Information		
• Application Cover Page & General Assurances	x	
• Debarment, Performance and Non-Collusion Certification	x	
• Partner Listing with Letters of Intent from each partner (if applicable)	x	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Criteria B: Specifications of the Work to be Performed	60	41
Criteria C: Budget Forms and Budget Narrative	25	24
Criteria D: Priority Points	15	8
<u>Total Points</u>	<u>100</u>	<u>73</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: Bangor School Department
DATE: 10/31/2022

**OVERVIEW OF SECTION I
General Information**

Criteria A: General Information

Evaluation Team Comments:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: Bangor School Department
DATE: 10/31/2022

**EVALUATION OF SECTION II
Specifications of the Work to be Performed**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria B: Specifications of the Work to be Performed	60	41

Evaluation Team Comments:

- Project Overview **(5)**: Clarification needed about the number of students being served in each classroom and whether the teacher/student ratio would facilitate high quality programming (application proposes 20 students per classroom).
- Needs Assessment and Community Coordination **(8)**: Missing information on how the survey was disseminated. Missing early care provider and community input.
- Project Description
 - High-Quality Program Design **(15)**: Limited evidence of curriculum and child assessment descriptions and how they align with all of the MELDS domains. Limited evidence of evidence-based whole child assessment system. Limited evidence about coordination with CDS. Clarification is needed about the number of students being served in each classroom and whether the teacher/student ratio would facilitate high quality programming (application is proposing 20 students per classroom). Limited evidence of family engagement strategies and proposed strategies may not address families that lack access to web-based content. Limited evidence on the professional learning plan which seems focused only on literacy.
 - Partnership(s) (Optional): Not applicable.
- Recruitment and Enrollment **(4)**: Missing evidence of a process for ensuring enrollment matches the demographics.
- Evaluation **(6)**: Limited evidence of external feedback for the evaluation process.
- Sustainability **(3)**: Strategies to continue to meet Chapter 124 are not explicitly stated.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER: Bangor School Department

DATE: 10/31/2022

**EVALUATION OF SECTION III
Budget Forms and Budget Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria C: Budget Forms and Budget Narrative	25	24

Evaluation Team Comments:

- Budget Narrative & Budget Forms/ Capacity for Success and Sustainability **(24)**: The classroom size of 20 poses a concern for success and long-term sustainability.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER: Bangor School Department

DATE: 10/31/2022

**EVALUATION OF SECTION IV
Priority Points**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria D: Priority Points	15	8

- Level of economic disadvantage (max 5 points): **3**
- Partnership with community provider(s) (max 5 points): **0**
- Full day/full week programming (max 5 points):**5**

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: Falmouth Public Schools
DATE: 10/31/2022

SUMMARY PAGE

Department Name: Department of Education
Name of RFP Coordinator: Jane Kirsling
Names of Evaluators: Stephanie Clark, Marcy Whitcomb, Ana Hicks, Roberta Lucas, Ruey Yehle, Crystal Arbour

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Criteria A: General Information		
• Application Cover Page & General Assurances	x	
• Debarment, Performance and Non-Collusion Certification	x	
• Partner Listing with Letters of Intent from each partner (if applicable)	x	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Criteria B: Specifications of the Work to be Performed	60	47
Criteria C: Budget Forms and Budget Narrative	25	25
Criteria D: Priority Points	15	5
<u>Total Points</u>	<u>100</u>	<u>77</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: Falmouth Public Schools
DATE: 10/31/2022

**OVERVIEW OF SECTION I
General Information**

Criteria A: General Information

Evaluation Team Comments:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER: Falmouth Public Schools

DATE: 10/31/2022

**EVALUATION OF SECTION II
Specifications of the Work to be Performed**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria B: Specifications of the Work to be Performed	60	47

Evaluation Team Comments:

- Project Overview **(5)**:
- Needs Assessment and Community Coordination **(10)**:
- Project Description
 - High-Quality Program Design **(24)**: Limited evidence of family engagement and whether strategies reach all populations.
 - Partnership(s) (Optional): N/A
- Recruitment and Enrollment **(3)**: Missing enrollment strategies.
- Evaluation **(2)**: Missing evidence for methods of evaluating implementation, strategies and tools measuring students/learning development, methods/strategies for improving programs, and methods/strategies for offering actionable feedback besides participating in the Technical Assistance offered by the Department of Education.
- Sustainability **(3)**: Strategies to continue to meet Chapter 124 are not explicitly stated.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: Falmouth Public Schools
DATE: 10/31/2022

**EVALUATION OF SECTION III
Budget Forms and Budget Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria C: Budget Forms and Budget Narrative	25	25

Evaluation Team Comments:

- Budget Narrative & Budget Forms/ Capacity for Success and Sustainability:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: Falmouth Public Schools
DATE: 10/31/2022

**EVALUATION OF SECTION IV
Priority Points**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria D: Priority Points	15	5

- Level of economic disadvantage (max 5 points): **0**
- Partnership with community provider(s) (max 5 points): **0**
- Full day/full week programming (max 5 points):**5**

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 40
DATE: 10/31/2022

SUMMARY PAGE

Department Name: Department of Education
Name of RFP Coordinator: Jane Kirsling
Names of Evaluators: Stephanie Clark, Marcy Whitcomb, Ana Hicks, Roberta Lucas, Ruey Yehle, Crystal Arbour

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Criteria A: General Information		
• Application Cover Page & General Assurances	x	
• Debarment, Performance and Non-Collusion Certification	x	
• Partner Listing with Letters of Intent from each partner (if applicable)	x	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Criteria B: Specifications of the Work to be Performed	60	46
Criteria C: Budget Forms and Budget Narrative	25	20
Criteria D: Priority Points	15	5
<u>Total Points</u>	<u>100</u>	<u>71</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 40
DATE: 10/31/2022

**OVERVIEW OF SECTION I
General Information**

Criteria A: General Information

Evaluation Team Comments:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 40
DATE: 10/31/2022

**EVALUATION OF SECTION II
Specifications of the Work to be Performed**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria B: Specifications of the Work to be Performed	60	46

Evaluation Team Comments:

- Project Overview **(5)**:
- Needs Assessment and Community Coordination **(5)**: Missing demographic information. Funding for before and after school care is not an allowable expense via the Pre-K Expansion Grant.
- Project Description
 - High-Quality Program Design **(20)**: Limited evidence of how the Pre-K units of instruction and the Get Set for School resource will be integrated and if they are aligned to MELDS.
 - Partnership(s) (Optional): N/A
- Recruitment and Enrollment **(3)**: Missing enrollment strategy and plan for selecting students if more students enroll than slots available.
- Evaluation **(10)**:
- Sustainability **(3)**: Strategies to continue to meet Chapter 124 are not explicitly stated.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 40
DATE: 10/31/2022

**EVALUATION OF SECTION III
Budget Forms and Budget Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria C: Budget Forms and Budget Narrative	25	20

Evaluation Team Comments:

- Budget Narrative & Budget Forms/ Capacity for Success and Sustainability: Clarification is needed regarding whether the budget for classroom furniture and supplies versus the number of students being served is sufficient. The state and local allocation figure needs confirmation from the School Finance Division. The breakdown of students in Budget Table 1 does not match the project narrative. Funding for before and after school care is not an allowable expense via the Pre-K Expansion Grant. Clarification is needed that the funding provided for snacks will be used during school hours.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 40
DATE: 10/31/2022

**EVALUATION OF SECTION IV
Priority Points**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria D: Priority Points	15	5

- Level of economic disadvantage (max 5 points): N/A
- Partnership with community provider(s) (max 5 points): N/A
- Full day/full week programming (max 5 points): 5

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 64
DATE: 10/31/2022

**OVERVIEW OF SECTION I
General Information**

Criteria A: General Information

Evaluation Team Comments:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 64
DATE: 10/31/2022

SUMMARY PAGE

Department Name: Department of Education
Name of RFP Coordinator: Jane Kirsling
Names of Evaluators: Stephanie Clark, Marcy Whitcomb, Ana Hicks, Roberta Lucas, Ruey Yehle, Crystal Arbour

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Criteria A: General Information		
• Application Cover Page & General Assurances	x	
• Debarment, Performance and Non-Collusion Certification	x	
• Partner Listing with Letters of Intent from each partner (if applicable)	x	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Criteria B: Specifications of the Work to be Performed	60	21
Criteria C: Budget Forms and Budget Narrative	25	20
Criteria D: Priority Points	15	0
<u>Total Points</u>	<u>100</u>	<u>41</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 64
DATE: 10/31/2022

**OVERVIEW OF SECTION I
General Information**

Criteria A: General Information

Evaluation Team Comments:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 64
DATE: 10/31/2022

**EVALUATION OF SECTION II
Specifications of the Work to be Performed**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria B: Specifications of the Work to be Performed	60	21

Evaluation Team Comments:

- Project Overview **(1)**: Limited evidence of project details. No explanation is provided of current status of public pre-k, proposal for starting or expanding, proposed increase in enrollment or proposed schedule.
- Needs Assessment and Community Coordination **(4)**: Missing evidence of outreach to community providers. Limited evidence of how grant funding will help overcome identified barriers to serving pre-k students in the catchment area. Limited evidence of coordination with CDS. Missing evidence of re-evaluation of pre-k need. Limited evidence of how extended childcare needs of parents have been considered.
- Project Description
 - High-Quality Program Design **(10)**: Limited evidence of family engagement strategies. Clarification needed regarding who the stakeholders are that are determining inventory and curriculum materials. Limited evidence of multi-tiered systems of support and plans for inclusion. Limited evidence of space/environment/location in which the program will operate and its alignment to Chapter 124. Missing evidence about the classroom ongoing assessment tool.
 - Partnership(s) (Optional): N/A
- Recruitment and Enrollment **(1)**: Limited evidence of community outreach strategies for recruitment. Missing evidence of enrollment plan for selection of only 16 full-day slots.
- Evaluation **(2)**: Missing evidence of assessment tool. Limited evidence of data collection toward program evaluation. Limited strategies for measuring students' progress.
- Sustainability **(3)**: Strategies to continue to meet Chapter 124 are not explicitly stated.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 64
DATE: 10/31/2022

**EVALUATION OF SECTION III
Budget Forms and Budget Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria C: Budget Forms and Budget Narrative	25	20

Evaluation Team Comments:

- Budget Narrative & Budget Forms/ Capacity for Success and Sustainability: The state/local allocation from Budget Table 2 does not match Budget Table 3. The amount from the Pre-K Expansion Grant requested in Budget Table 2 does not match the amount in Budget Table 3.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 64
DATE: 10/31/2022

**EVALUATION OF SECTION IV
Priority Points**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria D: Priority Points	15	0

The combination of points from Criteria B and C did not meet the threshold for earning priority points.

- Level of economic disadvantage (max 5 points):
- Partnership with community provider(s) (max 5 points):
- Full day/full week programming (max 5 points):

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 67
DATE: 10/31/2022

SUMMARY PAGE

Department Name: Department of Education
Name of RFP Coordinator: Jane Kirsling
Names of Evaluators: Stephanie Clark, Marcy Whitcomb, Ana Hicks, Roberta Lucas, Ruey Yehle, Crystal Arbour

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Criteria A: General Information		
• Application Cover Page & General Assurances	x	
• Debarment, Performance and Non-Collusion Certification	x	
• Partner Listing with Letters of Intent from each partner (if applicable)	x	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Criteria B: Specifications of the Work to be Performed	60	45
Criteria C: Budget Forms and Budget Narrative	25	20
Criteria D: Priority Points	15	5
<u>Total Points</u>	<u>100</u>	<u>70</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 67
DATE: 10/31/2022

**OVERVIEW OF SECTION I
General Information**

Criteria A: General Information

Evaluation Team Comments:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 67
DATE: 10/31/2022

**EVALUATION OF SECTION II
Specifications of the Work to be Performed**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria B: Specifications of the Work to be Performed	60	45

Evaluation Team Comments:

- Project Overview **(5)**:
- Needs Assessment and Community Coordination **(3)**: Missing evidence of coordination with community childcare providers. Missing evidence of coordination with CDS. Missing evidence of demographics. Limited evidence of public notification. Missing evidence of working parents extended childcare needs. Missing evidence of re-evaluating pre-k public needs on a regular basis.
- Project Description
 - High-Quality Program Design **(22)**: Limited evidence of outreach to engage all families in the community. Limited evidence on administrative coordination and management.
 - Partnership(s) (Optional):
- Recruitment and Enrollment **(5)**:
- Evaluation **(7)**: Missing feedback of family and community stakeholders. Limited evidence of methods and strategies for informing programming improvements.
- Sustainability **(3)**: Strategies to continue to meet Chapter 124 are not explicitly stated.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 67
DATE: 10/31/2022

**EVALUATION OF SECTION III
Budget Forms and Budget Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria C: Budget Forms and Budget Narrative	25	20

Evaluation Team Comments:

- Budget Narrative & Budget Forms/ Capacity for Success and Sustainability: Missing teacher salary on Budget Table 2. Budget Tables 2 and 3 not filled out accurately. Amount of grant funding being sought exceeds funding eligibility from Table 2.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 67
DATE: 10/31/2022

**EVALUATION OF SECTION IV
Priority Points**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria D: Priority Points	15	5

- Level of economic disadvantage (max 5 points): Applicant did not provide information.
- Partnership with community provider(s) (max 5 points): N/A
- Full day/full week programming (max 5 points): **5**

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER: AOS 91 Mount Desert Island RSS- Tremont Consolidated School

DATE: 10/31/2022

SUMMARY PAGE

Department Name: Department of Education

Name of RFP Coordinator: Jane Kirsling

Names of Evaluators: Stephanie Clark, Marcy Whitcomb, Ana Hicks, Roberta Lucas, Ruey Yehle, Crystal Arbour

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Criteria A: General Information		
• Application Cover Page & General Assurances	x	
• Debarment, Performance and Non-Collusion Certification	x	
• Partner Listing with Letters of Intent from each partner (if applicable)	x	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Criteria B: Specifications of the Work to be Performed	60	56
Criteria C: Budget Forms and Budget Narrative	25	18
Criteria D: Priority Points	15	5
<u>Total Points</u>	<u>100</u>	<u>79</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER: AOS 91 Mount Desert Island RSS- Tremont Consolidated School

DATE: 10/31/2022

**OVERVIEW OF SECTION I
General Information**

Criteria A: General Information

Evaluation Team Comments:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER: AOS 91 Mount Desert Island RSS- Tremont Consolidated School

DATE: 10/31/2022

**EVALUATION OF SECTION II
Specifications of the Work to be Performed**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria B: Specifications of the Work to be Performed	60	56

Evaluation Team Comments:

- Project Overview **(5)**:
- Needs Assessment and Community Coordination **(9)**: Missing evidence on how SAU will re-evaluate public pre-k needs on a regular basis.
- Project Description
 - High-Quality Program Design **(25)**:
 - Partnership(s) (Optional): Clarification needed on the status of the partnership.
- Recruitment and Enrollment **(3)**: Missing evidence of strategies for recruitment.
- Evaluation **(9)**: Missing feedback of community stakeholders.
- Sustainability **(5)**:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER: AOS 91 Mount Desert Island RSS- Tremont Consolidated School

DATE: 10/31/2022

**EVALUATION OF SECTION III
Budget Forms and Budget Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria C: Budget Forms and Budget Narrative	25	18

Evaluation Team Comments:

- Budget Narrative & Budget Forms /Capacity for Success and Sustainability:
Budget Table 1 should reflect 8 new students instead of 16. The state and local allocation figure needs confirmation from the School Finance Division. Clarification needed regarding the leasing of the portable and whether it was already included in the local budget. Budget Table 2 needs to be updated to the amended version.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER: AOS 91 Mount Desert Island RSS- Tremont Consolidated School

DATE: 10/31/2022

**EVALUATION OF SECTION IV
Priority Points**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria D: Priority Points	15	5

- Level of economic disadvantage (max 5 points): **0**
- Partnership with community provider(s) (max 5 points): **0**
- Full day/full week programming (max 5 points): **5**

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER: Brunswick School Department

DATE: 10/31/2022

SUMMARY PAGE

Department Name: Department of Education

Name of RFP Coordinator: Jane Kirsling

Names of Evaluators: Stephanie Clark, Marcy Whitcomb, Ana Hicks, Roberta Lucas, Ruey Yehle, Crystal Arbour

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Criteria A: General Information		
• Application Cover Page & General Assurances	x	
• Debarment, Performance and Non-Collusion Certification	x	
• Partner Listing with Letters of Intent from each partner (if applicable)	x	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Criteria B: Specifications of the Work to be Performed	60	0
Criteria C: Budget Forms and Budget Narrative	25	0
Criteria D: Priority Points	15	0
<u>Total Points</u>	<u>100</u>	<u>0</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: Brunswick School Department
DATE: 10/31/2022

**OVERVIEW OF SECTION I
General Information**

Criteria A: General Information

Evaluation Team Comments:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER: Brunswick School Department

DATE: 10/31/2022

**EVALUATION OF SECTION II
Specifications of the Work to be Performed**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria B: Specifications of the Work to be Performed	60	0

Evaluation Team Comments:

- Project Overview **(0)**: No evidence of starting or expanding a pre-k program.
- Needs Assessment and Community Coordination **(0)**: No evidence of needs assessment and community coordination.
- Project Description
 - High-Quality Program Design **(0)**: Project design describes current programs. No evidence of starting or expanding a pre-k program is provided.
 - Partnership(s) (Optional):
- Recruitment and Enrollment **(0)**: Strategies included are for current programming. No evidence of recruitment and enrollment for starting or expanding a pre-k program is provided.
- Evaluation **(0)**: No evidence of evaluation components for starting or expanding a pre-k program.
- Sustainability **(0)**: No evidence of sustainability components for starting or expanding a pre-k program.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: Brunswick School Department
DATE: 10/31/2022

**EVALUATION OF SECTION III
Budget Forms and Budget Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria C: Budget Forms and Budget Narrative	25	0

Evaluation Team Comments:

- Budget Narrative & Budget Forms/ Capacity for Success and Sustainability: Budget information included is not associated with costs of a program start up or expansion. No evidence from the Budget narrative or Budget Tables 1-3 of starting or expanding a pre-k program.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: Brunswick School Department
DATE: 10/31/2022

**EVALUATION OF SECTION IV
Priority Points**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria D: Priority Points	15	0

- Level of economic disadvantage (max 5 points): N/A
- Partnership with community provider(s) (max 5 points): N/A
- Full day/full week programming (max 5 points): N/A

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: Cape Elizabeth School Department
DATE: 11/01/2022

SUMMARY PAGE

Department Name: Department of Education
Name of RFP Coordinator: Jane Kirsling
Names of Evaluators: Stephanie Clark, Marcy Whitcomb, Ana Hicks, Roberta Lucas, Ruey Yehle, Crystal Arbour

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Criteria A: General Information		
<ul style="list-style-type: none"> • Application Cover Page & General Assurances 	x	
<ul style="list-style-type: none"> • Debarment, Performance and Non-Collusion Certification 	x	
<ul style="list-style-type: none"> • Partner Listing with Letters of Intent from each partner (if applicable) 	x	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Criteria B: Specifications of the Work to be Performed	60	45
Criteria C: Budget Forms and Budget Narrative	25	23
Criteria D: Priority Points	15	10
<u>Total Points</u>	<u>100</u>	<u>78</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: Cape Elizabeth School Department
DATE: 11/01/2022

**OVERVIEW OF SECTION I
General Information**

Criteria A: General Information

Evaluation Team Comments:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: Cape Elizabeth School Department
DATE: 11/01/2022

**EVALUATION OF SECTION II
Specifications of the Work to be Performed**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria B: Specifications of the Work to be Performed	60	45

Evaluation Team Comments:

- Project Overview **(5)**:
- Needs Assessment and Community Coordination **(4)**: Limited evidence of demographic data. Missing evidence of extended childcare needs. Limited evidence of coordination with other early childhood programs and community stakeholders. Limited evidence of identified needs for public pre-k. Missing evidence of public notice regarding public pre-k.
- Project Description
 - High-Quality Program Design **(22)**: Missing information about the assessment system.
 - Partnership(s) (Optional): Partnership with Cape Care.
- Recruitment and Enrollment **(3)**: Missing evidence of enrollment policy/plan.
- Evaluation **(6)**: Missing evidence of family and community feedback. Missing evidence of benchmarks for measuring students learning/development.
- Sustainability **(5)**:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: Cape Elizabeth School Department
DATE: 11/01/2022

**EVALUATION OF SECTION III
Budget Forms and Budget Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria C: Budget Forms and Budget Narrative	25	23

Evaluation Team Comments:

- Budget Narrative & Budget Forms/ Capacity for Success and Sustainability: Clarification is needed regarding the costs associated with classroom equipment and non-instructional supplies. Clarification is needed regarding the costs of playground equipment and outdoor learning spaces. Clarification is needed regarding whether the 2 classrooms are replacing 2 existing classrooms at Cape Care or are in addition to already existing classrooms at Cape Care.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: Cape Elizabeth School Department
DATE: 11/01/2022

**EVALUATION OF SECTION IV
Priority Points**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria D: Priority Points	15	10

- Level of economic disadvantage (max 5 points): N/A
- Partnership with community provider(s) (max 5 points): **5**
- Full day/full week programming (max 5 points): **5**

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: Gorham School Department
DATE: 11/01/2022

SUMMARY PAGE

Department Name: Department of Education
Name of RFP Coordinator: Jane Kirsling
Names of Evaluators: Stephanie Clark, Marcy Whitcomb, Ana Hicks, Roberta Lucas, Ruey Yehle, Crystal Arbour

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Criteria A: General Information		
• Application Cover Page & General Assurances	x	
• Debarment, Performance and Non-Collusion Certification	x	
• Partner Listing with Letters of Intent from each partner (if applicable)	x	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Criteria B: Specifications of the Work to be Performed	60	52
Criteria C: Budget Forms and Budget Narrative	25	18
Criteria D: Priority Points	15	5
<u>Total Points</u>	<u>100</u>	<u>75</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: Gorham School Department
DATE: 11/01/2022

**OVERVIEW OF SECTION I
General Information**

Criteria A: General Information

Evaluation Team Comments:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: Gorham School Department
DATE: 11/01/2022

**EVALUATION OF SECTION II
Specifications of the Work to be Performed**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria B: Specifications of the Work to be Performed	60	52

Evaluation Team Comments:

- Project Overview **(5)**:
- Needs Assessment and Community Coordination **(10)**:
- Project Description
 - High-Quality Program Design **(20)**: Missing evidence of partnership space/environment/location and how the spaces align with Chapter 124 requirements. Missing evidence of evidence-based whole child assessment system. Clarification is needed for the multi-tiered system of support and plans for inclusion specific to partnership classrooms.
 - Partnership(s) (Optional): Gorham Arts Alliance and Seedlings to Sunflowers
- Recruitment and Enrollment **(5)**:
- Evaluation **(9)**: Missing evidence of family and community feedback.
- Sustainability **(3)**: Strategies to continue to meet Chapter 124 are not explicitly stated.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: Gorham School Department
DATE: 11/01/2022

**EVALUATION OF SECTION III
Budget Forms and Budget Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria C: Budget Forms and Budget Narrative	25	18

Evaluation Team Comments:

- Budget Narrative & Budget Forms/ Capacity for Success and Sustainability: Further clarification is needed regarding the cost of the playground equipment and outdoor learning spaces. Further clarification is needed regarding the partner contributions to personnel and whether this is sustainable.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: Gorham School Department
DATE: 11/01/2022

**EVALUATION OF SECTION IV
Priority Points**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria D: Priority Points	15	5

- Level of economic disadvantage (max 5 points): **0**
- Partnership with community provider(s) (max 5 points): **5**
- Full day/full week programming (max 5 points): **0**

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: Lincolnville Central School
DATE: 11/01/2022

SUMMARY PAGE

Department Name: Department of Education
Name of RFP Coordinator: Jane Kirsling
Names of Evaluators: Stephanie Clark, Marcy Whitcomb, Ana Hicks, Roberta Lucas, Ruey Yehle, Crystal Arbour

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Criteria A: General Information		
• Application Cover Page & General Assurances	x	
• Debarment, Performance and Non-Collusion Certification	x	
• Partner Listing with Letters of Intent from each partner (if applicable)	x	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Criteria B: Specifications of the Work to be Performed	60	45
Criteria C: Budget Forms and Budget Narrative	25	20
Criteria D: Priority Points	15	5
<u>Total Points</u>	<u>100</u>	<u>70</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: Lincolnville Central School
DATE: 11/01/2022

**OVERVIEW OF SECTION I
General Information**

Criteria A: General Information

Evaluation Team Comments:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: Lincolnville Central School
DATE: 11/01/2022

**EVALUATION OF SECTION II
Specifications of the Work to be Performed**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria B: Specifications of the Work to be Performed	60	45

Evaluation Team Comments:

- Project Overview **(5)**:
- Needs Assessment and Community Coordination **(6)**: Missing evidence of coordination with CDS. Missing evidence of posting public notice. Missing evidence of re-evaluating pre-k needs on a regular basis. Limited evidence of demographic data.
- Project Description
 - High-Quality Program Design **(22)**: Limited evidence of multi-tiered system of support and plans for inclusion. Clarification is needed regarding plan for administrative coordination and management.
 - Partnership(s) (Optional): N/A
- Recruitment and Enrollment **(5)**:
- Evaluation **(4)**: Limited evidence of strategies and tools for measuring students' learning. Limited evidence of actionable feedback.
- Sustainability **(3)**: Strategies to continue to meet Chapter 124 are not explicitly stated.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: Lincolnville Central School
DATE: 11/01/2022

**EVALUATION OF SECTION III
Budget Forms and Budget Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria C: Budget Forms and Budget Narrative	25	20

Evaluation Team Comments:

- Budget Narrative & Budget Forms/ Capacity for Success and Sustainability: The state and local allocation figure needs confirmation from the School Finance Division. Budget Table 2 needs to be updated to the amended version. Budget Tables 2 and 3 filled out incorrectly.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: Lincolnville Central School
DATE: 11/01/2022

**EVALUATION OF SECTION IV
Priority Points**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria D: Priority Points	15	5

- Level of economic disadvantage (max 5 points): **0**
- Partnership with community provider(s) (max 5 points): **N/A**
- Full day/full week programming (max 5 points): **5**

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: Madawaska School Department
DATE: 11/01/2022

SUMMARY PAGE

Department Name: Department of Education
Name of RFP Coordinator: Jane Kirsling
Names of Evaluators: Stephanie Clark, Marcy Whitcomb, Ana Hicks, Roberta Lucas, Ruey Yehle, Crystal Arbour

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Criteria A: General Information		
• Application Cover Page & General Assurances	x	
• Debarment, Performance and Non-Collusion Certification	x	
• Partner Listing with Letters of Intent from each partner (if applicable)	x	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Criteria B: Specifications of the Work to be Performed	60	58
Criteria C: Budget Forms and Budget Narrative	25	13
Criteria D: Priority Points	15	10
<u>Total Points</u>	<u>100</u>	<u>81</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: Madawaska School Department
DATE: 11/01/2022

**OVERVIEW OF SECTION I
General Information**

Criteria A: General Information

Evaluation Team Comments:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: Madawaska School Department
DATE: 11/01/2022

**EVALUATION OF SECTION II
Specifications of the Work to be Performed**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria B: Specifications of the Work to be Performed	60	58

Evaluation Team Comments:

- Project Overview **(5)**:
- Needs Assessment and Community Coordination **(9)**: Clarification needed on whether outreach was performed with community early care programs outside of ACAP.
- Project Description
 - High-Quality Program Design **(25)**: Clarification is needed on how the lead teacher will manage two classrooms during the morning period.
 - Partnership(s) (Optional): ACAP
- Recruitment and Enrollment **(5)**:
- Evaluation **(10)**:
- Sustainability **(4)**: Clarification is needed on long-term sustainability of the lead teacher managing two classrooms during the morning period.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: Madawaska School Department
DATE: 11/01/2022

**EVALUATION OF SECTION III
Budget Forms and Budget Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria C: Budget Forms and Budget Narrative	25	13

Evaluation Team Comments:

- Budget Narrative & Budget Forms/ Capacity for Success and Sustainability: Budget Tables 1, 2 and 3 are not filled out properly. The estimate received from School Finance should reflect the number of students shifting into full-day programming. Clarification of funding from other fiscal partners is needed.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: Madawaska School Department
DATE: 11/01/2022

**EVALUATION OF SECTION IV
Priority Points**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria D: Priority Points	15	10

- Level of economic disadvantage (max 5 points): **0**
- Partnership with community provider(s) (max 5 points): **5**
- Full day/full week programming (max 5 points): **5**

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: MSAD 6
DATE: 11/01/2022

SUMMARY PAGE

Department Name: Department of Education
Name of RFP Coordinator: Jane Kirsling
Names of Evaluators: Stephanie Clark, Marcy Whitcomb, Ana Hicks, Roberta Lucas, Ruey Yehle, Crystal Arbour

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Criteria A: General Information		
• Application Cover Page & General Assurances	x	
• Debarment, Performance and Non-Collusion Certification	x	
• Partner Listing with Letters of Intent from each partner (if applicable)	x	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Criteria B: Specifications of the Work to be Performed	60	37
Criteria C: Budget Forms and Budget Narrative	25	8
Criteria D: Priority Points	15	0
<u>Total Points</u>	<u>100</u>	<u>45</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: MSAD 6
DATE: 11/01/2022

**OVERVIEW OF SECTION I
General Information**

Criteria A: General Information

Evaluation Team Comments:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: MSAD 6
DATE: 11/01/2022

**EVALUATION OF SECTION II
Specifications of the Work to be Performed**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria B: Specifications of the Work to be Performed	60	37

Evaluation Team Comments:

- Project Overview **(5)**:
- Needs Assessment and Community Coordination **(4)**: Missing information on how the extended childcare needs of working parents have been considered on day/s when there is no pre-k offered and how this schedule impacts the local Early Childhood Education programs. Missing evidence on the re-evaluation of public pre-k needs. Missing evidence of coordination with early childhood programs. Missing evidence of public notice.
- Project Description
 - High-Quality Program Design **(21)**: Limited evidence of transition strategies. Limited evidence of plans for Multi-Tiered Systems of Support.
 - Partnership(s) (Optional):
- Recruitment and Enrollment **(2)**: Limited evidence of strategies for recruitment and enrollment plan.
- Evaluation **(2)**: Limited evidence of methods and strategies for pre-k programming evaluation.
- Sustainability **(3)**: Strategies to continue to meet Chapter 124 are not explicitly stated.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: MSAD 6
DATE: 11/01/2022

**EVALUATION OF SECTION III
Budget Forms and Budget Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria C: Budget Forms and Budget Narrative	25	8

Evaluation Team Comments:

- Budget Narrative & Budget Forms/ Capacity for Success and Sustainability: The state and local allocation figure needs confirmation from the School Finance Division. Budget Tables 1, 2 and 3 are not filled out properly. The CDS contribution needs to be confirmed. Limited information provided in the budget narrative to support proposed expenses.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: MSAD 6
DATE: 11/01/2022

**EVALUATION OF SECTION IV
Priority Points**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria D: Priority Points	15	0

- Level of economic disadvantage (max 5 points):
- Partnership with community provider(s) (max 5 points): CDS is not a legitimate partner in the context of how partnership is defined in the RFA.
- Full day/full week programming (max 5 points):

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: MSAD 27
DATE: 11/01/22

SUMMARY PAGE

Department Name: Department of Education
Name of RFP Coordinator: Jane Kirsling
Names of Evaluators: Stephanie Clark, Marcy Whitcomb, Ana Hicks, Roberta Lucas, Ruey Yehle, Crystal Arbour

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Criteria A: General Information		
• Application Cover Page & General Assurances	x	
• Debarment, Performance and Non-Collusion Certification	x	
• Partner Listing with Letters of Intent from each partner (if applicable)	x	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Criteria B: Specifications of the Work to be Performed	60	59
Criteria C: Budget Forms and Budget Narrative	25	13
Criteria D: Priority Points	15	10
<u>Total Points</u>	<u>100</u>	<u>82</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: MSAD 27
DATE: 11/01/22

**OVERVIEW OF SECTION I
General Information**

Criteria A: General Information

Evaluation Team Comments:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: MSAD 27
DATE: 11/01/22

**EVALUATION OF SECTION II
Specifications of the Work to be Performed**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria B: Specifications of the Work to be Performed	60	59

Evaluation Team Comments:

- Project Overview **(5)**:
- Needs Assessment and Community Coordination **(9)**: Clarification needed regarding whether outreach was performed with community early care programs.
- Project Description
 - High-Quality Program Design **(25)**:
 - Partnership(s) (Optional): ACAP
- Recruitment and Enrollment **(5)**:
- Evaluation **(10)**:
- Sustainability **(5)**:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: MSAD 27
DATE: 11/01/22

**EVALUATION OF SECTION III
Budget Forms and Budget Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria C: Budget Forms and Budget Narrative	25	13

Evaluation Team Comments:

- Budget Narrative & Budget Forms/ Capacity for Success and Sustainability: Budget Tables 1, 2 and 3 are not filled out properly. The estimate received from School Finance should reflect the number of students shifting into full-day programming. Clarification of funding from other fiscal partners is needed.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: MSAD 27
DATE: 11/01/22

**EVALUATION OF SECTION IV
Priority Points**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria D: Priority Points	15	10

- Level of economic disadvantage (max 5 points): **0**
- Partnership with community provider(s) (max 5 points): **5**
- Full day/full week programming (max 5 points): **5**

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: MSAD 33
DATE: 11/01/2022

SUMMARY PAGE

Department Name: Department of Education
Name of RFP Coordinator: Jane Kirsling
Names of Evaluators: Stephanie Clark, Marcy Whitcomb, Ana Hicks, Roberta Lucas, Ruey Yehle, Crystal Arbour

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Criteria A: General Information		
• Application Cover Page & General Assurances	x	
• Debarment, Performance and Non-Collusion Certification	x	
• Partner Listing with Letters of Intent from each partner (if applicable)	x	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Criteria B: Specifications of the Work to be Performed	60	59
Criteria C: Budget Forms and Budget Narrative	25	13
Criteria D: Priority Points	15	10
<u>Total Points</u>	<u>100</u>	<u>82</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: MSAD 33
DATE: 11/01/2022

**OVERVIEW OF SECTION I
General Information**

Criteria A: General Information

Evaluation Team Comments:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: MSAD 33
DATE: 11/01/2022

**EVALUATION OF SECTION II
Specifications of the Work to be Performed**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria B: Specifications of the Work to be Performed	60	59

Evaluation Team Comments:

- Project Overview **(5)**:
- Needs Assessment and Community Coordination **(9)**: Clarification needed regarding whether outreach was performed with community early care programs outside of ACAP.
- Project Description
 - High-Quality Program Design **(25)**:
 - Partnership(s) (Optional): ACAP
- Recruitment and Enrollment **(5)**:
- Evaluation **(10)**:
- Sustainability **(5)**:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: MSAD 33
DATE: 11/01/2022

**EVALUATION OF SECTION III
Budget Forms and Budget Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria C: Budget Forms and Budget Narrative	25	13

Evaluation Team Comments:

- Budget Narrative & Budget Forms/ Capacity for Success and Sustainability: Budget Tables 1, 2 and 3 are not filled out properly. The estimate received from School Finance should reflect the number of students shifting into full-day programming. Clarification of funding from other fiscal partners is needed.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: MSAD 33
DATE: 11/01/2022

**EVALUATION OF SECTION IV
Priority Points**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria D: Priority Points	15	10

- Level of economic disadvantage (max 5 points): **0**
- Partnership with community provider(s) (max 5 points): **5**
- Full day/full week programming (max 5 points):**5**

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: MSAD 54
DATE: 11/01/2022

SUMMARY PAGE

Department Name: Department of Education
Name of RFP Coordinator: Jane Kirsling
Names of Evaluators: Stephanie Clark, Marcy Whitcomb, Ana Hicks, Roberta Lucas, Ruey Yehle, Crystal Arbour

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Criteria A: General Information		
• Application Cover Page & General Assurances	x	
• Debarment, Performance and Non-Collusion Certification	x	
• Partner Listing with Letters of Intent from each partner (if applicable)	x	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Criteria B: Specifications of the Work to be Performed	60	53
Criteria C: Budget Forms and Budget Narrative	25	25
Criteria D: Priority Points	15	15
<u>Total Points</u>	<u>100</u>	<u>93</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: MSAD 54
DATE: 11/01/2022

**OVERVIEW OF SECTION I
General Information**

Criteria A: General Information

Evaluation Team Comments:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: MSAD 54
DATE: 11/01/2022

**EVALUATION OF SECTION II
Specifications of the Work to be Performed**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria B: Specifications of the Work to be Performed	60	53

Evaluation Team Comments:

- Project Overview **(5)**:
Needs Assessment and Community Coordination **(8)**: Missing evidence of how SAU will re-evaluate public pre-k needs on regular basis. Limited evidence of how barriers are being addressed.
- Project Description
 - High-Quality Program Design **(25)**:
 - Partnership(s) (Optional): KVCAP
- Recruitment and Enrollment **(4)**: Limited description of outreach for recruitment strategies.
- Evaluation **(8)**: Missing evidence of feedback from families and communities.
- Sustainability **(3)**: Strategies to continue to meet Chapter 124 are not explicitly stated.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: MSAD 54
DATE: 11/01/2022

**EVALUATION OF SECTION III
Budget Forms and Budget Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria C: Budget Forms and Budget Narrative	25	25

Evaluation Team Comments:

- Budget Narrative & Budget Forms/ Capacity for Success and Sustainability:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: MSAD 54
DATE: 11/01/2022

**EVALUATION OF SECTION IV
Priority Points**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria D: Priority Points	15	15

- Level of economic disadvantage (max 5 points): **5**
- Partnership with community provider(s) (max 5 points): **5**
- Full day/full week programming (max 5 points):**5**

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: Portland Public Schools
DATE: 11/01/2022

SUMMARY PAGE

Department Name: Department of Education
Name of RFP Coordinator: Jane Kirsling
Names of Evaluators: Stephanie Clark, Marcy Whitcomb, Ana Hicks, Roberta Lucas, Ruey Yehle, Crystal Arbour

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Criteria A: General Information		
• Application Cover Page & General Assurances	x	
• Debarment, Performance and Non-Collusion Certification	x	
• Partner Listing with Letters of Intent from each partner (if applicable)	x	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Criteria B: Specifications of the Work to be Performed	60	56
Criteria C: Budget Forms and Budget Narrative	25	25
Criteria D: Priority Points	15	13
<u>Total Points</u>	<u>100</u>	<u>94</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: Portland Public Schools
DATE: 11/01/2022

**OVERVIEW OF SECTION I
General Information**

Criteria A: General Information

Evaluation Team Comments:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: Portland Public Schools
DATE: 11/01/2022

**EVALUATION OF SECTION II
Specifications of the Work to be Performed**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria B: Specifications of the Work to be Performed	60	56

Evaluation Team Comments:

- Project Overview **(5)**:
- Needs Assessment and Community Coordination **(9)**: Missing evidence of how SAU will re-evaluate public pre-k needs on a regular basis.
- Project Description
 - High-Quality Program Design **(24)**: Limited evidence of the MTSS system for students who are not multi-lingual or identified with special needs.
 - Partnership(s) (Optional): Youth and Family Outreach
- Recruitment and Enrollment **(5)**:
- Evaluation **(10)**:
- Sustainability **(3)**: Strategies to continue to meet Chapter 124 are not explicitly stated.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: Portland Public Schools
DATE: 11/01/2022

**EVALUATION OF SECTION III
Budget Forms and Budget Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria C: Budget Forms and Budget Narrative	25	25

Evaluation Team Comments:

- Budget Narrative & Budget Forms/Capacity for Success and Sustainability:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: Portland Public Schools
DATE: 11/01/2022

**EVALUATION OF SECTION IV
Priority Points**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria D: Priority Points	15	13

- Level of economic disadvantage (max 5 points): **3**
- Partnership with community provider(s) (max 5 points): **5**
- Full day/full week programming (max 5 points): **5**

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 68
DATE: 11/02/2022

SUMMARY PAGE

Department Name: Department of Education
Name of RFP Coordinator: Jane Kirsling
Names of Evaluators: Stephanie Clark, Marcy Whitcomb, Ana Hicks, Roberta Lucas, Ruey Yehle, Crystal Arbour

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Criteria A: General Information		
• Application Cover Page & General Assurances	x	
• Debarment, Performance and Non-Collusion Certification	x	
• Partner Listing with Letters of Intent from each partner (if applicable)	x	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Criteria B: Specifications of the Work to be Performed	60	52
Criteria C: Budget Forms and Budget Narrative	25	14
Criteria D: Priority Points	15	13
<u>Total Points</u>	<u>100</u>	<u>79</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 68
DATE: 11/02/2022

**OVERVIEW OF SECTION I
General Information**

Criteria A: General Information

Evaluation Team Comments:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 68
DATE: 11/02/2022

**EVALUATION OF SECTION II
Specifications of the Work to be Performed**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria B: Specifications of the Work to be Performed	60	52

Evaluation Team Comments:

- Project Overview **(3)**: Limited evidence of the number of students who will be enrolled in the pre-k program. Clarification is needed on the plan for current pre-k programming. Is the current pre-k programming continuing or ending?
- Needs Assessment and Community Coordination **(8)**: Limited evidence of feedback and outreach to families. Missing evidence of coordination with early childhood programming. Limited evidence of demographic data.
- Project Description
 - High-Quality Program Design **(24)**: Clarification is needed on how many students are going to be served. Grant funds can only be used for students that are 4 years old.
 - Partnership(s) (Optional): Penquis and CDS are the partners. Intent to partner documentation is missing from the other 3 school districts (RSU 41, RSU 46, MSAD 4) noted as collaborating on this project. Clarification is needed regarding the organizational structure as it relates to all districts and partners.
- Recruitment and Enrollment **(3)**: Missing evidence of enrollment process.
- Evaluation **(9)**: Limited evidence of ongoing student assessment.
- Sustainability **(5)**:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 68
DATE: 11/02/2022

**EVALUATION OF SECTION III
Budget Forms and Budget Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria C: Budget Forms and Budget Narrative	25	14

Evaluation Team Comments:

- Budget Narrative & Budget Forms/ Capacity for Success and Sustainability: The state and local allocation figure needs confirmation from the School Finance Division from all 4 collaborating districts. Budget Tables 2 and 3 are not filled out correctly. In the budget narrative, clarification is needed regarding the program's organizational structure, including but not limited to who is employing the teachers, the number of ed techs, and who is the fiscal agent.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 68
DATE: 11/02/2022

**EVALUATION OF SECTION IV
Priority Points**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria D: Priority Points	15	13

- Level of economic disadvantage (max 5 points): **3**
- Partnership with community provider(s) (max 5 points): **5**
- Full day/full week programming (max 5 points): **5**

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 14
DATE: 11/02/2022

SUMMARY PAGE

Department Name: Department of Education
Name of RFP Coordinator: Jane Kirsling
Names of Evaluators: Stephanie Clark, Marcy Whitcomb, Ana Hicks, Roberta Lucas, Ruey Yehle, Crystal Arbour

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Criteria A: General Information		
• Application Cover Page & General Assurances	x	
• Debarment, Performance and Non-Collusion Certification	x	
• Partner Listing with Letters of Intent from each partner (if applicable)	x	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Criteria B: Specifications of the Work to be Performed	60	56
Criteria C: Budget Forms and Budget Narrative	25	17
Criteria D: Priority Points	15	10
<u>Total Points</u>	<u>100</u>	<u>83</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 14
DATE: 11/02/2022

**OVERVIEW OF SECTION I
General Information**

Criteria A: General Information

Evaluation Team Comments:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 14
DATE: 11/02/2022

**EVALUATION OF SECTION II
Specifications of the Work to be Performed**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria B: Specifications of the Work to be Performed	60	56

Evaluation Team Comments:

- Project Overview **(5)**:
- Needs Assessment and Community Coordination **(9)**: Limited evidence of how SAU will re-evaluate public pre-k needs on regular basis.
- Project Description
 - High-Quality Program Design **(23)**: Limited evidence of family engagement. Limited evidence of transition strategies.
 - Partnership(s) (Optional): Tu Casa, Southern Maine Children’s Academy, A Child’s World, A Plummers Place
- Recruitment and Enrollment **(4)**: Clarification is needed on a plan for a waitlist. Missing evidence of how students will be dispersed between partners.
- Evaluation **(10)**:
- Sustainability **(5)**:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 14
DATE: 11/02/2022

**EVALUATION OF SECTION III
Budget Forms and Budget Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria C: Budget Forms and Budget Narrative	25	17

Evaluation Team Comments:

- Budget Narrative & Budget Forms/ Capacity for Success and Sustainability: The state and local allocation figure needs confirmation from the School Finance Division. Budget Table 2 needs to be updated to the amended version. In Budget Table 1 it should indicate there are 33 students in this project. Clarification is needed on how the staffing will support the 3 partners. Budget Tables 2 and 3 are not filled out correctly. Clarification is needed on the way in which per pupil rate for partners has been determined. Clarification is needed on the proposed costs of non-instructional materials and supplies for existing partnering classrooms.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 14
DATE: 11/02/2022

**EVALUATION OF SECTION IV
Priority Points**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria D: Priority Points	15	10

- Level of economic disadvantage (max 5 points): **0**
- Partnership with community provider(s) (max 5 points): **5**
- Full day/full week programming (max 5 points):**5**

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 34
DATE: 11/02/2022

SUMMARY PAGE

Department Name: Department of Education
Name of RFP Coordinator: Jane Kirsling
Names of Evaluators: Stephanie Clark, Marcy Whitcomb, Ana Hicks, Roberta Lucas, Ruey Yehle, Crystal Arbour

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Criteria A: General Information		
• Application Cover Page & General Assurances	x	
• Debarment, Performance and Non-Collusion Certification	x	
• Partner Listing with Letters of Intent from each partner (if applicable)	x	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Criteria B: Specifications of the Work to be Performed	60	45
Criteria C: Budget Forms and Budget Narrative	25	20
Criteria D: Priority Points	15	13
<u>Total Points</u>	<u>100</u>	<u>78</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 34
DATE: 11/02/2022

**OVERVIEW OF SECTION I
General Information**

Criteria A: General Information

Evaluation Team Comments:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 34
DATE: 11/02/2022

**EVALUATION OF SECTION II
Specifications of the Work to be Performed**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria B: Specifications of the Work to be Performed	60	45

Evaluation Team Comments:

- Project Overview **(5)**:
- Needs Assessment and Community Coordination **(9)**: Missing evidence of how SAU will re-evaluate public pre-k needs on a regular basis.
- Project Description
 - High-Quality Program Design **(17)**: Limited evidence of selected curriculum or assessment (provided link not sufficient to determine). Clarification is needed regarding selected curriculum and assessment and how they align with Chapter 124. Limited evidence of family engagement. Limited evidence of transition strategies.
 - Partnership(s) (Optional): Old Town YMCA
- Recruitment and Enrollment **(5)**:
- Evaluation **(6)**: Limited evidence of implementation and effectiveness/success of program. Missing evidence regarding use of student learning and development data.
- Sustainability **(3)**: Strategies to continue to meet Chapter 124 are not explicitly stated.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 34
DATE: 11/02/2022

**EVALUATION OF SECTION III
Budget Forms and Budget Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria C: Budget Forms and Budget Narrative	25	20

Evaluation Team Comments:

- Budget Narrative & Budget Forms/ Capacity for Success and Sustainability: Budget Table 3 is not filled out correctly. The teacher salary cannot be paid for under the pre-k expansion grant. Budget Table 2 should reflect all costs of the project.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 34
DATE: 11/02/2022

**EVALUATION OF SECTION IV
Priority Points**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria D: Priority Points	15	13

- Level of economic disadvantage (max 5 points): **3**
- Partnership with community provider(s) (max 5 points): **5**
- Full day/full week programming (max 5 points): **5**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Bangor School Department

DATE: October 27, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**
 - **Moving 3 programs to full day full week**
 - **Two new classrooms that will be full day full week**
 - **Learned from part-day programs**
 - **20 students?**

- **Identification of Need and Community Coordination**

September 2022 survey
133 responses
Send if full day full week, strong interest in this option
Enrollment is increasing in pre-K
Refugee resettlement community.
Reevaluation needs through annual on-line survey

- **Project Description**

- **High-Quality Program Design**
 - Space complies, using existing space, two classes in modulars.
 - Fountas and Pinnell & Hand2Mind
 - Assessed twice
 - CDS eval
 - Have some teachers with credentials, will need to hire pre-K teachers.
 - Literacy coaches. . . 6 credit hours

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Bangor School Department

DATE: October 27, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

- Regular events for parents, newsletters, parent app
- Transition --- open house. . .

- **Partnerships (Optional)**
 - **No**

- **Recruitment and Enrollment**
 - Multiple recruitment media tools
 - Outreach by social worker – P
 - First come first served basis, but mirrors the demographics, nothing about how they will ensure this.

- **Evaluation**
 - **Monthly meetings with principal**
 - **Assessments of students**
 - Annual eval by superintendent and asst

- **Sustainability**
 - **Part of 10 year strategic plan**

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
 - 2 ed tech and materials, equipment, non-instructional materials and supplies
 - Decent description
 -

- **Capacity for Success and Sustainability**

Criteria D: Priority Points

- **Level of economic disadvantage**

- **Partnership with community provider(s)**

- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Bangor School Dept.

DATE: 10-21-22

EVALUATOR NAME: Crystal Arbour

EVALUATOR DEPARTMENT: DHHS OCFS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**
P – Expand and add FD & new classrooms

- **Identification of Need and Community Coordination**
P – Family need
N- No coordination w/ area ECE programs

- **Project Description**
 - **High-Quality Program Design –**
P- Staff meet requirements
P- Include CDS
P- Outdoor space included

 - **Partnerships (Optional) –**
- None

 - **Recruitment and Enrollment**
P- met

 - **Evaluation**
-Met

 - **Sustainability**
P- Met

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Bangor School Dept.

DATE: 10-21-22

EVALUATOR NAME: Crystal Arbour

EVALUATOR DEPARTMENT: DHHS OCFS

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
Met

- **Capacity for Success and Sustainability**
Met

Criteria D: Priority Points

- **Level of economic disadvantage**

- **Partnership with community provider(s)**

- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Bangor School Department
DATE: October 18, 2022
EVALUATOR NAME: Marcy Whitcomb
EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**
Extend existing classrooms from part day to full day, and add one additional classroom in two schools (one would be a new full day, and the other would be a new classroom to accommodate the current students moving from half to full day)
- **Identification of Need and Community Coordination:**
Parent survey in 2022; 10-year strategic plan and CDS data and trends on enrollment numbers and demographics over the last several years; public discussion opportunity; reevaluate annually
- **Project Description**
 - **High-Quality Program Design** One school to rent portable classroom to house 2 classrooms; each school to install outdoor learning space; Fountas& Pinnell utilized and math curriculum; inclusion practices; PD plans; there are family engagement activities outlined; limited transition plans;
 - **Partnerships (Optional)** N/A
 - **Recruitment and Enrollment**
Multiple modalities of notification, including community partners
 - **Evaluation**
Monthly curriculum meetings; admin meetings, surveys, teacher feedback and evaluations.
Data collection 2x/year
 - **Sustainability**
10-year strategic plan, with funding

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Bangor School Department

DATE: October 18, 2022

EVALUATOR NAME: Marcy Whitcomb

EVALUATOR DEPARTMENT: Education

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
Want to lease a modular for 2 pre-k classrooms; outdoor learning space;
- **Capacity for Success and Sustainability**
Seems strong

Criteria D: Priority Points

- **Level of economic disadvantage**
District is approx. 50% FRL;
- **Partnership with community provider(s)** No
- **Full day/full week programming**
Extend from part day to full day

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Bangor School Department

DATE: 10/25/2022

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

No Identified Partners listed

Criteria B: Specifications of Work to be Performed

- **Project Overview**

Increase from PD to FD at 14th Street School
Increase from PD to FL at Fruit Street School and add 1 classroom
Add FD Classroom at Abraham Lincoln School

- **Identification of Need and Community Coordination**

Parent Survey – 133 responses
FDL 50% district level schools vary 27% to 50 %
ML 5 to 8% based on school increases expected
Special Ed 9 to 26%
CDS increased to 49 children in 2021
McKinney-Vento 0

Transportation is been available between childcare and PK

- **Project Description**

- **High-Quality Program Design**
 - **2 classrooms Modular**
 - **Fountas & Pinnell reading and Math**
 - **Hand2Mind -MELDS aligned**
 - **F & P reading assessment**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Bangor School Department

DATE: 10/25/2022

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

-
- **Partnerships (Optional)**
 - ? MOU with CDS
- **Recruitment and Enrollment**
 - **Social Media**
 - **FB, Website, twitter**
 - **Enrollment first come basis**
 - **Adding 2 Teacher positions**
 - **Adding 2 Ed Tech Positions**
 - **? special education staff**
 - **BSD PD available**
 - **BSD literacy Coaches available for PD**
- **Evaluation**
 - Internally
 - Admin meetings
 - Principals observations
 - RTI
 - Chapter 124 criteria
- **Sustainability**
 - **10 Year strategic plan with BSD budget commitment**
 - **Capital funds to continue lease or purchase modular post grant**

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Modular
 - Outside learning spaces for 3 schools
 - Transportation
 - Federal LE for 619 (?)
- **Capacity for Success and Sustainability**
 - Current Pre-K classroom in place since 2021

Criteria D: Priority Points

- **Level of economic disadvantage**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Bangor School Department

DATE: 10/25/2022

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Bangor School Department

DATE: 10/24/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Maine Department of Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**
The overview provides the information needed for this expansion. They currently have three half day programs and 3 full day programs. A question is about the number of students per classroom being 20.

- **Identification of Need and Community Coordination**
Bangor School Department (BSD) conducted a parent survey regarding PreK interest in September 2022 and plans to survey parents regarding interest in PreK program on an annual basis. BSD also created a Ten-Year Strategic Plan in 2020 which included the goal of having universal PreK by 2025. This proposal will allow them to meet that goal in the 2023-2024 school year. 90% of the parents surveyed and responding indicated an interest in full-day PreK, a number of respondents also indicated if the option was half day they would in all likelihood send their child to a private day care. Parents also indicated the need for before and after school childcare. PreK enrollment has increased particularly in the full time programs. District F/R Lunch is 50% BSD anticipates an increase in multilingual students as Bangor has been identified as a location for refugee resettlement for up to 50 families. BSD works with early childhood programs to coordinate extended childcare options for families. BSD provided public notice of the application and notified 13 early childhood education centers by mail. BSD works with CDS.

- **Project Description**
 - **High-Quality Program Design**
At two schools PreK classrooms are available within the building and BDS indicates they are in compliance with Chapter 124. At another school there will not be room within the building

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Bangor School Department

DATE: 10/24/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Maine Department of Education

for two PreK classrooms so the plan is to lease a portable for the two programs that meet Chapter 124 requirements. While each school has a playground the intent is to build an outdoor learning space at each. BSD PreK programs use the reading curriculum by Fountas and Pinnell and the math curriculum by Hand2Mind. PreK students are assessed twice a year for literacy, math, social emotional, and fine motor development, The Fountas and Pinnell reading inventory is used for literacy, no identification of specific assessments used in the other areas was provided The application provides a brief overview of the services provided by CDS, the multilingual coordinator, and the diversity committee. It is unclear what other multi-tier levels/options may be available, however BSD states that they use RTI based on an individual student's academic and behavioral needs. Two of the four Pre-K teachers and two of the four educational technicians needed are currently employed by BSD and are appropriately certified. The additional two teachers needed will be hired with either an 081 or a 029 certification, the two educational technicians needed will have an Ed Tech III certification. All teachers in BSD must compete at least 6 credit hours of professional improvement (or their equivalent) every five years. Teachers take part in specialized training two times a year with Literacy Coaches. Educational Technicians are entitled to 3 credit hours per year but are not required to complete that number of credits. Educational Technicians in the PreK program receive training throughout the year with Literacy Coaches. The administrators who will be associated with PreK are the Asst Superintendent, the building principals, the Dir. of Pupil Services, and the Asst. Director of Pupil Services. Family engagement strategies are one open house, evening educational events, quarterly written reports, a monthly newsletter from the principal, a Facebook type setup where parents can learn what their child is doing during the day and see artwork with the capacity for interaction with the teacher and posts from other parents plus a private chat space with the teacher, and email or phone contact with school concerns as well as for parent questions/concerns. The transition to PreK includes an open house and a screening prior to school year start. From PreK to K "students will be attending the same school so they will already know" the principal, start and spaces.

- **Partnerships (Optional)**

NA

- **Recruitment and Enrollment**

PreK students are recruited using a variety of print/electronic options as well as school social workers reaching out to families by visiting local motels, hotels, or temporary housing and the ML Coordinator reaching out to families and to community entities that work with ML families. Admission is on a first-come, first-served basis at the appropriate neighborhood school, if full they are offered a space in another neighborhood school

- **Evaluation**

Evaluation of the program includes monthly meetings with building principal, monthly reviews by the Assistant Superintendent with the building principals, annual parent surveys, and teacher feedback during annual teacher evaluations. Principals observe PreK classrooms at least monthly and the Asst. Superintendent at least once a year. The program is evaluated annually by the above individuals.

- **Sustainability**

As noted above BSD has a Ten-Year Strategic plan that commits to universal PreK by 2025 and indicates that they will budget accordingly.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Bangor School Department

DATE: 10/24/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Maine Department of Education

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**

The budget narrative describes how BSD plans on using the grant funds for the 2023-24 school year and intent to continue to use State/Local funds to sustain the program. Budget Table 1 explains the change in status of 60 PreK students from part day to full day and an additional 20 students for full-day. Budget Table 2 provides an explanation of expenses for each category. I have a question about outdoor learning space costs. Budget Table 3 reflects the amounts in Budget Table 2.

- **Capacity for Success and Sustainability**

Appears to be high

Criteria D: Priority Points

- **Level of economic disadvantage** – District FRL = 50%
- **Partnership with community provider(s)** - NA
- **Full day/full week programming** - Yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Bangor School Department

DATE: 10/19/2022

EVALUATOR NAME: Stephanie Clark

EVALUATOR DEPARTMENT:

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**
 - Currently offers full day PreK at 3 schools
 - Offers 3 half day prek at two schools
 - Plans to expand one ½ day class to two full day classrooms
 - Wants to add a full day prek classroom to another school

- **Identification of Need and Community Coordination**
 - Surveyed parents with children age 4 or over. 133 responded 90% responded in favor of a full day PreK. Half day would not be favorable to several respondents.
 - 10% -all stay at home parents requested half day.
 - Strategic plan is to full day prek
 - 50% FRL, 3 MLL
 - Transports students to childcare programs
 - Assistant Director of Pupil Services works closely with CDS to coordinate screenings
 - Public notice has been posted to the school website notified 13 early childhood ed centers in Bangor by mail
 - works closely with CDS intake coordinator
 - Will reevaluate with online survey that will be advertised through newsletters to parents, social media, school websites and printed newsletter mailed to community.

- **Project Description**
 - **High-Quality Program Design**
 - Will use existing spaces that are in compliance with chapter 124.
 - Will implement a two classroom modular
 - Install outdoor learning space

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Bangor School Department

DATE: 10/19/2022

EVALUATOR NAME: Stephanie Clark

EVALUATOR DEPARTMENT:

Teachers? Ed Techs?
Fountas & Pinnell and math curriculum by Hand2Mind
Students assessed twice a year
ML district ML coord. Provides tutoring, translation services
Meets with CDS three times a year.

- **Partnerships (Optional)**
No partnerships
- **Recruitment and Enrollment**
Will use current teachers 081 029 Certs.
Will hire two prek teachers and two ed techs
Recruit through school website FB, Twitter and Bangor App, banner on school announcing re
Registration.
- **Evaluation**
Data is collected twice a year (Fountas & Pinnell) to monitor reading and math, growth and
needs and learning.
- **Sustainability**
Ten year strategic plan that all K-3 schools will have full day PreK by 2025
Prek teacher and ed techs will be built into the annual budget.
Will use capital funds to either lease or purchase the modular classroom

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
Table 1: 80 students 20 new 2 new classrooms
Table 2: existing teacher along with 2 new hires
Existing ed techs 2 new ed tech hires
Transportation for the 5 schools and 3 schools
Professional development provided by BSD
Forward planning sustainability
- **Capacity for Success and Sustainability**
Budget seems sound, they are on track and have a 10 year plan which seems to be working.

Criteria D: Priority Points

- **Level of economic disadvantage**
50% FRL
- **Partnership with community provider(s)**
None
- **Full day/full week programming**
Full day/week

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Falmouth public schools

DATE: October 27, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Identification of Need and Community Coordination**

Good description of program

Outreach to preschool providers, examined internal data, met with CDS, community survey, budget feasibility, in-person session, school board meeting

Good list of local providers contacted, 2 declined invitation to partner, conversations will continue about after school

232 community respondents to survey (P)

- **Project Description**

- **High-Quality Program Design**

- Have current child care license that meets 124
- Move child care program into new space and put pre-k classroom in that space
- Pre-K for ME
- Dial-4 screening
- TS gold assessment
- ELL and IEP teams, CDS??
- Need to hire teacher and ed tech
- Join MRTQ, for PD and participate in summer pre-K for ME training
- Principal and asst principal oversee coordination and management
- Regular events, two communication via email and app, newsletter, parent/teacher conferences
- List of transition activities into pre-K and into K
- Full day full week

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Falmouth public schools

DATE: October 27, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

- **Partnerships (Optional)**
 - no

- **Recruitment and Enrollment**
 - Work through CDS, and local media
 - Provide info about approach to enrollment
 - Enrollment will reflect demographics – don't say how

- **Evaluation**
 - Use TA from state
 - Including monitoring visits

- **Sustainability**
 - Plan to fund with local funds

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Budget seems to work, got number from Gravelle on 10/4
 - Expenses, except for ed techs, are start up
 - Nice narrative

- **Capacity for Success and Sustainability**
 - Strong support from community to continue. Only has ed techs as on-going expense

Criteria D: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Falmouth Public School
DATE: 10-23-22
EVALUATOR NAME: Crystal Arbour
EVALUATOR DEPARTMENT: DHHS OCFS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**
 - P-Clear overview for new full day
 - P-Schedule included
- **Identification of Need and Community Coordination**
 - P- Clear and strategic plan w/ a planning committee. Included area ECE programs. Feedback, and CDS. Plan for ongoing.
- **Project Description**
 - **High-Quality Program Design**
 - P- Pre-K for ME
 - N- Did not include specific around K classroom transitions
 - **Partnerships (Optional)**
 - None
 - **Recruitment and Enrollment**
 - P-Met
 - **Evaluation**
 - Q- Not sure this meets an evaluation?
 - **Sustainability**
 - P - Met

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Falmouth Public School

DATE: 10-23-22

EVALUATOR NAME: Crystal Arbour

EVALUATOR DEPARTMENT: DHHS OCFS

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
Met

- **Capacity for Success and Sustainability**
Met

Criteria D: Priority Points

- **Level of economic disadvantage**

- **Partnership with community provider(s)**

- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Falmouth Public Schools
DATE: October 18, 2022
EVALUATOR NAME: Marcy Whitcomb
EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview** Implement new pre-k program in Falmouth with 4 classrooms/64 seats
- **Identification of Need and Community Coordination:** Part of ongoing strategic plan utilized a pre-k planning committee to work with local providers and CDS and conduct outreach, analysis of internal data and put out a community survey; will continue to assess annually
- **Project Description**
 - **High-Quality Program Design** space adheres to Ch 124; transportation provided; inclusive; collaborate with community programs for before and after care, PD, curriculum and scheduling; curriculum aligned to MELDS; MTSS, family engagement and transition plans
 -
 - **Partnerships (Optional)**
 - **Recruitment and Enrollment** Multiple modes of getting information out for recruitment; enrollment ensures that placement for students with IEP, ELL, and disadvantaged families are reflected in their overall school and community demographics
 - **Evaluation** MDOE TA to monitor effectiveness.
 -
 - **Sustainability** Plan to sustain programming through state allocated funds and local budget funding after 2023-2024PY

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Falmouth Public Schools

DATE: October 18, 2022

EVALUATOR NAME: Marcy Whitcomb

EVALUATOR DEPARTMENT: Education

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Most costs budgeted from the grant are one time start up costs for 4 classrooms and 64 students

- **Capacity for Success and Sustainability** This seems really strong from the application

Criteria D: Priority Points

- **Level of economic disadvantage** 4%FRL
- **Partnership with community provider(s)** N/A
- **Full day/full week programming** Full Day/

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Falmouth School Department
DATE: 10/25/2022
EVALUATOR NAME: Dr. Roberta Lucas
EVALUATOR DEPARTMENT: Child Development Services

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

No Identified Partners listed

Criteria B: Specifications of Work to be Performed

- **Project Overview**

Currently no Pk
Add 4 classrooms
Full Day
New Modular
64 children

- **Identification of Need and Community Coordination**

Strategic Plan
Pre-K Planning Committee (internal)
FRL 3.8%
Special Ed 15.4%
M.L .7%

Community Survey 232 respondents 92% supporting FD Public Pre-K

- **Project Description**

- **High-Quality Program Design**

- Pre-K for ME /MELDS
- DIAL 4 = Screening
- Assessment GOLD assessment tool

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Falmouth School Department

DATE: 10/25/2022

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

- **Partnerships (Optional)**
- **Recruitment and Enrollment**
 - **Social Media**
 - **FB, Website, twitter**
 - **Enrollment first come basis**
 - **CDS transitions**
 - **Family meet and Greet**
 -
 - **Adding 4 Teacher positions 081**
 - **Adding 4 Ed Tech Positions**
 - **ESOI services**
 - **? special education staff**
 - **Chpt 124/MRTQ registry**
 - **1:8 ratio**
- **Evaluation**
 - Internally
 - Principals/ Assist Principals/Special Ed Director
 - observations
 - MTSS/RTI learning strategist
 - Chapter 124 criteria
 - Seeking MDOE for TA on evaluation
- **Sustainability**
 - **Falmouth budget commitment**
 -

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Personnel**
 - Instructional material and supplies**
 - Classroom equipment**
 - Playground/outdoor learning**
 - Modular lease/purchas**
- **Capacity for Success and Sustainability**
 - Local budget

Criteria D: Priority Points

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Falmouth School Department

DATE: 10/25/2022

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Falmouth Public Schools

DATE: 10/25/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Maine Department of Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**

The intent is to start a full day, full week PreK program for 64 students housed in the Falmouth Elementary School (FES). Three classrooms meet the Chapter 124 requirements as is and one classroom will need some renovations. The overview states the goals of the proposed program and provides a sample daily schedule and the expectation that the PreK students will follow the school calendar and the school day will be 8:30 to 3:20.

- **Identification of Need and Community Coordination**

The Identification of needs was carried out by a district PreK Planning Committee started early in 2022. Several steps were taken by this Committee including outreach to local preschool providers, examination of PreK screening data, created and publicized a community survey, research and study program models, explored budget feasibility, conducted an in-person community presentation and feedback session, and open discussion at a school board meeting. Demographics data was provided – Economically Disadvantaged = 4%, Special Education = 15.4%, and Multilingual Learners – varies between 1% and 3%. 92% of the 232 respondents to the community survey were supportive of developing a PreK program. Only 1 out of 84 respondents with children wanted a half day program. Also noted was the need for extended day childcare. FSD plans to annually assess needs going forward.

- **Project Description**

- **High-Quality Program Design**

Three of the existing classrooms in FES meet the requirements of Chapter 124 and are currently licensed to be childcare spaces for children 6 weeks to 5 and a fourth classroom will

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Falmouth Public Schools

DATE: 10/25/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Maine Department of Education

be renovated in order to meet those requirements. PreK for ME will be used, screening will be the DIAL-4, hearing, vision and health screening will occur upon entry, the Language Use Survey will be used. The Teaching Strategies Gold Assessment tool will be used. The description of the MTSS identifies generic approaches. FSD will hire teachers with a State of Maine 081 certificate and certified educational technicians and all PreK staff will attain a Level 4 status on the Maine Roads to Quality Registry within 3 years. All PreK staff and administrators will participate in a two day summer PreK for ME curriculum training and initial and ongoing training as needed in the DIAL-4 screener and the Teaching Strategies Gold digital assessment tool. FES principal and assistant principal in coordination with the district's Director of Learning and Assistant Director of Special Education will be responsible for administering the program. FES Learning Strategist will coordinate a MTSS which will include Tier II and Tier III social emotional and academic interventions. A variety of parent contacts will be used including Spring Family Information Night, Late Summer Meet and Greet Event, Early Fall Open House, two P/T conferences, and weekly newsletters. Transition to PreK will include notice of PreK registration in preferred language, scheduling screening days, transition CDS meetings, late spring information meeting, summer welcome letter/video from PreK staff, late summer building tours, meetings with parents as needed, late summer meet and greet. Transition from PreK to K include numerous activities and communication with families that are similar to above.

○ **Partnerships (Optional)**

None

○ **Recruitment and Enrollment**

Students will be recruited by a variety of means including working with CDS, newspaper ads, announcement through school communications, fliers in community facilities and preschools. They state that the enrollment approach will be included in communications, and will ensure that the selection of students is reflective of the community demographics.

○ **Evaluation**

FES will utilize the technical assistance offered by the State to monitor the effectiveness of the program.

○ **Sustainability**

Falmouth Public Schools will sustain the PreK programming through the EPS model and local funds. Expanding the program in the future will require requests in the local budget.

Criteria C: Budget Proposal

• **Budget Forms & Budget Narrative**

Budget Table 1 indicates that there will be 64 new students enrolled in a full day/full week program. Budget Table 2 documents the expenses in each budget category with the budget totaling \$1,015,810 and the grant request is \$490,346. Budget Table 3 shows allocation of funding sources. The budget narrative provides additional detailed explanations of the budget lines.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Falmouth Public Schools

DATE: 10/25/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Maine Department of Education

- **Capacity for Success and Sustainability**
Appears to be strong, budgets typically pass with 80% positive votes.

Criteria D: Priority Points

- **Level of economic disadvantage** 4%
- **Partnership with community provider(s)** - None
- **Full day/full week programming** - Yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Falmouth Public Schools

DATE: 10/20/2022

EVALUATOR NAME: Stephanie Clark

EVALUATOR DEPARTMENT: School Finance

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**
 - No prek at this time, will provide 4 classrooms serving 64 students, full day, full week?

- **Identification of Need and Community Coordination**
 - No prek at this time
 - ED 3.8%
 - CDS providing services for 11 students.
 - 15.4% special ed
 - .7% ML
 - Most prek schools have waiting lists, they do not offer transportation, ML or in house special ed services
 - No partnerships
 - Sped Director meets regularly with CDS
 - Survey results in an overwhelming support ECE, Socialization and Financial Relief. Preference for full day full week
 - Collaborates with childcare centers on and off campus for after school care
 - Will annually access through surveys for the need and interest in the community

- **Project Description**
 - **High-Quality Program Design**
 - Meets chapter 124
 - PreK for ME
 - Dial 4 screening tool for prek students
 - Will receive hearing vision and health screening upon entry

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Falmouth Public Schools

DATE: 10/20/2022

EVALUATOR NAME: Stephanie Clark

EVALUATOR DEPARTMENT: School Finance

- Has a child find policy and will include prek students
- Language use survey
- Teaching Strategies Gold Assessment tool
- Teachers will receive training of Gold Assessment tool
- ML will be supported by ESOL certified staff
- IEP's
- Hire four 081 certified teachers, four Ed techs
- Managed by K-2 principal and assistant principal, director of learning, assistant dir. Spec services.
- Notification including multilingual families
- How will they notify community?

- **Partnerships (Optional)**
None
- **Recruitment and Enrollment**
 - CDS, newspaper, announcement through school communication Town of Falmouth Newsletter, flyers in community facilities. Dr. offices and a scan code to lead to information
 - Will include enrollments students that are ML, disadvantaged, and disabilities

- **Evaluation**
 - will rely on DOE for effectiveness, visits from ECM

- **Sustainability**
 - State funding and local monies
 - Strong support from town for a PreK program

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
 - 64 prek students
 - State allocation for FY24
 - DOE meal reimbursement
 - Retrofit bus with appropriate seats
 - Confident local money will be available

- **Capacity for Success and Sustainability**
 - Strong local support for a prek program

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Falmouth Public Schools

DATE: 10/20/2022

EVALUATOR NAME: Stephanie Clark

EVALUATOR DEPARTMENT: School Finance

Criteria D: Priority Points

- **Level of economic disadvantage**
3.8% Eco disadvantaged
- **Partnership with community provider(s)**
No Partners
- **Full day/full week programming**
Full day

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 40

DATE: October 30, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Identification of Need and Community Coordination**
 - **Survey of parents said they wouldn't be able to take advantage of a 2 day per week program. Identified need for full day, before and after care, transportation and meals**
- **Project Description**
 - **High-Quality Program Design**
 - **Get set for school**
 - **MTSS and plans for inclusion**
 - **PBIS**
 - **RTI**
 - **PreK PLC team program support and attend trainings with MDOE**
 - **Training in DIAL, curriculum and preK for ME**
 - **Asst principal**
 - **Traditional family engagement but include portfolios**
 - **Coordinate transition with CDS**
 -
 - **Partnerships (Optional)**
 - **Recruitment and Enrollment**
 - **Universal prek. Will have before and after care. Share info with CAPs and Head Starts, libraries**
 - **Evaluation**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 40

DATE: October 30, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

- **Pre and post surveys**
- **Dial assessment**
- **Marshal Teacher Evaluation Rubric**
-
- **Sustainability**
 - **Local budget and Title 1**

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
 - **Description of needs at each school.**
 - **High costs!**
- **Capacity for Success and Sustainability**
 - **See above**

Criteria D: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: RSU 40
DATE: 10-29-22
EVALUATOR NAME: Crystal Arbour
EVALUATOR DEPARTMENT: DHHS OCFS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**
P- Expand to full-day for all preK

- **Identification of Need and Community Coordination**
P- Addressing family need for full-day and transportation
I- Mention partner w/ ACE but no partner listed

- **Project Description**
 - **High-Quality Program Design**
P- Curriculum met, space, and PD plans

 - **Partnerships (Optional)**
Met
N- No outreach to local ECE programs included

None

 - **Recruitment and Enrollment**
P – Clear plan

 - **Evaluation**
P- Clear plan

 - **Sustainability**
P -Sustainability plan

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 40

DATE: 10-29-22

EVALUATOR NAME: Crystal Arbour

EVALUATOR DEPARTMENT: DHHS OCFS

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
Met
- **Capacity for Success and Sustainability**
Met

Criteria D: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: RSU 40
DATE: October 25, 2022
EVALUATOR NAME: Marcy Whitcomb
EVALUATOR DEPARTMENT:

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview** Universal expansion to full day pre-k; hire staff, converting space; increase number of classrooms and move from 2 days to 5 full days/week. Funding for before and after care on site?
- **Identification of Need and Community Coordination** Parent survey identified that most families would not send kids to a 2 day/week program, as well as other needs including transportation, meals, before and after care and acceleration of learning; partner with a before and after care program and other community resources for families. Identified the need for transportation to programming as a barrier and those who do not have pre-k in their town
- **Project Description**
 - **High-Quality Program Design** Indoor and outdoor spaces all at current schools and adhere to 124; using Get Set for School; expansion of programming to full day enables teachers in be more inclusive of meeting standards; get Set for School assessment tool and Dial 4 for screening; Second Step and PBIS system for MTSS and Title 1 support; training for all curricula, district pre-k PLC team and MDOE ECE trainings; the RSU has a Pre-k district committee to oversee coordination and management; family engagement strategies in place including home visits as necessary to support students and families; transition strategies in place.
 - **Partnerships (Optional)** No
 - **Recruitment and Enrollment** Utilize school messaging system, local papers and community resources for recruitment, inclusive enrollment, and universal pre-k in the district.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 40

DATE: October 25, 2022

EVALUATOR NAME: Marcy Whitcomb

EVALUATOR DEPARTMENT:

- **Evaluation** Annual evaluation to review goals and progress and budgeting implications; family surveys will be utilized; evaluations from assessments and other tools will be used to inform practice toward improvement and will use the Marshall Teacher Eval rubric to evaluate educators
- **Sustainability** For funding beyond grant: Title 1, EPS, local and school budget funds will be utilized

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative** Part of the grant will be fund after care during the school day on Wednesdays (half days?) Each school is broken out into their need/use of the funding inclusive of retrofitting spaces, bathroom installation, transportation, playground equipment and staffing; there is no state allocation of funding listed
- **Capacity for Success and Sustainability** Seems strong

Criteria D: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)** No
- **Full day/full week programming** Yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 40,Union

DATE: 10/27/2022

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

None identified

Criteria B: Specifications of Work to be Performed

- **Project Overview**

4 new classrooms

From 96 to 112 children

FD

- **Identification of Need and Community Coordination**
 - **Did not identify demographics of SAU**

Parent Survey – K-12 families

FDL

ML

Special Ed

CDS

McKinney-Vento

- **Project Description**

- **High-Quality Program Design**
 - **Curriculum pre-K Units of Instruction**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 40,Union

DATE: 10/27/2022

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

- **Get Set for School resources**
- **MELDS**
- **DIAL assessment Screening**
- **MTSS**
- **PBIS**

- **Partnerships (Optional)**

- **Recruitment and Enrollment**
 - **Social Media**
PTA,Home visits
3 Family events
Local agencies,
Midcoast Community Action Program
Penquis Community
Library

- **Inclusive classroom model /LRE**

- **Evaluation**
 - Internal review of goals and progress as well as budget implications
 - Pre-Post survey
 -
 - Progress on IEP
 - Reports home
 - Cohort data

- **Sustainability**
 - **Local and state funding**
 - **Title 1 funding**
 -

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Salary**
 - Classrooms equipment**
 - Furniture**
 - Playground**
 - Van**
 - PD**

- **Capacity for Success and Sustainability**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 40,Union

DATE: 10/27/2022

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

Current Pre-K classroom in place

Criteria D: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: RSU #40
DATE: 10/29/22
EVALUATOR NAME: Ruey B. Yehle
EVALUATOR DEPARTMENT: Department of Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**
Currently there is PreK classroom in three of the five elementary schools and students attend two days a week, resulting in 65 days of school time. RSU #40's goal is to have all of the district's 4 year-olds have full day, full week PreK services. This grant would allow RSU #40 to have 7 PreK classrooms by hiring additional staff at four of the five schools and the conversion of existing space. Staffing and space is sufficient at Union Elementary (UE), Prescott Memorial School (PMS) and Friendship Village School (FVS) add a teacher, an ed tech, and a classroom and Miller School (MS) and Warren Community School (WCS) an additional teacher, ed tech and classroom. This project would change the current program for 96 students two days a week at three elementary schools to serving 112 so each of the five elementary schools would have a PreK classroom that ran a full day, full week program in each location.
- **Identification of Need and Community Coordination**
Currently RSU #40 is only able to provide PreK two day a week program to 96 students. As part of a survey sent out in 2022 to 2000 family members feedback was collected regarding PreK. A common theme was that families were unable to send their child to PreK if it continued to be two days a week. Needs identified through the survey specific to PreK were: full day program, before and after school care, transportation, acceleration of learning and meals. RSU #40 partners with the AfterSchool Children's Enrichment (ACE) program, a nonprofit organization that provides before and after school care to school aged children. Payment is expected but vouchers are available for qualified families. The Area Interfaith Outreach (AIO) supplies weekly backpacks of food for grades PreK – 6, with 20% of the children participating in the backpack program. RSU #40 also partners with the Waldo Theater to off theater programs and the libraries in each town fir services such as summer reading programs, after-school reading clubs, and art shows. The proposed PreK would be communicated using the district website, school newsletters, social media and their communication system - Parent Square, local newspapers, flyers in doctor's offices, town offices, libraries and supermarkets. Work with CDS will expand the time available to

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU #40

DATE: 10/29/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Department of Education

qualified children for more options for more services. The move to full week programming will increase the ability to identify students for special education services and equity for students to access full week PreK.

- **Project Description**

- **High-Quality Program Design**

The programs for each classroom will be housed within the school buildings with the exception MES where an existing building will be renovated for both PreK classrooms. All spaces will meet Chapter 124 requirements. RSU #40 is creating units of study based on Understanding by Design and utilize the Get Set for School resource that is in alignment with Head Start and the NAEYC. Moving from a part time program to a full time program will allow teachers to incorporate more of the MELDS standards. PreK students are screened using the DIAL assessment, Get Set for School Assessment and district created end of unit performance tasks. A multi-tiered system of supports use Second Step curriculum, Positive Behavioral Intervention and Supports and the Response to Intervention model. MES and WCS will offer Title I supports to PreK. ELL services will be provided and a Homeless Liaison will work with the children and families. The plan is to hire four additional FTE teachers will 081 certification and 4 additional educational technicians with a 022 certification. PreK teachers will receive training using the DIAL screening tool, the Get Set for School curriculum and the PreK for ME resource.. New staff will receive support in the UbD curriculum development process. Additionally training for social and emotional learning utilizing DOE Supporting Our Schools and SEL4ME. PreK teachers will collaborate throughout the school year. PreK teachers will meet annually with the assistant superintendent to evaluate progress, needs and goals. PLC will occur weekly with an emphasis on student progress in all areas, an administrator will participate in that meeting. A district-wide oversight committee has been formed to oversee the coordination and management of the PreK program. Family engagement activities include P/T conferences, 3 progress reports and student portfolios, 3 family engagement nights, and the provision of books, games, and resources throughout the year. The district messaging system will be used and home visits will occur when necessary. Transition to PreK strategies include screening, family information night, CDS meetings, and transition to K will include CDS meetings, family information night in the spring, and suggestions for summer skill work.

- **Partnerships (Optional) - No**

- **Recruitment and Enrollment**

The PreK program, along with availability of before and after school care, will be publicized in the local newspapers, school marquees, Parent Square, and local community buildings. Reach out to local agencies such as Mid Coast Community Action Program, Penquis Community Action, and Head Start will take place. All proposed general education PreK classrooms will be eligible for children who meet the age requirements.

- **Evaluation**

The intention is to evaluate programs annually, review goals and progress, budget implications, and pre and post survey information. DIAL results will be used as well as student performance on unit assessments and team created assessments for early literacy

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU #40

DATE: 10/29/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Department of Education

and math. The Marshall Teacher Evaluation Rubric will be used to offer actionable feedback to teachers and educational technicians will be evaluated by the building principal in conjunction with the supervising PreK teacher.

- **Sustainability**
RSU #40 plans on using funding through local school budgeting, EPS and local funding along with Title I support.

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
Budget Table 1 indicates that 112 students will be participating in full day, full week PreK programming. While the table is confusing in reading the application it seems that 96 students will move from part time to full time and an additional new 16 full day, full week seats will become available. Budget Table 2 provides an explanation for each of the budget categories with the total budget being \$1,219,899 with \$611,697 being supported by state/local allocation, \$108,202 supported by ESSER III and Title V funds with the project grant budget being \$500,000. Table II shows the funding stream for each of the budget categories. The Budget Narrative provides more specific details about the use of the proposed project expenses, in particular the retrofitting of classrooms, playgrounds, and materials for expanded programs.
- **Capacity for Success and Sustainability**
Given RSU #40 has some experience with PreK programming it is likely that there is a capacity for success. Such a large expansion of the program and personnel and adding before and after school services will be challenging. RSU #40 indicates that they can sustain the established programs in subsequent years through a variety of funding streams.

Criteria D: Priority Points

- **Level of economic disadvantage** – 2021 from data warehouse 46.64%
- **Partnership with community provider(s)** - No
- **Full day/full week programming** - Yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 40

DATE: 10/25/2022

EVALUATOR NAME: Stephanie Clark

EVALUATOR DEPARTMENT: School Finance

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**
 - PreK in three out of five elementary schools
 - 2 full days per week
 - Vision to all 4 year olds have access to full day full week prek
- **Identification of Need and Community Coordination**
 - Afterschool Children's Enrichment for childcare before and after school parents pay for
 - Need for full day programming, Before and after school care, transportation, Acceleration learning, meals
 - Will offer before and after care on site if grant is awarded
 - Notified via Parent Square app, newspapers, flyers in doc offices, town office, libraries, and supermarkets. Also on school website, social media, and school newsletter.
 - Survey school community
- **Project Description**
 - **High-Quality Program Design**
 - All classrooms adhere to chapter 124
 - Get Set For School, MELD
 - Whole child assessment system
 - Screened using DIAL
 - Need to hire 4 teachers and 4 ed techs
 - Formed a prek district committee to oversee the program
 - Parent teacher conference once a year
 - Progress reports three times a year
 - Assessments done by teacher, formal evals done by CDS
 - Host three family engagement nights

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 40

DATE: 10/25/2022

EVALUATOR NAME: Stephanie Clark

EVALUATOR DEPARTMENT: School Finance

- Before school begins have a family information night to visit school and meet staff
- Schedule transitional meeting with CDS

- **Partnerships (Optional)**
 - none
- **Recruitment and Enrollment**
 - Universal prek
 - Local newspapers, school marquee, parent square, local community buildings
 - Inclusive to all 4 year olds
- **Evaluation**
 - Evaluate and review goals yearly
 - Pre and Post survey to prek families
 - DIAL
 - Prek teachers collaborate twice a month, follow Professional Learning Community process
 - Marshal Teacher Evaluation Rubric
- **Sustainability**
 - Local school budget, EPS, and local funding, title I grant

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Table 1 – 112 new students, 4 new classrooms
 - Table 2 – Use ESSER III, Title V funds
 - Table 3 – filled out and looks reasonable
- **Capacity for Success and Sustainability**

Criteria D: Priority Points

- **Level of economic disadvantage**
 - No information provided
- **Partnership with community provider(s)**
 - none
- **Full day/full week programming**
 - Full day/full week

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 64

DATE: October 30, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Identification of Need and Community Coordination**
 - Survey, 76 responses, 53 said they would like full day full week program.
 - 27.1 percent of students id'ed special ed
 - 58.3% economically disadvantaged
 - 44.26% of K enrolled in FRL
 - One classroom for full 16 kids, needs some work
 - OWL, Second Step, Handwriting without tears, Heggerty Phonemic Awareness Curriculum

- **Project Description**
 - **High-Quality Program Design**
 - Get set for school
 - MTSS and plans for inclusion
 - PBIS
 - RTI
 - PreK PLC team program support and attend trainings with MDOE
 - Training in DIAL, curriculum and preK for ME
 - Asst principal
 - Traditional family engagement but include portfolios
 - Coordinate transition with CDS
 - Not much on PD
 - Principal and Asst Principla coordinate
 - Looking at progress report, nothing else about family engagement
 - Tour school, information session, step up day

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 64

DATE: October 30, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

- **Partnerships (Optional)**
- **Recruitment and Enrollment**

Form sent to every family? How?
- **Evaluation**
 - Communication with family, doesn't say how
 - Develop effectiveness tool
 -
- **Sustainability**
School board budget for this.

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Description of needs at each school.
 - High costs!
- **Capacity for Success and Sustainability**
 - See above

Criteria D: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: RSU 64
DATE: 10/30/22
EVALUATOR NAME: Crystal Arbour
EVALUATOR DEPARTMENT: DHHS OCFS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**
Met – 1 new class full-day full-week
- **Identification of Need and Community Coordination**
N- Not clear of actual conversation with area ECE programs
- **Project Description**
 - **High-Quality Program Design**
Met
P- OWL curriculum
 - **Partnerships (Optional)**
None
 - **Recruitment and Enrollment**
N- No plan for recruitment to families not known to the school
P- Want to serve all 4 years in community
 - **Evaluation**
Met
 - **Sustainability**
P- Plan for sustainability

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 64

DATE: 10/30/22

EVALUATOR NAME: Crystal Arbour

EVALUATOR DEPARTMENT: DHHS OCFS

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
Met
- **Capacity for Success and Sustainability**
Q- Mention “may” be able to budget. Is there actual support to fund in future?

Criteria D: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: RSU 64
DATE: October 25, 2022
EVALUATOR NAME: Marcy Whitcomb
EVALUATOR DEPARTMENT:

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview** Expand program to include new full-day/full week classroom including materials, curriculum/assessment/screeners and outdoor learning space
- **Identification of Need and Community Coordination** Survey to families to establish need and interest; work with CDS for children with special needs
- **Project Description**
 - **High-Quality Program Design** Many evidence-based curriculums with plan to do curriculum review in the next year; work with CDS for services and interventions; Dial4 Screener; PD including the ECE Conf and LEL for admin; very little family engagement discussed; transition activities in place
 - **Partnerships (Optional)** No
 - **Recruitment and Enrollment** letter to be sent to families identified in local preschool/childcare programs; school web pages and apps; parent info sessions; proposed classroom will be universal in the district
 - **Evaluation** family communication; design an effectiveness tool to determine strengths and opportunities for growth in many areas of the program
 - **Sustainability** Funding will be budgeted for following the grant

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 64

DATE: October 25, 2022

EVALUATOR NAME: Marcy Whitcomb

EVALUATOR DEPARTMENT:

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative** Yes
- **Capacity for Success and Sustainability** Good

Criteria D: Priority Points

- **Level of economic disadvantage** 58.3% identified as eco disadvantaged with 44% FRL
- **Partnership with community provider(s)** No
- **Full day/full week programming** Yes for expansion classroom

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 64, Corinth

DATE: 10/29/2022

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**

1 new classroom

FD FW

16 children

Outdoor learning spaces

Playground

- **Identification of Need and Community Coordination**

Parent Survey

FDL 44.26%

ML 1 child

Special Ed 5%

- **Project Description**

- **High-Quality Program Design**

- **Curriculum OWL, Early Learning Standard**

- **McGraw-Hill My Math**

- **Second Step for SE**

- **Handwriting without tears for writing**

- **Heggerty Phonemic Awareness Curriculum**

- **Work with CDS and service needs**

-

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 64, Corinth

DATE: 10/29/2022

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

-
- **Partnerships (Optional)**
CDS
- **Recruitment and Enrollment**
Local programs
School Website
Social media – FB
School Signage
- **Evaluation**
 - Internal – create a evaluation tool
 - Communications with families
 - Reflection on challenges
- **Sustainability**
 - **Local and state funding**

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
Salary – ed tech
Instructional materials
Classrooms
Playground
PD
Program Coordination
- **Capacity for Success and Sustainability**
Current PT/PD Pre-K classroom

Criteria D: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 64, Corinth

DATE: 10/29/2022

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU #64

DATE: 10/29/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Department of Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**
Currently RSU #64 has two PreK classrooms consisting of 4 half day, full week programs (64 students) This project is intended to add an additional classroom with a full day, full week program serving 16 students. Classroom instructional materials and equipment, outdoor learning spaces and retrofitting the playground, and an educational technician are needed through this grant.

- **Identification of Need and Community Coordination**
The K program has 84 students this year. A survey was sent out to parents and 76 responses were received of which 53 indicated the desire to send their child to a full-day, full week PreK. In the elementary grades 27.1% of the students are identified as being in need of special education services and 58.3% as being economically disadvantaged.

- **Project Description**
 - **High-Quality Program Design**
The additional PreK classroom will be housed in the building near the other two PreK classrooms. The room will meet the Chapter 124 requirements however the playground will need two additional pieces of equipment. DIAL will be used for screening of students for motor, concepts, and language concerns. Articulation screening and health screening will be carried out. The following curricula is being used: Opening the World of Learning (OWL), McGraw-Hill My Math, Second Step for SEL, Handwriting without Tears, and Heggerty Phonemic Awareness Curriculum. Ongoing evaluation of the effectiveness of these curricula will take place over the years. RSU #64 will continue a partnership with CDS, providing

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU #64

DATE: 10/29/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Department of Education

speech and language services, OT, and special education services. For tiered response, PreK teachers collaborate with interventionist and special education staff as needed. PreK teachers, administration, and special education teachers attend all IEP meetings. RSU #40 will advertise, interview, and budget for a appropriately certified teacher and educational technician. Principal, assistant principal, curriculum coordinator, and PreK educators will jointly coordinate and manage the program. Family engagement strategy listed was building and implementing a progress report that will address general areas of progress and continued support. Families will have the opportunity to tour the school, classrooms and meet the teachers during an Open House, two information sessions in the spring, communication regarding PreK registration and welcome letters from teachers. PreK will eat lunch in the cafeteria the final few weeks of the school year along with accessing the K playground.

- **Partnerships (Optional) - No**
- **Recruitment and Enrollment**
A pre-registration form will be made available in the spring through local preschools, the school website, Facebook, school app, school signage and word of mouth. The proposed program will be universal and will aim to serve all eligible 4-year-olds in the district.
- **Evaluation**
RSU #64 will design and implement an effectiveness tool to monitor the successes and challenges of the program. This will include information from K screening.
- **Sustainability**
RSU #64 will budget resources needed to sustain the program through state and local funds. Data on student learning and feedback from families will be critical to program improvement, evolution, and sustainability.

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
Budget Form 1 indicates that 16 new students will be enrolled in a full day, full week program. Budget Form 2 provides explanation for expenses in each budget category with the total budget amount being \$124,981.47 with \$113,295 coming from state/local allocation with a grant request of \$11,686.47 which is different from the requested budget in Budget Table 3 is \$49,981.47. The budget narrative includes the full-time educational technician in addition to the other budget categories associated with the grant.
- **Capacity for Success and Sustainability**
Given the district's history of providing PreK programming it would be reasonable to think that the programming would be successful. The district indicates that RSU #40 would continue providing PreK programming.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU #64

DATE: 10/29/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Department of Education

Criteria D: Priority Points

- **Level of economic disadvantage** – 58.3
- **Partnership with community provider(s)** - No
- **Full day/full week programming** – Yes for 16 new students

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: RSU 64
DATE: 10/25/2022
EVALUATOR NAME: Stephanie Clark
EVALUATOR DEPARTMENT: School Finance

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**
 - Debarment not signed.
 - One additional classroom for full day full week program

- **Identification of Need and Community Coordination**
 - Currently 2 half day programs, max 16 students
 - Survey results 53 responses would be interested in full day full week program
 - 27.1% identified as special ed
 - 58.3% economically disadvantaged
 - 44.26% FRL
 - 5% receive CDS services

- **Project Description**
 - **High-Quality Program Design**
 - OWL
 - McGraw Hill My Math
 - Second Step for SEL
 - Handwriting with out tears
 - Heggerty Phonemic Awareness Curriculum
 - Partner with CDS to identify students with disabilities
 - Use local funds for additional classroom teacher
 - Grant money for additional support staff
 - Teacher attending conference
 - School principal and district curriculum cood attend Leading Early Learning

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 64

DATE: 10/25/2022

EVALUATOR NAME: Stephanie Clark

EVALUATOR DEPARTMENT: School Finance

- Staff will work together to align best practices
- Looking to build and implement progress report
- Students and families will tour the school, classroom and meet teachers during an open house
- Information sessions in the spring
- Students will have step up day where they visit the kindergarten classrooms and teachers
- Prek students will eat lunch in the cafeteria to get acclimated for the coming year, playground equipment will be the same.

- **Partnerships (Optional)**
 - none
- **Recruitment and Enrollment**
 - Forms for pre-register sent in spring
 - Communicated through local preschool programs, school website, school FB page, school app, and signage as well as word of mouth
- **Evaluation**
 - Will design and implement an effectiveness tool to determine success and challenges
- **Sustainability**
 - State and local funds

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Table 1 - 16 new students, 1 new classroom
 - Table 2 – Seems Feasible
 - Table 3 – Filled out completely looks reasonable
- **Capacity for Success and Sustainability**

Criteria D: Priority Points

- **Level of economic disadvantage**
 - 27.1% identified as special ed
 - 58.3% economically disadvantaged
 - 44.26% FRL
 - 5% receive CDS services
- **Partnership with community provider(s)**
None
- **Full day/full week programming**
Full day/full week

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 67

DATE: October 30, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Identification of Need and Community Coordination**
 - Third classroom. 12 on waitlist. When no longer partnering with Penquis, increased interest in full day full week care.
- **Project Description**
 - **High-Quality Program Design**
 - Classroom meets 124
 - PreK for ME curriculum
 - MTSS, coordination with CDS
 - DIAL-4 and TS Gold
 - Home language survey
 - Training in TS Gold
 - PD as a team
 - Spring meeting, Open House, family meeting
 - Coordinate with CDS. They will provide services
 -
 - **Partnerships (Optional)**
 - **Recruitment and Enrollment**
 - Website, paper, Business flyers too.
 - **Evaluation**
 - **TS Gold**
 - Work with DOE on Ta too.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 67

DATE: October 30, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

- Sustainability
 - Promote local funding

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Decent description
 - Didn't include items that they will fund

- **Capacity for Success and Sustainability**
 - See above

Criteria D: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: RSU 67
DATE: 10/30/22
EVALUATOR NAME: Crystal Arbour
EVALUATOR DEPARTMENT: DHHS OCFS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**
P- New classroom full-day/ full-week

- **Identification of Need and Community Coordination**
Met
N- No community or ECE program outreach

- **Project Description**
 - **High-Quality Program Design**
Met
P- PreK for ME

 - **Partnerships (Optional)**
None

 - **Recruitment and Enrollment**
Met

 - **Evaluation**
Met

 - **Sustainability**
P- Sustainability plan

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 67

DATE: 10/30/22

EVALUATOR NAME: Crystal Arbour

EVALUATOR DEPARTMENT: DHHS OCFS

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
Met

- **Capacity for Success and Sustainability**
Met

Criteria D: Priority Points

- **Level of economic disadvantage**

- **Partnership with community provider(s)**

- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: RSU 67
DATE: October 25, 2022
EVALUATOR NAME: Marcy Whitcomb
EVALUATOR DEPARTMENT:

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview** Expand current programming by one full day/full week classroom; materials and furniture; playground equipment
- **Identification of Need and Community Coordination** Met with community parents who suggested adding a new classroom; had a waitlist of 12 students and continue to have a waitlist
- **Project Description**
 - **High-Quality Program Design** Space meets 124; Pre-k for me and TSG assessment; current MTSS system in place; already work with CDS, screening with Dial-4ESOL teacher for ELL students; team PD and other Pd discussed; some family engagement practices in place; transition practices in place
 - **Partnerships (Optional)** No
 - **Recruitment and Enrollment** Info posted on website, fliers to area businesses and send home with current students; lottery system will be utilized if enrollment goes over the allotted seats and will mirror the community demographics; waitlist will be utilized if necessary
 - **Evaluation** Child growth information, teacher observation and evaluation, MDOE TA; annual review to areas of strength and growth needed
 - **Sustainability** Additional teacher will come from annual budget; Ed tech will roll into annual budget after grant and prepared to make budget adjustments ongoing

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 67

DATE: October 25, 2022

EVALUATOR NAME: Marcy Whitcomb

EVALUATOR DEPARTMENT:

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative** Narrative is thorough
- **Capacity for Success and Sustainability** Seems strong

Criteria D: Priority Points

- **Level of economic disadvantage** Not listed
- **Partnership with community provider(s)** No
- **Full day/full week programming** Yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 67 Lincoln

DATE: 10/29/2022

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)
-

Criteria B: Specifications of Work to be Performed

- **Project Overview**
 - Add 1 new classroom

 - FD FW
 - 32 to 48 children

- **Identification of Need and Community Coordination**
 - Parent Survey
 - FDL
 - ML
 - Special Ed

- **Project Description**
 - **High-Quality Program Design**
 - **Curriculum PreK for Me**
 - **Gold Assessment**
 - **DIAL 4**
 - **Language survey**
 -
 -

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 67 Lincoln

DATE: 10/29/2022

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

- **Partnerships (Optional)**

- **Recruitment and Enrollment**
 - Local paper**
 - School Website**
 - Flyers**
 - Possible Lottery**

- **Evaluation**
 - Teacher data
 - Observation tools
 - Staff feedback

- **Sustainability**
 - **Local and state funding**

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Salary – ed tech**
 - Instructional materials**
 - Classrooms**
 - Playground**
 - PD**

- **Capacity for Success and Sustainability**
 - Current PT/PD Pre-K classroom

Criteria D: Priority Points

- **Level of economic disadvantage**

- **Partnership with community provider(s)**

- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU #67

DATE: 10/29/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Department of Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**
RSU #67 currently has two PreK classrooms serving 32 students in a full day, full week program. This grant is intended to add a third PreK classroom for 16 students in a full day, full week program.

- **Identification of Need and Community Coordination**
RSU #67 dissolved their partnership with Penquis in the spring of 2022 resulting in an increase in the number of families who were interested in participating in the full day, full week PreK program. During 2022-2023 there are 12 children on the PreK wait list.

- **Project Description**
 - **High-Quality Program Design**
The new PreK classroom will be in the Ella P Burr School (EPBS) new the existing two PreK classrooms. It meets the requirements of Chapter 124. RSU #67 uses the PreK for ME curriculum with the TS GOLD assessment system. RSU #67 PreK program uses a multi-tiered system of support for learners to include them in all programming as appropriate. They partner with CDS for children with disabilities. Students are screened three times a year with DIAL IV and TS GOLD to determine if students need another level of support and/or a referral to CDS. The ESOL teacher screens students and then, if necessary, works with the teachers and the families to provide support. The new PreK teacher would be required to have the appropriate certification as would the educational technician. Professional Learning would focus on early childhood development. For new staff initial emphasis would be training in the TS GOLD Assessment system. One hour a week is provided for the PreK staff to participate

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU #67

DATE: 10/29/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Department of Education

in PD. Staff is encouraged to avail themselves of state and local organizational opportunities. The current school administrator would oversee the new PreK classroom. Family engagement strategies consist of a spring meeting regarding registration, Open House, P/T conferences twice a year, Trimester screening reports, and volunteering. Transition strategies in a family meeting for a tour and other topics, open house, screening information. Transition to K would be using the cafeteria and playground the last few weeks of school, meeting their K teacher, PreK and K teachers meeting to discuss each child. CDS meetings are also included in the transition strategies.

- **Partnerships (Optional) - No**
- **Recruitment and Enrollment**
Notices will be placed on the website and newspaper, flyers will be posted in area businesses. If more children are registered than slots available a lottery will be used that follows the inclusive model and mirror the demographics of the population.
- **Evaluation**
TS GOLD data will be used for individual and collective purposes. Observation tools will collect data on teacher effectiveness and will be used to provide feedback to individual teachers and the program as a whole. Maine DOE technical assistance will be welcomed.
- **Sustainability**
RSU #67 intended to use state and local funds to sustain the PreK program as a Board priority is universal PreK.

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
Budget Form 1 indicates that 16 new students will be enrolled in full day, full week PreK programming. Budget Form 2 briefly explains the expenses in each budget category with the total budget is \$85,000 but does not address certain categories such as the teacher. Budget Form 3 is to show funding streams for the total budget, it does not.
- **Capacity for Success and Sustainability**
Given that RSU #67 already has full day, full week PreK in place it is likely that this expansion will be successful. A review of the budget is needed, however RSU #67 indicates that state and local allocation will sustain this program.

Criteria D: Priority Points

- **Level of economic disadvantage** - 2021 52.4% per Data Warehouse
- **Partnership with community provider(s)** - No

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU #67

DATE: 10/29/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Department of Education

- **Full day/full week programming** - Yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 67

DATE: 10/25/2022

EVALUATOR NAME: Stephanie Clark

EVALUATOR DEPARTMENT: School Finance

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**
 - Expand current prek by adding a classroom
 - Currently have 2 prek classrooms supports 32 students
 - Would like to add a third classroom
 - Full day full week
- **Identification of Need and Community Coordination**
 - Dissolved partnership with Penquis
 - Increased interest from families
- **Project Description**
 - **High-Quality Program Design**
 - Prek for ME
 - GOLD
 - Meets chapter 124
 - Partner with CDS
 - Screen with DIAL IV
 - ESOL Teacher for multilingual learners
 - Need to hire an ED Tech II
 - Staff training in TS GOLD assessment
 - One hour of staff training once a week
 - School administrator oversee the new classroom
 - Open house prior to school opening
 - Parent teacher conference twice a year
 - Volunteering in classroom
 -

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 67

DATE: 10/25/2022

EVALUATOR NAME: Stephanie Clark

EVALUATOR DEPARTMENT: School Finance

- **Partnerships (Optional)**
 - CDS
- **Recruitment and Enrollment**
 - Website, newspaper, flyers, send home flyer with current students
- **Evaluation**
 - TS GOLD
 - Observation tools to observe classroom teachers
- **Sustainability**
 - Additional teacher in the local budget
 - Ed tech paid by grant for first year, then by local budget

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Use grant to buy onetime expenses
 - Purchase TS Gold for professional development
 - TS Gold for 16 new students
 - Expand outdoor play areas with ARP/ESSER Grant
 - Table 1 – 16 new students, 1 new classroom
 - Table 2 – Filled out completely looks feasible
 - Table 3 – looks good
- **Capacity for Success and Sustainability**

Criteria D: Priority Points

- **Level of economic disadvantage**
 - Didn't specify
- **Partnership with community provider(s)**
 - CDS
- **Full day/full week programming**
 - Full day full week

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: AOS 91 Mount Desert Regional School System – Tremont Consolidated

DATE: October 27, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor’s Office of Policy Innovation and the Future

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Done

Criteria B: Specifications of Work to be Performed

- **Project Overview**

Had program at Pemetic
Demand great enough within Tremont for their own program.

- **Identification of Need and Community Coordination**

Ten parent responses
Indication of need for full day full week by 80% of respondents.
Informed community of intent
35% of TCS students qualify for FRL
31% identified for special ed
2.5% multi lingual
29% of kids in pre-k at PMS receive CDS services

Retrofit classroom
Already providing \$85,000 to cover studenst at PMS
Gradual increase to \$165,000 for full cost of program,

- **Project Description**

- **High-Quality Program Design**
 - **Space will meet Chapter 124**
 - **Converting 2nd grade classroom, adding bathroom, lots of light**

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: AOS 91 Mount Desert Regional School System – Tremont Consolidated

DATE: October 27, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

- **Pre-K for ME**
- **Use DIAL-4 screening tool, beginning and end**
- On-going assessment through observation which will be documented in digital checklist, decisions about individual children
- Communication with families. In person meetings, phone convo, email
- Inclusive environment
- Short time for whole group instruction
- Special ed teacher to serve as consultant for teacher
- Speech and language pathologist
- Physical ed teacher work with OT/PT
- Literacy and math specialist and mental health therapist
- Specialists of art and music in classroom to have fewer transitions
- Recruit 081 and ed tech through paper. Enroll in MRTQ
- Orientation, screening and follow up, Optional Visit with student prior to beginning of school, possibly in family's home, families welcomed into program
- Visits to K classroom, K orientation, K scerening
-

- **Partnerships (Optional)**
 - Exploring partnership with Head Start
 - Be at TCS with head start programming

- **Recruitment and Enrollment**
 - Up to 16 children. Small community, knows many of the families from the survey?
 - Strive to have enrollment reflect demographics, based upon this year's demographics of their public pre-K program

- **Evaluation**
 - Feedback survey from parents
 - Looking at possible assessments
 - Pre-K teacher coordinate with Principal
 - Implement any changes recommended by DOE

- **Sustainability**
 - Plan for community to pick up on going costs.

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
 - **Description does not provide all of the details in form**
 - **Is budget correct?**

- **Capacity for Success and Sustainability**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: AOS 91 Mount Desert Regional School System – Tremont Consolidated

DATE: October 27, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

Criteria D: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
 - Maybe?
- **Full day/full week programming**
 - Yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: AOS 91 Mount Desert Island
DATE: 10/21/22
EVALUATOR NAME: Crystal Arbour
EVALUATOR DEPARTMENT: OCFS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**
P-Clear plan, full day expansion, & a partnership w/ HS, PreK for ME curriculum
 - **Recruitment and Enrollment**
P- Clear plan which includes the whole town of children
 - **Evaluation**
P- Clear evaluation plan. Parent, teacher, and tool feedback.
 - **Sustainability**
P- Plan one-time cost and future budgets

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
Met
- **Capacity for Success and Sustainability**
Met

Criteria D: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: AOS 91 Mount Desert Island

DATE: 10/21/22

EVALUATOR NAME: Crystal Arbour

EVALUATOR DEPARTMENT: OCFS

- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: AOS 91; Mt Desert Regional School System: Tremont CDS School

DATE: October 18, 2022

EVALUATOR NAME: Marcy Whitcomb

EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**
Start a pre-K program in the Tremont CDS school, breaking it apart from the SW Harbor program, increase seats in both towns by 8 students,

- **Identification of Need and Community Coordination:** Community needs assessment completed (2020 and 2022), parents/children begin to be identified withing the Tremont community, including what works best for families (Full day /full week)

- **Project Description**
 - **High-Quality Program Design**
Install in classroom bathroom; space fits requirements; sink accessible; accessible on first floor; Pre-k for me; dail4 upon enrollment and as K screener; multiple modalities for family conversation; inclusive; sped consultation within the school; mental health, math/literacy/phys ed and speech supports with built in consultation time monthly; Allied arts within the classroom; optional home visits and family engagement strategies; transition plan; currently looking at High scope or TSG for assessment

 - **Partnerships (Optional)**
Possible with Down east Head Start

 - **Recruitment and Enrollment**
Plan to mirror demographics with outlined selection criteria; recruitment?

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: AOS 91; Mt Desert Regional School System: Tremont CDS School

DATE: October 18, 2022

EVALUATOR NAME: Marcy Whitcomb

EVALUATOR DEPARTMENT: Education

- **Evaluation**
Parent survey and ongoing communication; needs assessment; child assessment and growth; ELPAT is being explored; PEPG; MDOE TA

- **Sustainability**
Upcoming budget year additions; funding being put aside to lease space for displaced classroom due to Pre-k moving into building

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
Second year of portable classroom, increased cleaning and utilities budgeted through grant;

- **Capacity for Success and Sustainability**
Due to increased budgeting in the following years, grants and donations sustainability seems successful

Criteria D: Priority Points

- **Level of economic disadvantage**
34% TCS FRL, 31% SpEd; 2.5 ELL; 29% of current TCS pre-k students (attending in SW Harbor) receive CDS services

- **Partnership with community provider(s)**
 - Listed as “potential partnership” with Down east Community Partners Head Start with signed intent included

- **Full day/full week programming**
 - Yes, as outlined in specifications

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: AOS 91, Mount Desert Island Regional School System

DATE: 10/26

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

**Downeast Community Partners – Head Start
Harbor House Childcare Center**

Criteria B: Specifications of Work to be Performed

- **Project Overview**

- ❖ Start a PPK at Tremont Consolidated School (TCS) with a leased space and retrofitting existing space.
- ❖ Full Day Full week for 16 children (TCS)
- ❖ Full Day Full week for 16 children (SWH)
- ❖ Eliminate a current lottery

- **Identification of Need and Community Coordination**

Survey 80% responses
Annual request for survey
34% FRL
31% special education
2.5% ML

Weekly Newsletter, Correspondence with Town Manager
Social media

- **Project Description**

- **High-Quality Program Design**
 - **Need renovations**
 - **Meet - Chapter 124**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: AOS 91, Mount Desert Island Regional School System

DATE: 10/26

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

- **Pre-K for ME curriculum**
- **Dial -4 screening**
- **Credential Staff**
- **MTSS/RTI**
- Transition activities-Planned

- **Partnerships (Optional)**
 - Head Start- Downeast Community Partners
 - **CDS**

- **Recruitment and Enrollment**
 - 081
 - Ed Tech II or III
 - MRTQ enrollment
 - PK criteria enrollment for 16 children/ Lottery beyond 16

- **Evaluation**
 - Feedback – parents/ staff
 - ELPAT -early learning program assessment
 - Observation
 - Administration monitoring
 -

- **Sustainability**
 - 97% salary covered currently of teacher
 - Budget has forward planned for more leased portables

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**

**Funds from “Friends of Acadia Outdoor Classroom Grant” to support natural play space
3 year plan for expansion and leases**

- **Capacity for Success and Sustainability**

- **Collaboration with South West Harbor, Pemetic Elementary School**

? LE for 619 not in budget currently

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: AOS 91, Mount Desert Island Regional School System

DATE: 10/26

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

Criteria D: Priority Points

- **Level of economic disadvantage**

- **Partnership with community provider(s)**

- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: AOS 91 – Tremont Consolidated School

DATE: October 24, 2022

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Maine Department of Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)
The school system and the intended partner have not yet worked out the details so no official Letter of Intent is included. The intended partner filled out the Identified Potential Partner #1 information for the application.

Criteria B: Specifications of Work to be Performed

- **Project Overview**
The project overview provides background information regarding the current PreK collaboration with Pemetec Elementary School which limits the Tremont seats to 8. The intent is to offer full day, full week PreK services to 16 Tremont students at the Tremont Consolidated School.

- **Identification of Need and Community Coordination**
The Tremont 2020 needs assessment was comprehensive and in collaboration with the town of Southwest Harbor and for the purpose of this application a new needs assessment focused on the Tremont community was completed recently. The Tremont community has been notified of the intent to start a full-day PreK at the Tremont Consolidated School (TCS) through a variety of means. This program will be coordinated with CDS as is being done at Pemetec to partner with Downeast Community Partners – HeadStart. It appears that there is one preschool provider in the area, Harbor House Childcare Center. TCS reached out to that provider but it is unable to partner with them as they no longer serve four year-olds due to space constraints.

- **Project Description**
 - **High-Quality Program Design**
The application provides much detail about how the program meets the requirements of Chapter 124. TCS has identified a classroom currently used by second grade that meets or will meet after the addition of an in classroom bathroom all the Chapter 124 requirements.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: AOS 91 – Tremont Consolidated School

DATE: October 24, 2022

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Maine Department of Education

TCS identified that they will be using Pre-K for ME curriculum, the screening tool DIAL-4, and authentic activities in the classroom activities to provide ongoing assessment. Communication with the parents will be ongoing and customized as needed. Whole group instruction will be limited to short periods of time. There will be a appropriately certified special education teacher who will consult with the PreK teacher as well as a speech and language pathologist will provide RTI services as needed. A PE teacher will provide PE instruction under the supervision of the PreK teacher multiple times a week. Additionally a literacy and math specialist and a mental health therapist will provide consultation services to the PreK teacher and multi-tier systems of support/interventions in the classroom. Until the music, art, library, and guidance teachers extend their certifications to include PreK they will provide services under the direction of the PreK teacher. The multilingual coordinator will screen incoming students as necessary and will provide consultation and instruction as needed. The description addresses using culturally sustaining practices. There is a plan for hiring staff with appropriate credentials and the expectation that the two PreK staff will be enrolled in Maine Roads to Quality Registry and the teacher will be included in the AOS91 PreK/Kindergarten Common Study Team. The “specials” teachers noted above will be supported by AOS in order to take the two required courses Human Development and Diversity in Today’s Classroom in order to attain their PreK certification. The application includes how the principal and AOS91 Director of Curriculum will be involved in supervision, evaluation, as well as curriculum, assessment, and professional learning. There is detailed description of family engagement strategies with family orientation nights, home/family visits, phone calls, optional visits in a place of the parent choice, parent participation in classroom activities, celebration, PTO contact, monthly newsletter, primary language correspondence, report cards twice a year, parent-teacher conferences twice a year with more if necessary/desired, and provision of school policies. In addition various transition strategies will be used during the transition into PreK and then the transition into kindergarten.

○ **Partnerships (Optional)**

The Downeast Community Partners – Head Start has signed the intent to partner form. The AOS91 superintendent, the TCS principal, and the AOS91 Director of Teaching and Learning continue to meet with the Head Start Director of Early Childhood Programs to discuss a partnership. Head Start potentially will offer professional development for the PreK staff, family outreach, and wrap around services for students.

○ **Recruitment and Enrollment**

No clear statement about the recruitment process is in this section. There is a clear selection criteria should the number of students exceed the cap of 16.

○ **Evaluation**

Feedback from parents using surveys and ongoing parent communication will be used to evaluate the implementation and effectiveness of the program. They are considering using the HighScopesCOR and Teaching Strategies Gold as assessment tracking systems. Also exploring using ELPAT: Early Learning Program Assessment Tool. The teacher will be provided actionable feedback through observation. After the DOE visit the teacher and principal will, within 30 days, develop a written correction plan to address any identified findings.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: AOS 91 – Tremont Consolidated School

DATE: October 24, 2022

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Maine Department of Education

- **Sustainability**

The sustainability plan appears to address the ongoing budget and space needs. Year one of the budget relies on this grant with subsequent years included in the local budget. The second grade, who will be displaced by the PreK program, will be moved into a portable classroom for three years at which time the school will have an addition to TCS completed, this addition has already been budgeted and work has begun.

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**

The narrative clearly lays out the funding of this program and that this is a clearly thought out three year plan. Budget Table 1 identifies the anticipated enrollment of 16 children. I am unclear about whether all 16 would be considered “new” as TCS currently has 8 children in the Pemetec PreK program. Budget Table 2 provides explanations of each cost totaling \$265,376 with \$102,988 of it addressed the State/Local Funds and a grant from “Friends of Acadia” leaving a PREK grant request of \$162,390. Budget Table 3 may have an error.

- **Capacity for Success and Sustainability**

Appears to be high.

Criteria D: Priority Points

- **Level of economic disadvantage** - 34%
- **Partnership with community provider(s)** – Downeast Community Partners - Head Start
- **Full day/full week programming** - Yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: AOS 91 Tremont Consolidated School
DATE: 10/18/2022
EVALUATOR NAME: Stephanie Clark
EVALUATOR DEPARTMENT: School Finance

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances Yes
- Debarment, Performance and Non-Collusion Certification Yes
- Partner Listing with Letters of Intent from each partner (if applicable)
Yes Downeast Community Partners Head Start

Criteria B: Specifications of Work to be Performed

- **Project Overview**
Explained overview of proposed expanding preK will go from 8 students to 16 they do not foresee needing to use lottery system.

- **Identification of Need and Community Coordination**
Currently have room for 8 students
34% Free & Reduced lunch
31% Spec Ed
2.5 multilingual learners
Full Day Full week
Will lease space and retrofit existing space
10 Parent responses, 80% indicated full day/week ,100% indicated after school childcare would not be a problem

- **Project Description**
 - **High-Quality Program Design**
 - 2nd grade classroom with own bathroom and sink meets chapter 124 requirement
 - Pre-k for me screened using DIAL-4 screening,
 - Would be working with a sped teacher, speech, PE, Literacy math specialist, music and art would be taught by the pre-k teacher.
 - Natural light

 - **Partnerships (Optional)**
Head Start

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: AOS 91 Tremont Consolidated School

DATE: 10/18/2022

EVALUATOR NAME: Stephanie Clark

EVALUATOR DEPARTMENT: School Finance

- **Recruitment and Enrollment**
Teacher and Ed Tech will be enrolled in Maine Roads to Quality Registry. Will advertise in several ways to recruit the candidates.
- **Evaluation**
It seems they have a good plan in place from creating, implementing the program.
- **Sustainability**
They have budgeted for the new Prek program

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
The budget seems sustainable, and they have made plans for the future as well
1 2nd grade classroom retrofit one time cost for the new prek paid with grant money
Outdoor classroom partner with Friends of Acadia and PTO donation
- **Capacity for Success and Sustainability**
Their plan along with a partner seems like it would be successful and sustainable as long as budgets are passed as expected

Criteria D: Priority Points

- **Level of economic disadvantage**
31% IEP, 34% eco disadvantaged, 2.5 multilingual learners.
- **Partnership with community provider(s)**
Head Start through Downeast Community Partners
- **Full day/full week programming**
Full day full week.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Brunswick

DATE: October 27, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Identification of Need and Community Coordination**

No info
- **Project Description**
 - **High-Quality Program Design**
 - **Mention child care licensing but not 124**
 - **Pre-K for ME**
 - **DIAL for screening**
 - **TS Gold at Family Focus**
 - **Good coordination with CDS and ECCP**
 - **Language line**
 - **Teachers have credentials**
 - **Pre-K strategist for coordination**
 - **Unclear timing for programs.**
 - **Expanding slots??**
 - **Partnerships (Optional)**
 - **Yes with family focus**
 - **Recruitment and Enrollment**
 - **Work with CDA and early childhood programs**
 - **Evaluation**
 - **Staff and family survey**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Brunswick

DATE: October 27, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

- **Sustainability**
 - **Services are part of the program**

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Need a bus and a new bathroom
- **Capacity for Success and Sustainability**
 - **Board has made commitment to funding**

Criteria D: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
 - Yes
- **Full day/full week programming**
 - **Unclear!**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Brunswick School Department
DATE: 10/23/22
EVALUATOR NAME: Crystal Arbour
EVALUATOR DEPARTMENT: DHHS OCFS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**
Q- Is this expansion?
- **Identification of Need and Community Coordination**
N-None provided
- **Project Description**
 - **High-Quality Program Design**
P-Included PreK for ME, CDS
 - **Partnerships (Optional)**
P-Included plan w/ two programs
 - **Recruitment and Enrollment**
P-Included
 - **Evaluation**
P-Met
 - **Sustainability**
P-Met

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Brunswick School Department

DATE: 10/23/22

EVALUATOR NAME: Crystal Arbour

EVALUATOR DEPARTMENT: DHHS OCFS

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
Met

- **Capacity for Success and Sustainability**
Met

Criteria D: Priority Points

- **Level of economic disadvantage**

- **Partnership with community provider(s)**

- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Brunswick School Department
DATE: October 18, 2022
EVALUATOR NAME: Marcy Whitcomb
EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**
Want to purchase a bus, install a bathroom and purchase materials
- **Identification of Need and Community Coordination:**
Blank
- **Project Description**
 - **High-Quality Program Design** There are multiple aspects of HQ program design
 - **Partnerships (Optional)** Yes – Current partnership with Family Focus and intent to continue
 - **Recruitment and Enrollment**
 - **Evaluation**
 - **Sustainability**

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative** No local or state allocations listed
- **Capacity for Success and Sustainability** District will maintain bus and new bathroom space

Criteria D: Priority Points

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Brunswick School Department

DATE: October 18, 2022

EVALUATOR NAME: Marcy Whitcomb

EVALUATOR DEPARTMENT: Education

- **Level of economic disadvantage** Not mentioned
- **Partnership with community provider(s)** Yes
- **Full day/full week programming** Not Mentioned

This program does not appear to be new or expanding.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Brunswick School Department

DATE: 10/24/2022

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Family Focus

Criteria B: Specifications of Work to be Performed

- **Project Overview**
 - Purchase School Bus
 - Materials for PK
- **Identification of Need and Community Coordination**
- **Project Description**
 - **High-Quality Program Design**
 - SEL curriculum
 - Handwriting without tears
 - Heggerty Phonemic Awareness
 - Pre-K for ME
 - Tools of Mind
 - DIAL
 - **Partnerships (Optional)**
 - CDS
 - **Recruitment and Enrollment**
 - **Evaluation**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Brunswick School Department

DATE: 10/24/2022

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

- Staff survey data
- Family survey

- **Sustainability**

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
- **Capacity for Success and Sustainability**

Local Budget

Criteria D: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Brunswick School Department

DATE: 10/24/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Maine Department of Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**

Brunswick School Department (BSD) has four existing PreK classrooms and 1 PreK Special Education classroom at Kate Furbish Elementary School and an existing partnership with Family Focus, a NAEYC-accredited licensed large childcare agency with two PreK classroom in operation at this time. This project proposes to purchase a bus to transport students to the existing PreK classrooms, install a bathroom in the classroom for special education purposes and to purchase materials. CHECK DATA WAREHOUSE FOR KATE FURBISH ELEM SCHOOL

- **Identification of Need and Community Coordination**

No information in that text box.

- **Project Description**

- **High-Quality Program Design**

The applicant states that all programs adhere to Maine Childcare Licensing system. The existing PreK classrooms use Pre-K for ME curriculum The classrooms in the Kate Furbish Elementary School (KFS) also use Second Step (Social Emotional Curriculum), Handwriting Without Tears, and Heggerty Phonemic Awareness as supplemental materials and the Family Focus (FF) program uses Tools of the Mind as a supplement. The KFS classrooms use an assessment tool based on the Maine Early Learning and Development Standards and FF uses Teaching Strategies Gold as an assessment tool. BSD provides Tier I interventions based on the PreK for ME curriculum, accommodations and services through CDS and consultation with Maine Early Childhood Consultation Partnership and Maine Roads to access Quality Technical Assistance. A multilingual team is available for consultation and

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Brunswick School Department

DATE: 10/24/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Maine Department of Education

services. Culturally diverse practices are embedded into PreK for ME curriculum. Classroom teachers can refer children to CDS. All current staff have the required credentials and professional development is incorporated into the school calendar for collaboration and curriculum and assessment work. BSD added a PreK Strategist position during the 2022-23 school year that is focused on supporting FF, exploration of additional partners, leading communication efforts with parents, and leading PreK professional development for staff. Additional administration include KFS principal and assistant principal PreK team leader, FF administration and PreK interventionist. KFS and FF each has an open house, conferences at both programs are held twice a year and Progress Reports are sent home every trimester. KFS has a Family Advisory Board. KFS has a biweekly newsletter and PreK teachers use a daily communication folder while FF uses the Procure App for daily communication with the family. BSD works with CDS to schedule transition meetings for PreK and K. PreK Second Steps lessons are used to help with the transition to Kindergarten. PreK classrooms from FF schedule a visit to KFS for PreK students to see the Kindergarten classrooms and other spaces in the school.

- **Partnerships (Optional)**
Family Focus has two PreK classrooms serving 32 students.
- **Recruitment and Enrollment**
BSD works with CDS and existing early childhood programs to recruit. No information regarding selection process if there are more students than seats.
- **Evaluation**
PreK families will be given the opportunity to fill out a family survey. Staff will complete a survey.
- **Sustainability**
The program costs have become a part of the BSD budget.

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
The budget narrative explains that the grant request is for a bus to transport PreK students to Family Focus classrooms, a bathroom for the PreK special education classroom, and additional classroom materials. Budget Table 1 indicates there are no additional students associated with this grant request. Budget Table 2 shows only the costs of the three categories noted above. Budget Table 3 reflects the full cost of \$861,982 for the existing PreK program and an additional \$190,000 for the bus, bathroom, and materials.
- **Capacity for Success and Sustainability**
The budget for the existing PreK program is already incorporated into BSD's budget so sustainability is high.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Brunswick School Department

DATE: 10/24/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Maine Department of Education

Criteria D: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Brunswick School Dept

DATE: 10/19/2022

EVALUATOR NAME: Stephanie Clark

EVALUATOR DEPARTMENT:

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Family Focus

Criteria B: Specifications of Work to be Performed

- **Project Overview**
Purchase Bus to Transport Students, Bathroom and Materials
- **Identification of Need and Community Coordination**
 - School Bus 155,000
 - Bathroom at Kate Furbish School
 - Materials 10,000
- **Project Description**
 - **High-Quality Program Design**
 - Partnering with CDS
 - PreK for ME
 - Second Step
 - Family Focus uses Tools of the Mind
 - **Partnerships (Optional)**
Family Focus, Maine Early Childhood Consultation Partnership
 - **Recruitment and Enrollment**
 - Identified they have staff and funding if more staff is need. No detail on what they have for staff
 - New position this year PreK specialist
 - Will work with Family Focus to me PreK requirements
 - Will work with CDS to recruit children for the program
 - **Evaluation**
 - PreK families will be given a survey for feedback from the community
 - **Sustainability**
 - Committed to PreK programming Prek is now part of the budget

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Brunswick School Dept

DATE: 10/19/2022

EVALUATOR NAME: Stephanie Clark

EVALUATOR DEPARTMENT:

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Table 1 96 students adding 0 students to curriculum
 - Table 2 – 190,000
 - Table 3- budget is as expected
- **Capacity for Success and Sustainability**

Program relies heavily on Partners as long as partnerships stay in place I think it should work.

Criteria D: Priority Points

- **Level of economic disadvantage**

Did not see this information
- **Partnership with community provider(s)**

Family Focus and CDS
- **Full day/full week programming**
 - Did not list

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Cape Elizabeth

DATE: October 27, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Identification of Need and Community Coordination**
 - Kids currently enrooled in Cape Care
 - Will create a community advisory group
 - Haven't done a survey
 - Met with CDS to identify support for kids with disabilities

- **Project Description**
 - **High-Quality Program Design**
 - 2 full day full week classrooms.
 - Level 2 on QRIS
 - Pre-K for ME
 - Intervention strategies MTSS
 - Have 2 certified teachers, need ed techs, will fund 3?
 - Open house and family orientation
 -

 - **Partnerships (Optional)**
 - Yes, cape care

 - **Recruitment and Enrollment**
 - Two administrators help with outreach, coordinate and communicate with local community groups

 - **Evaluation**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Cape Elizabeth

DATE: October 27, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

- Team meet monthly around benchmarks of program
- Certified teacher lead eval -- ?

- **Sustainability**
 - Local funding**

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
 - 30 new students
 - Is the state/local allocation accurate?
 - Detailed Budget narrative provided

- **Capacity for Success and Sustainability**
 - Commitment to maintaining

Criteria D: Priority Points

- **Level of economic disadvantage**

- **Partnership with community provider(s)**

- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Cape Elizabeth SD

DATE: 10-23-22

EVALUATOR NAME: Crystal Arbour

EVALUATOR DEPARTMENT: DHHS OCFS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**
P-Clear plan

- **Identification of Need and Community Coordination**
P- Met

- **Project Description**
 - **High-Quality Program Design**
P-MTSS and CDS.
P-Noted PreK and K staff co-training

 - **Partnerships (Optional)**
P- Partner w/ Cape Care

 - **Recruitment and Enrollment**
P- Clear plan

 - **Evaluation**
P- Clear plan to evaluate formal and informal methods

 - **Sustainability**
P- Clear plan

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: ape Elizabeth SD

DATE: 10-23-22

EVALUATOR NAME: Crystal Arbour

EVALUATOR DEPARTMENT: DHHS OCFS

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
Met
- **Capacity for Success and Sustainability**
Met

Criteria D: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Cape Elizabeth School Department

DATE: October 18, 2022

EVALUATOR NAME: Marcy Whitcomb

EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview** Partnering with existing program, no additional slots
- **Identification of Need and Community Coordination:** Demonstrated coordination with Cape Care and CDS; approx. 98 incoming K students annually
- **Project Description**
 - **High-Quality Program Design** pre-k for me aligned with MELDS, ongoing PD, MTSS system and coordination with CDS described; certified staff (who will employ them going forward?); there are transition and family engagement plans through Care Care
 - **Partnerships (Optional)** Yes, Cape Care (current license, QRIS Level 2)
 - **Recruitment and Enrollment** asking for stipend for two EC Admin to work with recruitment through multiple ways, bue there is no detail of enrollment procedure
 - **Evaluation** Regular meetings with members from the school and the private program, and utilize the Preschool Guidebook as a resource
 -
 - **Sustainability** Yes – possibility of new school being built which will house the ongoing pre-k program, and discussion of sustainability through state allocations

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Cape Elizabeth School Department

DATE: October 18, 2022

EVALUATOR NAME: Marcy Whitcomb

EVALUATOR DEPARTMENT: Education

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
 -
- **Capacity for Success and Sustainability**

Criteria D: Priority Points

- **Level of economic disadvantage** FRL is low, but increasing
- **Partnership with community provider(s)** Yes, Cape Care
- **Full day/full week programming** Yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Cape Elizabeth School Department

DATE: 10/24/2022

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Cape Care

Criteria B: Specifications of Work to be Performed

- **Project Overview**

Partnership with CAPE Care for Public Pre-K services

- **Identification of Need and Community Coordination**

Community Advisory Group
FDL low

- **Project Description**

- **High-Quality Program Design**

- Pre-K for ME
- Curriculum Guide used
- PD to staff by CESD
-

- **Partnerships (Optional)**
MOU with CDS

- **Recruitment and Enrollment**

- **Social Media**
- Library/Newspaper
- Parent Groups
-

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Cape Elizabeth School Department

DATE: 10/24/2022

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

- **Adding 2 admin stipends**
- **Evaluation**
 - Formal:
 - A guide to High-Quality Publicly Funded Preschool (MDOE)
 - Admin meetings
 - Chapter 124 criteria
- **Sustainability**
 - **CESD referendum for New School Construction project**

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative
Partnership – Staff/Teachers & Ed Tech’s
Renovations
Stipend
Playground equipment**
- **Capacity for Success and Sustainability**

Criteria D: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Cape Elizabeth School Department

DATE: 10/25/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Maine Department of Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**

Cape Elizabeth School Department (CESD) intends to start a public PreK program with the goal to offer universal PreK in the future. This PreK would be offered through a partnership with a town sponsored pre-school program Cape Care, which offers childcare for ages 3 to 12. Two classrooms will be available for the public PreK program and an additional room to be used for intervention services. This phase will serve up to 30 students five days a week from 8:30 to 2:30. It is anticipated that this will reduce barriers to families in need of access and connect children in need of supportive services to school department resources.

- **Identification of Need and Community Coordination**

CESD has clearly reached out to Cape Care for information. There is a reference to other pre-schools in Cape Elizabeth however, it is unclear if similar conversations have taken place with other childcare providers. CESD reports that at transition meetings with CDS many students have unmet needs with regard to the services ordered on their IEP. The intent is to create a community advisory group to provide oversight. FR Lunch needs are low and average kindergarten cohort size over the past 5 years is 98.

- **Project Description**

- **High-Quality Program Design**

Cape Care is adjacent to Pond Cove Elementary School. It has two classrooms that are used for PreK, one room for interventions, a large activity room, and a large room with seating for meals. It is licensed and adheres to Chapter 124 for licensing purposes. It holds a Level Two as a Quality Rating and Improving System. PreK for ME curriculum is used and

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Cape Elizabeth School Department

DATE: 10/25/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Maine Department of Education

CESD plans to establish a co-committee with them to fully develop curricula that is aligned to Maine's Early Learning and Development Standards. They intend to use systems of support and progress monitoring tools and data collection, no specifics are included. The plan is to have two teachers and three educational technicians, the current staff is certified but it is unclear what certification. Professional development will be provided that is focused on the needs of young learners, in addition the teachers and educational technicians will participate in CESD professional development days during the school year and in the summer. Those individuals will also be able to access conferences and college courses. Administrative coordination and management plan will be designed by the two administrative coordinators from Cape Care and will include regular meetings with the asst. superintendent, special services director, and the elementary school principal. Family engagement strategies consist of open house, weekly email regarding programming, communication with individual parents as needed, two P/T conferences a year using Maine's Early Learning Development Rubric, volunteer opportunities, and participation in the parent association. For new families to Cape Care a new family orientation program will be provided as a transition to PreK. Staff from Cape Care and Pond Cove Elementary will meet for transition to K. There will be incoming K family orientation sessions, a practice bus run with a family member, FAQ on the Pond Cove website.

Partnerships (Optional)

The partner is Cape Care, part of community services for the Town of Cape Elizabeth and is licensed by Maine DHHS. They currently have 27 four year old children in two classrooms. They have three lead teachers and three assistant teachers, all are certified.

○ **Recruitment and Enrollment**

- *Two administrators certified in early childhood will assist with all of the enrollment work for the 2023 opening. Recruiting will contacting parent/teacher groups, using town and school social media sites, and the existing school email portal. No information about the selection criteria is included or strategies for "hard to reach families".*

○ **Evaluation**

A team of administrators from Cape Care and CESD will develop a formal evaluation plan using "A Guide to High-Quality Publicly-Funded PreSchool. They will meet monthly to monitor benchmarks. The certified team leader will lead the team in evaluation.

○ **Sustainability**

CESD indicates that the PreK program will be sustained by future state allocations on a per pupil calculation plus any needed local funds. A referendum will occur in November for two new school buildings. If that passes the intention is to keep the current kindergarten wing and repurpose is for PreK.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Cape Elizabeth School Department

DATE: 10/25/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Maine Department of Education

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**

Budget Table 1 indicates that 30 new students will be attending full day/week PreK with two new (to CESD) classroom spaces. Budget Table 2 provides an explanation for each budget category, with the equipment line referencing instructional materials and supplies. Budget Table 2 appears to be accurate. Personnel costs for the educational technicians are a combination of State/Local Allocation and Grant funds.

- **Capacity for Success and Sustainability**

Appears to be high

Criteria D: Priority Points

- **Level of economic disadvantage** - *Unknown*
- **Partnership with community provider(s)** – Town of Cape Elizabeth's Cape Care program.
- **Full day/full week programming** - Yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Cape Elizabeth

DATE: 10/20/2022

EVALUATOR NAME: Stephanie Clark

EVALUATOR DEPARTMENT: School Finance

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**
Establish a public prek program

- **Identification of Need and Community Coordination**
FRL is low, there is a need for the families close to the threshold
Use a phase in approach
Children have unmet needs when entering kindergarten
Close relationship with Cape Care
Can meet special needs through PreK program
Coordinate with CDS at transition meeting

- **Project Description**
 - **High-Quality Program Design**
 - Partnering with Cape Care for classroom space
 - Cape Care is on the school campus
 - Playground meets prek requirements except for wood chips and fencing
 - Cape Care would be a seamless partnership
 - Full day full week
 - **Partnerships (Optional)**
 - Cape Care
 - Two classrooms for Prek
 - Licensed preschool and aftercare

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Cape Elizabeth

DATE: 10/20/2022

EVALUATOR NAME: Stephanie Clark

EVALUATOR DEPARTMENT: School Finance

- Prek for ME curriculum
- Plan for professional development
- Follow MTSS guidelines
- No partnership with CDS yet
- Employees two teachers
- Wants three ed techs
- Will provide access to training
- Two admin coord. From Cape Care with regular meetings with Cape E. staff
- Recruit students by local newspaper, town library, social media Websites, and school email portal
- Cape Care open house, orientation
- NO CDS agreement
- Bus ride before Prek starts
- Cape Care partnership

- **Recruitment and Enrollment**
 - Stipend for two administrators
 - Recruit students by local newspaper, town library, social media Websites, and school email portal
 -

- **Evaluation**
 - Team will be formed of administrators from both Cape Care and Cape E.
 - Evaluation will use A Guide to High Quality Publicly Funded Preschool
 - Meet monthly
 - Work with neighboring Cumberland county districts for collaboration

- **Sustainability**
 - Sustained by future state allocations on per pupil calculation along with local funds
 - Securing funding but didn't say how.
 - Cape Elizabeth may be starting a new school project, if so the current kindergarten wing would be preserved for prek

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Table 1 30 students, no new-two classrooms
 - Table 2 Do they have another bus to transport all 30 kids?
 - Table 3 Cape Care will kick in 20,000 for playground equipment

- **Capacity for Success and Sustainability**
 - Partnering with Cape Care seems like a strong and successful partnership.

Criteria D: Priority Points

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Cape Elizabeth

DATE: 10/20/2022

EVALUATOR NAME: Stephanie Clark

EVALUATOR DEPARTMENT: School Finance

- **Level of economic disadvantage**
 - Low

- **Partnership with community provider(s)**
 - Cape Car

- **Full day/full week programming**
 - Full day full week

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Gorham School Dept

DATE: October 29, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)
2 partners

Criteria B: Specifications of Work to be Performed

- **Identification of Need and Community Coordination**
 - Year long intensive visioning session with local community partners
 - Parent survey
 - 94 respondents, 93% interested in a publicly funded pre-K
 - Developed a strategic plan, includes birth through age 8 goals
- **Project Description**
 - **High-Quality Program Design**
 - Classrooms in existing K wing, meet chapter 124
 - Separate entrance
 - 50/50 classroom?
 - Explore curriculum, leaning towards pre-K for ME
 - MTSS
 - Screen Pre-K students, referrals to CDS
 - Offer materials in other languages to parents
 - Lots of additional PD
 - Developing ways of engagement, do typical ways and new ways for just pre-k
 - Transitioning into K for some will be into a new school.
 - **Partnerships (Optional)**
 - Gorham Arts alliance is a step 3
 - Seedlings to Sunflower will be a step 3
 - **Recruitment and Enrollment**
 - Pre-K coordinator!

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Gorham School Dept

DATE: October 29, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

Community outreach for recruitment – peds, libraries, parks & rec, child cares
32 of 64 kids in school will be CDS eligible

- **Evaluation**
 - Group review data through screening, special ed, IEP goals,
 - Analysis reported in state of the schools

- **Sustainability**
 - Partnerships with child care and CDS

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
 - 96 in parttime programs
 - Start up costs, transportation biggest
 - No expectation towards staffing
 - Nice narrative

- **Capacity for Success and Sustainability**
 - **Half day programs**

Criteria D: Priority Points

- **Level of economic disadvantage**

- **Partnership with community provider(s)**

- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Gorham School Department
DATE: 10-23-22
EVALUATOR NAME: Crystal Arbour
EVALUATOR DEPARTMENT: DHHS OCFS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**
P- New part-time program

- **Identification of Need and Community Coordination**
P- Strategic plan and goals w/ community
P- Although part-time model, transportation included

- **Project Description**
 - **High-Quality Program Design**
P- Clear design, inclusive practices, and coord. w/ K and transition plans

 - **Partnerships (Optional)**

P- 2 area ECE programs

 - **Recruitment and Enrollment**
P- Met

 - **Evaluation**
P- Met
N- Did not see community feedback

 - **Sustainability**
P- Met

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Gorham School Department

DATE: 10-23-22

EVALUATOR NAME: Crystal Arbour

EVALUATOR DEPARTMENT: DHHS OCFS

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
Met

- **Capacity for Success and Sustainability**
Met

Criteria D: Priority Points

- **Level of economic disadvantage**

- **Partnership with community provider(s)**

- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Gorham School Department
DATE: October 18, 2022
EVALUATOR NAME: Marcy Whitcomb
EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview** Implement new and expanding pre-k program in Gorham with 4 classrooms /96 new part day seats
- **Identification of Need and Community Coordination:**

- **Project Description**
 - **High-Quality Program Design** transportation provided; space mostly meets chapter 124 and will with grant funding; has employed a curriculum committee to review and choose curricula; MTSS system is clear
 -
 - **Partnerships (Optional)** two private community providers and two 50/50 classrooms with CDS within the elementary school
 - **Recruitment and Enrollment** Pre-k coord. position will recruit and enroll students, collaborating with community partners, the town and schools. Working toward universal, they will allocate the 32 slots for CDS, then students selected on need (income based), to mirror the school populations. Private partners will look at need and then do a lottery
 - **Evaluation** Annual committee will review data and evaluate programming to make necessary adjustments, and include this in report to school committee and the public
 -
 - **Sustainability** Start up costs covered by grant; EPS will sustain going forward with partnership contributions

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Gorham School Department

DATE: October 18, 2022

EVALUATOR NAME: Marcy Whitcomb

EVALUATOR DEPARTMENT: Education

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
Seems thorough

- **Capacity for Success and Sustainability** Seems strong

Criteria D: Priority Points

- **Level of economic disadvantage**

- **Partnership with community provider(s)** Yes: Gorham Arts Alliance (current

- **Full day/full week programming** Part Day programming

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Gorham School Department

DATE: 10/25/2022

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Gorham Arts Alliance
Seedlings to sunflowers

Criteria B: Specifications of Work to be Performed

- **Project Overview**
 - Adding Public Pre-K to district
 - 2 classrooms for 2 years
 - PT goal to 96 with 32 CDS children
 - Transportation
 - PD
 - 106 children PT (10 hrs)

- **Identification of Need and Community Coordination**
 - Parent Survey – 94 responses
 - FDL 16.7% district level schools vary 27% to 50 %
 - ELL 1.74% based on school increases expected
 - Special Ed 16.5 %

 - Transportation

- **Project Description**
 - **High-Quality Program Design**
 - **2 classrooms identified at Narragansett Elementary 50/50 2022-23**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Gorham School Department

DATE: 10/25/2022

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

2 classroom 2023-24

- **PreK for ME**
- **Guiding Principals**
- **MELDS**
- **MTSS**
- **PD plan**

- **Partnerships (Optional)**
 - **CDS**

- **Recruitment and Enrollment**
 - Pre-K coordinator position to be added
 - **Parent Teacher conferences**
 - **CDS**
 - Private partners
 -

- **Evaluation**
 - Internally
 - Internal team
 - RTI referrals
 - Data collection

- **Sustainability**
 - **Grant for start up**
 - **Partnerships**
 - **Local budge**

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
 - 4 classrooms**
 - 4 Teachers**
 - 7 ed techs**
 - Bus**
 - Pre-K Coordinator**

- **Capacity for Success and Sustainability**
 - Current Pre-K classroom in place since 2021

Criteria D: Priority Points

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Gorham School Department

DATE: 10/25/2022

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Gorham School Department

DATE: 10/25/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Department of Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**

The intent of this program is to increase PreK half day seats from 10 to 106 by adding four new classroom spaces. Two of the classrooms will be at the Narraganset Elementary School (NES) with a total of 4 half day, 4 days a week sessions totaling 10 hours a week), two classrooms at a non-profit child and family center, Seedlings to Sunflowers (STS) with a total of 4 half day, 5 days a week sessions and continue the PreK program at Gorham Arts Alliance (GAA) for 10 students for a half day, 5 days a week. The focus at NES is to develop 50/50 classrooms, meaning 50% of the students receive CDS services and 50% do not. GSD participated in a year-long visioning process which resulted in a plan "Bright Futures for Little Rams: Gorham's Early Childhood Partnership Plan". A PreK Coordinator position will be funded by this grant and will be responsible for NES, STS, and GAA programs.

- **Identification of Need and Community Coordination**

GSD created a community group including community members, parent of young children, school district personnel, and early childhood providers within the Town of Gorham. That group was facilitated by Tara Williams of the Maine Association for the Education of Young People. Surveys were completed, information collected and synthesized and a document was produced with four key strategic goals: increase availability, strengthen the quality of infant through PreK care and education, strengthen Child Find practices, improve alignment and transitions from birth through age 8. The intent is to position GSD as a "clearinghouse of information" for families for connections to all type of community based resource opportunities focused on children birth to age 5.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Gorham School Department

DATE: 10/25/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Department of Education

- **Project Description**

- **High-Quality Program Design**

The PreK programs will be housed in three facilities – NES, STS, and GAA. The classrooms at NES “already meet almost all requirements of Chapter 124”, but the unmet requirements are not identified but money has been budgeted through the grant. These two classrooms will have a specific focus on ensuring services are provided to CDS – eligible children. An updated playground for this facility is also in the budget. STS will have 2 classrooms and is a licensed childcare facility. It is unclear if STS will need a playground upgrade. A working group for curriculum is being created, GSD is leaning towards PreK for ME. The NES classrooms will have as system for multi-tiered support will be based on MDOE’s Whole Systems Approach to MTSS. It is unclear if STS or GAA has a plan for this. PreK teachers at NES and community partners teachers will be provided with additional professional development opportunities from the four PD days in the school calendar and the regular meeting dates of the PreK teachers throughout the school year. GSD uses “multiple strategies for family engagement” which include P/T conferences, phone-based apps, family newsletters, school-based events, and conferences three times a school year. Transition into PreK will be activities that include information gathering, visits to school, and family welcoming activities. Transition from PreK to K will be teachers meeting to discuss students, IEP meetings, screening, and open house. It is unclear how the private partners will coordinate and manage the supervision/evaluation of the program

- **Partnerships (Optional)**

*Gorham Arts Alliance – a Level 3 site – this entity partnered with Gorham in the 2022-23 grant to provide a PreK half day program for 8 students.
Seedlings to Sunflowers – a Level 1 site but anticipate moving to Level 3 – this fully licensed non-profit childcare and family care center will be a new partner with 2 classrooms of up to 16 students in each for a half day program.*

- **Recruitment and Enrollment**

A new position, PreK Coordinator, will be funded through this grant and will hold the primary responsibility for recruiting and facilitating student enrollment. Recruitment will be through pediatricians offices, libraries, parks and rec, and local childcare providers, as well as formal communication through the public town and school channels. Enrollment at NES will start with accepting up to 32 children who are eligible for CDS services and 32 who are not eligible for CDS services. Children who are not CDS eligible will be accepted based on the highest level of need – i.e. the lower the family income the higher they are on the enrollment list. Private partners will use a combination of needs based and lottery systems.

- **Evaluation**

Each year a group consisting of PreK teachers, administrators, service providers and K representatives will meet to review data that has been collected over the year. A semi-annual meeting of teacher leaders and administrators will review the two years of data to help inform goals for the following two years.

- **Sustainability**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Gorham School Department

DATE: 10/25/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Department of Education

GSD anticipates that the EPS formula as well as local funds will sustain these programs. Also they anticipate that additional partnerships with CDS and private PreK programs will assist with sustainability.

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**

Budget Table 1 indicates that there will be 96 new students enrolled in part-time programs. Budget Table 2 provides an explanation for each budget category. This includes 4 FTE lead teachers and specialists (it is unclear where the teachers are placed), \$13,000 per classroom (4) for materials, \$300,000 for two playgrounds, some retrofitting of existing classrooms, among other things. The total budget for this program is \$1,569,880 and the grant request is \$523,819. Budget Table 3 identifies the funding sources with the state/local allocation being \$697,581, federal funds of \$18,480, and partner contributions of \$330,000. The budget narrative provides details of the budget, questions about the salaries of two teachers at the private partners are 32.6% of the teachers at NES.

- **Capacity for Success and Sustainability**

- Not clear about the private partners having similar/comparable programs as NES and the oversight of those programs.

There is a lack of detail regarding how the private partners will be sustainable. GSD indicates that they can sustain the program through EPS and local funds.

Criteria D: Priority Points

- **Level of economic disadvantage** – 16.7%
- **Partnership with community provider(s)** – Gorham Arts Alliance and Seedlings to Sunflowers
- **Full day/full week programming** - No

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Gorham School Department
DATE: 10/20/2022
EVALUATOR NAME: Stephanie Clark
EVALUATOR DEPARTMENT: School Finance

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**
 - Create a new public preK
 - 64 students part time, minimum of 10 hours per week
 - Provide transportation
- **Identification of Need and Community Coordination**
 - FRL 16.7% Sped 16.5% ML 1.7%
 - Working with CDS to partner with them
 - Already started a plan with partners in Gorham
 - Created Bright Future for Little Rams partnership plan made up of community members, parents, school district, and childcare providers.
 - Including infant – PreK? Is this feasible for this grant?
- **Project Description**
 - **High-Quality Program Design**
 - 2 classrooms in kindergarten wing
 - Separate entrance for PreK students
 - Possibly plan to use Prek for ME
 - MDOE whole system
 - ML support
 - Work with CDS for special ed screening
 - DEI training
 - Four days of professional development for staff
 - School principal, Sped Director, PreK coord. Community partners
 - Visit school before starting school

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Gorham School Department

DATE: 10/20/2022

EVALUATOR NAME: Stephanie Clark

EVALUATOR DEPARTMENT: School Finance

- Transition meetings will be held for students with IEP's
- **Partnerships (Optional)**
 - Gorham Arts Alliance, Seedlings to Sunflowers
- **Recruitment and Enrollment**
 - Pediatrics offices, libraries, Gorham Parks and Rec, local childcare providers
- **Evaluation**
 - Group will meet to review data collected on screening scores
 - Not much listed here.
- **Sustainability**
 - Funding will come from EPS in the future and local monies raised

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Table 1 106 students, 96 new students
 - Table 2 looks good
 - Table 3 looks good
 - Relies heavily on EPS
 - Partner will provide 32 seats
- **Capacity for Success and Sustainability**
 - Seems like they have a good plan with some good partners

Criteria D: Priority Points

- **Level of economic disadvantage**
 - FRL 16.7% Sped 16.5% ML 1.7%
- **Partnership with community provider(s)**
 - Seedlings to Sunflowers, Gorham Alliance,
- **Full day/full week programming**
½ day 10 hrs pr week.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Lincolnville school Dept

DATE: October 29, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Identification of Need and Community Coordination**
 - Half of kids entering K have not had any formal preschool
 - Letters of support from community partners
- **Project Description**
 - **High-Quality Program Design**
 - 16 students, full week
 - Modifications for room are needed to meet 124
 - PreK for ME
 - MTSS
 - Need to hire teachers with credentials
 - Review PD services
 - Regular engagement of family
 - **Partnerships (Optional)**
 - Say they have partners but they don't seem to be providing pre-k
 - **Recruitment and Enrollment**
 - Outreach through CDS
 - **Evaluation**
 - Evaluated annually
 - **Sustainability**
 - Part of regular programming

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Lincolnville school Dept

DATE: October 29, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Start up costs, mostly.

- **Capacity for Success and Sustainability**

Criteria D: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Lincolnville School Department
DATE: 10/23/22
EVALUATOR NAME: Crystal Arbour
EVALUATOR DEPARTMENT: DHHS OCFS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**
P- New full-day program

- **Identification of Need and Community Coordination**
P- Met

- **Project Description**
 - **High-Quality Program Design**
P- Met
P Family engagement – “shared responsibility”

 - **Partnerships (Optional)**
P – Several community partners

 - **Recruitment and Enrollment**
P – Clear plan and priority to those not served

 - **Evaluation**
P- Met

 - **Sustainability**
P- Met

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Lincolnville School Department

DATE: 10/23/22

EVALUATOR NAME: Crystal Arbour

EVALUATOR DEPARTMENT: DHHS OCFS

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
P- Included and reasonable

- **Capacity for Success and Sustainability**
P- Sustainable

Criteria D: Priority Points

- **Level of economic disadvantage**

- **Partnership with community provider(s)**

- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Lincolnville SD

DATE: October 19, 2022

EVALUATOR NAME: Marcy Whitcomb

EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview** New Pre-K programming housed within the school
-
- **Identification of Need and Community Coordination:** yes; collaboration with community providers, parents and other community partners to establish a public pre-k and open up slots in the limited childcares; demonstrated community partnerships to support, and share in PD for educators

- **Project Description**
 - **High-Quality Program Design** New Pre-K programming; pre-k for Me and TSG; MTSS whole school framework; support from community partners; strong family engagement and transition planning;
 -
 - **Partnerships (Optional)** Not for programming
 - **Recruitment and Enrollment:** Enrollment with CDS collaboration and to children who do not have formal pre-k opportunities due to access and financial reasons; recruitment with CDS support, and media/partnership outlets
 - **Evaluation** Annually through parent survey and student growth
 -
 - **Sustainability** School and community priority; most of grant asks are start up costs, and costs going forward are anticipated to easily be absorbed into the budget

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Lincolnville SD

DATE: October 19, 2022

EVALUATOR NAME: Marcy Whitcomb

EVALUATOR DEPARTMENT: Education

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative** limited narrative; forms are clear
- **Capacity for Success and Sustainability** Yes

Criteria D: Priority Points

- **Level of economic disadvantage** 31%
- **Partnership with community provider(s)** No
- **Full day/full week programming** Yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Lincolnville School Department
DATE: 10/25/2022
EVALUATOR NAME: Dr. Roberta Lucas
EVALUATOR DEPARTMENT: Child Development Services

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Hope Elementary Pre-K
Appleton Village School
Cheryl's Just Ducky Childcare
Penobscot Bay YMCA

Criteria B: Specifications of Work to be Performed

- **Project Overview**

New Pre-K
Full Day
Full time
16 children

- **Identification of Need and Community Coordination**

FDL 31 %

- **Project Description**
 - **High-Quality Program Design**
 - Pre-K for ME
 - GOLD assessment Tool/MELDS
 - HS Early Learning Outcomes Framework

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Lincolnville School Department

DATE: 10/25/2022

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

- MTSS

- **Partnerships (Optional)**
 - ? MOU with CDS

- **Recruitment and Enrollment**
 - **Social Media**
 - **Universal for 4 year olds?**
 - **CDS**

- **Evaluation**
 - Internally
 - Annually parent survey
 - Spring assessments

- **Sustainability**
 - Local budget

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**

**Remodeling existing classroom for Pre-K
Add 1 teacher and I Ed Tech III
Program Coordinator**

- **Capacity for Success and Sustainability**
Once in place local and State budget

Criteria D: Priority Points

- **Level of economic disadvantage**

- **Partnership with community provider(s)**

- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Lincolnville School Department

DATE: 10/26/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Department of Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**
Lincolnville School Department (LSD) intends to create one PreK classroom at Lincolnville Central School (LCS) for up to 16 children. This will be a full-day, full week program that will follow the K – 8 school calendar.

- **Identification of Need and Community Coordination**
LSD is a one school district. Daycare is very limited in Lincolnville and a universal PreK program would open up more space in existing daycares. 31% of the students qualify as economically disadvantaged. Currently, more than half of entering kindergarten students have not participated in any formal preschool program. Screening data shows that kindergarten students without preschool experience are significantly behind their peers.

- **Project Description**
 - **High-Quality Program Design**
The PreK program will be in a classroom of 1080 sf and with 16 students there would be 67.5 sf per student. There is an existing toilet, sink, and drinking fountain. The space will meet all the requirements of Chapter 124 and/or be licensed through Maine's Child Care Licensing system. They intend to use the PreK for ME curriculum and the Teaching Strategies GOLD assessment tool. Collaboration with all teachers including intervention teams will be built into the schedule. Participation in IEP meetings will be coordinated with all staff. Will utilize the Multi-Tiered Systems of Support. Additional staff will need to be hired and will be required to have the necessary certification. Professional development will be required and supported. Examples would be attending PreK for ME sessions, becoming familiar with Maine Roads to

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Lincolnville School Department

DATE: 10/26/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Department of Education

Quality, Maine Early Care and Education Online Training. A project coordinator will be hired for administrative coordination and management and will follow the established rule in Chapter 124 and Maine's Early Learning and Development Standards. Family engagement will consist of activities such as open house, back to school night, family night, preschool registration, field trips, phone calls, P/T conferences and their RULER (?) program. Transition strategies include meeting with families, classroom visits, screening, CDS meetings, preschool meetings, working with kindergarten teachers.

○ **Partnerships (Optional)**

There are four partners listed: Hope Elementary PreK program, Appleton Village School PreK program, Cheryl's Just Ducky Childcare, and Penobscot Bay YMCA. However it appears that the role will be supporting each other with two providing afterschool and summer programming, not providing PreK services to Lincolnville students.

○ **Recruitment and Enrollment**

Information about PreK program will be mailed to all households in Lincolnville, appear in the school's newsletter and Facebook page, provided to the daycare provider, and coordination with CDS. If more than 16 students are registered the priority students will be those who have not been in any preschool program and those who qualify for CDS services.

○ **Evaluation**

The program will be evaluated on an annual basis using a yearly parent survey and measures of student growth on fall and spring assessments.

○ **Sustainability**

PreK is a priority goal for the school committee and is supported throughout the community. EPS funding for the additional enrollment will "balance out annual costs".

Criteria C: Budget Proposal

● **Budget Forms & Budget Narrative**

Budget Table 1 indicates that 16 new PreK students will be in full day/full week programming. Budget Table 2 indicates that the total budget is \$216,239 and the grant request is \$112,225. The difference is the teacher costs and the food costs, although the food costs are based on 12 students not 16.

● **Capacity for Success and Sustainability**

There is a need to get more details worked out before spring. With the help of the two existing PreK programs it should be fine. Sustainability seems high.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Lincolnville School Department

DATE: 10/26/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Department of Education

Criteria D: Priority Points

- **Level of economic disadvantage – 31%**
- **Partnership with community provider(s) -**
- **Full day/full week programming - Yes**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Lincolnville Central School
DATE: 10/20/2022
EVALUATOR NAME: Stephanie Clark
EVALUATOR DEPARTMENT: School Finance

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**
 - Lincolnville Central School PreK Program

- **Identification of Need and Community Coordination**
 - 8.1% poverty rate, median income of \$65,716
 - 31% qualify as economically disadvantaged
 - Many students are not exposed to school until they reach kindergarten
 - A prek program is needed in this area

- **Project Description**
 - **High-Quality Program Design**
 - Serve 16 students
 - One teacher one ed tech
 - Mailing to all households, notify in school newsletter, and social media
 - PreK for ME, MELD, GOLD

 - **Partnerships (Optional)**
 - Appleton Village School, Cheryl's Just Ducky Daycare, Penobscot Bay YMCA, Hope PreK

 - **Recruitment and Enrollment**
 - 16 students priority given to student with no previous preschooling.
 - Social media, partnerships, newsletters CDS

 - **Evaluation**
 - Yearly parent survey, measure growth by fall and spring assessments.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Lincolnville Central School

DATE: 10/20/2022

EVALUATOR NAME: Stephanie Clark

EVALUATOR DEPARTMENT: School Finance

- **Sustainability**
 - Will easily be absorbed into school budget
 - Funding for additional enrollment will balance out the cost.

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Table 1- 16 new students
 - Table 2- Doesn't specify if busses are equipped to transport 4 year olds
 - Table 3- ?????
- **Capacity for Success and Sustainability**
this will be successful with the partners they are working with

Criteria D: Priority Points

- **Level of economic disadvantage**
 - 8.1% poverty rate, median income of \$65,716
 - 31% qualify as economically disadvantaged
- **Partnership with community provider(s)**
 - Yes see above
- **Full day/full week programming**
full day full week

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Madawaska

DATE: October 29, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Identification of Need and Community Coordination**
 - Very few child care programs
 - 44% FRL
 - Partnership discussed at Madawaska School Cmte mtg
 - Benefits of the program outlined
 - Will poll parents annually about preferences related to part day and full day full week

- **Project Description**
 - **High-Quality Program Design**
 - 13 students in full day, 8 in part day
 - Accessible
 - Nice outdoor playground
 - OWL and pre-K for ME
 - ECCP
 - School services and HS services
 - Will have credentialed staff
 - Classroom coach through ACAP
 - Oversight by principal
 - Lots of support from ACAP around family engagement
 - Family coach!
 - Orientation, bus ride with parents,
 - Joint PD for PreK and K teachers, meet at end of year, and step up to K activities

 - **Partnerships (Optional)**
 - Yes strong partnership with ACAP
 - Nice description

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Madawaska

DATE: October 29, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

- School district – transportation
- ACAP – family coach and classroom coach
- SAU - teacehrs

- **Recruitment and Enrollment**
 - Nice plan for outreach. Community services, etc
 - Priority given to HS eligible students and kids who spend up to 60 min on bus

- **Evaluation**
 - Good eval plan
 - Trident approach
 - OWL monitoring progress
 - Qualitative data, surveys of parents and staff
 - Maintenance of enrollment

- **Sustainability**
 - Pursue through local budget and commitment from ACAP for continued partnership

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Nice narrative,
 - Funds to ed tech and startup costs, including coordination of programming

- **Capacity for Success and Sustainability**

Criteria D: Priority Points

- **Level of economic disadvantage**

- **Partnership with community provider(s)**

- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Madawaska School Department

DATE: 10/26/22

EVALUATOR NAME: Crystal Arbour

EVALUATOR DEPARTMENT: DHHS OCFS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**
 - P- Clear plan
- **Identification of Need and Community Coordination**
 - P-Clear need and community communication
- **Project Description**
 - **High-Quality Program Design**
 - P- Accessible classrooms, OWLS curriculum.
 - **Partnerships (Optional)**
 - P – Partner w/ ACAP
 - **Recruitment and Enrollment**
 - P-Clear plan and include news
 - **Evaluation**
 - P- Clear plan of evaluation
 - **Sustainability**
 - P- plan for sustainability

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Madawaska School Department

DATE: 10/26/22

EVALUATOR NAME: Crystal Arbour

EVALUATOR DEPARTMENT: DHHS OCFS

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
P- Clear and reasonable

- **Capacity for Success and Sustainability**
P- Sustainable

Criteria D: Priority Points

- **Level of economic disadvantage**

- **Partnership with community provider(s)**

- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Madawaska School Department
DATE: October 19, 2022
EVALUATOR NAME: Marcy Whitcomb
EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview** Expansion to add 13 full day/full week seats with one lead teacher model
- **Identification of Need and Community Coordination:**

- **Project Description**
 - **High-Quality Program Design** components are in place; working with family support staff through ACAP partnership; working with ECCP; teacher will receive coaching; PD is in place
 - **Partnerships (Optional)** Partnering with ACAP Head Start
 - **Recruitment and Enrollment:** advertisement through multiple sources including media and community postings; enrollment includes priority for head Start eligible, and "at risk" children, and distance from school
 - **Evaluation** Trident Approach;
 - **Sustainability** Through state and local funding/budget going forward

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
- **Capacity for Success and Sustainability**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Madawaska School Department

DATE: October 19, 2022

EVALUATOR NAME: Marcy Whitcomb

EVALUATOR DEPARTMENT: Education

Criteria D: Priority Points

- **Level of economic disadvantage** 44% FRL

- **Partnership with community provider(s)** Yes

- **Full day/full week programming** Yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Madawaska School Department

DATE: 10/26/2022

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
 - Debarment, Performance and Non-Collusion Certification
 - Partner Listing with Letters of Intent from each partner (if applicable)
- Aroostook County Action Program (ACAP) HS**

Criteria B: Specifications of Work to be Performed

- **Project Overview**
 - Increase from PD to FD
 - Add 1 classroom
 - PT to FT children
 - Keeping some Children PT

- **Identification of Need and Community Coordination**
 - 2020 School Committee
 - Local Newspaper
 - Channel 16

 - FDL 44%
 - ML 3%
 - Special Ed 20%

- **Project Description**
 - **High-Quality Program Design**
 - **2 classrooms MES**
 - **13 FD /8 PD**
 - **Opening the World (OWL)**
 - **MELDS**
 - **PRE-K for ME**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Madawaska School Department

DATE: 10/26/2022

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

- **Dial 3 Assessment**
- **Child Observation Record (COR)**
- **RTI**
- **SST**
- **PBIS**
- **Early Childhood Consultation Partnership program**
- **ECCP**
- **1 Teacher for 2 classrooms 2 Ed Tech's (one for each room)**
- **PD plan**
- **Principal over seeing program**
- **ACAP family Coach**
- **Pre-K Coordinator**
-
- **Partnerships (Optional)**
 - **ACAP**
- **Recruitment and Enrollment**
 - **Social and Multi Media**
 - **DHHS**
 - **DOL**
- **Evaluation**
 - Internally
 - Trident Approach
 - Program data, stakeholder feedback
 - Qualitative data
 - Assessments
- **Sustainability**
 - **MSD Salary of added staff**
 - **Stipend for Pre-K Teacher**
 - **Continued Partnership with ACAP**
 - **Local annual budget**
 -

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
 - **Ed Tech salaries**
 - **Materials Supplies**
 - **Classroom Equipment**
 - **Playground equipment**
 - **Coordination of program**
 - **Family Coach /Classroom Coach**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Madawaska School Department

DATE: 10/26/2022

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

- **Capacity for Success and Sustainability**
Current Pre-K classroom in place since 2021

Criteria D: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Madawaska School Department

DATE: 10/26/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Department of Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**

Madawaska School Department (MSD) currently provides two full week, half day PreK programs in partnership with Aroostook County Action Program (ACAP). This project will create a full week, full day program for 13 students and continue to offer one full week, half day program for 8 students. One teacher and 1.5 educational technicians will staff the programs. The full-time PreK students will receive 1020 hours of classroom and instruction time and the half time students will receive 510 hours annually. Head Start eligible children and families will receive the full-array of services. PreK teacher and educational technician will have a classroom coach through ACAP. All CDS eligible students will receive special education services from MSD.

- **Identification of Need and Community Coordination**

There are two licensed childcare providers in Madawaska with a QRIS rating of 2. 44% of MSD students are economically disadvantaged. The Madawaska School Committee discussed this program and partnership and voted to move forward with this application.

- **Project Description**

- **High-Quality Program Design**

There will be two classrooms with an adjoining door, each having a sink and a water fountain, and one having a bathroom. The rooms meet the minimum indoor requirement of 35 sf per student. Sight supervision is available at all times and sound supervision for brief intervals when children use the restroom. The playground will be accessed only when there are no other children using it and meets national safety standards. MSD uses Opening the World to Learning (OWL) curriculum. PreK for ME curriculum is used to supplement, enhance, and

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Madawaska

DATE: 10/20/2022

EVALUATOR NAME: Stephanie Clark

EVALUATOR DEPARTMENT: School Finance

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**
 - Currently ½ time
 - Prek expansion full day/full week for 13 students
 - Partnering with Head Start

- **Identification of Need and Community Coordination**
 - Working with Head Start to identify high needs children
 - Full day will help families in the work life
 - 44% FRL
 - Public notification distributed to town officials, early childhood programs and daycares social media
 - Family Coach address whole family need
 - Full day would help identify high needs
 - Annually poll parents, teachers, school admin etc.
 - Enrollments will be tracked on an on going basis.

- **Project Description**
 - **High-Quality Program Design**
 - Housed at Madawaska Elementary School
 - Will continue to run a ½ day program
 - Two classrooms equipped to handle prek students
 - OWL, MELDS, Prek for ME
 - Working with ACAP using COR Advantage
 - Tailors curriculum to the development of each child

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Madawaska

DATE: 10/20/2022

EVALUATOR NAME: Stephanie Clark

EVALUATOR DEPARTMENT: School Finance

- SST, RTI, PBIS,
- Mental health provided by Aroostook Mental Health Services
- PreK teacher 081 cert, 1 full time 1 half time Ed tech.
- **Questionable on teacher to student ratio??**
- Curriculum and child development course provided by Valley unified
- OTIS
- Principal will work with Prek staff
- Parent teacher conference twice per year
- Visits to classroom
- Parent and child attend bus safety training, short bus ride

- **Partnerships (Optional)**
 - ACAP identify most needed

- **Recruitment and Enrollment**
 - Advertise social media, local newspaper, DHHS, Dept of Labor, school communication systems

- **Evaluation**
 - Trident approach
 - OWL progress monitor

- **Sustainability**
 - Local funding, Title 1 resources

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Table 1-21 students 13 new
 - Table 2- reasonable
 - Table 3 - reasonable
- **Capacity for Success and Sustainability**
 - I think sharing a teacher between two classrooms is a stretch.

Criteria D: Priority Points

- **Level of economic disadvantage**
 - 44% FRL
- **Partnership with community provider(s)**
 - ACAP
- **Full day/full week programming**
 - Full day full week

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Madawaska School Department

DATE: 10/26/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Department of Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**

Madawaska School Department (MSD) currently provides two full week, half day PreK programs in partnership with Aroostook County Action Program (ACAP). This project will create a full week, full day program for 13 students and continue to offer one full week, half day program for 8 students. One teacher and 1.5 educational technicians will staff the programs. The full-time PreK students will receive 1020 hours of classroom and instruction time and the half time students will receive 510 hours annually. Head Start eligible children and families will receive the full-array of services. PreK teacher and educational technician will have a classroom coach through ACAP. All CDS eligible students will receive special education services from MSD.

- **Identification of Need and Community Coordination**

There are two licensed childcare providers in Madawaska with a QRIS rating of 2. 44% of MSD students are economically disadvantaged. The Madawaska School Committee discussed this program and partnership and voted to move forward with this application.

- **Project Description**

- **High-Quality Program Design**

There will be two classrooms with an adjoining door, each having a sink and a water fountain, and one having a bathroom. The rooms meet the minimum indoor requirement of 35 sf per student. Sight supervision is available at all times and sound supervision for brief intervals when children use the restroom. The playground will be accessed only when there are no other children using it and meets national safety standards. MSD uses Opening the World to Learning (OWL) curriculum. PreK for ME curriculum is used to supplement, enhance, and

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Madawaska School Department

DATE: 10/26/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Department of Education

enrich OWL. The assessment tools will be OWL progress monitoring, DIAL-3, and the Child Observation Record or COR Advantage. Madawaska Elementary School (MES) uses a multi-tiered system of support with three-tiers – Universal, Targeted, and Intensive and utilizes a student support team, response to intervention, and positive behavioral intervention and supports. Through the partnership with ACAP mental health services will be provided, access to Early Childhood Consultation Partnership, support for English Language Learners and support for culturally sustaining practices. The PreK teacher has an 081 certification and the two educational technicians will be certified as Level 3. Professional development will be a combination of offerings by MSD, ACAP Head Start PD, and an ACAP classroom coach who will use Practice Based Coaching strategy. Day to day management of the PreK program will continue to be the responsibility of the building principal who will work closely with the staff, school counselor, ACAP family coach, and the ACAP classroom coach. The PreK teacher will supervise the educational technicians. Partnership meetings hosted by the MSD Coordinator of Innovation and Outreach and the ACAP Director of Programs will occur quarterly to assess opportunities and challenges and monitor program progress and needs. Families will have the opportunity to participate in two P/T conferences which will include the ACAP family coach. This coach will work with high need families to implement home-based strategies and activities. Quarterly progress reports are provided by MES. Transition into PreK will include an orientation to the school space, bus safety training and practice in the lunch room and a spring registration and screening. Transition from PreK to K will include PreK and K teachers meeting, a step up to K day, CDS meetings, and end of year meeting of teachers to review each child's progress.

○ **Partnerships (Optional)**

Aroostook County Action Program – Head Start – this includes a family coach and a classroom coach.

○ **Recruitment and Enrollment**

MSD will use a variety of media to inform the public, flyers to regional DHHS and Dept of Labor Workforce, signs and posters throughout the community, including doctors' and dentists' offices, health centers, and the TANF office. Priority placement consideration will be for those children who are Head Start eligible, children with disabilities, ELL, economically disadvantaged and those children who have to travel up to 60 minutes to attend the half day program.

○ **Evaluation**

MES will evaluate the implementation and effectiveness of this project using the Trident Approach which incorporates program data, stakeholder feedback, and best practice research in a three-pronged approach. The Maine DOE Public PreK Guidebook will be used. Contemplating including the Early Childhood Occupations CTE teacher and 12th grade Early College students to assist in this process.

○ **Sustainability**

Continued funding of this program will utilize EPS and local funding and possible Title I resources. ACAP intends to continuing the partnership with MSD. Leadership will meet on an ongoing basis to monitor the viability of the program.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Madawaska School Department

DATE: 10/26/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Department of Education

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**

Budget Table 1 informs us that up to a total of 21 students will participate in the PreK program with up to 13 moving to full day/full week. Budget Table 2 explains the expenses in each budget category, no dollar amount associated with meals/snacks. Budget Table 3 is filled out. The Budget Narrative provides specific information about the expansion costs and how costs will be addressed in future years.

- **Capacity for Success and Sustainability**

The Superintendent is very confident that the partnership with ACAP is going to ensure success. It appears that sustainability is very strong.

Criteria D: Priority Points

- **Level of economic disadvantage** – 44%
- **Partnership with community provider(s)** – Aroostook County Action Program – Head Start
- **Full day/full week programming** - Yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD 6

DATE: October 29, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Identification of Need and Community Coordination**

Interest in existing programs was greater than they could provide this past year

- **Project Description**

- **High-Quality Program Design**

- Meet chapter 124
- Full day for 4 days
- 4 new class rooms at buxton and edna libby
- OWL for literacy and Building Blocks for Math
- Screen within first 30 days of the school year
- Periodic assessment
- Special ed teacher in school
- Teachers will be credentialed and must join MRTQ
- Participate in school PD
- Oversight by curriculum director, special ed, director of special services
- Parent engagement – intentional practices includes home visits, meet individually at least twice per year
- Not much detail around transtion

- **Partnerships (Optional)**

- CDS partnership?

- **Recruitment and Enrollment**

- Published widely, priotiy give to students with no preschool experience and in poverty

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD 6

DATE: October 29, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

- **Evaluation**
 - MELDS and IEP goals
 - Data about individual, classroom and cohorts

- **Sustainability**
 - **Start up funds, eps pay for ongoing costs**

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Did they get # for state and local?
 - Ok narrative

- **Capacity for Success and Sustainability**
 - See above

Criteria D: Priority Points

- **Level of economic disadvantage**

- **Partnership with community provider(s)**

- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD 6 Bonny Eagle

DATE: 10-27-22

EVALUATOR NAME: Crystal Arbour

EVALUATOR DEPARTMENT: DHHS OCFS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**
P- 4 new classroom full-day

- **Identification of Need and Community Coordination**
P- identified need

- **Project Description**
 - **High-Quality Program Design**
P- OWL curriculum
Professional learning met

 - **Partnerships (Optional)**

CDS is not a partner

 - **Recruitment and Enrollment**
Met

 - **Evaluation**
Met

 - **Sustainability**
P - Met

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD 6 Bonny Eagle

DATE: 10-27-22

EVALUATOR NAME: Crystal Arbour

EVALUATOR DEPARTMENT: DHHS OCFS

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
P- Met

- **Capacity for Success and Sustainability**
P- Met

Criteria D: Priority Points

- **Level of economic disadvantage**

- **Partnership with community provider(s)**

- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD6 – Bonney Eagle SD

DATE: October 25, 2022

EVALUATOR NAME: Marcy Whitcomb

EVALUATOR DEPARTMENT:

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview** Expand existing pre-k programming by 4 classrooms, 64 new seats (32 IEP, 32 reg ed)
- **Identification of Need and Community Coordination** Breakdown of total applications received in 2022 and those accepted – clear need for more programming; intent to inform community and providers upon receipt of the grant
- **Project Description**
 - **High-Quality Program Design** full day/4 days a week; curricula and screener listed (not assessment); indoor and outdoor space will adhere to 124; MTSS outlined for students with IEPs and/or are ELL; title II funds for ongoing PD; classrooms in the elementary school buildings; program has written family engagement policy and procedures; transition strategies are limited
 - **Partnerships (Optional)** No
 - **Recruitment and Enrollment** Information about enrollment and programming published widely; prioritize children with no programming, identified through CDS, McKinney-Vento identified and economically disadvantaged students
 - **Evaluation** data will be monitored to ensure the program is effective and to inform/adjust development of program
 - **Sustainability** Funding will come from EPS, local allocations and CDS billing after the grant

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD6 – Bonney Eagle SD

DATE: October 25, 2022

EVALUATOR NAME: Marcy Whitcomb

EVALUATOR DEPARTMENT:

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative** Yes
- **Capacity for Success and Sustainability** Yes

Criteria D: Priority Points

- **Level of economic disadvantage** FRL 35.64%
- **Partnership with community provider(s)** No
- **Full day/full week programming** Full day, four days/week

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD 6, Bonny Eagle School Department

DATE: 10/27/2022

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

CDS Reach/ York

Criteria B: Specifications of Work to be Performed

- **Project Overview**

- 4 new classrooms
 - 2 Buxton Center Elementary
 - 2 Edna Libby Elementary
- 64 children
- FD
- 4 days a week

Guidelines of Chpt 124

- **Identification of Need and Community Coordination**

- Parent Survey – 133 responses
- FDL 35.64%
- ML 1%
- Special Ed 21%
- CDS increased to 49 children in 2021
- McKinney-Vento 0

Transportation is been available between childcare and PK

- **Project Description**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD 6, Bonny Eagle School Department

DATE: 10/27/2022

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

- **High-Quality Program Design**
 - **Curriculum OWL, Early Learning Standard**
 - **Literacy and Building Blocks/Math**
 - **Screening**
 - **Childfind**
 - **MRQ registry**
 - **All certified staff**
 -
 -
- **Partnerships (Optional)**
CDS
- **Recruitment and Enrollment**
 - **Social Media**
PTA,Home visits
Family events
Interpreters and translators as need
- **Evaluation**
 - Internally
 - Progress on IEP
 - Reports home
 - Cohort data
- **Sustainability**
 - **Local and state funding**

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**

Classrooms
Furniture
Playground
Bus
- **Capacity for Success and Sustainability**
Current Pre-K classroom in place since 2021

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD 6, Bonny Eagle School Department

DATE: 10/27/2022

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

Criteria D: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD #6 Bonny Eagle School District

DATE: 10/28/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Department of Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**

The intent of this project is to expand their PreK classrooms from 4 to 8, increasing capacity from 64 to 128 meeting full days, four days a week. Two of the classrooms will be added in Buxton and 2 will be added in Standish. This will be 50/50 programming in partnership with CDS. Classrooms will need renovations and refreshing with paint. Funds are being requested for materials as well. CDS will reimburse for special education teachers and therapists.

- **Identification of Need and Community Coordination**

In 2022 MSAD #6 (four towns) was able to provide PreK to 64 students and turned away 46 students, and in 2021 with the capacity for 48 they had to turn away 27. The district's special education identification rate is 21%, free/reduced lunch rate is 35.64%, and current 3 and 4 year old CDS eligible students is 92 with some not receiving services on their IEP. The before and after care facilities in the district do accept 4 year olds and there is transportation to and from the facilities. "Upon receipt of grant funding our Buxton Center and Edna Libby Elementary principals will inform community and daycare providers and solicit questions and concerns."

- **Project Description**

- **High-Quality Program Design**

All classrooms will meet the requirement of Chapter 124 and the playground will have at least 75 sf per child and equipment of suitable size. The OWL curriculum will be used. Screening will be a valid and reliable research-based tool but did not identify which one(s), assessment will take place but no mention of tools to be used. Does not address multi-tiers system of support, does acknowledge that services for students who have an IEP or who are multi-

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD #6 Bonny Eagle School District

DATE: 10/28/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Department of Education

lingual are overseen by a certified special education teacher and an ML endorsed teacher. PreK teachers are required to have an 081 endorsement, educational technicians a minimum of ET II authorization and obtain a Level 4 status on Maine Roads to Quality Registry within 3 years. Special Education teachers must be certified with 282 and therapists must be nationally credentials and/or meet MDOE requirements. All PreK staff must register in the Maine Roads to Quality Registry. MSAD #6 will use Title II funds for PD, generic listing of types of PD. Coordination and management will be led by PreK – 5Curriculum Coordinator, Special Services administrators and building principals. Programs must list how they will engage with families, list of types of activities, and a minimum of two meetings a year with families. Students with IEPs will have transition meetings held in the spring as they enter and exit the PreK program.

- **Partnerships (Optional)** – Child Development Services – Cumberland County and York County – a financial role.
- **Recruitment and Enrollment**
Information will be “published widely”. Children who have not had access to any preschool experience will be priority as well as students identified through CDS, homeless students, and children in extreme poverty.
- **Evaluation**
All students will be assessed on Maine Early Learning Standards and their IEP goals. Reports on progress will be sent home 3x a year. Individual, classroom, and cohort data will be monitored.
- **Sustainability**
The grant will provide start-up funds, the EPS formula and CDS billing will sustain the program. Seems to be high degree of financial sustainability.

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
Budget Table 1 indicates 64 new students participating in part-time programming. Budget Table 2 indicates a budget of \$1,297,500 with \$527,084 of state/local allocation and \$556,000 CDS funds leaving a grant request of \$214,416. Budget Table 3 identifies the amount in each budget category and the funding sources. The budget narrative gives an overview.
- **Capacity for Success and Sustainability**
A lack of detail in the high quality program description makes it difficult to determine success, however 2023-24 will be the third year they will have PreK. Financial sustainability iss addressed through EPS and CDS.

Criteria D: Priority Points

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD #6 Bonny Eagle School District

DATE: 10/28/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Department of Education

- **Level of economic disadvantage** – 35.64%
- **Partnership with community provider(s)** – CDS – financial only
- **Full day/full week programming** - No

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD 6

DATE: 10/24/2022

EVALUATOR NAME: Stephanie Clark

EVALUATOR DEPARTMENT: School Finance

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**
 - Prek expansion/4 inclusive classrooms
 - 2 classrooms servicing students with IEP's
 - 2 classrooms servicing regular education students
 - MOU with CDS, Sped teachers and therapist reimbursed by CDS
- **Identification of Need and Community Coordination**
 - 35.64% FRL
 -
- **Project Description**
 - **High-Quality Program Design**
 - Chapter 124
 - Bathroom may not be in classroom
 - OWL
 - Screening within first 30 days
 - Use Title II funds for professional development
 - Parents meet with teacher twice a year
 - **Partnerships (Optional)**
 - CDS
 - **Recruitment and Enrollment**
 - Didn't say how it will be published
 - Teachers and admin know of siblings
 - CDS

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD 6

DATE: 10/24/2022

EVALUATOR NAME: Stephanie Clark

EVALUATOR DEPARTMENT: School Finance

- **Evaluation**
 - Assessed on the MELS
 - Progress reports each trimester

- **Sustainability**
 - EPS Funding, local monies

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Table 1-64 new students, 4 new classrooms
 - Table 2- Is the State/Local allocation for Prek a sure thing?
 - Looks reasonable
- **Capacity for Success and Sustainability**
 -

Criteria D: Priority Points

- **Level of economic disadvantage**
 - 35.64% FRL
- **Partnership with community provider(s)**
 - CDS
- **Full day/full week programming**
Full day 4 day week

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD 27

DATE: October 29, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Identification of Need and Community Coordination**
 - **Serve all 4 year old children in region!**
 - **Public televised school board meeting**
 - Only 8 licensed child care programs with 2 closing
 - Annually poll parents and staff
- **Project Description**
 - **High-Quality Program Design**
 - **One full day full week - 16**
 - **Two half day full week programs – 15 each**
 - Accessible
 - OWL and pre-K for ME
 - Assessment through OWL and DIAL-4, look at child observation record
 - Inclusion through school and coaching from ACAP
 - Contract with Aroostook mental health services
 - ECCP
 - Has the two teachers, ed techs move to full-time
 - On-line PD, DOE PD and HS PD
 - Oversight by principal
 - Parent engagement with ACAP, family coach
 - Quarterly progress
 - Orientation, bus ride with parents,
 - Joint PD for Pre-K and K teachers, meetings with CDS together, end of year discussions
 -

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD 27

DATE: October 29, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

- **Partnerships (Optional)**
 - Yes. Strong partnership with ACAP.
 - Nice description.
 - School provides teachers and ACAP providers family coach and classroom coach

- **Recruitment and Enrollment**
 - Advertise in multiple media outlets and social services
 - Head start priority in full day full week program and those with long bus rides

- **Evaluation**
 - Good eval plan
 - Trident approach
 - OWL monitoring progress
 - Qualitative data, surveys of parents and staff
 - Maintenance of enrollment
 -

- **Sustainability**
 - Local budget and partner with ACAP

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Fine description of expenses

- **Capacity for Success and Sustainability**
 - See above

Criteria D: Priority Points

- **Level of economic disadvantage**

- **Partnership with community provider(s)**

- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: MSAD 27
DATE: 10/26/22
EVALUATOR NAME: Crystal Arbour
EVALUATOR DEPARTMENT: DHHS OCFS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**
P- Expand to full day

- **Identification of Need and Community Coordination**
P – Clear need and community communication

- **Project Description**
 - **High-Quality Program Design**
P – OWLS curriculum
P- Transition into K plan

 - **Partnerships (Optional)**
P Partner with ACAP

 - **Recruitment and Enrollment**
P- Clear plan of evaluation

 - **Evaluation**
P- Clear plan for evaluation

 - **Sustainability**
P- Plan for sustainability

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD 27

DATE: 10/26/22

EVALUATOR NAME: Crystal Arbour

EVALUATOR DEPARTMENT: DHHS OCFS

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
P- Clear and reasonable

- **Capacity for Success and Sustainability**
P- Sustainable

Criteria D: Priority Points

- **Level of economic disadvantage**

- **Partnership with community provider(s)**

- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: MSAD 27
DATE: October 19, 2022
EVALUATOR NAME: Marcy Whitcomb
EVALUATOR DEPARTMENT:

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview** Add one full day/full week classroom for 16 children and half-day full week option for 30 students
- **Identification of Need and Community Coordination**
- **Project Description**
 - **High-Quality Program Design** Inclusive; family coaching with partnership; family engagement plan; transition plan; MoU; transportation
 - **Partnerships (Optional)** ACAP head Start with whole child outlook
 - **Recruitment and Enrollment** recruitment through multiple avenues with partner; Enrollment head start eligible, and at-risk children priority placement and children who live further from the school
 - **Evaluation** Trident Approach: Data, stakeholder feedback and best practice toward eval and improvement of program
 - **Sustainability** Funding through district budget and Title I funding as well as partner contribution

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD 27

DATE: October 19, 2022

EVALUATOR NAME: Marcy Whitcomb

EVALUATOR DEPARTMENT:

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative** Yes, seems good
- **Capacity for Success and Sustainability** Strong

Criteria D: Priority Points

- **Level of economic disadvantage** 27% FRL
- **Partnership with community provider(s)** Yes
- **Full day/full week programming** One FD/FW, two HD/FW

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD #27 Fort Kent

DATE: 10/27/2022

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
 - Debarment, Performance and Non-Collusion Certification
 - Partner Listing with Letters of Intent from each partner (if applicable)
- Aroostook County Action Program (ACAP) HS**

Criteria B: Specifications of Work to be Performed

- **Project Overview**
 - 64 children
 - Increase from PD /PW (4Days)
 - To FD/FW
 - Some will remain PT

- **Identification of Need and Community Coordination**
 - Parent Survey
 - FDL 31%
 - ML 1%
 - Special Ed 15%

 - Transportation is been available between childcare and PK

- **Project Description**
 - **High-Quality Program Design**
 - Curriculum OWL, Early Learning Standard
 - Educational Softward for Guiding Instruction monitoring tools
 - Dial 4

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD #27 Fort Kent

DATE: 10/27/2022

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

- **Child Observation Record (COR)**
- **MRQ registry**
- **All certified staff**
- RTI/SST
- PBIS
- PD plan
- Classroom Coach
- OTIS (?)
-

- **Partnerships (Optional)**
CDS

- **Recruitment and Enrollment**
 - **Multi Media**
 - **DHHS**
 - **FB, Blogs**
 - **Medical Centers**
 - **HS enrollment**

- **Evaluation**
 - Internally
 - Trident approach, stakeholders
 - MDOE
 - Data

- **Sustainability**
 - **Local and state funding**

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
Salaries for Ed Techs
Classrooms
Family Coach

- **Capacity for Success and Sustainability**
Current program
Partnership with ACAP

Criteria D: Priority Points

- **Level of economic disadvantage**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD #27 Fort Kent

DATE: 10/27/2022

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD #27

DATE: 10/26/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Department of Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**
Currently MSAD #27 has four half day/4 days a week PreK programs. This project intends to reconfigure this and offer 1 full day/full week PreK and 2 half day/full week PreK programs. A partnership with Aroostook County Action Program (ACAP) – Head Start will be established providing any Head Start eligible child and their families services including a Family Coach. ACAP Head Start will also provide MSAD #27 a Classroom Coach who will offer Practice Based Coaching to the PreK teachers and educational technicians.

- **Identification of Need and Community Coordination**
MSAD #27 had identified the need to full day, full week PreK services. Also they identified the need for extended day, before and after school child care services. To address that need MSAD #27 will transport students to and from the ACAP Early Care and Education Center in Fort Kent. Limited licensed child care has also increased the need for full day/full week PreK. Currently 27% of MSAD #27 students are eligible for F/R lunch. MSAD #27 and ACAP-Head Start will reevaluate the need on an annual basis.

- **Project Description**
 - **High-Quality Program Design**
The program will be housed at Fort Kent Elementary School (FKES) in two classrooms that meet Chapter 124 requirements. The playground is available to the PreK students without other students and meets national safety standards. FKES uses Opening the World to Learning (OWL) as a curriculum supplemented by PreK for ME. However a current review of the OWL curriculum may result in a switch to the High Scope curriculum. Assessments

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD #27

DATE: 10/26/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Department of Education

- includes OWL monitoring tools, Educational Software for Guiding Instruction (ESGI), DIAL – 4, Child Observation Record (COR). FKES uses a three tiered system of support (Universal, Targeted, Intensive) through student support team, response to intervention, and positive behavioral intervention and support practices. ACAP will provide PreK staff with targeted early childhood special education consultation and teachers will attend CDS meetings. ACAP will provide mental health services and ACAP and MSAD #27 will have access to Early Childhood Consultation Partnership and ELL support. Each PreK program will be staffed with one certified teacher and one full-time educational technicians, plus a third educational technician these individuals are currently on staff and are appropriately certified. Professional development consists of MSAD #27 offerings as well as ACAP-Head Start opportunities and the ACAP-Head Start Classroom Coach who will utilize Practice Based Coaching. The day to day management of the programs will be the responsibility of the building principal who will work closely with classroom staff, school counselor, curriculum staff, ACAP Family Coach, and the ACAP Classroom Coach. Program effectiveness will be monitored by the MSAD #27 Coordinator of Innovation and Outreach and the ACAP Director of Programs. They will schedule quarterly meetings to monitor progress and identify needs. Family engagement activities include P/T conferences twice a year and will include the Family Coach and 4 progress reports throughout the year. Transition strategies include an orientation of the school, playground, library with parent information sessions, bus safety practice and lunchroom practice, a registration and screening time, joint sessions for PreK and K teachers to pass along information, and meetings with CDS as needed.*
- **Partnerships (Optional)**
Aroostook County Action Program (ACAP) – Head Start This section includes very detailed explanations of the work of the partnership
 - **Recruitment and Enrollment**
MSAD #27 will use a variety of media to inform the public, flyers to regional DHHS and Dept of Labor Workforce, signs and posters throughout the community, including doctors' and dentists' offices, health centers, and the TANF office. Priority placement consideration will be for those children who are Head Start eligible, children with disabilities, ELL, economically disadvantaged and those children who have to travel up to 90 minutes to attend the half day program.
 - **Evaluation**
MSAD #27 will evaluate the implementation and effectiveness of this project using the Trident Approach which incorporates program data, stakeholder feedback, and best practice research in a three-pronged approach. The Maine DOE Public PreK Guidebook will be used. Contemplating including the Early Childhood Occupations CTE teacher and 12th grade Early College students to assist in this process.
 - **Sustainability**
Continued funding of this program will utilize EPS and local funding and possible Title I resources. ACAP intends to continuing the partnership with MSAD #27. Leadership will meet on an ongoing basis to monitor the viability of the program.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD #27

DATE: 10/26/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Department of Education

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**

Budget Table 1 explains that 46 students will participate in this project with 16 of them in a full day, full week program. Budget Table 2 provides an explanation of the three budget categories associated with this specific project. Budget Table 3 identifies the sources of the funding. It does not address meals/snacks. The Budget Narrative gives specific information about the three budget categories associated with this project.

- **Capacity for Success and Sustainability**

The Superintendent is very confident that the partnership with ACAP is going to ensure success. It appears that sustainability is very strong.

Criteria D: Priority Points

- **Level of economic disadvantage** – 27%
- **Partnership with community provider(s)** Aroostook County Action Program – Head Start
- **Full day/full week programming** - Yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD 27

DATE: 10/21/2022

EVALUATOR NAME: Stephanie Clark

EVALUATOR DEPARTMENT: School Finance

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**
 - Full day full week for 16 students, ½ day full week for additional 30 students
 - Currently ½ day four day 16 students
 - For Head start eligible students,
- **Identification of Need and Community Coordination**
 - Two daycare closed, even more of a need for prek
 - Help meet the need of working families by having children full day
 - Pre Pandemic=31% FRL
 - Bring together ACAP-Head start, CDS and SAD 27 work together
 - Poll parents, teachers, etc
- **Project Description**
 - **High-Quality Program Design**
 - Two classrooms, one full day full week 16 students, one for two half day 15 students each
 - OWL, MELD, Prek for ME
 - SST, RTI, PBIS,
 - Mental health services through Aroostook MHS
 - 2 Prek teachers, 2 Ed techs
 - Courses through valley unified
 - OTIS for educators
 - Building principal, ACAP Family Coach,
 - Cooperative work with ACAP director
 - Parent teacher conference twice a year- Is this enough?

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD 27

DATE: 10/21/2022

EVALUATOR NAME: Stephanie Clark

EVALUATOR DEPARTMENT: School Finance

- Prek orientation
- **Partnerships (Optional)**
 - ACAP
- **Recruitment and Enrollment**
 - Advertise in local newspaper, DHHS, DOL, social media, local businesses, doctors offices
- **Evaluation**
 - Trident approach
 - OWL Progress monitoring
 - Satisfaction survey
- **Sustainability**
 - Local monies and Title 1 funds
 - Working partnership with ACAP

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
 - 2 4/5 ed techs now, will move them to full time, hire 1 full time ed tech funded by local budget.
 - Grant funds will purchase gross and fine motor skills supplies
 - ACAP to employ family and classroom coach to work with msad 27
 - Table 1 – 46 students
 - Table 2 – Complete
 - Table 3 - Reasonable
- **Capacity for Success and Sustainability**
 - I feel they will be successful as they already have a prek program. As long as local funds are available they will be fine.

Criteria D: Priority Points

- **Level of economic disadvantage**
 - Pre Pandemic=31% FRL
- **Partnership with community provider(s)**
 - ACAP
- **Full day/full week programming**
 - Full day/full week
 - Two half day five day classes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD 33

DATE: October 29, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Identification of Need and Community Coordination**

One licensed child care provider in Frenchville
30 to 39% FRL
Board meeting discussion
Annually poll

- **Project Description**

- **High-Quality Program Design**

Room is accessible, at elementary school, meets min requirements
Teaching Strategies Creative Curriculum and Pre-k for me
ESGI assessment
Child observation Record – ACAP
School programs – SST, RTI, PBIS, three tier system of support
ACAP assistance in inclusive practices
Additional mental health services, AMHS and ECCP
Teacher has credentials
On=line, MDOE, ACAP HS
Classroom coach
Principal oversight
Coordination between ACAP and School in oversight
Classroom coach and family coach help with family engagement
Quarterly progress reports
Joint PD, step up day and end of the year meetings, attend CDS meetings

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD 33

DATE: October 29, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

- **Partnerships (Optional)**
 - Yes strong partnership with ACAP
 - Nice description

- **Recruitment and Enrollment**
 - Multiple media outlets, social services, HS and other at risk priority and kids traveling long distance on bus

- **Evaluation**
 - Good eval plan
 - Trident approach
 - ESGI monitoring progress
 - Qualitative data, surveys of parents and staff
 - Maintenance of enrollment
 -

- **Sustainability**
 - Local school budget and continue to partner with ACAP

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Nice description of expenses

- **Capacity for Success and Sustainability**
 - See above

Criteria D: Priority Points

- **Level of economic disadvantage**

- **Partnership with community provider(s)**

- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: MSAD 33
DATE: 10/27/22
EVALUATOR NAME: Crystal Arbour
EVALUATOR DEPARTMENT: DHHS OCFS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**
 - P- Expand to full-day full-week
 - P- Clear project overview
- **Identification of Need and Community Coordination**
 - P- Community need and coordination
 - Q- Mention of one provider but not sure of total landscape of child care in community
- **Project Description**
 - **High-Quality Program Design**
 - P- Utilize Pre-k for ME curriculum
 - P- Utilize classroom
 - P – Will utilize family coach through ACAP partnership
 - P - Transitions into K
 - **Partnerships (Optional)**
 - P- Partner with ACAP
 - **Recruitment and Enrollment**
 - P- Clear plan
 - **Evaluation**
 - P- Family engagement
 - **Sustainability**
 - P- Sustainable

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD 33

DATE: 10/27/22

EVALUATOR NAME: Crystal Arbour

EVALUATOR DEPARTMENT: DHHS OCFS

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
P - Met

- **Capacity for Success and Sustainability**
P- Met

Criteria D: Priority Points

- **Level of economic disadvantage**

- **Partnership with community provider(s)**

- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: MSAD #33 - Frenchville
DATE: October 19, 2022
EVALUATOR NAME: Marcy Whitcomb
EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview** Expand to full day/full week for 10 seats
-
- **Identification of Need and Community Coordination:** Lack of childcare in the area;

- **Project Description**
 - **High-Quality Program Design** Inclusive, self-contained classroom with bathroom and sink; curricula, screening and assessment tools listed; individualization for students; services through ACAP and ECCP for mental health consultation; family engagement and transition plans in place
 -
 - **Partnerships (Optional)** With ACAP Head Start
 - **Recruitment and Enrollment:** Recruitment through multiple sources with partner and community partners; enrollment gives preference head start eligible and at risk children
 - **Evaluation** Trident Approach
 -
 - **Sustainability** Looks good

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD #33 - Frenchville

DATE: October 19, 2022

EVALUATOR NAME: Marcy Whitcomb

EVALUATOR DEPARTMENT: Education

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative** state allocation is missing on one budget form
- **Capacity for Success and Sustainability** strong with partnership

Criteria D: Priority Points

- **Level of economic disadvantage 30%FRL (39% Pre-pandemic)**
- **Partnership with community provider(s)** yes
- **Full day/full week programming** yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD 33 (Frenchville)

DATE: 10/27/2022

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Aroostook County Action Program (ACAP) HS

Criteria B: Specifications of Work to be Performed

- **Project Overview**

Dr. Levesque Elementary School
Increase from PD /PW (4Days)
To FD/FW
10 to 14 children

- **Identification of Need and Community Coordination**

Parent Survey
FDL 30%
ML 1%
Special Ed 4%

Transportation is been available between childcare and PK

- **Project Description**

- **High-Quality Program Design**

- Curriculum OWL, Early Learning Standard
- Educational Softward for Guiding Instruction monitoring tools
- Dial 4
- Child Observation Record (COR)
- MRQ registry

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD 33 (Frenchville)

DATE: 10/27/2022

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

- **All certified staff**
- RTI/SST
- PBIS
- PD plan
- Classroom Coach
- Mental Health Support
-
- **Partnerships (Optional)**
CDS
- **Recruitment and Enrollment**
 - **Multi Media**
 - **DHHS**
 - **FB, Blogs**
 - **Medical Centers**
 - **HS enrollment**
- **Evaluation**
 - Internally
 - Trident approach, stakeholders
 - MDOE
 - Data
- **Sustainability**
 - **Local and state funding**

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
Salaries for Teacher & Ed Techs
Instructional materials
Classrooms
Playground Equipment mcnbv
Family Coach
- **Capacity for Success and Sustainability**
Current program
Partnership with ACAP

Criteria D: Priority Points

- **Level of economic disadvantage**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD 33 (Frenchville)

DATE: 10/27/2022

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD #33

DATE: 10/26/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Department of Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**
Currently MSAD #33 has one half day, full week PreK program. This project intends to reconfigure this and offer 1 full day/full week PreK with a half day, full week PreK option embedded into the full day program. It is anticipated that there will be a total of 14 PreK students in 2023-24 at the Dr. Levesque Elementary School (DLES). A partnership with Aroostook County Action Program (ACAP) – Head Start will be established providing any Head Start eligible child and their families services including a Family Coach. ACAP Head Start will also provide MSAD #33 a Classroom Coach who will offer Practice Based Coaching to the PreK teachers and educational technicians. A partnership between ACAP and CDS and an MOU between MSAD #33 and CDS will ensure eligible students will receive special education services in the LRE.

- **Identification of Need and Community Coordination**
MSAD #33 had identified the need to full day, full week PreK services. Limited licensed child care has also increased the need for full day/full week PreK. Currently 27% of MSAD #27 students are eligible for F/R lunch. MSAD #27 and ACAP-Head Start will reevaluate the need on an annual basis. The School Board agreed that PreK was needed and voted to pursue this grant. Annual polling will take place to document continued interest in and commitment to PreK.

- **Project Description**
 - **High-Quality Program Design**
The program will be housed at Dr. Levesque Elementary School in a modular classroom that meet Chapter 124 requirements. A playground is available to the PreK students without other students and meets national safety standards. DLES uses Teaching Strategies

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD #33

DATE: 10/26/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Department of Education

Creative Curriculum as a curriculum supplemented by PreK for ME. Assessments include Educational Software for Guiding Instruction (ESGI), DIAL – 4, and Child Observation Record (COR). FKES uses a three tiered system of support (Universal, Targeted, Intensive) through student support team, response to intervention, and positive behavioral intervention and support practices. ACAP will provide PreK staff with targeted early childhood special education consultation and teachers will attend CDS meetings. ACAP will provide mental health services and ACAP and DLES will have access to Early Childhood Consultation Partnership and ELL support. The PreK program will be staffed with one full-time certified teacher (081) and one full-time educational technician II. Professional development consists of MSAD #33 offerings as well as ACAP-Head Start opportunities and the ACAP-Head Start Classroom Coach who will utilize Practice Based Coaching. The day to day management of the programs will be the responsibility of the building principal who will work closely with classroom staff, school counselor, curriculum staff, ACAP Family Coach, and the ACAP Classroom Coach. Program effectiveness will be monitored by the MSAD #33 Coordinator of Innovation and Outreach and the ACAP Director of Programs. They will schedule quarterly meetings to monitor progress and identify needs. Family engagement activities include P/T conferences twice a year and will include the Family Coach and 4 progress reports throughout the year. Transition strategies include an orientation of the school, playground, library with parent information sessions, bus safety practice, a registration and screening time with ACAP and CDS participating, joint sessions for PreK and K teachers to pass along information, and meetings with CDS as needed.

○ **Partnerships (Optional)**

Aroostook County Action Program (ACAP) – Head Start This section includes very detailed explanations of the work of the partnership

○ **Recruitment and Enrollment**

MSAD #33 will use a variety of media to inform the public, flyers to regional DHHS and Dept of Labor Workforce, signs and posters throughout the community, including doctors' and dentists' offices, health centers, and the TANF office. Priority placement consideration will be for those children who are Head Start eligible, children with disabilities, ELL, economically disadvantaged and those children who have to travel up to 60 minutes to attend the half day program. It is anticipated that all children who register for PreK will be afforded at spot.

○ **Evaluation**

DLES will evaluate the implementation and effectiveness of this project using the Trident Approach which incorporates program data, stakeholder feedback, and best practice research in a three-pronged approach. The Maine DOE Public PreK Guidebook will be used. Contemplating including the Early Childhood Occupations CTE teacher and 12th grade Early College students to assist in this process.

○ **Sustainability**

Continued funding of this program will utilize EPS and local funding and possible Title I resources. ACAP intends to continuing the partnership with MSAD #33. Leadership will meet on an ongoing basis to monitor the viability of the program.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD #33

DATE: 10/26/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Department of Education

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**

Budget Table 1 explains that 14 students will participate in this project with 10 of them in a full day, full week program. Budget Table 2 provides an explanation of the five budget categories associated with this specific project. Budget Table 3 identifies the sources of the funding. It does not address meals/snacks. The Budget Narrative gives specific information about the budget categories associated with this project.

- **Capacity for Success and Sustainability**

The Superintendent is very confident that the partnership with ACAP is going to ensure success. It appears that sustainability is very strong.

Criteria D: Priority Points

- **Level of economic disadvantage** – 30%, pre pandemic 39%
- **Partnership with community provider(s)** Aroostook County Action Program – Head Start
- **Full day/full week programming** - Yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD 33

DATE: 10/21/2022

EVALUATOR NAME: Stephanie Clark

EVALUATOR DEPARTMENT: School Finance

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**
 - Currently ½ day full week for 12 students
 - Add full day full week for 10 students

- **Identification of Need and Community Coordination**
 - Full day will help working families
 - Work with ACAP and CDS
 - 30% FRL
 - Work with Family Coaching for whole family
 - Will annually poll parents, teachers, school admins, school board, community members

- **Project Description**
 - **High-Quality Program Design**
 - One prek classroom
 - Modern playground
 - Prek have own recess
 - Teaching Strategies Creative Curriculum, MELDS, Prek for ME
 - Assessment using ESGI
 - DIAL -4 in partnership with CDS
 - COR Advantage
 - Modifications will be made to include all children
 - One prek teacher one ed tech full time
 - Courses for teachers through Valley Unified
 - Principal will work closely with classroom staff

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD 33

DATE: 10/21/2022

EVALUATOR NAME: Stephanie Clark

EVALUATOR DEPARTMENT: School Finance

- Parent teacher conferences twice a year
- Prek orientation

- **Partnerships (Optional)**
 - ACAP
- **Recruitment and Enrollment**
 - Advertise in newspapers, flyers, doc offices, DOL, DHHS, and social media
 - Disadvantaged will have will receive priority

- **Evaluation**
 - Trident approach
 - ESGI progress monitoring
 - Satisfaction survey

- **Sustainability**
 - Local monies and Title 1 resources
 -

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Once Grant funds are used local monies will support the prek program
 - Table 1 – 14 students, 10 shifting from part-time to full time
 - Table 2 – Did not speak to each budget category, especially transportation
 - Table 3 – Did not fill table completely I wonder how they are getting the students back and forth to school.
- **Capacity for Success and Sustainability**
 - n/a

Criteria D: Priority Points

- **Level of economic disadvantage**
 - 30% FRL
- **Partnership with community provider(s)**
 - ACAP
- **Full day/full week programming**
 - Full Day Full Week

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD 54

DATE: October 29, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Identification of Need and Community Coordination**
 - 1 in 4 children in somerset county lives below the poverty line.
 - Rural
 - Rates of abuse and neglect in county were double the national rate
 - MSAD 54 – 65.5% FRL
 - Coordination and partnership with KVCAP
- **Project Description**
 - **High-Quality Program Design**

Meet 124, HS standards, child care licensing, regular communication between district admin and KVCAP
OWL. Pre-K for ME. Average day provided.
DROP assessment
Cultural responsiveness and social equity
Family Services coordinator for all families, complete home language survey
Coordination with CDS
PD needs identified with supervisors, PDP, connect to MRTQ, reflection time, external opportunities and TA
Family and Community Engagement Framework will be used
Home vitie twice per year, conferences twice per year, parent cmte meetings 3 times per year. Parent Ed is ongoing
One on one support for parents during transition, work with CDS,
Very thorough description of family engagement
 - **Partnerships (Optional)**
 - **Yes strong partnership**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD 54

DATE: October 29, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

- **Recruitment and Enrollment**
 - Id children most in need of service – homelessness and disabilities and socio economic groups, could enroll outside of district
- **Evaluation**
 - CLASS, reflective supervision, data utilization plan
- **Sustainability**
 - Experience with braiding funding
 - Commitment to pre-K by district

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Narrative is fine
 - Budget looks good
- **Capacity for Success and Sustainability**
 - See above

Criteria D: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: MSAD 54
DATE: 10/27/22
EVALUATOR NAME: Crystal Arbour
EVALUATOR DEPARTMENT: DHHS OCFS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**
P- New full-day program

- **Identification of Need and Community Coordination**
P- Identified need
P- Included community child care

- **Project Description**
 - **High-Quality Program Design**
P- OWLS and Pre-K for ME
P – Included daily schedule
P- Thorough plan for PD
P- Family engagement include ELL Liaison

 - **Partnerships (Optional)**
P- Partner with KVCAP

 - **Recruitment and Enrollment**
P- Clear plan

 - **Evaluation**
P -Thorough plan to evaluate includes CLASS

 - **Sustainability**
p- Met

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD 54

DATE: 10/27/22

EVALUATOR NAME: Crystal Arbour

EVALUATOR DEPARTMENT: DHHS OCFS

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
P- Met

- **Capacity for Success and Sustainability**
P- Met

Criteria D: Priority Points

- **Level of economic disadvantage**

- **Partnership with community provider(s)**

- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: MSAD 54
DATE: October 25, 2022
EVALUATOR NAME: Marcy Whitcomb
EVALUATOR DEPARTMENT:

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview** Expand one additional classroom at Canaan Elementary School
- **Identification of Need and Community Coordination** Thorough with multiple identified risk factors including increased child mental health needs, poverty, low immunization rates, lack of employment, substance abuse and lack of quality childcare. Committed to cultural and social equity.
- **Project Description**
 - **High-Quality Program Design** Head-start partnership classroom, with services for children and families. Program staff are trained in trauma-informed practices, behavior management and are given support when needed. Aspects of high-quality schedule, curricula and supports are visible. Assessment through DRDP and shared with family. Family service coordinator works with families; kindergarten transition packet and activities offered; family engagement is strong with an outcome framework
 - **Partnerships (Optional)** KVCAP
 - **Recruitment and Enrollment** Shared responsibilities between partners; uses a community assessment assuring continuous enrollment; waitlist is maintained; utilizes an enrollment committee
 - **Evaluation** Reflective supervision, annual self-assessment, annual staff evals; use of CLASS tool, and a data utilization plan
 - **Sustainability** Braided and blending of funding with partners

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD 54

DATE: October 25, 2022

EVALUATOR NAME: Marcy Whitcomb

EVALUATOR DEPARTMENT:

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
- **Capacity for Success and Sustainability** yes with the partnership

Criteria D: Priority Points

- **Level of economic disadvantage** High -child poverty rate between 18.7-24.6%; 65.5%FRL
- **Partnership with community provider(s)** Yes
- **Full day/full week programming** Full-day, 4 days/week

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD 54, Skowhegan

DATE: 10/27/2022

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
 - Debarment, Performance and Non-Collusion Certification
 - Partner Listing with Letters of Intent from each partner (if applicable)
- Kennebec Valley Community Action Program (KVCAP) HS**

Criteria B: Specifications of Work to be Performed

- **Project Overview**

1 new classrooms

64 children

FD

4 days a week

Guidelines of Chpt 124

- **Identification of Need and Community Coordination**

Parent Survey – 133 responses

FDL 65.5%

ML 1%

Special Ed 10%

CDS increased to 49 children in 2021

McKinney-Vento 0

Transportation is been available between childcare and PK

- **Project Description**

- **High-Quality Program Design**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD 54, Skowhegan

DATE: 10/27/2022

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

- Curriculum OWL, Early Learning Standard
- MTSS
- Contious Discipline
- Desired Results Developmental Profile (DRDP) Assessment
- Childfind
- MRQ registry
- All certified staff
- Supervision plan outlined
- Family services

-

- Partnerships (Optional)
KVCAP -HS

- Recruitment and Enrollment
 - Social Media
 - Home language survey
 - CDS
 - First come/ waitlist

- Evaluation
 - Internally
 - DRDP,
 - DECCA
 - DIAL
 - CLASS

- Sustainability
 - Partnership
 - Local and state funding

Criteria C: Budget Proposal

- Budget Forms & Budget Narrative

Part- Salary
Instructional Material
Classroom equipment
Playground
PD
Family Service Coordinator
Health services

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD 54, Skowhegan

DATE: 10/27/2022

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

**Data System
Adverstisement**

- **Capacity for Success and Sustainability**
Current Pre-K classroom in place since 2021

Criteria D: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD #54

DATE: 10/28/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Department of Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**

MSAD #54 has partnered with Kennebec Valley Community Action Program (KVCAP) to offer nine PreK programs in the district. This request is to add a 10th PreK program. This classroom will be at Canaan Elementary School (CES), which now has one, and it will be a full day, full week program. The proposed program will include a concentration of Head Start children who consistently demonstrate the greatest needs.

- **Identification of Need and Community Coordination**

Very comprehensive information. Twenty Five percent of young children in Somerset County live below the poverty line compared to the State rate of 13.8. It has one of the highest rates of child neglect and emotional/physical child abuse. National average is 8.9 per 1,000, Maine's average is 18.3 per 1,000, and Somerset County ranges from 31.4 to 41.7 per 1,000. The district has a 10 year partnership with KVCAP that includes several programs with Family Child Care Providers (Homestart). KVCAP uses Child Care Choices data that helps identify gaps in needs and services. Also the district and KVCAP will use MeCAP state community assessment and data by county to assess needs for care. Busing is not available to PreK children but stipends are available to families in need.

- **Project Description**

- **High-Quality Program Design**

Between MSAD #54 and KVCAP they ensure that teachers/staff have the appropriate credentials. Additionally they are committee to a two to sixteen ratio with a third person that "floats" between classrooms as needed. All KVCAP staff meet the requirements of Chapter 124 and Head Start Program Performance Standards, and Child Care Licensing.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD #54

DATE: 10/28/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Department of Education

Supervision of service is shared with monthly meetings between supervisors and quarterly meetings between KVCAP and District administration. MSAD #54 and KVCAP use Opening the World of Learning (OWL) curriculum as well as PreK for ME curriculum and uses Conscious Discipline to help teach self-regulation. A sample daily schedule was provided. Assessments are completed using the Desired Results Developmental Profile (DRDP). Additionally the Devereux Early Childhood Assessment, and DIAL is used. Assessment data is used to improve instruction at the individualized, targeted, and universal levels. The program is committed to cultural responsiveness and social equity. Home Language Surveys are used during the enrollment process. As needed individualized plans are used to support a child's participation – IEP, Individualized Family Service Plan, Review of Medical Orders and Diet Modifications, and Individualized Attendance Plan. CDS is a partner as well and staff encourages and supports referrals to CDS when appropriate. Included in this is a chart that provides specifics about staff roles relating to disabilities. Each staff person identifies professional development needs and reviews/revises that plan during annual evaluations. All staff who provide direct instruction to children are required to register with Maine Roads to Quality. The Family and Community Engagement Framework serves as a tool for program planning and self-assessment of family engagement systems, strategies and interactions. Pathways to Success align with Head Start's Parent, Family and Community Engagement Framework and is described in detail in the application.

○ **Partnerships (Optional)**

KVCAP – partnership established a decade ago

○ **Recruitment and Enrollment**

Recruitment for MSAD #54 PreK is a systematic process with intentional strategies to identify children most in need of services. Expanded recruitment strategies are implemented for options that serve mixed socio-economic groups. An application is required and a meeting with the families. A waiting list is maintained through each year and other program locations are offered. Priority participants are 4 year old in the order of (1) income eligible Head Start students, (2) children who meet the requirements of medically underserved communities, (3) children from families with incomes between 100% and 130% of federal guidelines and (4) children from families with incomes above 130%.

○ **Evaluation**

Program evaluation includes reflective supervision, yearly staff evaluation, coaching, classroom observations, and multi-levels of child assessment. The Classroom Assessment Scoring System (CLASS) observations are used to inform classroom coaching. A data Utilization plan is in place.

○ **Sustainability**

MSAD #54 and KVCAP has “blended and braided” funding for many years and both entities are committed to continuing that practice. MSAD #54 has a goal to improve the continuity and equity of educational services preschool through grade eight.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD #54

DATE: 10/28/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Department of Education

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**

Budget Table 1 states that 16 new students will be enrolled in a full day, full week PreK program at CES. Budget Table 2 provides an explanation for expenses in each budget category with the total amount budgeted of \$239,182.96. Allocation is \$120,975 and Partner contributions equals \$36,868.81 leaving a project request of \$81,339.15. Budget Table 3 shows the breakdown of costs in each budget category by funding stream. The budget narrative provides a more detailed explanation of expenses.

- **Capacity for Success and Sustainability**

Criteria D: Priority Points

- **Level of economic disadvantage** – 25% county not district
- **Partnership with community provider(s)** – Kennebec Valley Community Action Program
- **Full day/full week programming** - Yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: RSU 54
DATE: 10/24/2022
EVALUATOR NAME: Stephanie Clark
EVALUATOR DEPARTMENT: School Finance

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**
 - 16 Full day/full week in Canaan
 - Partner with KVCAP
- **Identification of Need and Community Coordination**
 - One in four children live below poverty line
 - Concentrate on Head Start children
 - Professional development for staff
 - 65% FRL
 - 10% receive CDS services
 - Collaboration with Head Start and CDS
- **Project Description**
 - **High-Quality Program Design**
 - 2/16 teacher to student ratio with one floater between classes
 - OWL
 - Prek for ME
 - KVCAP staff meet chapter 124
 - DRDP
 - Home visits twice a year, One home visit prior to enrollment
 - Parent teacher conference twice per year
 -
 - **Partnerships (Optional)**
 - Head Start

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 54

DATE: 10/24/2022

EVALUATOR NAME: Stephanie Clark

EVALUATOR DEPARTMENT: School Finance

- **Recruitment and Enrollment**
 - Head Start
 -
- **Evaluation**
 - DRDP, DECCA, CLASS
- **Sustainability**
 - Work with Head Start

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Table 1-16 students 1 new classroom
 - Table 2 – Transportation not provided!
 - Table 3 – looks reasonable
- **Capacity for Success and Sustainability**
 -

Criteria D: Priority Points

- **Level of economic disadvantage**
 - 65% FRL
- **Partnership with community provider(s)**
 - KVCAP Head Start
- **Full day/full week programming**
 - Full day/ full week

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Portland Schools

DATE: October 30, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Identification of Need and Community Coordination**
 - Intensive process with starting strong that includes good number of stakeholders
 - Increases in Pre-K enrollment over last several years
 - Higher percentage of BIPOC participation
 - Still only 59% of entering K had participated in prek
 - Portland schools are providing special ed services for all 4 year olds in public prek
 - Public prek special ed team has been hired.
 - New programming help with need for more special ed services for 4 year olds

- **Project Description**
 - **High-Quality Program Design**
 - One classroom at Reiche, one at Longfellow and one at YFO
 - 13 to 16 kids at Gerald Talbot
 - All classrooms will meet 124.
 - Pre-K for ME curriculum, TS gold assessment
 - Multilingual family supports, cultural brokers
 - Home language surveys, family engagement specialists
 - Teachers have credentials
 - August institute, part of regular orientation, Wed afternoons for PD
 - All new teachers have a mentor and prek director helps with coaching
 - prek director provides coordination of PD and other activities across schools.
 - Oversight conducted by principal of school
 - attend local school or child care to the greatest extent possible, tour of school prior to coming, family engagement there to engage parents.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Portland Schools

DATE: October 30, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

- **Partnerships (Optional)**
 - YFO will provide wrap around care, food and family engagement
 - PPS provides staff and transportation

- **Recruitment and Enrollment**
 - Fair amount of outreach
 - Groups are represented if not overrepresented
 -

- **Evaluation**
 - Aggregate Data
 - Teval
 - Student assessments

- **Sustainability**
 - Ongoing costs will be absorbed
 - Grant helps with additional costs

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Nice narrative
 - Number of expenses
 - Looks right

- **Capacity for Success and Sustainability**
 - See above

Criteria D: Priority Points

- **Level of economic disadvantage**

- **Partnership with community provider(s)**

- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Portland Public School
DATE: 10-27-22
EVALUATOR NAME: Crystal Arbour
EVALUATOR DEPARTMENT: DHHS OCFS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**
P- 3 new classes full-day full-week

- **Identification of Need and Community Coordination**
P- Clear need

- **Project Description**
 - **High-Quality Program Design**
P -New construction in process
P- Pre-K for ME curriculum
P – Clear PD plan for staff

 - **Partnerships (Optional)**

P- Partner with Youth and Family Outreach
Family engagement met

 - **Recruitment and Enrollment**
Met – lottery

 - **Evaluation**
P- Clear plan

 - **Sustainability**
P- Sustainable plan

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Portland Public School

DATE: 10-27-22

EVALUATOR NAME: Crystal Arbour

EVALUATOR DEPARTMENT: DHHS OCFS

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
Met
- **Capacity for Success and Sustainability**
Met

Criteria D: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Portland Public Schools
DATE: October 25, 2022
EVALUATOR NAME: Marcy Whitcomb
EVALUATOR DEPARTMENT:

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview** Expansion from 16 to 19 classrooms through partnership and at two elementary schools (new classrooms), increasing enrolment by 43 seats
- **Identification of Need and Community Coordination** Developed community-wide strategic plan through data collection, public workshops, meetings, and stakeholder interviews. Identified mixed-delivery, universal programming, transportation and utilization of a lottery system mirroring the demographics as important factors toward equitable programming
- **Project Description**
 - **High-Quality Program Design** Expanded MoU with CDS-Reach; space exceeds 124; evidence based curricula is utilized; TSG assessment system and PreLAS for English language proficiency; multilingual center within PPS; strong PD plans; employs a director of Pre-k education; opportunities for family engagement and family engagement specialists employed; transition plan/activities in place
 - **Partnerships (Optional)** Youth and Family Outreach through the grant and 6 other partner classrooms at 5 partner sites
 - **Recruitment and Enrollment** Lottery system and have an enrollment policy, shelter outreach, and outreach to multilingual and ELL families through partnerships and community outreach evident
 - **Evaluation** track enrollment data, staff and family surveys, teacher evals through district-wide protocols, student assessment data all inform the planning of PD and programming
 - **Sustainability** Grant covers one-time costs, recurring costs will be added to the budget

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Portland Public Schools

DATE: October 25, 2022

EVALUATOR NAME: Marcy Whitcomb

EVALUATOR DEPARTMENT:

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative** Thorough
- **Capacity for Success and Sustainability** Strong community and district commitment to universally equitable pre-k programming

Criteria D: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)** Yes
- **Full day/full week programming** Yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Portland

DATE: 10/28/2022

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Youth and Family Outreach

Criteria B: Specifications of Work to be Performed

- **Project Overview**
 - 3 new classrooms
 - 1 Reiche Elementary
 - 1 Longfellow
 - 1 at Youth and Family Outreach (center based child care program)
 - 1 existing classroom will expand to go from 13 to 16 children

 - 43 students

- **Identification of Need and Community Coordination**
 - Parent Survey
 - FDL 32%
 - ML 31%
 - Special Ed 16%

 - 25% prek students access transportation

- **Project Description**
 - **High-Quality Program Design**
 - **PreK for ME**
 - **GOLD assessment**
 - Supports CDS with related services, BCBA and SDI
 - PD Plan

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Portland

DATE: 10/28/2022

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

- **Partnerships (Optional)**
 - Youth and Family Outreach**

- **Recruitment and Enrollment**
 - **Pre-K lottery**
 - **Social worker McKinney Vento**
 - **DHHS**
 - **Foster Care**
 - Interpreters and translators as need**

- **Evaluation**
 - Internally TEVAL
 - GOLD
 - AEPS
 - PRE-LAS
 - Data

- **Sustainability**
 - **Local and state funding**

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Instructional materials**
 - Classroom equipment**
 - Playground**
 - Retrofitting existing classrooms**
 - Space Lease costs**
 - Transportation – mini bus & van**
 - PD**
 - Coordination of programming**

- **Capacity for Success and Sustainability**
 - Current Pre-K classroom in place since 2021**

Criteria D: Priority Points

- **Level of economic disadvantage**

- **Partnership with community provider(s)**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Portland

DATE: 10/28/2022

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Portland Public Schools

DATE: 10/28/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Department of Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**

Portland Public Schools (PPS) currently operates 16 PreK at 5 partner sites and 6 elementary school. Through this grant they intend to increase enrollment by 43 seats with all classrooms being full day, full week. One classroom will be at the partner site, the other two in schools with one being a special purpose classroom for 8 students. An existing PreK classroom will be renovated to expand the number of students served from 13 to 16.

- **Identification of Need and Community Coordination**

In 2018 PPS developed in collaboration with Starting Strong (a community group) the Portland PreK Study and Expansion Plan which focused on improving early childhood outcomes. In 2021 PPS partnered again with Starting Strong to analyze data collected over the years. Public PreK increased in 2020 but only 59% of 2021 K students attended a program the previous year. In spring of 2022 PPS requested that Starting Strong meet with stakeholders regarding a significant number of students with disabilities who were not receiving a timely evaluation and/or services through CDS. That study indicated a need for an additional special purpose classroom or a 50/50 classroom in the district.

- **Project Description**

- **High-Quality Program Design**

One classroom will be held at Reiche Elementary School and meets Chapter 124 requirements, the second is at Longfellow Elementary School and will need a fence around the playground and then will meet all of Chapter 124 requirements, the third classroom will be in the Youth and Family Outreach partner building also meets Chapter 124, and the fourth

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Portland Public Schools

DATE: 10/28/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Department of Education

classroom is located at Gerald Talbot Elementary School and will be expanded so there can be 16 students, rather than 13, and will meet Chapter 124. The proposed new classrooms will use PreK for ME curriculum, the Teaching Strategies GOLD assessment system, the PreLAS for English language proficiency and the AEPS-3 in any area of development impacted by a student's disability. A multi-tiered system of supports is used in the PPS, including a multi-lingual center, a program for dual language learners, expanded its partnership with CDS where PPS directly provides evaluations and services to PreK students. All staff credentials are evaluated by PPS Human Resources Department to ensure they have the required credentials. Portland's BIPOC oversees efforts to ensure that staff represents the diversity of student and families in all levels of the organization. Professional development is built into the school calendar and encompasses PreK specific time, building level time and classroom coaching. Each PreK classroom is directly supervised by the partner-site director or elementary school principal. The Director of PreK Education oversees the overall program. Family engagement activities are family events, volunteer opportunities, outreach from the Multilingual Center, two P/T conferences, IEP meetings, and ongoing communication. Cultural brokers are available as are social workers. Transitions into PreK consist of school tours, meeting their classroom teacher through child screenings, open houses, and school events. PPS has family engagement specialists who can accompany children and parents to these events as needed, PreK special education teachers meet and observe incoming students and attend a transition meeting. The last unit of study in the PreK for ME addresses growth and moving on to K. Similar activities noted above are available for the transition from PreK to K.

- **Partnerships (Optional)** – Youth and Family Outreach – licensed center-based childcare. All PreK staff will be PPS employees but YFO will hire, supervise and evaluate. Also will provide food services, wrap around care, family engagement and communication. PPS will provide transportation, district-wide administration, coordination, and professional development.
- **Recruitment and Enrollment**
Partner sites, elementary schools, social workers at homeless shelters and temporary housing spaces, multilingual center, DHHS and neighborhood outreach workers make PreK information available. PPS uses a lottery system that takes into consideration those children who sign up within a particular window of time are pulled from a pool. PPS wants the population to reflect the socio-economic balance of the city so 55% low income and 45% not low income. Families have three weeks from being notified of a seat to complete the enrollment paperwork. Other applicants will be placed on a waiting list.
- **Evaluation**
PPS collects data annually regarding participation in the PreK program and reasons why a family choose not to send their child, also tries to identify barriers to participation. Teachers are evaluation TEVAL by a variety of administrators. Student assessments are completed three times a year and the collective data is reviewed at the classroom, school, and district levels. Technical assistance is provided by Maine DOE.
- **Sustainability**
The existing PPS budget includes current costs, this grant would cover one time costs and the expansion costs will be added to the budget in future years and only minimally exceeds the state and local funds by \$15,113.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Portland Public Schools

DATE: 10/28/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Department of Education

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**

Budget Table 1 indicates that 43 new students will be enrolled in a full day, full week program. Budget Table 2 provides a brief explanation of the expenses in each budget category with the total budget being \$707, 344 with \$352,567 coming from state/local allocation, and \$53,733 from the Federal government for food, leaving \$301,044 for the grant. Budget Table 3 outlines the funding sources for each of the budget categories. The Budget Narrative provides a very detailed description of all of the costs.

- **Capacity for Success and Sustainability**

Capacity for success seems strong as PPS is already providing 16 PreK classrooms which includes 5 with public partners. Financial sustainability is high.

Criteria D: Priority Points

- **Level of economic disadvantage** – 55%
- **Partnership with community provider(s)** - Youth and Family Outreach licensed center-based childcare
- **Full day/full week programming** - Yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Portland Public Schools

DATE: 10/24/2022

EVALUATOR NAME: Stephanie Clark

EVALUATOR DEPARTMENT: School Finance

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**
 - Expand from 16 to 19 Prek classrooms
 - 6 elementary schools
 - 5 partner sites
 - 1 classroom at partner site and 2 that don't currently have prek
 - Full day full week
 - Increase by 43 seats
- **Identification of Need and Community Coordination**
 - ML Students
 - Collaboration with Starting strong
 - Working with CDS
 - This was week in answering the question
- **Project Description**
 - **High-Quality Program Design**
 - Classrooms being renovated at this time
 - Prek for ME
 - GOLD
 - PreLAS
 - Comprehensive intake process
 - Partner with CDS
 - PPS operates a multilingual center
 - Good plan for ML
 - Two hour professional development each week

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Portland Public Schools

DATE: 10/24/2022

EVALUATOR NAME: Stephanie Clark

EVALUATOR DEPARTMENT: School Finance

- Mentor teachers
- **Partnerships (Optional)**
 - Youth and Family Outreach
- **Recruitment and Enrollment**
 - Lottery
 - DHHS
 - McKinney Vento works with shelters & temp housing programs
- **Evaluation**
 - TEVAL for teachers
 - Student assessment through GOLD, AEPS and PreLAS
- **Sustainability**
 - EPS, local monies
 -

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Table 1-43 new students, 3 new classrooms
 - Table 2- filled out completely, looks reasonable
 - Table 3 – Seems reasonable
- **Capacity for Success and Sustainability**
 - With state and local funds the program should be sustainable.

Criteria D: Priority Points

- **Level of economic disadvantage**
 - Didn't provide FL info
- **Partnership with community provider(s)**
 - Youth and Family Outreach
- **Full day/full week programming**
 - Full day full week

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 68

DATE: October 30, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Identification of Need and Community Coordination**
 - Collaborative program across SAUs, 4 classrooms
 - Already offer Head Start
 - Retrofitted classrooms
 - 20 unserved students through CDS
 - Public notice
 - Need for transportation
 - Help child care to be full day
 - Evaluate needs on ongoing basis

- **Project Description**
 - **High-Quality Program Design**
 - Housed in superintendents building in dover Foxcroft
 - Meet 124
 - PreK for ME
 - Six units of study
 - TS gold for assessment
 - MTSS
 - Meet IEP standards
 - Plan for learning through play
 - Culturally diverse
 - Coordinate with CDS
 - MRTQ for PDN
 - Site coordinator to work with principal
 - Traditional engagement, what about Penquis?

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 68

DATE: October 30, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

Screenings for transition and instructional supports

- **Partnerships (Optional)**
 - Partner with CDS and Head Start, but HS does not appear to be providing programming

- **Recruitment and Enrollment**
 - Ensure reach most “challenging” families. Through school staff?

- **Evaluation**
 - Annual revisions to strategic vision
 - Outcome data

- **Sustainability**
 - Sustainability will be reflected in “annual budget implementation”, does that mean school budgets?

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
 - **Description of needs at each school.**
 - Purchase ts gold
 - Decent description of expenses

- **Capacity for Success and Sustainability**
 - See above

Criteria D: Priority Points

- **Level of economic disadvantage**

- **Partnership with community provider(s)**

- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: RSU 68
DATE: 10/30/22
EVALUATOR NAME: Crystal Arbour
EVALUATOR DEPARTMENT: DHHS OCFS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**
P- new full-day full-week

- **Identification of Need and Community Coordination**
P -Assist with transportation as need not met
P- Head Start as community coordination
N- No other community ECE programs in area mentioned for coordination

- **Project Description**
 - **High-Quality Program Design**
P -Pre-K for ME curriculum
P –“Partner with Parents”
P -PD with MRTQ PDN
P -Family engagement
P -Transition plan for K

 - **Partnerships (Optional)**

P- Penquis Cap

 - **Recruitment and Enrollment**
P- Clear plan

 - **Evaluation**
P- Clear plan with “community outreach”

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 68

DATE: 10/30/22

EVALUATOR NAME: Crystal Arbour

EVALUATOR DEPARTMENT: DHHS OCFS

- **Sustainability**
P- Clear plan

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
Met
- **Capacity for Success and Sustainability**
Met

Criteria D: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: RSU 41, 46, 68 & MSAD 4
DATE: October 25, 2022
EVALUATOR NAME: Marcy Whitcomb
EVALUATOR DEPARTMENT:

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview** Collaborative Full-day/ full week programming (expanding from half day programs and moving all classrooms to one space with head start partnership; retrofit existing classrooms and playground space; site coordinator, Ed techs (2) and transportation and curriculum and materials. Partnering with CDS for self-contained classroom; offering inclusive settings
- **Identification of Need and Community Coordination** Yes: CDS data shows 20 unserved students; need for transportation for children is discussed; Will continue to evaluate community needs; program will expand to serve children not currently in programming
- **Project Description**
 - **High-Quality Program Design** Inclusive setting with transportation, program will be 4 classrooms in one building; space and playground is ample; ratio 1:8 will be met; pre-k for me curriculum and TSG assessment system; MTSS in place; PD is discussed; site coordinator will be hired to oversee daily programming.
 - **Partnerships (Optional)** Penquis CAP for programming; CDS is mentioned as partnering for a self-contained classroom – unclear if they will be providing programming
 - **Recruitment and Enrollment** Variety of communication resources/outreach to ensure reaching challenged families
 - **Evaluation** Annual revision to strategic plan, and continuous adaptations as needed.
 - **Sustainability** Reflected in annual budget going forward and partnerships

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 41, 46, 68 & MSAD 4

DATE: October 25, 2022

EVALUATOR NAME: Marcy Whitcomb

EVALUATOR DEPARTMENT:

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative** Yes; Materials, staff, assessment license, retrofit classrooms, curriculum, seatbelts and PD
- **Capacity for Success and Sustainability** Partners paying for 3 teachers and 2 ed techs; discussion of adding to annual budget – for all RSU's?

Criteria D: Priority Points

- **Level of economic disadvantage** FRL ranges from 42% to 72% within the RSU's
- **Partnership with community provider(s)** yes – Penquis CAP (CDS?)
- **Full day/full week programming** Yes; expanding from half day programming

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 41, 46,68, MSAD 4 collaboration

DATE: 10/2/2022

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

CDS Two Rivers

Penquis CAP

Criteria B: Specifications of Work to be Performed

- **Project Overview**

- 4 new classrooms retrofitted
 - PD to FD
 - 4 teachers
 - 9 ed techs
- Collaboration 4 districts
- Support CDS unmet needs in area

- **Identification of Need and Community Coordination**

- Parent Survey – 133 responses
- FDL 42 – 72 %
- ML
- Special Ed
- CDS unmet needs
- McKinney-Vento

Transportation is been available between childcare and PK

- **Project Description**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 41, 46,68, MSAD 4 collaboration

DATE: 10/2/2022

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

- **High-Quality Program Design**
 - **Meet Chapter 124 requirements**
 - **Includes outdoor space**
 - **Curriculum Pre-K for ME**
 - **MELDS**
 - **Teaching Strategies GOLD assessment**
 - **MTSS**
 - **PD plan-MRTQ**

 -

- **Partnerships (Optional)**
CDS

- **Recruitment and Enrollment**
 - **1 Teacher 081,**
 - **3 Special education Staff 282**
 - **9 ed techs**
 - **Site coordinator**
 - **Family resources**

- **Evaluation**
 - **Internal: annually**
 - **Strategic vision**
 - **Review data and documentation**
 - **Community outreach**

- **Sustainability**
 - **Local and state funding**

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Partial Salary**
 - Materials**
 - Classrooms**
 - Furniture**
 - Playground**
 - PD**
 - Program coordination**

- **Capacity for Success and Sustainability**
Current Pre-K classroom in place since 2021

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 41, 46,68, MSAD 4 collaboration

DATE: 10/2/2022

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

Criteria D: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU #68

DATE: 10/30/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Department of Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**

The intent of this project is to start a collaborative full day, full week PreK program with four classrooms. The collaboration is between RSU 68, SAD 4, SAD 46, and RSU 41. The plan is to have four teachers, nine educational technicians, and a site coordinator. This project will require retrofitting four classrooms, building a PreK playground, ensuring transportation is provided, and acquiring curriculum and assessment materials and equipment. Currently CDS does offer a self-contained program but does not provide transportation, this project will provide that transportation. The current number of four year old eligible CDS children is 45 of which 20 are not being served. It is anticipated that this project can serve 36 CDS students.

- **Identification of Need and Community Coordination**

Among the four districts the F/R lunch rate ranges from 42% to 72%. As noted above there are 20 unserved CDS eligible children, in Dexter and Milo there are typically 7 to 10 students not able to access PreK and in Dover-Foxcroft and Guilford it is typically 5 to 7. CDS, the current PreK part day programs, and Head Start (full day) do not provide transportation.

- **Project Description**

- **High-Quality Program Design**

The PreK classrooms will be housed in RSU #68 Superintendent's office building and will include four retrofitted classrooms which adhere to Chapter 124 and are designed to hold a total of 36 children (?9 per room?). The playground will meet and/or exceed the usable sf per child and other Chapter 124 requirements. PreK curriculum will be PreK for ME with six units of study and assessments will be Teaching Strategies GOLD. The collaborative will use the three-tiered system with Tier 1 addressing supports within the classroom, Tier II provides small group interventions through support services, and Tier II addresses intensive,

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU #68

DATE: 10/30/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Department of Education

individualized support. The plan is to provide culturally diverse materials and music, food, art, and holidays. CDS will be responsible for scheduling IEP meetings and collaborative staff will attend as appropriate. Staff will meet biweekly to collaborate and to review individual data. One teacher will have an early childhood certification (081) and three special education teachers will have 282 certification. Nine educational technicians with Ed Tech III certification. Acknowledges that may need to get conditionally certified people and then provide the supports necessary for them to meet the certification requirements. Maine Roads to Quality will be used for professional development and PreK staff will participate in PLCs to work on curriculum development and assessment. A site coordinator will be hired for daily oversight, coordination of meetings, assessments, screening, recruitment and enrollment. That person will work with the principal and special education director. Lists family engagement strategies. Transitional strategies includes screening, emotional support, classroom organization tactics, instructional supports and transition meetings.

- **Partnerships (Optional)** – CDS (not a partner as meant for this application)
Penquis CAP – Head Start included a very detailed description including their effectiveness and an intent to partner form
- **Recruitment and Enrollment**
“A rigorous pursuit to connect families” will include work with schools to connect with families, doesn’t mention community based avenues.
- **Evaluation**
Annual revisions of the strategic vision, review of curricular outcomes, success standards for students, the enrollment procedures, and staff observations and evaluations. Data review of screening and growth indicators. These strategies will be reflected through staff meetings, family communication, and community outreach opportunities.
- **Sustainability**
References annual budget in partnership with support of CDS will be necessary.

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**

Budget Table 1 indicates 36 new students in full day, full week programming and 5 students moving from part-time to full time programming. Budget Table 2 provides an explanation of the expenses in each budget category with a total budget of \$737,859 with state/local allocation of \$104,884.68 (1 FT teacher and 2 Ed Techs) and CDS partner contributions of \$395,520.32 for three teachers and 9 educational technicians with a grant request of \$237,454.49. Not sure why the number of ed techs is different from text. Budget Table 3 has an incorrect \$ number in Totals From Budget 2 in the Partner Contributions column. The budget narrative provides clarifying information about the budget with detailed listing of needed curriculum, assessment, classroom materials and equipment.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU #68

DATE: 10/30/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Department of Education

- **Capacity for Success and Sustainability**
Given that the districts have had experience with PreK one can assume that this would be successful. They indicate that the budget can be sustained through state, local, and federal funds and the continued contribution of CDS.

Criteria D: Priority Points

- **Level of economic disadvantage** – 42% to 72%
- **Partnership with community provider(s)** – CDS and Penquis CAP Head Start
- **Full day/full week programming** - Yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 41, 46, 68, MSAD 4

DATE: 10/26/2022

EVALUATOR NAME: Stephanie Clark

EVALUATOR DEPARTMENT: School Finance

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**
 - RSU 41, 46, 68, and MSAD 4 Collaborative Prek expansion
 - Full day/full week
 - Retrofit 4 classrooms
- **Identification of Need and Community Coordination**
 - FRL range 42%-72%
 - Partnership with CDS & Head Start
 - Provide early intervention for students without IEP's
 - Providing transportation will benefit families
 - Transportation is a big barrier for families
 - District assessments, parent information
 - Annual open house
- **Project Description**
 - **High-Quality Program Design**
 - Housed in the superintendents building
 - Prek for ME
 - GOLD
 - Work with CDS and Head Start for screening
 - Provide individual and group instruction for students with developmental delays and disabilities
 - Culturally diverse materials
 - Hire one teacher, 3 special ed staff members, 9 ed techs
 - Staff to participate in Maine Roads to Quality

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 41, 46, 68, MSAD 4

DATE: 10/26/2022

EVALUATOR NAME: Stephanie Clark

EVALUATOR DEPARTMENT: School Finance

- Hire a site coordinator will work with sped director and principal
- Screening using DIAL-4
- TS Gold
- Open house, SeeSaw communication
- Weekly progress, monthly newsletters, parent/teacher conferences,
- Screenings, emotional support,

- **Partnerships (Optional)**
 - RSU 68 partner with CDS & Head Start
- **Recruitment and Enrollment**
 - Open house, screening
- **Evaluation**
 - Annual revisions to strategic vision,
 - Prek screening
 -
- **Sustainability**
 - Annual budget
 - Community outreach

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Funding for Site coord., teacher, 2 ed techs
 - Purchase license for TS Gold
 - Purchase OWL
 - Professional Development
 - Table 1 – 36 new student, 5 from part time to full time, 4 new classrooms
 - Table 2- Retrofit for 3 yo?, CDS paying for 3 teachers and 9 ed techs.
 - Table 3- Filled out completely looks feasible.
- **Capacity for Success and Sustainability**

Criteria D: Priority Points

- **Level of economic disadvantage**
 - FRL range 42%-72%
- **Partnership with community provider(s)**
 - CDS & Head Start
- **Full day/full week programming**
 - Full day/full week

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 14

DATE: October 30, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Identification of Need and Community Coordination**
 - Wait list of 50 to 75 families peryear
 - Would move from 42 spaces to 75
 - 222 in kindergarten
 - 26.4% FRL, 28.7% prior to pandemic
 - .095% of prek students served by CDS??
 - Screened by DIAL-4
 - Feedback from parents about inequity of lottery and waitlist
 - Will provide choices

- **Project Description**
 - **High-Quality Program Design**
 - Working with MEAEYC
 - Partners:
 - A Child's World – 13 studnets
 - To casa childcare – 10 students
 - Southern Maine Children' Academy – 10
 - Plummer's Place – 10
 - PreK for ME
 - MTSS, learners not meeting grade level or behavioral standards will receive targeted support? From classroom teacher?
 - RSU staff provide special ed services
 - But CDS holds IEP meetings?
 - Support educators through TEACH to get degrees
 - List of trainings/PD

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 14

DATE: October 30, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

- Pre-K coordinator position responsible for coordination and standards and delivery of special ed services
- Engage families in district wide art show. Parent/teacher conferences.
-
- **Partnerships (Optional)**
 - **Multiple partnerships**
 - **MOUS**
 - **Full day full week**
 -
- **Recruitment and Enrollment**
 - **District wide messages**
 - **Advertisements in parentst through two offices and schools**
 - **Early learning community collaborative**
 - **All children complete a developmental screening**
- **Evaluation**
 - **Periodic data reviews, parent feedback through surveys, and observatons**
 - **Classroom walk throughs**
 - **Assessments**
 - **Screening within 30 days of school across domains**
 -
- **Sustainability**
 - **Plan to offer universal prek by 2026, work to secure funding**

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
 - **Ok description of budget**
 - **Budget looks like it is accurate**
- **Capacity for Success and Sustainability**
 - **See above**

Criteria D: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 14

DATE: October 30, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: RSU 14
DATE: 10/29/22
EVALUATOR NAME: Crystal Arbour
EVALUATOR DEPARTMENT: DHHS OCFS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**
 - P -Expand new full-day
- **Identification of Need and Community Coordination**
 - P – Clear need and community coordination with local ECE programs
 - P – Look at benefit of programs that can provide wrap around care
- **Project Description**
 - **High-Quality Program Design**
 - P – Well defined design
 - P- Pre-K for ME curriculum
 - P -transition activities
 - **Partnerships (Optional)**
 - P -Several ECE Programs
 - **Recruitment and Enrollment**
 - Lottery
 - Met recruit
 - **Evaluation**
 - P- Included partners and family feedback
 - **Sustainability**
 - P- Met

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 14

DATE: 10/29/22

EVALUATOR NAME: Crystal Arbour

EVALUATOR DEPARTMENT: DHHS OCFS

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
Met

- **Capacity for Success and Sustainability**
Met

Criteria D: Priority Points

- **Level of economic disadvantage**

- **Partnership with community provider(s)**

- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: RSU 14
DATE: October 19, 2022
EVALUATOR NAME: Marcy Whitcomb
EVALUATOR DEPARTMENT:

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview** Expand pre-k programming to include partnership sites from 42 seats to 75;
- **Identification of Need and Community Coordination** Consistent waitlist of 50-75 families per year; surveyed community members for needs/locations; community concern about inequity of all students being offered a space voiced; collaborated with local providers over the last 2 years
- **Project Description**
 - **High-Quality Program Design** PD plan for educators to meet higher credentials and QRIS ratings; inclusive programming; minimum of 31 program hours/week; current MoU with CDS; partners follow the school program including calendar, curricula (prek for me); researching TSG assessment tool; all children have access to MTSS; good PD plan and family engagement; transition strategies are screenings
 - **Partnerships (Optional)** A Childs World, Tu Casa Childcare, Southern Maine Children's Academy, Plummer's Place Family Childcare
 - **Recruitment and Enrollment** Enrollment through blind lottery and waitlist utilized
 - **Evaluation** periodic data reviews, parent surveys and observations in collaboration with provider partners
 - **Sustainability** Working with a 5 year strategic plan toward universal public pre-k by 2026; additional funding will be built into local budgets

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 14

DATE: October 19, 2022

EVALUATOR NAME: Marcy Whitcomb

EVALUATOR DEPARTMENT:

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative** Thorough
- **Capacity for Success and Sustainability** Seems strong with funding and local support

Criteria D: Priority Points

- **Level of economic disadvantage** Across RSU towns ranges 22.5% to 31.1% of economically disadvantaged students with 26.4%FRL
- **Partnership with community provider(s)** Yes
- **Full day/full week programming** Yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 14 / Windham Raymond

DATE: 10/28/2022

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

A child's World

TU Casa Childcare

Southern Maine Children's Academy

Plummer's Place Childcare

Criteria B: Specifications of Work to be Performed

- **Project Overview**

3 new classrooms
Raymond Elementary
Child's World

From 45 to 75 children

- **Identification of Need and Community Coordination**

Parent Survey – 480 responses
FDL 26.4 %
ML 1%
Special Ed 15 %

Transportation is been available between childcare and PK

- **Project Description**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 14 / Windham Raymond

DATE: 10/28/2022

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

- **High-Quality Program Design**
 - **PRE-K for ME**
 - **GOLD Assessment**
 - **MTSS embedded practices**
 - **T.E.A.C.H.**
 - **MRQ registry**
 - **All certified staff**
 - **Dial 4 Assessment**

 -

- **Partnerships (Optional)**
Child's World

- **Recruitment and Enrollment**
Blind Lottery
PRE-K lottery Application
Multi Media communications
Town Offices

- **Evaluation**
 - Internally – periodic data review
 - Parent feedback
 - Observations
 - Screening 5 domains of development
 - DIAL 4 2x a year

 -

- **Sustainability**
 - **Local and state funding**

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
Instructional Material
Classroom equipment
Playground
PD

- **Capacity for Success and Sustainability**
Current Pre-K classrooms in SAU

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 14 / Windham Raymond

DATE: 10/28/2022

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

Criteria D: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: RSU #14
DATE: 10/28/22
EVALUATOR NAME: Ruey B. Yehle
EVALUATOR DEPARTMENT: Department of Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**
RSU #14 has since 2020 - 21 offered public PreK programming. The intent of this proposal is to increase capacity from 42 to 75 by increasing partnerships with community licensed child care providers. The goals of the programs include: 1. Provide expanded access to public PreK, 2. Serve up to 75 children in a full day program of a minimum of 31 hours a week, and 3. Collaboration with local providers on professional development, sharing of curriculum, scheduling, and special education and regular education as needed between local partners and the RSU.

- **Identification of Need and Community Coordination**
Currently, RSU #14 has 222 children enrolled in kindergarten and has the PreK capacity of 42. The free and reduced lunch rate is 26.4% for the district and 15% of the students in the district are eligible for special education services. In 2020 RSU #14 joined the Maine Association for the Education of Young Children in order to work towards an expanded public-private partnership model. Through a two-year process RSU #14 and providers have worked together with a focus on building high-quality public PreK partnerships. Since 2020 RSU #14 has had a MOU with CDS and with "A Child's World" a private provider

- **Project Description**
 - **High-Quality Program Design**
The partnership with private entities will provide full day, full week (6.5 hours on M, T, Th, F and 4 hours on W) programs staffed with individuals and provide spaces that meet Chapter 124. RSU #14 and the private providers will have a collaboration on curriculum, instruction, and assessment. PreK for ME will be used as the curriculum all including RSU #14 and the four private partners. RSU #14 is researching Teaching Strategies GOLD assessment for

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU #14

DATE: 10/28/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Department of Education

use and will use DIAL twice a year. A multi-tiered system of support is being established by a district-wide MTSS team. RSU #14 is providing direct instruction to CDS students in the PreK classrooms vs CDS staff which may be a combination of in-class and pull-out services. A conversation is taking place as to how RSU #14 can support the partners as they work to implement the MTSS. PreK classrooms in the public school have appropriately certified teachers and educational technicians. RSU #14 are working with private partners regarding the certification of their staff. RSU #14 has restructured a position to include PreK Coordination and that person will work with the private providers regarding certification and professional learning plans. RSU #14 provided a listing of professional learning opportunities/requirements. Administrative coordinator and management will be by the assistant superintendent, principals, directors, PreK coordinator position will work with CDS and private partners. RSU #14 provided the MOU with A Child's World regarding joint responsibility and shared goals. Family engagement strategies include a district-wide art show, parent/teacher conferences twice a year, the use of digital communication with families and a progress report 3 times a year. Transition strategies include screening and transition meetings with CDS.

- **Partnerships (Optional)** existing “A Child’s World”
New – Tu Casa Childcare – Step 1, Southern Maine Children’s Academy – Step 2/3,
Plummer’s Place Childcare – Step 3
- **Recruitment and Enrollment**
Recruitment will consist of district messaging to families, advertisements in local papers, communication with local officials, the Windham and Raymond Early Learning Community Collaborative. PreK students are selected through a “blind lottery process” with 50% of the 32 spaces at Raymond Elem are reserved for families that qualify for F/R Lunch.
- **Evaluation**
RSU #14 will evaluate the implementation and effectiveness of the PreK programs through periodic data reviews, parent feedback through surveys, and observations. This will be overseen by the PreK Coordinator. Data will be collected through student assessments, including work samples, observations, videos, and portfolios and will inform the need for coaching.
- **Sustainability**
The success of the utilization of private preschools will be very dependent on the communication loop with and the presence of RSU #15 in the private preschools. RSU #14 has the goal to offer universal PreK by 2026. The financing of continuation and expansion of a universal PreK will be dependent on the state and local funds. The application indicates that the financing is doable.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU #14

DATE: 10/28/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Department of Education

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**

Budget Table 1 indicates that there will be 75 students in PreK with 33 of them new seats in full day, full week programs. It is unclear whether the original 42 will also move to full day, full week programs. Budget Table 2 provides a brief description of the costs associated with each category and indicates that the budget is \$787,322 with \$328,650 covered by state/local allocation, and \$91,875 from federal dollars with the remaining \$366,797 the grant request. Budget Table 3 indicates which funding source covers which budget categories. They are not asking for grant money for educational technicians. The budget narrative gives a description of the costs.

- **Capacity for Success and Sustainability**

Assisting three new private PreK providers to meet certification requirements, implement curriculum and assessment, and provide high quality instruction will be challenging. Financial sustainability for this expansion appears to be good.

Criteria D: Priority Points

- **Level of economic disadvantage** – 26.4%

Partnership with community provider(s) – 3 new providers - Tu Casa Childcare – Step 1, Southern Maine Children’s Academy – Step 2/3, Plummer’s Place Childcare – Step 3

- **Full day/full week programming** - Yes for new seats, not sure about existing seats.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: RSU 14
DATE: 10/24/2022
EVALUATOR NAME: Stephanie Clark
EVALUATOR DEPARTMENT: School Finance

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**
 - Expand from 42 to 75 students
 - Working three local childcare and preschool providers
 - Partnership model
 - Full day 31 hours each week
- **Identification of Need and Community Coordination**
 - 26.4% Economically disadvantaged
 - MaineAEYC
 - Private programs may offer wrap-around services
 - Coordination with local providers and CDS
- **Project Description**
 - **High-Quality Program Design**
 - Full Day public Prek
 - Partners 6.5 hr day M,T, Th, F 4 hrs on Wed.
 - MELDS
 - Prek for ME
 - Established a MTSS team
 - District providing students with IEP in the Prek program vs. CDS
 - Lottery
 - SeeSaw app to collaborate with families
 - Screened using DIAL IV
 - **Partnerships (Optional)**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 14

DATE: 10/24/2022

EVALUATOR NAME: Stephanie Clark

EVALUATOR DEPARTMENT: School Finance

- **Recruitment and Enrollment**
 - District messaging
 - Advertisements in local papers, town offices, and district website
 - 50% of the slots are reserved for FRL families.
- **Evaluation**
 - Data review, parent feedback, and observation
- **Sustainability**
 - Goal is to offer universal Prek by 2026
 - EPS and local monies

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Table 1 – 75 prek students, 33 new students. 3 new classrooms
 - Table 2 – Filled out in entirety
 - Table 3 – “Other” was not specified,
- **Capacity for Success and Sustainability**

Criteria D: Priority Points

- **Level of economic disadvantage**
 - 26.4% Economically disadvantaged
- **Partnership with community provider(s)**
 - A Childs World
 - Tu Casa Childcare
 - Southern Maine Children’s Academy
 - Plummer’s Place Childcare
- **Full day/full week programming**
 - Full day 31 hours each week

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 34

DATE: October 30, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Identification of Need and Community Coordination**
 - 50 % economically disadvantaged
 - 27.5% special ed
 - Coordinate with CDS
 - Extended child care needs of parents, no survey though? But they do transport pre-k kids to Y for after school care. Did do program surveys and stakeholder group
 - Offer full day because anticipate influz of students because of expanded rental property
 -
- **Project Description**
 - **High-Quality Program Design**
 - In conversation with partners. Both with pre-k programming and can retro fit rooms to meet 124
 - Same curriculum and assessment of current program, but don't say what that is.
 - Work with special ed specialists, mtss
 - Work with local higher ed programs to identify credentialed teachers
 - Professional learning could be more PD
 - Family engagement – screening, open house, remind app, conferences and written comms
 - **Partnerships (Optional)**
 - 3 partnerships
 - **Recruitment and Enrollment**
 - Multiple sources, it Is universal?

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 34

DATE: October 30, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

- **Evaluation**
 - Community input sought annually
 - Evaluate based on 124

- **Sustainability**
 - Long range financial planning
 - Only one classroom of 16

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Short narrative

- **Capacity for Success and Sustainability**
 - See above

Criteria D: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: RSU 34
DATE: 10/29/22
EVALUATOR NAME: Crystal Arbour
EVALUATOR DEPARTMENT: DHHS OCFS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**
P – Full-day expansion

- **Identification of Need and Community Coordination**
P – Clear need and coordination with community
P – Forethought of new housing development

- **Project Description**
 - **High-Quality Program Design**
Met curriculum – not specified
P- PD plans and transition plans

 - **Partnerships (Optional)**
P- Several ECE Programs

 - **Recruitment and Enrollment**
P- Clear plan

 - **Evaluation**
P- Thorough plan

 - **Sustainability**

P- Long term plan

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 34

DATE: 10/29/22

EVALUATOR NAME: Crystal Arbour

EVALUATOR DEPARTMENT: DHHS OCFS

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
Met
- **Capacity for Success and Sustainability**
Met

Criteria D: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 34

DATE: October 25, 2022

EVALUATOR NAME: Marcy Whitcomb

EVALUATOR DEPARTMENT:

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview** Expansion of one new full day/full week classroom to ensure that they can offer full day/full week universally
- **Identification of Need and Community Coordination** Increased housing in area to open in 2023, bringing more children to the area of at capacity programming; identification of percentages of disadvantaged, IEP, ELL and 504 students; collaborate with community programs to share transportation, staffing and before/after care; survey went out to all community providers. Some years half day programming is offered to ensure seats for all students
- **Project Description**
 - **High-Quality Program Design** Expansion of new classroom to ensure full-day/full week programming for all enrolled students; in discussion for space to utilize; welcomed MDOE visits with minimal follow-up; continue using existing curricula, assessment and screener tools; MTSS to maximize inclusion in many ways; work with higher ed for educator prep; PD plan; cross- building coordination and management; family engagement strategies and limited transition activities; program is universal.
 - **Partnerships (Optional)** Old Town YMCA, Penquis CAP, Kids Peace (in conversations with) and currently work closely together to share staffing and transportation resources
 - **Recruitment and Enrollment** Outreach through many medias; enrollment is universal
 - **Evaluation** Ch 124 standards, and inTASC standards, inclusive of two locally-developed standards; conducted annually through growth plans, self-reflection, peer review and admin evaluation; community input is sought, utilize MDOE TA and large scale review done on a 3 to 5 year basis

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 34

DATE: October 25, 2022

EVALUATOR NAME: Marcy Whitcomb

EVALUATOR DEPARTMENT:

- **Sustainability** long-range planning and funding to support the expansion plans along with utilization of partners

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative** supplies, ed tech, PD and materials
- **Capacity for Success and Sustainability** Beyond the grant RSU 34 intends to fund the program through local funding source

Criteria D: Priority Points

- **Level of economic disadvantage** 55%+/- FRL
- **Partnership with community provider(s)** Current, but unclear if/how going forward due to be in conversation still
- **Full day/full week programming** Yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 34, Old Town

DATE: 10/27/2022

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

**Old Town Orono UMCA
Penquis Head Start
Kids Peace**

Criteria B: Specifications of Work to be Performed

- **Project Overview**

1 new classroom
At Old Town/Orono YMCA
Increase PD to more FD

Chpt 124

- **Identification of Need and Community Coordination**

Parent Survey
FDL 55%
ML .75% = 8 to 10 children
Special Ed 27.5%
504 8.8 %

CDS 8-10%
McKinney-Vento 0

Transportation is been available between childcare and PK

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 34, Old Town

DATE: 10/27/2022

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

- **Project Description**
 - **High-Quality Program Design**
 - **RSU 34 PreK curriculum in place**
 - Meet Chapter 124
 - **PD plan**
 - **Internal administrative management**
 - **All certified staff collaborate with University system**
 -
 -
 - **Partnerships (Optional)**
 - Kids Peace**
 - Old Town/Orono YMCA**
 - Penquis Head Start**
 - **Recruitment and Enrollment**
 - Screening, Open houses
 - Meetings with families
 - CDS Transition meetings
 - Community Newspaper
 - Social Media
 - Word of mouth
 - Communication with partners
 - **Evaluation**
 - Internal: Administrators evaluation
 - Evaluation : growth plans
 - Educators' self reflection,
 - Peer review
 - Annual community input
 - **Sustainability**
 - **Local and state funding**

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**

**Classroom:
Furniture**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 34, Old Town

DATE: 10/27/2022

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Child Development Services

Instructional material

EB assessment tools

Teacher salary

Ed Tech II

PD

- **Capacity for Success and Sustainability**
Current Pre-K classroom

Criteria D: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU #34

DATE: 10/29/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Department of Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**

RSU #34 currently has a PreK program in Alton, Bradley, and Old Town and partnership PreK with Penquis Head Start and Old Town Orono YMCA. Depending on the number of children enrolled programs swing from full time to part time and back again. This proposal is to increase the program by one classroom at the YMCA or Viola Rand School in Bradley for a full day, full week program for 16 new students.

- **Identification of Need and Community Coordination**

Old Town is planning on opening 335 new apartments in the 2023 school year, the vast majority are two bedroom apartments. RSU #34 currently serves 42 PreK students in a combination of full day and part day. Economically disadvantaged rate is just over 50%, 27.5% are identified for special education services, 8.8% are served via a 504 plan. Typically 8 to 10% of the student population is referred/served by CDS. RSU #34 works to coordinate services with KidsPeace, YMCA, and Head Start and at times share staff and/or resources. They have also worked with an elementary stakeholders group and the district's facilities planning committee.

- **Project Description**

- **High-Quality Program Design**

The new classroom will be housed at either the Viola Rand School (VRS) in Bradley or the Old Town – Orono YMCA, both facilities have the necessary room with minor retrofitting and will be able to meet Chapter 124 requirements. RSU #34 indicates that they will use the same curriculum and assessments that they use in existing PreK programs and provide a website but could not find information about PreK on that site. They indicate that a multi-tiered systems of support are used that maximizes inclusion. Special Education staff are

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU #34

DATE: 10/29/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Department of Education

accessed as needed as well as Gifted/Talented, OT, PT, CDS, and ML/ELL. Monthly staff collaboration meetings look to identify students who need extension and intervention. Staff are required to be appropriately certified. Listed are general categories of professional development. The new classroom will be overseen by an administrator who already oversees the other PreK services. Families will be engaged through the screening process, open house, day to day contact through an app, conferences, curriculum nights, and written communication. Transition to PreK screening open house, individual meetings, CDS meetings and transition to K include screening open houses, individual meetings, communications between teachers and parents, and CDS meetings.

- **Partnerships (Optional)** – Old Town – Orono YMCA – Intent to Partner Assurance
Penquis Head Start – No Intent to Partner Assurance Form
KidsPeace – No Intent to Partner Assurance Form
- **Recruitment and Enrollment**
Recruitment happens through community newsletter mailed to every house, website, social media, word of mouth, signage, communication with community organizations, and summer food service programming. “The program is Universal.”
- **Evaluation**
RSU #34 uses the standards of Chapter 124 and their 12 professional standards to assess the implementation and effectiveness of the PreK program. Annually the evaluation is conducted using educators growth plans, self-reflection, peer review, and administrator evaluation. A community survey is completed annually and they welcome state visits for evaluative feedback.
- **Sustainability**
The plan is to incorporate the costs of this addition into future local budgets.

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
Budget Form 1 indicates that 16 new students will participate in a full day, full week PreK program. Budget Form 2 provides an explanation of expenses in each budget category with a total budget of \$159,204.67 with state local allocation of \$121,475 resulting in a request for grant funds of \$37,729.67 according to this form but not according to the coversheet of the application. Some budget categories, such as food were not filled in but had a statement indicating funding would occur “through existing mechanisms”. Budget Table 3 does not appear to be filled out correctly. The budget narrative gives brief information and again seems to a lot costs such as the teacher salary and benefits to the grant
- **Capacity for Success and Sustainability**
The fact that RSU #34 has been providing PreK services for some years should indicate the capacity for success, some details are missing from this application. The budget forms are confusing so clarity will need to be found prior to the award of this grant. RSU #34 indicates that this expansion will be incorporated into the local budget in subsequent years.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU #34

DATE: 10/29/22

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: Department of Education

Criteria D: Priority Points

- **Level of economic disadvantage** - 50%+
- **Partnership with community provider(s)** – Old Town Orono YMCA maybe
- **Full day/full week programming** - Yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 34

DATE: 10/24/2022

EVALUATOR NAME: Stephanie Clark

EVALUATOR DEPARTMENT: School Finance

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria A: General Information

SAUs must complete the following documents as part of their application:

- Application Cover Page & General Assurances
- Debarment, Performance and Non-Collusion Certification
- Partner Listing with Letters of Intent from each partner (if applicable)

Criteria B: Specifications of Work to be Performed

- **Project Overview**
 - Expanding Prek to meet community needs
- **Identification of Need and Community Coordination**
 - 50% economically disadvantaged
 - 55% FRL
 - 27.5% need Special Ed
 - 8.8% 504 plan
 - Partners with KidsPeace, OTO-YMCA, Head Start
 - Large housing community opening in the near future
- **Project Description**
 - **High-Quality Program Design**
 - Expansion will be in either public school or at YMCA
 - Didn't list what program they are using
 - Reconfigure of other grades classrooms staff
 - Requires staff to be properly credentialed
 - Open house, Remind App, conferences, written communication.
 - **Partnerships (Optional)**
 - OTO-YMCA
 - Penquis Head Start
 - Kids Peace
 - **Recruitment and Enrollment**

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #:202207106

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 34

DATE: 10/24/2022

EVALUATOR NAME: Stephanie Clark

EVALUATOR DEPARTMENT: School Finance

- Community newspaper, website, social media, word of mouth, signage, coordinate with YMCA and public library
- **Evaluation**
 - Conducted annually
 - 12 professional standards, InTASC and 2 locally developed standards
 -
- **Sustainability**
 - Local monies

Criteria C: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Table 1 - 16 new students
 - Table 2 – Filled out completely looks good
 - Table 3 – Will use federal funds for these expenses
- **Capacity for Success and Sustainability**

Criteria D: Priority Points

- **Level of economic disadvantage**
 - 50% economically disadvantaged
 - 55% FRL
- **Partnership with community provider(s)**
 - Orono YMCA
 - Head Start
 - Kids Peace
- **Full day/full week programming**
Full day



STATE OF MAINE
DEPARTMENT OF Education

Janet T. Mills
Governor

Commissioner Pender Makin

AGREEMENT AND DISCLOSURE STATEMENT
RFP #:202207106
RFP TITLE: Pre-K Expansion Grant

I, Nicole Madore accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Education. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

DocuSigned by:

Nicole Madore

10.17.2022

Signature

Date



STATE OF MAINE
DEPARTMENT OF Education

Janet T. Mills
Governor

Commissioner Pender Makin

AGREEMENT AND DISCLOSURE STATEMENT
RFP #:202207106
RFP TITLE: Pre-K Expansion Grant

I, Ana Hicks accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Education. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

DocuSigned by:
Ana Hicks

10.17.2022

Signature

Date



STATE OF MAINE
DEPARTMENT OF Education

Janet T. Mills
Governor

Commissioner Pender Makin

AGREEMENT AND DISCLOSURE STATEMENT
RFP #:202207106
RFP TITLE: Pre-K Expansion Grant

I, Crystal Arbour accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Education. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

DocuSigned by:

Crystal Arbour

4743B2E3BC0B40E

10.17.2022

Signature

Date



STATE OF MAINE
DEPARTMENT OF Education

Janet T. Mills
Governor

Commissioner Pender Makin

AGREEMENT AND DISCLOSURE STATEMENT
RFP #:202207106
RFP TITLE: Pre-K Expansion Grant

I, Jacquelyn Hersom accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Education. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

DocuSigned by:

Jacquelyn Hersom

10.17.2022

Signature

Date



STATE OF MAINE
DEPARTMENT OF Education

Janet T. Mills
Governor

Commissioner Pender Makin

AGREEMENT AND DISCLOSURE STATEMENT
RFP #:202207106
RFP TITLE: Pre-K Expansion Grant

I, Jane Kirsling accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Education. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

DocuSigned by:
Jane Kirsling
31ADC157D1D54E8...

10.17.2022

Signature

Date



STATE OF MAINE
DEPARTMENT OF Education

Janet T. Mills
Governor

Commissioner Pender Makin

AGREEMENT AND DISCLOSURE STATEMENT
RFP #:202207106
RFP TITLE: Pre-K Expansion Grant

I, Lee Anne Larsen accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Education. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

DocuSigned by:

Lee Anne Larsen

10.17.2022

B8CA99943DB64AD

Signature

Date



STATE OF MAINE
DEPARTMENT OF Education

Janet T. Mills
Governor

Commissioner Pender Makin

AGREEMENT AND DISCLOSURE STATEMENT
RFP #:202207106
RFP TITLE: Pre-K Expansion Grant

I, Marcy Whitcomb accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Education. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

DocuSigned by:

Marcy Whitcomb

AFCAE987A6604A1

10.17.2022

Signature

Date



STATE OF MAINE
DEPARTMENT OF Education

Janet T. Mills
Governor

Commissioner Pender Makin

AGREEMENT AND DISCLOSURE STATEMENT
RFP #:202207106
RFP TITLE: Pre-K Expansion Grant

I, Roberta Lucas accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Education. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

DocuSigned by:

Dr. Roberta Lucas

10.17.2022

Signature

C838601C8B984CB...

Date



STATE OF MAINE
DEPARTMENT OF Education

Janet T. Mills
Governor

Commissioner Pender Makin

AGREEMENT AND DISCLOSURE STATEMENT
RFP #:202207106
RFP TITLE: Pre-K Expansion Grant

I, Ruey Yehle accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Education. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

DocuSigned by:
Ruey Yehle
244C8657D6F04F0...

10.17.2022

Signature

Date



STATE OF MAINE
DEPARTMENT OF Education

Janet T. Mills
Governor

Commissioner Pender Makin

AGREEMENT AND DISCLOSURE STATEMENT
RFP #:202207106
RFP TITLE: Pre-K Expansion Grant

I, Stephanie Clark accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Education. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

DocuSigned by:
Stephanie Clark
84C15492F28F4FC

10.17.2022

Signature

Date