RFA# 202204059

ARP State Fiscal Recovery Funds –   
CTE Infrastructure

FY 2022 Application

Through this application, the Maine Department of Education (DOE) intends to provide one-time funding for infrastructure grants for career and technical education programs (CTE). Grant awards will focus on career development and training to meet the State's workforce needs for economic recovery, workforce development, and supporting good-paying job opportunities for students in the State. This funding is allocated in the Governor’s Bill [LD1733 "An Act To Provide Allocations for the Distribution of State Fiscal Recovery Funds.”](http://www.mainelegislature.org/legis/bills/getPDF.asp?paper=SP0577&item=16&snum=130)

Projects must be designed to:

1. Align secondary CTE programs to occupations that lead to employment which provides an entry annual wage meeting the state average, and the Maine workforce outlook projections demonstrate substantive growth.
2. Align secondary CTE programs to national and/or state industry standards which increase the CTE programs capacity to teach students technical skills required to join the workforce.
3. Align secondary CTE programs to postsecondary education and/or training opportunities, if applicable, to provide certifications, licensures, college degrees, volunteerism, and apprenticeships.
4. Engage secondary CTE programs with business and industry partners to provide career pathway connections between students and the workforce.
5. Engage the secondary CTE program advisory committees when determining the personnel and equipment (including minor infrastructure needed for equipment installation and/or use) updates needed to meet the objectives of these funds.
6. Address program safety and educational requirements to provide the essential safety levels of a DOE approved program and/or improve the educational outcomes of the program.

NOTE: Funds awarded through this RFA are to support CTE programs currently approved by MDOE or new CTE programs submitted into the MDOE new program application process. Failure of the applicant to complete new program application(s) in accordance with new program application deadlines, and/or the failure of the applicant to offer program to students, will result in forfeiture of award funds. Funds paid out before the approved programs are suspended or not implemented would need to be returned to the department.

1. **Priorities**

Priority will be given to CTE programs that align with the following priority industries which are included in the Governor’s Economic Recovery Plan. Focus should be given to the technical skills needed to meet the State’s workforce needs for economic recovery, workforce development, and supporting good-paying job opportunities for Maine students.

Priority Industries listed by Classification of Instructional Program (CIP) - [from the National Center for Education Statistics](https://nces.ed.gov/ipeds/cipcode/browse.aspx?y=55):

* Agriculture – Program CIPs (01.0000) (01.0205) (01.0303) (01.0304) (01.0601) (01.1101)
* Marine Trade – Program CIP (47.0616)
* Forestry – Program CIPs (03.0101) (03.0506) (03.0511)
* Construction – Program CIPs (15.1303) (46.0000) (46.0101) (46.0201) (46.0302) (46.0503) (47.0201) (49.0202)
* Education – Program CIP (31.0601)
* Clean Energy – Program CIP (15.1701)
* Health Care – Program CIPs (19.0710) (41.0101) (51.0000) (51.0801) (51.0904) (51.1004) (51.3902)
* Hospitality & Tourism – Program CIPs (12.0501) (12.0503) (12.0505) (31.0301) (52.0901) (52.1910)
* Information Technology – Program CIPs (11.0103) (11.1003)
* Manufacturing – Program CIPs (15.0613) (15.0805) (15.1301) (15.1302) (47.0101) (47.0104) (47.0105) (48.0501) (48.0506) (48.0508)

## **Allowable Activities**

Capital improvements to CTE schools

* Must improve space to meet current ADA requirements; or
* Must expand space to allow for additional instructional programming opportunities to serve more students; or
* Must update facility to meet current industry standards that will lead to industry related accreditation; or
* Must be needed for installation and/or use of RFA acquired equipment; and
* Must include a plan to sustain project after grant expires.

NOTE: Funds awarded through this RFA are to support CTE programs currently approved by MDOE or new CTE programs submitted into the MDOE new program application process. Failure of the applicant to complete new program application(s) in accordance with new program application deadlines, and/or the failure of the applicant to keep CTE program in active status, will result in forfeiture of award funds. Funds paid out before the approved programs are removed from active status or not approved through the MDOE new program approval process will be returned to MDOE.

## **Eligibility to Submit Bids**

## All Maine Secondary CTE Centers and Regions as defined by [20-A M.R.S Part 4, Chapter 313, Subchapter 1, §8301‑A, subsections 3 and 6](http://www.mainelegislature.org/legis/statutes/20-a/title20-Ach313sec0.html) are eligible to submit grant applications in response to this Request for Application.

## **Awards to Beneficiaries**

The Department anticipates making additional awards as a result of this Request for Applications process, including partial awards. The total award funds available through this RFA is $15,140,000 and individual award amounts will be based on the application score and the number of projects submitted for approval. The Department may have more than one round of funding distribution for this RFA and an eligible entity may submit an application during each reiteration of this RFA, provided the application requests are clearly distinct. Scoring for future reiterations of this RFA will reflect applicant receiving previous award funds through this RFA. The Department reserves the right to eliminate the lowest scoring proposal(s) and/or make awards at amounts less than that requested, whichever is in the best interest of the State.

MDOE intends to take into account the following considerations when reviewing applications:

1. Alignment of application requests to Maine’s workforce needs
2. Geographic representation of support to schools across the state
3. Alignment of application requests to national and/or state industry standards, career

pathways, and/or postsecondary opportunities

1. Sustainability of infrastructure application requests
2. Engagement of industry and program advisory committee

All proposals that meet a combined score of 65 or more points for Criteria 2: Specifications of the Work to be Performed, Criteria 3: Evaluation, and Criteria 5: Project Budget will be considered eligible for funding as it is available.

Disbursement of award funds: Projects approved for funding will receive payments via reimbursement requisitions that must include supporting invoices. To reduce financial barriers, beneficiaries may request approval for advance payment of funds to cover burdensome infrastructure costs. Advance payment will require proof of expense request documentation and payment must be made to contractor as soon as administratively possible after receipt of funds from MDOE. With the final reimbursement request, certifications from the school administrative unit, designer, and contractor showing project completion are required.

## **Appeal of Award**

Any person aggrieved by the award decision that results from this Request for Applications may appeal the decision to the Director of the Bureau of General Services in the manner prescribed in 5 MRSA § 1825-E and 18-554 Code of Maine Rules, Chapter 120 (found here: [Chapter 120](https://www.maine.gov/dafs/bbm/procurementservices/policies-procedures/chapter-120)).  The appeal must be in writing and filed with the Director of the Bureau of General Services, 9 State House Station, Augusta, Maine, 04333-0009 within 15 calendar days of receipt of notification of contract award.

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# KEY PROCESS EVENTS

## **Informational Meeting**

The Department will sponsor an Informational Meeting concerning the RFA via Zoom on June 24, 2022 at 8:30 a.m. local time. You can join the meeting by clicking the following link: <https://mainestate.zoom.us/j/87066338962?pwd=OHRhNm1Jb2p0RXNxQlpZcVhRaGJhdz09>

The purpose of the Informational Meeting is to answer and/or field questions, clarify for potential Applicants any aspect of the RFA requirements that may be necessary and provide supplemental information to assist potential Applicants in submitting responses to the RFA. Although attendance at the Informational Meeting is not mandatory, it is strongly encouraged that interested Applicants attend.

## **Submitting Questions about the Request for Applications**

Any questions must be submitted by e-mail to the Grant Coordinator identified on the [Grant RFPs and RFAs webpage](https://www.maine.gov/dafs/bbm/procurementservices/vendors/grants) by July 6, 2022 at 11:59 p.m. local time. Submitted Questions must include the subject line: “RFA# 202204059 Questions”. The Department assumes no liability for assuring accurate/complete/on time e-mail transmission and receipt.

Question & Answer Summary: Responses to all questions will be compiled in writing and posted on the following website: [Grant RFPs and RFAs](https://www.maine.gov/dafs/bbm/procurementservices/vendors/grants). It is the responsibility of all interested parties to go to this website to obtain a copy of the Question & Answer Summary. Only those answers issued in writing on this website will be considered binding.

## **Amendments and Reiterations of this RFA to the Request for Applications**

All amendments and reiterations (if any) released in regard to this Request for Applications will be posted on the following website: [Grant RFPs and RFAs](https://www.maine.gov/dafs/bbm/procurementservices/vendors/grants). It is the responsibility of all interested parties to go to this website to obtain amendments. Only those amendments and reiterations posted on this website are considered binding.

## **Submitting your Application**

1. **Applications Due:** Applications must be received by September 22, 2022 at 11:59 p.m. local time. Applications received after the 11:59 p.m. deadline will be ineligible for award consideration for that annual application enrollment period.
2. **Submission Instructions:** Applications are to be submitted to the State of Maine Division of Procurement Services, via email, to [Proposals@maine.gov](mailto:Proposals@maine.gov).
   1. Only applications received by email will be considered. The Department assumes no liability for assuring accurate/complete e-mail transmission and receipt.
   2. Only applications received by e-mail will be considered. The Department assumes no liability for assuring accurate/complete e-mail transmission and receipt.
   3. E-mails containing links to file sharing sites or online file repositories will not be accepted as submissions. Only e-mail applications that have the actual requested files attached will be accepted.
   4. Encrypted e-mails received which require opening attachments and logging into a proprietary system will not be accepted as submissions. Please check with your organization’s Information Technology team to ensure that your security settings will not encrypt your proposal submission.
   5. File size limits are 25MB per e-mail. Applicants may submit files separately across multiple e-mails, as necessary, due to file size concerns. All e-mails and files must be received by the due date and time listed above.
   6. Applicants are to insert the following into the subject line of their email submission: **“RFA# 202204059 Application Submission – [Applicant’s Name]”**
   7. Applications are to be submitted as a single, typed, PDF or WORD file and must include pages (7-18) of this RFA document.

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# APPLICATION EVALUATION AND SELECTION

## **Scoring Weights and Process**

1. Scoring Weights: The score will be based on a 100-point scale and will measure the degree to which each application meets the following criteria.

|  |  |
| --- | --- |
| **Scoring Criteria** | **Maximum Points Available** |
| **Criteria 1: Inclusion of General Information** | Pass/Fail |
| **Criteria 2: Specifications of Work to be Performed** | 60 points |
| **Criteria 3: Evaluation** | 5 points |
| **Criteria 4: Priority Programs** | 10 points |
| **Criteria 5: Project Budget** | 25 points |
| **Total Points** | **100 points** |

1. Scoring Process: The Grant Review Team will use a consensus approach to evaluate and score all sections listed above. Members of the review team will not score those sections individually but, instead, will arrive at a consensus as to assignment of points for each of those sections.

Regarding the proposed funds requested and the proposed work, the Grant Review Team will consider the degree to which the project represents a good return for the investment (money, time) as well as whether the project work and cost estimates (tasks & budget) are reasonable for the expected outcomes, along with the amount and quality of proposed matching funds or services.

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APPLICATION COVER PAGE

**Handwritten Applications Will Not Be Accepted**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **CTE School Name:** | | | | | Click or tap here to enter text. | |
| **Name of Application:** | | | | | Click or tap here to enter text. | |
| **Superintendent’s (Centers) Director’s Name (Regions)** | | | | | Click or tap here to enter text. | |
| **Tel:** | Click or tap here to enter text. | | | **E-mail:** | | Click or tap here to enter text. |
| **Business Office Street Address:** | | | | | Click or tap here to enter text. | |
| **Business Office City/State/Zip** | | | | | Click or tap here to enter text. | |
| ***Provide information requested below if different from above*** | | | | | | |
| **Point of Contact for Application- Name and Title** | | Click or tap here to enter text. | | | | |
| **Tel:** | Click or tap here to enter text. | | | **E-mail:** | | Click or tap here to enter text. |
| **CTE Street Address:** | | | | | Click or tap here to enter text. | |
| **CTE City/State/Zip** | | | | | Click or tap here to enter text. | |
| **Dollar Amount of Application:** | | | Click or tap here to enter text. | | | |

* No personnel currently employed by the Department or any other State agency participated, either directly or indirectly, in any activities relating to the preparation of the Applicant’s application.
* No attempt has been made, or will be made, by the Applicant to induce any other person or firm to submit or not to submit an application.
* The above-named organization is the legal entity entering into the resulting agreement with the Department should they be awarded a contract.
* The undersigned is authorized to enter contractual obligations on behalf of the above-named organization.

To the best of my knowledge, all information provided in the enclosed application, both programmatic and financial, is complete and accurate at the time of submission.

|  |  |
| --- | --- |
| **Name (Print):** Click or tap here to enter text. | **Title:** Click or tap here to enter text. |
| **Authorized Signature:** | **Date:** Click or tap here to enter text. |

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DEBARMENT, PERFORMANCE and NON-COLLUSION CERTIFICATION

|  |  |
| --- | --- |
| **Applicant’s Organization Name:** | Click or tap here to enter text. |

*By signing this document, I certify to the best of my knowledge and belief that the aforementioned organization, its principals and any subcontractors named in this application:*

1. *Are not presently debarred, suspended, proposed for debarment, and declared ineligible or voluntarily excluded from bidding or working on contracts issued by any governmental agency.*
2. *Have not within three years of submitting the application for this contract been convicted of or had a civil judgment rendered against them for:*
   1. *Fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a federal, state or local government transaction or contract.*
   2. *Violating Federal or State antitrust statutes or committing embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;*
   3. *Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and*
   4. *Have not within a three (3) year period preceding this application had one or more federal, state or local government transactions terminated for cause or default*.
3. *Have not entered into a prior understanding, agreement, or connection with any corporation, firm, or person submitting a response for the same materials, supplies, equipment, or services and this application is in all respects fair and without collusion or fraud. The above-mentioned entities understand and agree that collusive bidding is a violation of state and federal law and can result in fines, prison sentences, and civil damage awards.*

**Failure to provide this certification may result in the disqualification of the Applicant’s application, at the discretion of the Department.**

|  |  |
| --- | --- |
| **Name (Print):** Click or tap here to enter text. | **Title:** Click or tap here to enter text. |
| **Authorized Signature:** | **Date:** Click or tap here to enter text. |

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INFRASTRUCTURE REQUIREMENTS

**Infrastructure Requirements**

All construction projects supported through this RFA for construction of new facilities, additions to existing buildings, renovations or remodeling of existing buildings shall be designed and constructed with materials that provide long term durability and meet energy efficiency standards as defined in [5 M.R.S.A. §§ 1762 1769](https://legislature.maine.gov/statutes/5/title5sec1762.html). Prior approval of the Department is required before changes including changes which reduce the durability of materials may be made.

Projects must be in accordance with all applicable Federal, State, and Local laws and regulations including, but not limited to:

1. State Statutes  
   [Maine Title 20-A Education](http://www.mainelegislature.org/legis/statutes/20-a/title20-Ach0sec0.html) - Special attention given to Part 3 Chapter 201 §4001; Part 4 Chapter, Subpart 2, 313 §8301 - §8468; Part 7 Chapter 609, §15901, §15903, §15904, and §15905-A.
2. Federal Acts, Rules, and Regulations  
   [Davis-Bacon](https://www.dol.gov/agencies/whd/government-contracts/construction/guidance)[Americans with Disabilities Act](https://www.ada.gov/regs2010/titleIII_2010/titleIII_2010_regulations.htm)   
   [Code of Federal Regulations Title 2, Subtitle A, Chapter II, Part 200](https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200?toc=1) (Uniform Grant Guidance)

Priority will be given to projects which clearly show in Criteria 2: Specifications of Work to be Performed (#7 below), how they align with the planning specifications provided by the Major Capital School Construction Programs:

1. Planning Documents
   1. [Educational Specifications](https://apps.web.maine.gov/doe/sites/maine.gov.doe/files/inline-files/1%20%20%20Educational%20Specifications%20Revised%20January%202015%20%282%29.pdf)
   2. [Space Allocation Guidelines](https://apps.web.maine.gov/doe/sites/maine.gov.doe/files/inline-files/2%20%20%20Space%20Allocation%20Guidelines%20Revised%20January%202015.pdf)
   3. [Standards & Guidelines for New School Construction & Major Renovation Projects](https://apps.web.maine.gov/doe/sites/maine.gov.doe/files/inline-files/3%29%20Standards%20and%20Guidelines%20FINAL%20MAY%202015.pdf)

Funds used in violation of Federal, State, and Local laws and regulations are subject to remediation and recoupment.

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APPLICATION

|  |  |
| --- | --- |
| **Project Title**  Provide a descriptive project title in 15 words or less | |
| Click or tap here to enter text. | |
| **Duration of Project** | |
| Anticipated Start Date: Start Date  ***(Start date should be after July 21, 2022, due to fiscal process timelines. Projects requiring referendum vote should have a start date after voting day.)*** | Anticipated End Date: End Date  ***(End date must be on, or before, June 30, 2024.)*** |
| **Project Details** | |
| Provide a brief overview of your project  Click or tap here to enter text.  **Specifications of Work to be Performed (Criteria 2)**   |  | | --- | | **1** - How does this project align secondary CTE programs to occupations that lead to employment which provides an entry annual wage meeting the state average, and the Maine workforce outlook projections demonstrate substantive growth? | | Click or tap here to enter text. |  |  | | --- | | **2 -** How does this project align secondary CTE programs to national and/or state industry standards which increase the CTE programs capacity to teach students technical skills required to join the workforce? | | Click or tap here to enter text. |  |  | | --- | | **3 -** How does this project align secondary CTE programs to postsecondary education and/or training opportunities, if applicable, to provide certifications, licensures, college degrees, volunteerism, and apprenticeships? | | Click or tap here to enter text. |      |  | | --- | | **4 -** How does this project engage secondary CTE programs with business and industry partners to provide career pathway connections between students and the workforce? With this project, what new career pathways will be developed for students to enter the workforce? | | Click or tap here to enter text. |      |  | | --- | | **5 -** How does this project engage the secondary CTE program advisory committees when determining the infrastructure updates needed to meet the objectives of these funds? | | Click or tap here to enter text. |      |  | | --- | | **6 -** How does this project address program safety and educational requirements to provide the essential safety levels of a DOE approved program and/or improve the educational outcomes of the program? | | Click or tap here to enter text. |      |  | | --- | | **7-** How does this project align with the planning specifications provided by the Major Capital School Construction Programs? | | Planning Documents | | 1. [Educational Specifications](https://apps.web.maine.gov/doe/sites/maine.gov.doe/files/inline-files/1%20%20%20Educational%20Specifications%20Revised%20January%202015%20%282%29.pdf)   Click or tap here to enter text. | | 1. [Space Allocation Guidelines](https://apps.web.maine.gov/doe/sites/maine.gov.doe/files/inline-files/2%20%20%20Space%20Allocation%20Guidelines%20Revised%20January%202015.pdf)   Click or tap here to enter text. | | 1. [Standards & Guidelines for New School Construction & Major Renovation Projects](https://apps.web.maine.gov/doe/sites/maine.gov.doe/files/inline-files/3%29%20Standards%20and%20Guidelines%20FINAL%20MAY%202015.pdf)   Click or tap here to enter text. |   placement decisions. | |
|  | |

**Evaluation (Criteria 3)**

|  |
| --- |
| Include a description of how you will use the information that will be provided through the Department of Education data reports to show successful increased alignment to the Governor’s priority industries and Maine’s workforce and economic recovery needs.   The data reports will be collected from the applicant by the Department of Education and shall include the following: (1) Student Enrollment, (2) Program Offerings, (3) Earned Credits, (4) Partnerships (as relates to purchases and program quality standards), (5) Earned Industry Recognized Credentials, (6) Earned Innovative, (7) Industry Recognized Credentials (as result of funding), and (8) Student Placement (one year post graduation). |
| Click or tap here to enter text. |

**Priority Programs (Criteria 4)**

If applicable, which priority industry(ies) are aligned to the requests within this application? (check all that apply)

Agriculture – Program CIPs (01.0000) (01.0205) (01.0303) (01.0304) (01.0601) (01.1101)

Marine Trade – Program CIP (47.0616)

Forestry – Program CIPs (03.0101) (03.0506) (03.0511)

Construction – Program CIPs (15.1303) (46.0000) (46.0101) (46.0201) (46.0302) (46.0503) (47.0201) (49.0202)

Education – Program CIP (31.0601)

Clean Energy – Program CIP (15.1701)

Health Care – Program CIPs (19.0710) (41.0101) (51.0000) (51.0801) (51.0904) (51.1004) (51.3902)

Hospitality & Tourism – Program CIPs (12.0501) (12.0503) (12.0505) (31.0301) (52.0901) (52.1910)

Information Technology – Program CIPs (11.0103) (11.1003)

Manufacturing – Program CIPs (15.0613) (15.0805) (15.1301) (15.1302) (47.0101) (47.0104) (47.0105) (48.0501) (48.0506) (48.0508)

**Project Budget (Criteria 5)**

|  |
| --- |
| *Sustainability* |
| How will you sustain the costs of infrastructure at the conclusion of these grant funds? |
| Click or tap here to enter text. |

This budget must include the overall projected expenses for the proposed project(s). Costs should be reasonable, justifiable, and align with Maine’s economic recovery and workforce needs.

NOTE – No indirect costs are allowed to be charged to this RFA.    
(Maine is committed to using as much of the Maine Jobs and Recovery Plan discretionary spending on the programs that will improve the lives of Maine people and families, help businesses, create good-paying jobs, and build an economy poised for future prosperity.)

**Budget Worksheets**

|  |  |
| --- | --- |
| **Total Amount Requested** | **$** Click or tap here to enter text. |

**Infrastructure Budget Narrative –** provide details for each program for which funding is requested.

|  |  |  |  |
| --- | --- | --- | --- |
| **CTE Program(s)** | Click or tap here to enter text. | **CIP(s)** | Click or tap here to enter text. |
| **Explanation of need for infrastructure – include the connection to equipment, CTE program, and/or career pathways** | | | |
| Click or tap here to enter text. | | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | **Other Funding** (if applicable) | **RFA Funding** | **Total** |
| **A** | **CONSTRUCTION - ADDITION** |  |  |  |
| 1 | Click or tap here to enter text. | $Click or tap here to enter text. | $Click or tap here to enter text. | $Click or tap here to enter text. |
| 2 | Click or tap here to enter text. | $Click or tap here to enter text. | $Click or tap here to enter text. | $Click or tap here to enter text. |
| 3 | Click or tap here to enter text. | $Click or tap here to enter text. | $Click or tap here to enter text. | $Click or tap here to enter text. |
| 4 | Click or tap here to enter text. | $Click or tap here to enter text. | $Click or tap here to enter text. | $Click or tap here to enter text. |
|  |  |  |  |  |
| 6 | Click or tap here to enter text. | $Click or tap here to enter text. | $Click or tap here to enter text. | $Click or tap here to enter text. |
|  |  |  |  |  |
| **B** | **CONSTRUCTION - RENOVATION** |  |  |  |
| 7 | Click or tap here to enter text. | $ Click or tap here to enter text. | $Click or tap here to enter text. | $Click or tap here to enter text. |
| 8 | Click or tap here to enter text. | $Click or tap here to enter text. | $Click or tap here to enter text. | $Click or tap here to enter text. |
| 9 | Click or tap here to enter text. | $Click or tap here to enter text. | $Click or tap here to enter text. | $Click or tap here to enter text. |
| 10 | Click or tap here to enter text. | $Click or tap here to enter text. | $Click or tap here to enter text. | $Click or tap here to enter text. |
|  |  |  |  |  |
| 12 | **Subtotal** | $Click or tap here to enter text. | $Click or tap here to enter text. | $Click or tap here to enter text. |
|  |  |  |  |  |
| **C** | **ADMINISTRATIVE COST & RESERVE** |  |  |  |
| 13 | Advertising | $Click or tap here to enter text. | $Click or tap here to enter text. | $Click or tap here to enter text. |
| 14 | Insurance | $Click or tap here to enter text. | $Click or tap here to enter text. | $Click or tap here to enter text. |
| 15 | Legal | $Click or tap here to enter text. | $Click or tap here to enter text. | $Click or tap here to enter text. |
| 16 | Overage Contingency (up to 10 %) | $Click or tap here to enter text. | $Click or tap here to enter text. | $Click or tap here to enter text. |
| 17 | Click or tap here to enter text. | $Click or tap here to enter text. | $Click or tap here to enter text. | $Click or tap here to enter text. |
| 18 | Click or tap here to enter text. | $Click or tap here to enter text. | $Click or tap here to enter text. | $Click or tap here to enter text. |
|  |  |  |  |  |
| 20 | **Subtotal** | $Click or tap here to enter text. | $Click or tap here to enter text. | $Click or tap here to enter text. |
|  |  |  |  |  |
| **D** | **FEES & SERVICES** |  |  |  |
| 21 | Architect/Engineer \* | $Click or tap here to enter text. | $Click or tap here to enter text. | $Click or tap here to enter text. |
| 22 | Architect/Engineer Reimbursable | $Click or tap here to enter text. | $Click or tap here to enter text. | $Click or tap here to enter text. |
| 23 | Click or tap here to enter text. | $Click or tap here to enter text. | $Click or tap here to enter text. | $Click or tap here to enter text. |
| 24 | Click or tap here to enter text. | $Click or tap here to enter text. | $Click or tap here to enter text. | $Click or tap here to enter text. |
|  |  |  |  |  |
| 26 | **Subtotal** | $Click or tap here to enter text. | $Click or tap here to enter text. | $Click or tap here to enter text. |
|  |  |  |  |  |
| **27** | **TOTAL PROJECT COST** | $Click or tap here to enter text. | $Click or tap here to enter text. | $Click or tap here to enter text. |
|  |  |  |  |  |
| \*[Fees MUST be within the Architect and Engineering Fee Policy and Procurement Manual](https://www.maine.gov/dafs/bgs/forms) | | | | |
|  |  |  |  |  |

**Note –** Overages and costs above and beyond the RFA award amount are the responsibility of the local school.

I have read and understand the RFA requirements and that failure to comply with all required Federal, State, and Local laws and regulations will result in cancellation of any RFA Infrastructure award and said funds are subject to remediation and recoupment.

I hereby certify that the information contained herein is accurate and true to the best of my knowledge.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Superintendent’s/Region Director Signature Date

I hereby certify that the School Board/CTE Regional Cooperative Board approves the project(s) proposed in this CTE Infrastructure RFA application.

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

School Board Chair’s Signature or Date  
CTE Regional Cooperative Board Chair’s Signature

For approved projects greater than $50,000 and/or more than 600 square feet a referendum vote is required. ([Maine Title 20-A Education](http://www.mainelegislature.org/legis/statutes/20-a/title20-Ach0sec0.html) - Part 7 Chapter 609, §15904) Awarded funds will not be dispersed until a notice of a passed referendum vote is received.

**Health, Safety and Compliance Renovations**   
Please check all relevant requested renovations

ADA Compliance  Indoor Air Quality (IAQ)

Other (please list and explain): Click or tap here to enter text.

**Improvements and Additions not Related to Health, Safety and Compliance**   
Please check all relevant requested renovations

New Building structures  Building Additions

Building Renovations

|  |  |
| --- | --- |
| **Facility Information:** | |
| A. Year of original construction: | Click or tap here to enter text. |
| B. Dates of major additions and/or major renovations: | Click or tap here to enter text.,Click or tap here to enter text.,Click or tap here to enter text. |
| C. Grade levels served in this facility: | Click or tap here to enter text. |
| D. Current enrollment in this facility: | Click or tap here to enter text. |
| E. Enrollment capacity in this facility: | Click or tap here to enter text. |
| F. Anticipated increase in enrollment capacity: | Click or tap here to enter text. |
| G. Total building floor space square footage sq. ft.: | Click or tap here to enter text. |
| Square footage of additional space sq. ft.: | Click or tap here to enter text. |

If your application is approved for award, the contract process may require additional documentation including, but not limited to:

**Technical Supporting Documentation** developed by a qualified individual or firm (for example: licensed architect, professional engineer or industrial hygienist)

**Indoor Air Quality (IAQ)** - Written reports that substantiate the exact cause of any indoor air problems, the severity and extent of the problem, the air sampling conducted to quantify the problem, and the parameters and criteria by which the professional determined the magnitude and scope of the problem.

**ADA Compliance** - Written reports that demonstrate that the project will correct ADA deficiencies within the infrastructure.

**Infrastructure -** Written reports that demonstrate the need for the additional space including additions and renovations.