

Climate Corps Grant Proposal Report to Commission from Task Force

Recommendation: Fund with corrections/modifications

Legal Applicant: Downeast Community Partners, Ellsworth and Milbridge

Focus Area: Energy Ed & Outreach AND Home Energy Conservation

Grant Period: 1/1/2023 to 12/31/2023

Requested Resources: Funds and Slots (*indicates sections with calculation errors)

| | State Funds | | Local Share |
|--------------------------|------------------|--|-----------------|
| Member Support | \$104,800 | | 0 |
| Supervisor Support | \$81,000 | | 0 |
| Other Operating Costs | | | |
| Total Requested | \$185,800 | Total Local Share (cash + in-kind) | \$19,400 |
| Cost-per-member proposed | \$46,450 | | |

Program Description (staff summary): Downeast Community Partners (DPC), a Community Action Program, proposes to host 4 Climate Corps members for 6 months. This crew will collaborate to weatherize homes, deliver energy efficiency demonstrations in the community, and analyze weatherization data. The members will receive extensive training and complete the program with specific credentials relevant to weatherization careers.

Service locations: DCP serves residents in Hancock and Washington Counties.

Other than the legal applicant, please list the agencies or organizations that appear to be the major collaborators or partners in this grant.

Applicant proposes to deliver services:

- Within a single municipality
 Within a single County but not covering the entire County
 County-wide in a single County
 Multiple Counties but not Statewide
 Statewide

Scoring Detail:

Peer Reviewer Consensus Score. Assessment of narrative using point distribution from RFA. Major categories (Program Design, Organizational Capability, Budget) are derived from RFA for scoring.

| | Quality Rating | Score |
|---|----------------|-------|
| Program Design | | |
| Funding Priority | Adequate | .75 |
| Need | Adequate | 3 |
| Service Activity and Model | Strong | 15 |
| Service Area | Adequate | 7.5 |
| Theory of Change and Evidence of Effectiveness | Incomplete | 0 |
| Member Training and Workforce Development Goals | Strong | 10 |
| Member Experience | Weak | 2.5 |
| Equity, Justice, and Accessibility | Weak | 5 |

| | | |
|--------------------------------------|----------|-------------|
| Organizational Capability | | |
| Organizational Background & Staffing | Weak | 7.5 |
| Budget | Adequate | 11.25 |
| Total Peer Reviewer Score | | 67.5 |

Recommend for further review with hesitation.

Task Force Consensus Score. *The Task Force reviewers assess the additional technical criteria to ensure grant readiness and likelihood of success.*

| | Quality Rating | Score |
|---|----------------|---------------|
| Proposal Alignment and Model | | |
| • Alignment with Funding Priorities | Strong | 10 |
| • Proposal adds to goal of being programmatically, demographically, and geographically diverse | Strong | 10 |
| Past Performance | | |
| • Past performance in other grant programs, including those funded by foundations or other government agencies. | Strong | 20 |
| Financial Plan | Adequate | 11.25 |
| Fiscal Systems | | |
| • capacity of financial management system to comply with federal requirements | Strong | 8.33 |
| • strength of the sponsoring organization’s financial management practices | Adequate | 6.25 |
| • strength of the sponsoring organization’s financial status/stability | Strong | 8.33 |
| Grant Readiness | Strong | 20 |
| Total Task Force Score | | 94.16 |
| Peer Review Score | | 67.5 |
| Final Score for Applicant (200 possible) | | 161.66 |

Final Assessment of Application:

- Forward or fund with no corrections/modifications
- Forward or fund with corrections/modifications
- Do Not Forward or fund

Referenced Conditions/Corrections

The following proposal issues need to be clarified or, in the case of missing required elements, added.

- Corrections in budget
- Get certification that anonymous donor has committed funds
- Request federal grant portion of audit
- Negotiate longer service period (preferably 8 months rather than 6 months)
- Negotiate performance measures

Peer Reviewer Notes and Appraisal Summary:

Program Design.

Funding Priority

Not specific on how program will meet grant requirements.

Need

Need is both for weatherization services and workforce to tackle energy efficiency. Not overly specific beyond high poverty rate data.

Service Activity and Model

Specifics about member qualifications, number of members, total time served, breakdown on service activities, rigor, etc.

Service Area

Large reach in 2 counties with high-need. Vague about which communities would be willing to participate in outreach events, thus unclear about critical mass of beneficiaries.

Theory of Change and Evidence of Effectiveness

Discussion of data analysis, but unclear on how data collection and analysis is directly tied to service. No performance measures selected. Community volunteerism was only incorporated into demos, not addressed in a significant way in other activities.

Member Training and Workforce Development Goals

Clear and strong plan for both on the job training and formal training programs resulting in certification. Clear that members will leave with very specific knowledge and skills.

Member Experience

Not enough focus on member experience. Mentioned attractiveness of local area and how staff will welcome Climate Corps members, but not as intentional around how program will engage members with local area beyond being “adjacent to”.

Equity, Justice, and Accessibility

Lack of details on how members will be supported to overcome barriers to service. Partnerships are mentioned, but not described in detail in terms of what the collaboration will look like and function.

Organizational Background and Staffing

Not clear on plan for sustainability and growth for the long-term with Climate Corps. Enthusiasm is present, but not a specific plan.

Budget

Concerns about cost-share that is only proposed by an anonymous donor (is that risky?). No benefits described for supervisors. FICA is missing for members, as is liability insurance.

SUMMARY APPRAISAL

What elements of the proposal are unclear?

- Specific performance measures.
- Plan for member experience.
- Specific engagement plan with partners to ensure equity, justice, and accessibility.
- Specific plan for long-term growth and sustainability of climate corps.

Task Force Review Notes and Appraisal Summary:

Proposal Alignment and Model.

- While the proposal addresses both priorities, it almost appears more as a workforce training program than service delivery given the amount of time allocated toward training and gaining certifications plus the time working under close supervision. This is partially the result of the relatively short time frame of the six-

month program. A longer program would likely allow for greater productivity. The lack of performance/outcome measures doesn't help. While reference is made to quadrupling the weatherization effort, no numbers are provided. Is there any chance of lengthening the program?

- The program will serve Hancock and Washington Counties, areas that the Commission currently does not have programs. It also has the potential of expanding the demographics if it is able to serve the indigenous population in this area. This is mentioned in the proposal, but there is no clear guarantee it will happen.
- Organizational infrastructure is strong, and effectively targets a rural and underserved area, although vague performance measures.

Past Performance

- DCP is a state and federally recognized CAP agency. As a result the majority of funding comes through state and federal grants, all of which have significant accounting, reporting, and monitoring requirements. Applicant specifically mentioned Head Start as an on-going program and I know through personal experience how demanding the requirements are for this grant.
- This CAP agency consistently performed.

Financial Plan

- As noted in various review documents, there are some issues about the budget and the source of anonymous donor funds. These would need to be addressed.
- Concerns on anonymous donor status. Recommend that staff confirm how solid the donation is. Have certification of donation commitment and report to task force.
- Six-month service period seems short. On the other hand, having corps members end up with certifications is a strength.
- Wonder if it is a job training program rather than a service program. How much will they actually add in 6 months to meeting community need. Would want to ask them to extend service to 8 month period.
- Issues: review documents indicate there are issues with budget (missing required pieces).

Fiscal Systems

The agency has strong fiscal management systems that have been shown to meet management and reporting requirements. The agency is in an acceptable financial position when considering the ratio of assets to liabilities.

- The audit provided did not include the auditor's report on federal grants, which was provided with the GPCOG audit. Presume they are in compliance with all federal requirements.
- Year-to-date and year over year is changing dramatically for agencies so it is hard to compare.

Grant Readiness

The proposal fits well within the agency's current energy efficiency programs and they have the necessary staff to supervise the members and their work. They will need to firm up their potential partnerships with member communities and the tribes to determine where the educational forums will take place. It would also be nice to know if they have an adequate number of weatherization sites to allow for the anticipated increase in work to be performed.

What else do you have to say about this proposal?

- Supportive of proposal because of the benefit it provides to the community and the way it creates a tangible entry point into the green economy.
- Feel confident they are capable of managing this program.
- Really applaud the fact they are doing all their messaging and outreach bilingually (English and Spanish).

Climate Corps Grant Proposal Report to Commission from Task Force

Recommendation: Do not fund.

Legal Applicant: Greater Portland Council of Governments

Focus Area: Energy Outreach & Ed AND Home Energy Conservation

Grant Period: 1/1/2023 to 12/31/2023

Requested Resources: Funds and Slots (*indicates sections with calculation errors)

| | State Funds | | Local Share |
|--------------------------|-------------|--|-----------------|
| Member Support | \$61,734 | | |
| Supervisor Support | \$49,693 | | |
| Other Operating Costs | | | \$21,000 |
| Total Requested | \$111,428 | Total Local Share (cash + in-kind) | \$21,000 |
| Cost-per-member proposed | \$55,714 | | |

Program Description (staff summary): Greater Portland Council of Governments (GPCOG), a regional planning organization, proposes to host 2 Climate Corps members for 9-10 months. One member will be focused on working with WindowDressers to recruit and support volunteer window insert builds; one member will be focused on creating energy efficiency outreach kits for local municipalities. Both will be hosted/supervised in-house by GPCOG staff. Members will receive orientation to program, training in volunteer recruitment and management, soft professional skills, life after service, and networking opportunities.

Service locations: GPCOG’s service area includes 25 rural, urban, and suburban communities in Greater Portland (from Bridgton to Saco to Durham).

Other than the legal applicant, please list the agencies or organizations that appear to be the major collaborators or partners in this grant.

Applicant proposes to deliver services:

- Within a single municipality
 Within a single County but not covering the entire County
 County-wide in a single County
 Multiple Counties but not Statewide
 Statewide

Scoring Detail:

Peer Reviewer Consensus Score. Assessment of narrative using point distribution from RFA. Major categories (Program Design, Organizational Capability, Budget) are derived from RFA for scoring.

| | Quality Rating | Score |
|---|----------------|-------|
| Program Design | | |
| Funding Priority | Strong | 1 |
| Need | Adequate | 3 |
| Service Activity and Model | Adequate | 11.25 |
| Service Area | Adequate | 7.5 |
| Theory of Change and Evidence of Effectiveness | Adequate | 7.5 |
| Member Training and Workforce Development Goals | Adequate | 7.5 |
| Member Experience | Adequate | 3.75 |
| Equity, Justice, and Accessibility | Substandard | 2.5 |

| | | |
|--------------------------------------|----------|--------------|
| Organizational Capability | | |
| Organizational Background & Staffing | Strong | 15 |
| Budget | Adequate | 11.25 |
| Total Peer Reviewer Score | | 75.25 |

Recommend for Further Review with Hesitation.

Task Force Consensus Score. *The Task Force reviewers assess the additional technical criteria to ensure grant readiness and likelihood of success.*

| | Quality Rating | Score |
|---|----------------|---------------|
| Proposal Alignment and Model | | |
| • Alignment with Funding Priorities | Adequate | 7.5 |
| • Proposal adds to goal of being programmatically, demographically, and geographically diverse | Weak | 5 |
| Past Performance | | |
| • Past performance in other grant programs, including those funded by foundations or other government agencies. | Strong | 20 |
| Financial Plan | Adequate | 11.25 |
| Fiscal Systems | | |
| • capacity of financial management system to comply with federal requirements | Strong | 8.33 |
| • strength of the sponsoring organization’s financial management practices | Strong | 8.33 |
| • strength of the sponsoring organization’s financial status/stability | Strong | 8.33 |
| Grant Readiness | Adequate | 15 |
| Total Task Force Score | | 83.74 |
| Peer Review Score | | 75.25 |
| Final Score for Applicant (200 possible) | | 158.99 |

Final Assessment of Application:

- Forward or fund with no corrections/modifications
- Forward or fund with corrections/modifications
- Do Not Forward or fund

Referenced Conditions/Corrections

The following proposal issues need to be clarified or, in the case of missing required elements, added.

Peer Reviewer Notes and Appraisal Summary:

Program Design.

Funding Priority

Clear funding priority and plan for meeting grant requirements.

Need

Clear description of history of WindowDressers and their need for capacity support. However, did not rise to “severe and compelling” need because not clear on why the drop off happened. Also, less specific on need vis a vis energy outreach packets.

Service Activity and Model

Not clear on what exactly the member is doing in terms of community outreach. More specifics would be helpful.

Service Area

Not clear that they will (or how they will) specifically target those who are disproportionately impacted by climate change.

Theory of Change and Evidence of Effectiveness

Would have liked more specific details to move this assessment to “strong”.

Member Training and Workforce Development Goals

Orientation and existing training program for Resilience Corps is strong, however lacked specific credentials or specific training unique to energy efficiency/weatherization. Emphasis on soft skills and networking. Not clear that it is specific or intentional for the goals of the Energy Efficiency Climate Corps program versus an expansion of their existing Corps program.

Member Experience

Similar to comments on training, unclear how the member experience is distinctive and intentional for Climate Corps. Helpful to be part of a larger cohort, but again, question if this is an expansion of the existing Corps or an evolution of the existing Corps.

Equity, Justice, and Accessibility

Referenced available data for ensuring program activities were in alignment with equity, justice, and accessibility, but did not call out specifics on which communities would be targeted. Did not speak to Indigenous collaboration. References diversity of region, but did not mention specific populations or potential partnerships.

Organizational Capability.

Organizational Background and Staffing

Strength of model and past experience managing a Corps.

Budget

Staff benefit budget not detailed on separate line. Did not request full amount of funding and unclear why only proposing 2 and not 3 or 4 members. No accounting for WindowDressers staff time?

SUMMARY APPRAISAL 1. Having reviewed all elements of the proposal provided to you, do you think that this applicant would be effective in this category of grant? Yes () No ()

What elements of the proposal are unclear?

Equity, justice, and accessibility tactics were not specific.

What else do you have to say about this proposal?

While it is a strength that the organization hosts an existing service corps program that is successful, the lack of specifics/intentionality in some places make it unclear if the additional member positions are akin to an expansion of the existing Corps or an intentional evolution/pilot of a new Corps effort.

Task Force Review Notes and Appraisal Summary:

Proposal Alignment and Model.

- While the proposal addresses both priorities, it appears to be similar to work currently or previously supported by the Commission through GPCOG’s Resilience corps and the Maine Campus Compact’s work with window inserts/home energy efficiency. Given that the area to be served by this grant is the same as

that served by the Resiliency Corps, it does not add to our demographic/geographic diversity. Not clear that this is actually a new program or simply an expansion of an existing one. While mention is made of steps to serve underserved/ disadvantaged population, limited detail is provided.

- Sustainability is weak based on this program being requested to replace previous AmeriCorps program members. There is little information on community need or details regarding what original ideas or impact the program will have.
- Theory of change outputs and outcomes were misaligned. Not clear what specific populations and communities they would be serving.
- Unclear how is this program distinguished from AmeriCorps program.
- Applicant is solid across the board. Have a lot of moving parts which is typical challenge for COGs. It is worth clarifying the administrative overhead issue.
- Get the fact they are an organization that is well put together. Have a program with 10 members and 14 positions total. Not seeing as much equity or clear description of a different need than Resilience Corps is meeting.

Past Performance

- GPCOG has successfully handled numerous state and federal grants, both in the areas covered by this proposal and others. They have a strong track record of performance.

Assessment of Financial Plan

- As noted in various review documents, benefits have not been separately identified in the budget; the amount of staff time devoted to this project seems high given its size in comparison with the Resilience Corps, and support from Window Dressers is either not shown or not broken out.
- They delineate the background checks and cost but in the budget put only 1 not the 2 mentioned in the narrative. Have a considerable amount of the budget to support current staff. Seems oversight heavy – even that was inconsistent. For one position 36% of FTE was needed to supervise 1 member; in the other, 22% of 1 FTE was needed to supervise.
- Main concern is delineation of funding structures and activities between Climate Corps and AmeriCorps program. They acknowledge some of the challenges but the activities seemed to be duplicate funding and activities. Unclear if we would be funding the same thing twice.

Fiscal Systems

- The agency has strong fiscal management systems that have been shown to meet state and federal grant management and reporting requirements. The agency is in a strong financial position. Clean agency audit and no questioned costs/findings on federal grants.

Grant Readiness

- The agency has shown that they can do the work and have three knowledgeable staff members who are already engaged in similar programs, indicating that the agency could easily adjust to staff changes/turnover.
- Well prepared to implement.

What else do you have to say about this proposal?

- AmeriCorps program experience is very good professional experience for members and work is good.
- Hope other areas get programs together that we can support in the future. Need in this area is concentrated but funding is concentrated in this area.

Award Justification Statement
RFA# 202208128

- I. **Summary:** Volunteer Maine, the state service commission, awards *grants* to community-based agencies (public and nonprofit). This RFA solicited proposals to pilot a Climate Corps program focused on energy efficiency outreach & education and home energy conservation & management. The goal of these grants is to increase the energy efficiency of Maine buildings, provide education and training to participants to enter careers in climate action, and build community resiliency and strength to tackle energy-related challenges. The funding only supports a 1-year pilot project.

II. Evaluation Process

The Commission uses selection criteria and a process that incorporates Commission policies on funding and performance and the requirements of state contract selection rules.

All Climate Corps proposals are assessed by the Commission's Grant Selection and Performance Task Force using a two-phase process.

Phase One. Proposal narratives and budget submitted to Procurement along with the organizational chart are reviewed and assessed by Commission board members and peer reviewers designated as Phase One reviewers. The Commission uses the following weighting and selection criteria during this phase: 70% for Program Design, 15% for Organizational Capability, and 15% for Budget for a possible total score of 100 Phase One Reviewer points.

At the end of Phase One, the scores will determine whether proposals receive further consideration. The options for recommendations are:

- Strongly Recommend for Further Review (Total score between 90 and 100).
- Recommend for Further Review (Total score between 80 and 89).
- Recommend for Further Review with Hesitation (Total score between 60 and 79).
- Do Not Recommend for Further Review (Total score 59 or below).

Applications not recommended for further review are not submitted to the Task Force for consideration.

Phase Two: Applications recommended for some level of review undergo further assessment by the Grants Selection and Performance Task Force. The Task Force includes in its review documents submitted as part of this competition plus data from publicly available information systems including SAM (the federal System for Award Management). The Task Force uses the following weighting and selection criteria during this phase: 15 points Financial Plan, 25 points Fiscal Systems, 20 points Program Alignment and Model, and 20 points Past Performance, and 20 points for Grant Readiness for a possible total of 100 points.

Upon completion of the Task Force review, the scores from Phase One and Phase Two are combined to produce a single review score. The Grant Selection and Performance Task Force then makes its final recommendations for funding to the full Commission.

Peer Reviewers for planning grants are Commissioners (board members) and members of the public who are not part of the grant task force. They are familiar with Service Corps programming and the potential for impacting a community need through intensive volunteering. The task force members are regular members of that work group and have expertise in assessing finances, they are well

acquainted with the Commission's funding priorities and goals for expansion, and they know the potential weaknesses of programs because they have ongoing oversight of operating programs.

III. Qualifications & Experience

In this grant program, the organizational criteria focuses on whether the applicant has: the capacity to implement the program, experience with volunteers; relevant experience in energy efficiency/home energy conservation; plan for leadership and supervision; a logical mission-based connection to the issue and activity; a plan for needed capacity building; a plan for sustainability of the program at the end of the pilot period; a plan for outreach and marketing to ensure recognition and awareness of Climate Corps. Selected applicant provided information sufficient to ensure the reviewers that these criteria were met.

IV. Proposed Services

In an operational grant, the organization awarded the grant agrees to implement a pilot service corps project. The Commission provides them with technical assistance and program development support.

V. Cost Proposal

The RFA stated the available funds were \$201,310 Selected applicant in the competition submitted for funds not to exceed \$201,310 during the grant period (one year).

VI. Conclusion

The priority focus area of energy efficiency education and outreach and home energy conservation and management was addressed by both applicants. One of two of the applicants were selected for funding.

From: [Brewer, Kirsten](#)
To: [Sara Mills-Knapp](#)
Subject: Notice of Climate Corps Grant Decisions
Date: Thursday, October 27, 2022 5:27:00 PM
Attachments: [AwardNotificationFinalGPCOG.pdf](#)

Hello,

Last week the Maine Commission on Community Service voted on award recommendations for the Climate Corps grant program. Attached is a letter notifying you of the decision.

Best wishes,
Kirsten

Kirsten Brewer

Climate Corps Coordinator
Volunteer Maine, the state service commission
A Stronger Maine Through Volunteerism

19 Elkins Lane, Room 105
105 State House Station Augusta, ME 04333-0105
Office: (207) 624-7792
Volunteermaine.gov

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Volunteer Maine

The Maine Commission for Community Service
A Stronger Maine Through Volunteerism



AWARD NOTIFICATION LETTER

27 October 2022

Sara Mills-Knapp
Greater Portland Council of Governments
970 Baxter Boulevard, Suite 201
Portland, ME 04103

SUBJECT: Notice of Conditional Grant Award under RFA # 202208128, Maine Climate Corps

Dear Sara:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine, Volunteer Maine, for Maine Climate Corps Grants. Volunteer Maine has evaluated the proposals received using the evaluation criteria identified in the RFA, and Volunteer Maine is hereby announcing its conditional grant award to the following applicant:

- Downeast Community Partners

The applicant listed above received the evaluation team's highest ranking. Volunteer Maine will be contacting the aforementioned applicant soon to resolve clarifications identified during the review process. As provided in the RFA, the Notice of Conditional Grant Award is subject to execution of a written grant agreement and, as a result, this Notice does NOT constitute the formation of an agreement between Volunteer Maine and the apparent successful agency. The agency shall not acquire any legal or equitable rights relative to the grant until an agreement containing terms and conditions acceptable to Volunteer Maine is executed. Volunteer Maine further reserves the right to cancel this Notice of Conditional Grant Award at any time prior to the execution of a written grant agreement.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful resolution of clarifications. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

Kirsten Brewer
Climate Corps Coordinator

Volunteer Maine
19 Elkins Ln., Rm 105, 105 State House Station, Augusta ME 04333-0105
V: 207-624-7785 kirsten.brewer@maine.gov

Brewer, Kirsten

From: Brewer, Kirsten
Sent: Thursday, October 27, 2022 5:29 PM
To: Sharon Catus
Subject: Notice of Climate Corps Grant decisions
Attachments: AwardNotifcationFinalDCP.pdf

Hello,

Last week the Maine Commission on Community Service voted on award recommendations for the Climate Corps grant program. Attaches is a letter notifying you of the decision.

Best wishes,
Kirsten

Kirsten Brewer
Climate Corps Coordinator
Volunteer Maine, the state service commission
A Stronger Maine Through Volunteerism

19 Elkins Lane, Room 105
105 State House Station Augusta, ME 04333-0105
Office: (207) 624-7792

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Volunteer Maine

The Maine Commission for Community Service
A Stronger Maine Through Volunteerism



AWARD NOTIFICATION LETTER

27 October 2022

Sharon Catus
Downeast Community Partners
258 Bucksport Road
Ellsworth, ME 04605

SUBJECT: Notice of Conditional Grant Award under RFA # 202208128, Maine Climate Corps

Dear Sharon:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine, Volunteer Maine, for Maine Climate Corps Grants. Volunteer Maine has evaluated the proposals received using the evaluation criteria identified in the RFA, and Volunteer Maine is hereby announcing its conditional grant award to the following applicant:

- Downeast Community Partners

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This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful resolution of clarifications. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

Kirsten Brewer
Climate Corps Coordinator

Volunteer Maine
19 Elkins Ln., Rm 105, 105 State House Station, Augusta ME 04333-0105
V: 207-624-7785 kirsten.brewer@maine.gov

Peer Reviewers -- Consensus Process Worksheet

Strong This section of the application is a thorough, compelling, and convincing response to criteria; additional information is relevant and enhances or strengthens argument significantly; the argument shows this element shows high levels of success or highly likely to be successful.

Adequate This section of the application responds to all criteria— no omissions or additions. The argument shows this element has had some success or could possibly succeed as described.

Weak This section responds to many but not all the required elements/criteria. Some text is not relevant or does not add to the argument. The argument does not demonstrate this element has succeeded or would succeed as described

Substandard This section barely responds to the criteria, has a significant flaw, or lacks any indication this element could succeed as described.

Incomplete/Nonresponsive This section of the application does not respond to the criteria.

APP ID: _____ PROGRAM NAME: DCP Climate Corps INITIAL COMMENTS: _____
 APPLICANT NAME: Downeast Community Partners FUNDS REQUESTED: \$ 185,800

After peer reviewers discuss the proposal contents, quality, and responsiveness to requirements, record the group's consensus rating in column G for each section in the cells below. (Select from drop-down menu.)

| Program Design | RATER -- Initial ratings | | | | Consensus Rating | Point Value |
|---|--------------------------|-------------|--------------------------|--|-----------------------------|--------------|
| | Tom Meuser | Jake | Kate Klibansky | | | |
| Point Balance | | | | | 5 | 5 |
| Funding Priority | Strong | Strong | Adequate | | Adequate | 0.75 |
| Need | Strong | Adequate | Adequate | | Adequate | 3 |
| Service Activity & Model | Adequate | Strong | Strong | | Strong | 15 |
| Service Area | Strong | Adequate | Adequate | | Adequate | 7.5 |
| Theory of Change & Evidence of Effectiveness | Weak | Substandard | Incomplete/Nonresponsive | | Incomplete/Nonrespons | 0 |
| Member Training & Workforce Development Goals | Adequate | Strong | Weak | | Strong | 10 |
| Member Experience | Strong | Weak | Weak | | Weak | 2.5 |
| Equity, Justice, and Accessibility | Substandard | Weak | Weak | | Weak | 5 |
| | | | | | Program Design Score | 48.75 |

| Organizational Capability | RATER -- Initial Ratings | | | | Consensus Rating | Point Value |
|--------------------------------------|--------------------------|------|----------------|--|------------------------------|-------------|
| | Tom Meuser | Jake | Kate Klibansky | | | |
| Organizational Background & Staffing | Strong | Weak | Weak | | Weak | 7.5 |
| | | | | | Org. Capability Score | 7.5 |

| Budget | RATER -- Initial ratings | | | | Consensus Rating | Point Value |
|--------|--------------------------|----------|----------------|--|---------------------|--------------|
| | Tom Meuser | Jake | Kate Klibansky | | | |
| Budget | Strong | Adequate | Weak | | Adequate | 11.25 |
| | | | | | Budget Score | 11.25 |

FINAL SECTION TOTALS and RECOMMENDATION

| | | | | |
|-----------------------|--------------|------------|--------------|-------------|
| Final Consensus Score | 48.75 | 7.5 | 11.25 | 67.5 |
|-----------------------|--------------|------------|--------------|-------------|

Recommendation: **60-79, Recommend for Further Review with Hesitation**

End Peer Reviewer Work - Task Force Work Recorded Below

INITIAL RATINGS> Below are the initial ratings offered by GTF Members after their independent reading and assessment of the proposals. These are the starting points for your determination of a final rating of the application narrative.

| Proposal Alignment and Model (20%) | Rater -- initial ratings | | | | LINK TO COMMENTS | |
|--|--------------------------|--------|--------|----------|----------------------|-------------|
| | EB | BHB | MM | ZM | Consensus rating | Point Value |
| degree to which the community need targeted by the proposal is aligned with one of the Commission funding priorities | Adequate | Strong | Strong | Adequate | Strong | 10 |
| Proposal adds to goal of being programmatically, demographically, and geographically diverse | Strong | Strong | Strong | Adequate | Strong | 10 |
| | | | | | Section Score | 20 |

| Past Performance (20%) | Rater -- initial ratings | | | | LINK TO COMMENTS | |
|---|--------------------------|--------|----------|----------|----------------------|-------------|
| | EB | BHB | MM | ZM | Consensus rating | Point Value |
| Past performance in other grant programs, including those funded by foundations or other government agencies. | Strong | Strong | Adequate | Adequate | Strong | 20 |
| | | | | | Section Score | 20 |

| Financial Plan (15%) | Rater -- initial ratings | | | | LINK TO COMMENTS | |
|--|--------------------------|----------|--------|----------|----------------------|--------------|
| | EB | BHB | MM | ZM | Consensus rating | Point Value |
| Degree to which the financial plan anticipates the operational costs and provides sufficient resources to implement the program successfully | Weak | Adequate | Strong | Adequate | Adequate | 11.25 |
| | | | | | Section Score | 11.25 |

| Fiscal Systems (25%) | Rater -- initial ratings | | | | LINK TO COMMENTS | |
|---|--------------------------|----------|--------|--------|------------------|-------------|
| | EB | BHB | MM | ZM | Consensus rating | Point Value |
| capacity of financial management system to comply with federal requirements | Strong | Strong | Strong | Strong | Strong | 8.33 |
| strength of the sponsoring organization's financial management practices | Strong | Adequate | Strong | Strong | Adequate | 6.25 |

| | | | | |
|--|----------|--------|--------|--------|
| strength of the sponsoring organization's financial status/stability | Adequate | Strong | Strong | Strong |
|--|----------|--------|--------|--------|

| | |
|----------------------|----------------|
| Strong | 8.33 |
| Section Score | 22.9075 |

| Grant Readiness (20%) applicant's systems, policies, experience, partnerships, leadership support, financial and personnel resources, etc. are fully prepared to implement the program as of the start date | Rater -- initial ratings | | | |
|--|--------------------------|--------|--------|--------|
| | EB | BHB | MM | ZM |
| | Strong | Strong | Strong | Strong |

| Consensus rating | Point Value |
|----------------------|-------------|
| Strong | 20 |
| Section Score | 20 |

GTF Total Score: 94.1575
Peer Reviewer Score 67.5
Combined Score 161.66
of possible 200

*lookup pre-programmed

Recommendation: Fund only if corrections can be negotiated

Peer Reviewers -- Consensus Process Worksheet

- Strong** This section of the application is a thorough, compelling, and convincing response to criteria; additional information is relevant and enhances or strengthens argument significantly; the argument shows this element shows high levels of success or highly likely to be successful.
- Adequate** This section of the application responds to all criteria– no omissions or additions. The argument shows this element has had some success or could possibly succeed as described.
- Weak** This section responds to many but not all the required elements/criteria. Some text is not relevant or does not add to the argument. The argument does not demonstrate this element has succeeded or would succeed as described
- Substandard** This section barely responds to the criteria, has a significant flaw, or lacks any indication this element could succeed as described.
- Incomplete/Nonresponsive** This section of the application does not respond to the criteria.

APP ID: _____ PROGRAM NAME: GPCOG Climate Corps INITIAL _____

APPLICANT NAME: GPCOG

FUNDS REQUESTED: \$ 111,428

After peer reviewers discuss the proposal contents, quality, and responsiveness to requirements, record the group's consensus rating in column G for each section in the cells below. (Select from drop-down menu.)

| Program Design | RATER -- Initial ratings | | | | Consensus Rating | Point Value |
|---|--------------------------|-----------------|-------------|--|------------------|-------------|
| | Tom Meuser | Kate Kliibansky | Jake | | | |
| Point Balance | | | | | 5 | 5 |
| Funding Priority | Strong | Adequate | Strong | | Strong | 1 |
| Need | Adequate | Strong | Adequate | | Adequate | 3 |
| Service Activity & Model | Strong | Adequate | Adequate | | Adequate | 11.25 |
| Service Area | Adequate | Strong | Adequate | | Adequate | 7.5 |
| Theory of Change & Evidence of Effectiveness | Weak | Adequate | Adequate | | Adequate | 7.5 |
| Member Training & Workforce Development Goals | Strong | Adequate | Weak | | Adequate | 7.5 |
| Member Experience | Strong | Strong | Weak | | Adequate | 3.75 |
| Equity, Justice, and Accessibility | Weak | Adequate | Substandard | | Substandard | 2.5 |
| Program Design Score | | | | | | 49 |

| Organizational Capability | RATER -- Initial Ratings | | | | Consensus Rating | Point Value |
|--------------------------------------|--------------------------|-----------------|--------|--|------------------|-------------|
| | Tom Meuser | Kate Kliibansky | Jake | | | |
| Organizational Background & Staffing | Strong | Strong | Strong | | Strong | 15 |
| Org. Capability Score | | | | | | 15 |

| Budget | RATER -- Initial ratings | | | | Consensus Rating | Point Value |
|---------------------|--------------------------|-----------------|------|--|------------------|--------------|
| | Tom Meuser | Kate Kliibansky | Jake | | | |
| Budget | Adequate | Adequate | Weak | | Adequate | 11.25 |
| Budget Score | | | | | | 11.25 |

FINAL SECTION TOTALS and RECOMMENDATION

| | | | | | |
|--|----------------|----------------|---------------------|--|-------------|
| Final Consensus Score | Program Design | Organizational | Cost Effectiveness/ | | Total Score |
| | 49 | 15 | 11.25 | | 75.25 |
| Recommendation: 60-79, Recommend for Further Review with Hesitation | | | | | |

End Peer Reviewer Work - Task Force Work Recorded Below

INITIAL RATINGS> Below are the initial ratings offered by GTF Members after their independent reading and assessment of the proposals. These are the starting points for your LINK TO COMMENTS

| Proposal Alignment and Model (20%) degree to which the community need targeted by the proposal is aligned with one of the Commission funding priorities | Rater -- initial ratings | | | | rating | Point Value |
|--|--------------------------|----------|----------|------|----------|-------------|
| | EB | BHB | MM | ZM | | |
| Proposal adds to goal of being programmatically, demographically, and geographically diverse | Adequate | Strong | Strong | Weak | Adequate | 7.5 |
| | Weak | Adequate | Adequate | Weak | Weak | 5 |
| Section Score | | | | | | 12.5 |

| Past Performance (20%) Past performance in other grant programs, including those funded by foundations or other government agencies. | Rater -- initial ratings | | | | Consensus rating | Point Value |
|---|--------------------------|--------|--------|----------|------------------|-------------|
| | EB | BHB | MM | ZM | | |
| | Strong | Strong | Strong | Adequate | Strong | 20 |
| Section Score | | | | | | 20 |

| Financial Plan (20%) Degree to which the financial plan anticipates the operational costs and provides sufficient resources to implement the program successfully | Rater -- initial ratings | | | | rating | Point Value |
|--|--------------------------|----------|----------|--------|----------|-------------|
| | EB | BHB | MM | ZM | | |
| | Adequate | Adequate | Adequate | Strong | Adequate | 11.25 |

| | | | | | Section Score | 11.25 |
|---|--------|----------|----------|----------|-------------------------|--------------------|
| Rater -- initial ratings | | | | | | |
| Fiscal Systems (25%) | | | | | Consensus rating | Point Value |
| capacity of financial management system to comply with federal requirements | EB | BHB | MM | ZM | Strong | 8.33 |
| strength of the sponsoring organization's financial management practices | Strong | Adequate | Strong | Strong | Strong | 8.33 |
| strength of the sponsoring organization's financial status/stability | Strong | Adequate | Strong | Strong | Strong | 8.33 |
| | | | | | Section Score | 24.99 |
| Rater -- initial ratings | | | | | | |
| Grant Readiness (15%) | | | | | rating | Point Value |
| applicant's systems, policies, experience, partnerships, leadership support, financial and personnel resources, etc. are fully prepared to implement the program as of the start date | EB | BHB | MM | ZM | Adequate | 15 |
| | Strong | Adequate | Adequate | Adequate | | |
| | | | | | Section Score | 15 |
| | | | | | GTF Total Score: | 83.74 |
| | | | | | Peer Reviewer Score | 75.25 |
| | | | | | Combined Score | 158.99 |
| | | | | | of possible 200 | |

*lookup pre-programmed

Recommendation: Fund only if corrections can be negotiated

INITIAL PEER REVIEWER WORKSHEET—CLIMATE CORPS

After completing your reading, worksheet comments, and scoring, please complete this summary section. Pages 1 and 2 must be printed, signed (page 2), and submitted to Volunteer Maine.

| | |
|---------------------------------------|--|
| RFA Due Date: _____ 10-7 _____ | Reviewer Name: _____ Jake _____ |
| Application Number : _____ | Project Name: _____ DCP _____ |
| Legal Applicant: _____ | Project Contact: _____ |
| | Budget Proposed |
| | Climate Corps funds _____ |
| | Local Match _____ |
| | # of Members ⁴ _____ |

1. Other than the legal applicant, please list the agencies or organizations that appear to be the major collaborators or partners in this grant.

Mano en mano
Passamaquoddy Tribe of Indian Township

2. Applicant proposes to deliver services: (select what the applicant states in their application that their program will cover:

- Within a single municipality
- Within a single County but not covering the entire County
- County-wide in a single County
- Multiple Counties but not Statewide
- Statewide

3. Which climate focus area does this applicant identify as related to its proposal? Do the performance measures chosen match the focus area?

| Focus Area Identified | Performance Measure matches focus area |
|---|--|
| <input type="checkbox"/> Energy Efficiency Education and Outreach | x <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <input type="checkbox"/> Home Energy Conservation & Management | x <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <input type="checkbox"/> Other: | <input type="checkbox"/> Yes <input type="checkbox"/> No |


4. Based on your read of the Application Instructions and Proposal, please answer the following questions:

A. Does the proposal fall in the priority for this competition? x Yes No NA

B. Do the Service Activity performance measures chosen match the focus area? x Yes No

5. Summarize ratings here:

| CATEGORY | Initial Ratings | Consensus Results (fill in after meeting) |
|---|------------------------|--|
| Preliminary Information (0) | | |
| Application Cover Page | | |
| Debarment and Performance Certification | | |
| Eligibility Requirements | | |
| Program Design 70% | | |
| Funding Priority 1% | strong | adequate |
| Need 4% | adequate | adequate |
| Service Activity & Model 15% | strong | strong |
| Service Area 10% | adequate | adequate |
| Theory of Change and Evidence of Effectiveness 10% | substandard | incomplete |
| Member Training and Workforce Development Goals 10% | strong | strong |
| Member Experience 5% | weak | weak |
| Equity, Justice, and Accessibility 10% | weak | weak |
| Organizational Qualifications and Experience 15% | | |
| Organizational Background and Staffing | weak | weak |
| Budget 15% | | |
| Member Budget | adequate | adequate |
| Supervisor Budget | adequate | adequate |
| Grantee Cost-share | adequate | adequate |

Peer Reviewer Signature:  Date: _____

The text on this page will be submitted through the web form.

Assessment Criteria for Operating Grant and Your Initial Assessment.

A. Preliminary

This is a Yes/No rating. No (0) points are awarded. Ensure all components have been submitted: cover page, debarment and performance certification, and eligibility requirements.

B. Program Design (70%)

Refer to pages 38-41 of the “Application Instructions” (RFP). The guidance headings go from “1. Theory of Change and Logic Model” through “5. Member Experience.”

| Narrative Elements with Assessment Criteria | Incomplete/ Nonresponsive | Substandard | Weak | Adequate | Strong |
|---|------------------------------|-------------|------|----------|--------|
| 1. Funding priority | | | | | x |
| <p><i>Comments:</i> What information in the narrative caused you to select the above rating for this element? (Please be specific.)</p> <p>The applicant proposes and describes how 2/2 of two priorities would be met</p> <p><u>ASSESSMENT CRITERIA</u></p> <p>The applicant clearly describes how:</p> <ul style="list-style-type: none"> • The proposed program fits within Climate Corps priorities of Energy Efficiency Education & Outreach and/or Home Energy Conservation & Management • Meets all the program requirements as detailed on page 8 (E. Grant Requirements) of RFA. | | | | | |
| | Incomplete/ Nonresponsive | Substandard | Weak | Adequate | Strong |
| 2. Need | | | | x | |
| <p><i>Comments:</i> What information in the narrative caused you to select the above rating for this element? (Please be specific.)</p> <p>The need outlined appears to be the lack of trained EE professionals that, then can mobilize communities. “if you build it they will come” model, using CC members as actions of mobilization seems consistent with the need.</p> <p><u>ASSESSMENT CRITERIA</u></p> <p>The applicant provides a problem statement detailing a compelling and severe community need to be addressed by the Climate Corps service.</p> | | | | | |

| | Incomplete/ Nonresponsive | Substandard | Weak | Adequate | Strong |
|--|------------------------------|-------------------------------------|------|-------------------------------------|-------------------------------------|
| 3. Service Activity & Priority | | | | | <input checked="" type="checkbox"/> |
| <p>Comments: What information in the narrative caused you to select the above rating for this element? (Please be specific.)</p> <p><i>The applicant was clear and specific in who would be eligible, what the age, and experience needed are, the size of them, who would benefit from the services provided and the rigor of service.</i></p> <p>ASSESSMENT CRITERIA</p> <p>The applicant describes a service program model that will ensure successful service delivery and interventions aligned with the need. Components described include:</p> <ul style="list-style-type: none"> The program structure (residential, crew-based, etc) <ul style="list-style-type: none"> Number of members proposed Minimum qualifications for members Duration of service term and intensity of service Target population for intervention (who are beneficiaries) Qualifications, roles, and activities of Corps members Roles of key partners | | | | | |
| | Incomplete/ Nonresponsive | Substandard | Weak | Adequate | Strong |
| 3. Service Area | | | | <input checked="" type="checkbox"/> | |
| <p>Comments: What information in the narrative caused you to select the above rating for this element? (Please be specific.)</p> <p><i>While the applicant was able to outline who is eligible to receive services, it is not clear who has agreed of those eligible to participate in services. The proposal outlines the critical mass of beneficiaries being reached by a significantly smaller portion of members time. However the larger portion of time dedicated while not reaching critical mass is reaching prioritized community members.</i></p> <p>ASSESSMENT CRITERIA</p> <p>The applicant makes the case that the service area has all characteristics to ensure success of the service model including:</p> <ul style="list-style-type: none"> Critical mass of beneficiaries, training opportunities, partners, and other resources Demographics of beneficiaries of service; prioritized assistance to disproportionately affected (by climate change) communities. | | | | | |
| | Incomplete/ Nonresponsive | Substandard | Weak | Adequate | Strong |
| 4. Theory of Change and Evidence of Effectiveness | | <input checked="" type="checkbox"/> | | | |
| <p>Comments: What information in the narrative caused you to select the above rating for this element? (Please be specific.)</p> <p><i>The applicant robustly outlines member training and how they will build skills and be built up and the need but does not discuss specifically and metric system of success for the program aside from certification of members and weatherization data tools already used in the industry. It is unclear how this data will be used in relation to CC as a program and its members efficacy. Outside of the small amount of time members will run workshops, community volunteerism is not emphasized in a meaningful way</i></p> | | | | | |

that meets the pilots goals, a system for programmatic data collection is not proposed and outside of the applicants own efforts there is little community efforts outlined.

ASSESSMENT CRITERIA

The applicant describes:

- A proposed service activity that articulates an output (services delivered) that are aligned with outcomes (change or improvement).
- Performance measures that are aligned with the goals of the State’s Climate Action Plan.
- How Climate Corps members add to significantly to existing community efforts to address the stated problem
- How community volunteerism is incorporated into the service model
- A realistic plan for data collection

| | Incomplete/ Nonresponsive | Substandard | Weak | Adequate | Strong |
|---|------------------------------|-------------|------|----------|--------|
| 4. Member Training and Workforce Development Goals | | | | | X |

Comments: What information in the narrative caused you to select the above rating for this element? (Please be specific.)
The plans outlined by applicant are specific and detailed and robustly prepare participants in the CC pilot for continued work in energy efficiency. The gradual release of responsibilities seems reasonable for the scope of work and the program has built in space to practice get feedback and improve in a specific and intentional avenues. Members exiting the program will be certified and have hands on experience with software and hard skills of EE work.

ASSESSMENT CRITERIA

The applicant describes:

- A member training plan that will adequately prepare them for service.
- How members will increase skills, abilities, and knowledge to gain future employment.
- A plan to ensure members and volunteers will be aware of, and adhere to, program requirements.
- How Climate Corps members will be prepared for a logical green job career pathway upon completion of service.

| | Incomplete/ Nonresponsive | Substandard | Weak | Adequate | Strong |
|-----------------------------|------------------------------|-------------|------|----------|--------|
| 5. Member Experience | | | X | | |

Comments: What information in the narrative caused you to select the above rating for this element? (Please be specific.)
Applicants proposal outlined reflection via a marketing video, this may be effective in creating the marketing product but I question its effectiveness or genuineness as a tool for intentional member reflection. While the work and training for members is very robust outside this side of the proposal applicant will include members in a company picnic and the proximity to a national park as meaningful experiences outside service which while nice lack intention.

ASSESSMENT CRITERIA

The applicant describes:

- How members will have access to meaningful service experiences outside their assignment
- How the program will incorporate reflection on service
- A recruitment plan that is realistic and will ensure members reflect the demographics of the community where they serve
- How members will engage community and/or volunteers
- Any additional needed support to ensure members are successful, such as affinity groups, wraparound services, multilingual resources

| | Incomplete/ Nonresponsive | Substandard | Weak | Adequate | Strong |
|--|------------------------------|-------------|------|----------|--------|
| 7. Equity, Justice, and Accessibility | | | X | | |
| <i>Comments:</i> What information in the narrative caused you to select the above rating for this element? (Please be specific.) | | | | | |
| <i>Applicant asserts that background of CC applicants will not be a barrier to service but otherwise is not specific how JEDI will be implemented in the service of CC, additionally some partnerships are mentioned including accounting for language barriers and a tribal connection but applicant does not detail how this collaboration will look outside a contact is known. Youth is not mentioned by applicant.</i> | | | | | |
| ASSESSMENT CRITERIA | | | | | |
| The applicant describes: | | | | | |
| <ul style="list-style-type: none"> • How project will address equity, justice, and accessibility for members, beneficiaries, and community partners • How youth will be engaged in the program • How partnerships or coalitions of groups will participate in program implementation • How community members participated in design and how they will be involved in implementation • How the program will collaborate with indigenous communities. | | | | | |

C. Organizational Capability (15%)

Refer to page 18 of the “Application Instructions” (RFA).

| | Incomplete/ Nonresponsive | Substandard | Weak | Adequate | Strong |
|--|------------------------------|-------------|------|----------|--------|
| 1. Organizational Background and Staffing | | | X | | |
| <i>Comments:</i> What information in the narrative caused you to select the above rating for this element? (Please be specific.) | | | | | |
| Applicant addresses growing pains for their org over the last year which does not indicate the proposal will not succeed but does not strongly demonstrate success. There is a logical fit between CC and the applicants mission and goals and the organization has seemingly extensive experience in the field, the program would be new however and dependent on the hiring of a supervisor for the program (2) Applicant did not fully address, its plan for sustainability of the program outside of hiring completed corps members or the organizations capacity and track record of engaging volunteers. | | | | | |
| ASSESSMENT CRITERIA | | | | | |
| The applicant clearly describes: | | | | | |
| <ul style="list-style-type: none"> • That the organization has the experience, staffing, and management structure to implement the proposed program. • Identifies the person who developed the Application and their role in the organization • The organization has experience and a track record with engaging volunteers in its mission • The organization has relevant experience in focus areas of energy efficiency or home energy conservation • Sufficient organizational capacity and is ready for implementation of a pilot project • How they are planning for program leadership and member supervision to ensure successful implementation of the grant and the program • A logical fit between the Climate Corps and the organization’s mission and strategic goals. • A plan for any needed internal capacity building that needs to be undertaken to sustain the program. • A plan for program development and sustainability after the pilot period ends • A sufficient plan for outreach and marketing to ensure recognition and awareness of the Climate Corps. | | | | | |

D. Budget (15%)

Refer to page 18 of the “Application Instructions” (RFA).

| | Incomplete/ Nonresponsive | Substandard | Weak | Adequate | Strong |
|---|------------------------------|-------------|------|----------|--------|
| 1. Budget | | | | X | |
| <p>Comments: What information in the narrative caused you to select the above rating for this element? (Please be specific.)</p> <p>The budget seems clear, there is 12,00 dollars total proposed by an anonymous source which does cause hesitation to keep it from strong.</p> | | | | | |
| <p>ASSESSMENT CRITERIA</p> <ul style="list-style-type: none"> • Budget is in compliance with instructions and correctly calculated • Number of positions and length of terms/commitment are described • Living allowance/stipend for full-time members reflects the equivalent of \$15/hour • Health insurance and other required insurance is reflected for full-time members • Supervisor and staffing budget include annual salary, percentage of time, and benefits/expenses • Cost-share section indicates sufficient resources to support the program as described | | | | | |

Summary Remarks

1. Having reviewed all elements of the proposal provided to you, do you think that this applicant would be effective in this category of grant?

x ___ Yes ___ No

2. Why or why not? Please be specific and cite evidence from the proposal.

Overall I believe the project outlined would be able to be successfully implemented, the institutional knowledge of the EE and Weatherization and significant training plan for members indicates the pilot would be able to be brought to fruition.

3. What elements of the proposal are unclear?

What metrics of reporting are and how the pilot would define success, how the community connections would be utilized, the sustainability after the pilot year outside hiring members who completed service,

4. What else do you have to say about this proposal?

While the knowledge base and mission align with the climate action plan, it feels that this proposal distinction from the organization itself is less clear, members seem to be implanted in bolstering ongoing strategic enterprises while not necessarily created in partnership with the communities being served.

INITIAL PEER REVIEWER WORKSHEET—CLIMATE CORPS

After completing your reading, worksheet comments, and scoring, please complete this summary section. Pages 1 and 2 must be printed, signed (page 2), and submitted to Volunteer Maine.

| | | | |
|-----------------------------------|---------------|-------------------------------|--|
| RFA Due Date: _____ | 10/8 | Reviewer Name: _____ | Jake |
| Application Number : _____ | 202208128 | Project Name: _____ | Greater Portland Council of Governments |
| Legal Applicant: _____ | Kristina Egan | Project Contact: _____ | Sara Mills-Knapp |
| | | Budget Proposed | |
| | | Climate Corps funds _____ | |
| | | Local Match _____ | |
| | | # of Members _____ | 2 |

1. Other than the legal applicant, please list the agencies or organizations that appear to be the major collaborators or partners in this grant.

Window Dressers; Efficiency Maine

2. Applicant proposes to deliver services: (select what the applicant states in their application that their program will cover:

- Within a single municipality
- Within a single County but not covering the entire County
- County-wide in a single County
- Multiple Counties but not Statewide
- Statewide

3. Which climate focus area does this applicant identify as related to its proposal? Do the performance measures chosen match the focus area?

| Focus Area Identified | Performance Measure matches focus area |
|---|--|
| <input type="checkbox"/> Energy Efficiency Education and Outreach | x <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <input type="checkbox"/> Home Energy Conservation & Management | x <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <input type="checkbox"/> Other: | <input type="checkbox"/> Yes <input type="checkbox"/> No |

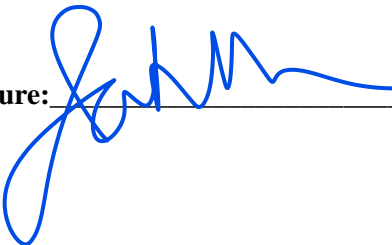
4. Based on your read of the Application Instructions and Proposal, please answer the following questions:

A. Does the proposal fall in the priority for this competition? x Yes No NA

B. Do the Service Activity performance measures chosen match the focus area? x Yes No

5. Summarize ratings here:

| CATEGORY | Initial Ratings | Consensus Results (fill in after meeting) |
|---|------------------------|--|
| Preliminary Information (0) | | |
| Application Cover Page | adequate | |
| Debarment and Performance Certification | adequate | |
| Eligibility Requirements | adequate | |
| Program Design 70% | | |
| Funding Priority 1% | strong | strong |
| Need 4% | adequate | adequate |
| Service Activity & Model 15% | adequate | adequate |
| Service Area 10% | adequate | adequate |
| Theory of Change and Evidence of Effectiveness 10% | adequate | adequate |
| Member Training and Workforce Development Goals 10% | weak | adequate |
| Member Experience 5% | weak | adequate |
| Equity, Justice, and Accessibility 10% | substandard | substandard |
| Organizational Qualifications and Experience 15% | | |
| Organizational Background and Staffing | strong | strong |
| Budget 15% | | |
| Member Budget | weak | |
| Supervisor Budget | weak | adequate |
| Grantee Cost-share | weak | |

Peer Reviewer Signature:  _____ Date: _____

The text on this page will be submitted through the web form.

Assessment Criteria for Operating Grant and Your Initial Assessment.

A. Preliminary

This is a Yes/No rating. No (0) points are awarded. Ensure all components have been submitted: cover page, debarment and performance certification, and eligibility requirements.

B. Program Design (70%)

Refer to pages 38-41 of the “Application Instructions” (RFP). The guidance headings go from “1. Theory of Change and Logic Model” through “5. Member Experience.”

| Narrative Elements with Assessment Criteria | Incomplete/ Nonresponsive | Substandard | Weak | Adequate | Strong |
|--|------------------------------|-------------|------|----------|--------|
| 1. Funding priority | | | | | x |
| <p><i>Comments:</i> What information in the narrative caused you to select the above rating for this element? (Please be specific.) The applicant outlines 2 out of 2 of the targeted focus areas and is able to explain the process in how the goals would be reached</p> | | | | | |
| <p><u>ASSESSMENT CRITERIA</u> The applicant clearly describes how:</p> <ul style="list-style-type: none"> • The proposed program fits within Climate Corps priorities of Energy Efficiency Education & Outreach and/or Home Energy Conservation & Management • Meets all the program requirements as detailed on page 8 (E. Grant Requirements) of RFA. | | | | | |
| | Incomplete/ Nonresponsive | Substandard | Weak | Adequate | Strong |
| 2. Need | | | | x | |
| <p><i>Comments:</i> What information in the narrative caused you to select the above rating for this element? (Please be specific.) The section responds to all criteria, that being volunteers for a local non-profit and information kits for municipalities. While there are no omissions or additions, in my mind the need does not breach the bar of “severe and compelling” to warrant “strong”.</p> | | | | | |
| <p><u>ASSESSMENT CRITERIA</u> The applicant provides a problem statement detailing a compelling and severe community need to be addressed by the Climate Corps service.</p> | | | | | |

| | Incomplete/ Nonresponsive | Substandard | Weak | Adequate | Strong |
|--|------------------------------|-------------|------|----------|--------|
| 3. Service Activity & Priority | | | | x | |
| <p>Comments: What information in the narrative caused you to select the above rating for this element? (Please be specific.) The section responds to all of the below criteria to the extent each point was addressed. The plan to me lacks in specificity as to what the activities, intensity of service, qualifications and service term are. One month difference in service is a significant amount for example both to the budget and to the member experience. While the applicant does outline the two member cohort model splitting their time evenly between window dressers and the applicant to address the to two needs stated it is in generalities that leave room for a lot of ambiguity in the implementation, and execution of the activities for the members. Similarly it outlines the general knowledge needed for applicants but not anything more specific i.e. level of education, age etc, that would be important to successful recruitment and implementation of the project.</p> | | | | | |
| <p>ASSESSMENT CRITERIA The applicant describes a service program model that will ensure successful service delivery and interventions aligned with the need. Components described include:</p> <ul style="list-style-type: none"> • The program structure (residential, crew-based, etc) <ul style="list-style-type: none"> ○ Number of members proposed ○ Minimum qualifications for members ○ Duration of service term and intensity of service ○ Target population for intervention (who are beneficiaries) • Qualifications, roles, and activities of Corps members • Roles of key partners | | | | | |
| | Incomplete/ Nonresponsive | Substandard | Weak | Adequate | Strong |
| 3. Service Area | | | | x | |
| <p>Comments: What information in the narrative caused you to select the above rating for this element? (Please be specific.) Both points were addressed but did not surpass the criteria to “strong”. A critical mass of beneficiaries is serviced in the large scope of 25 municipalities in the partnership, the work may as outlined be used to wider than the initially served region with the sharing of prepared tool kits, the failure to surpass strong surmounts to the ther criteria of “prioritized assistance to disproportionately affected (by climate change) communities.” The served area is simply the area already in connection with applicant not specific or discerning to need or priority.</p> | | | | | |
| <p>ASSESSMENT CRITERIA The applicant makes the case that the service area has all characteristics to ensure success of the service model including:</p> <ul style="list-style-type: none"> • Critical mass of beneficiaries, training opportunities, partners, and other resources • Demographics of beneficiaries of service; prioritized assistance to disproportionately affected (by climate change) communities. | | | | | |
| | Incomplete/ Nonresponsive | Substandard | Weak | Adequate | Strong |
| 4. Theory of Change and Evidence of Effectiveness | | | | x | |

Comments: What information in the narrative caused you to select the above rating for this element? (Please be specific.)
 All criteria are addressed, it is my understanding that the proposed performance metrics align with the action plan and addresses how members would both be involved in a community's current efforts and incorporating the need for community volunteerism. While the frequency of reporting seems realistic it is not specific as to what the distinction of work summary reporting and service activity reporting are and the data needed form these.

ASSESSMENT CRITERIA

The applicant describes:

- A proposed service activity that articulates an output (services delivered) that are aligned with outcomes (change or improvement).
- Performance measures that are aligned with the goals of the State's Climate Action Plan.
- How Climate Corps members add to significantly to existing community efforts to address the stated problem
- How community volunteerism is incorporated into the service model
- A realistic plan for data collection

| | Incomplete/ Nonresponsive | Substandard | Weak | Adequate | Strong |
|---|------------------------------|-------------|------|----------|--------|
| 4. Member Training and Workforce Development Goals | | | X | | |

Comments: What information in the narrative caused you to select the above rating for this element? (Please be specific.)
 The initial orientation will be adequate in preparing members for the scope of the program and it's requirements and potentially preparing them for the service term, it falls short of increasing future employment and creating a logical career pathway. It is unclear how the remote workings tips and tricks or etiquette are relevant to this in the field position and the training seems to be solely coming from applicant itself essentially offering on the job training and office experience rather than intentional specific or meaningful trainings outside of job duties and does not rise to occasion of the pilots goal of certification or education through service. It is equally unclear why the history of national service in the U.S. would be relevant to this state, and local initiative as it is not tethered to a federal program.

ASSESSMENT CRITERIA

The applicant describes:

- A member training plan that will adequately prepare them for service.
- How members will increase skills, abilities, and knowledge to gain future employment.
- A plan to ensure members and volunteers will be aware of, and adhere to, program requirements.
- How Climate Corps members will be prepared for a logical green job career pathway upon completion of service.

| | Incomplete/ Nonresponsive | Substandard | Weak | Adequate | Strong |
|-----------------------------|------------------------------|-------------|------|----------|--------|
| 5. Member Experience | | | X | | |

Comments: What information in the narrative caused you to select the above rating for this element? (Please be specific.)
 The only outlined experience listed was a optional monthly webinar, which may prove meaningful but does not alone encapsulate the integrity of meaningful member experience. Similarly with such a small work force the fact that the reflection of service as casual between the team of three lacks outlined intentionality distinct from expected working relationships. The recruitment plan outlined seems robust however and the ties to the community would indicate the community itself would likely be able to produce applicants especially considering the size of the workforce. Members will engage volunteers through the non profit window dressers. Additional supports were not outlined by applicant.

ASSESSMENT CRITERIA

The applicant describes:

| | | | | | |
|---|--------------------------------------|--------------------|-------------|-----------------|---------------|
| <ul style="list-style-type: none"> • How members will have access to meaningful service experiences outside their assignment • How the program will incorporate reflection on service • A recruitment plan that is realistic and will ensure members reflect the demographics of the community where they serve • How members will engage community and/or volunteers • Any additional needed support to ensure members are successful, such as affinity groups, wraparound services, multilingual resources | | | | | |
| | Incomplete/ Nonresponsive | Substandard | Weak | Adequate | Strong |
| 7. Equity, Justice, and Accessibility | | X | | | |
| Comments: What information in the narrative caused you to select the above rating for this element? (Please be specific.) | | | | | |
| <i>The applicant indicates it has existing data on the municipalities targeted but does not disclose specifically any criteria points beyond the existence of this held data being used by members.</i> | | | | | |
| ASSESSMENT CRITERIA | | | | | |
| <p>The applicant describes:</p> <ul style="list-style-type: none"> • How project will address equity, justice, and accessibility for members, beneficiaries, and community partners • How youth will be engaged in the program • How partnerships or coalitions of groups will participate in program implementation • How community members participated in design and how they will be involved in implementation • How the program will collaborate with indigenous communities. | | | | | |

C. Organizational Capability (15%)
Refer to page 18 of the “Application Instructions” (RFA).

| | | | | | |
|--|--------------------------------------|--------------------|-------------|-----------------|---------------|
| | Incomplete/ Nonresponsive | Substandard | Weak | Adequate | Strong |
| 1. Organizational Background and Staffing | | | | X | |
| Comments: What information in the narrative caused you to select the above rating for this element? (Please be specific.) All aspects are met by applicant, and the current resilience corps they run offers much infrastructure to the program that instructionally would benefit this program and its success. I caution how climate corps may present as distinct experience amongst such a strong historical program though. | | | | | |
| ASSESSMENT CRITERIA | | | | | |
| <p>The applicant clearly describes:</p> <ul style="list-style-type: none"> • That the organization has the experience, staffing, and management structure to implement the proposed program. • Identifies the person who developed the Application and their role in the organization • The organization has experience and a track record with engaging volunteers in its mission • The organization has relevant experience in focus areas of energy efficiency or home energy conservation • Sufficient organizational capacity and is ready for implementation of a pilot project • How they are planning for program leadership and member supervision to ensure successful implementation of the grant and the program • A logical fit between the Climate Corps and the organization’s mission and strategic goals. • A plan for any needed internal capacity building that needs to be undertaken to sustain the program. • A plan for program development and sustainability after the pilot period ends • A sufficient plan for outreach and marketing to ensure recognition and awareness of the Climate Corps. | | | | | |

D. Budget (15%)

Refer to page 18 of the “Application Instructions” (RFA).

| | Incomplete/ Nonresponsive | Substandard | Weak | Adequate | Strong |
|---|------------------------------|-------------|------|----------|--------|
| 1. Budget | | | X | | |
| <p>Comments: What information in the narrative caused you to select the above rating for this element? (Please be specific.)</p> <p>The numbers provided seem to be accurate and would reflect the project proposed</p> | | | | | |
| <p>ASSESSMENT CRITERIA</p> <ul style="list-style-type: none"> • Budget is in compliance with instructions and correctly calculated • Number of positions and length of terms/commitment are described • Living allowance/stipend for full-time members reflects the equivalent of \$15/hour • Health insurance and other required insurance is reflected for full-time members • Supervisor and staffing budget include annual salary, percentage of time, and benefits/expenses • Cost-share section indicates sufficient resources to support the program as described | | | | | |

Summary Remarks

1. Having reviewed all elements of the proposal provided to you, do you think that this applicant would be effective in this category of grant?

Yes No

2. Why or why not? Please be specific and cite evidence from the proposal.

The institutional history of the applicant to run a similar program indicates this programs success, their experience and connections would seem to demonstrate if funded the program could run.

3. What elements of the proposal are unclear?

The specifics of the proposal are unclear, and the application seems to be relying on its historical programing as assurance this one will work, however details of what the members will do, or even how long they will serve only exist in generalities. It would be important to break down what training and work flow will look like beyond broad categories and ideas and outline specific measures and steps in the work so someone coming in could understand the full scope of the project and its timeline.

4. What else do you have to say about this proposal?

It is unclear to me how this Climate corps is distinct form reliance corps, and as mentioned by the applicant the disparity in experience while effectively doing the same programming and training is a challenge that no solution was proposed to. This could potentially create a complicated dynamic for CC

members with their counter parts. The murky distinction between supervision, training and scope of work between CC and RC also seem to threaten the identity of CC in that as a pilot it would be important to have an established distinct identity to point back to, the gauze of recycling an existing program may threaten.

INITIAL PEER REVIEWER WORKSHEET—CLIMATE CORPS

After completing your reading, worksheet comments, and scoring, please complete this summary section. Pages 1 and 2 must be printed, signed (page 2), and submitted to Volunteer Maine.

| | | | |
|-----------------------------|--------------------------------|-------------------------|-------------------|
| RFA Due Date: | _____ | Reviewer Name: | Kate Klibansky |
| Application Number : | RFA 202208128 | Project Name: | DCP Climate Corps |
| Legal Applicant: | Downeast Community Partners | Project Contact: | Sharon Catus |
| | _____ | Budget Proposed | _____ |
| | | Climate Corps funds | _____ |
| | | Local Match | _____ |
| | | # of Members | 4 |
| | _____ | | _____ |

1. Other than the legal applicant, please list the agencies or organizations that appear to be the major collaborators or partners in this grant.

Habitat for Humanity Ellsworth
 Maine Seacoast Mission
 Mano e Mano
 Passamaquoddy Tribe

2. Applicant proposes to deliver services: (select what the applicant states in their application that their program will cover:

- Within a single municipality
- Within a single County but not covering the entire County
- County-wide in a single County
- Multiple Counties but not Statewide
- Statewide

3. Which climate focus area does this applicant identify as related to its proposal? Do the performance measures chosen match the focus area?

| Focus Area Identified | Performance Measure matches focus area |
|--|--|
| Energy Efficiency Education and Outreach | X No |
| Home Energy Conservation & Management | X No |
| Other: | Yes No |

4. Based on your read of the Application Instructions and Proposal, please answer the following questions:

A. Does the proposal fall in the priority for this competition? No NA

B. Do the Service Activity performance measures chosen match the focus area? No

5. Summarize ratings here:

| CATEGORY | Initial Ratings | Consensus Results (fill in after meeting) |
|---|------------------------------|--|
| Preliminary Information (0) | | |
| Application Cover Page | Adequate | |
| Debarment and Performance Certification | | |
| Eligibility Requirements | Weak | |
| Program Design 70% | | |
| Funding Priority 1% | Adequate | |
| Need 4% | Adequate | |
| Service Activity & Model 15% | Strong | |
| Service Area 10% | Adequate | |
| Theory of Change and Evidence of Effectiveness 10% | Incomplete/ nonresponsive | |
| Member Training and Workforce Development Goals 10% | Weak | |
| Member Experience 5% | Weak | |
| Equity, Justice, and Accessibility 10% | Weak | |
| Organizational Qualifications and Experience 15% | | |
| Organizational Background and Staffing | Weak | |
| Budget 15% | | |
| Member Budget | Weak | |
| Supervisor Budget | weak | |
| Grantee Cost-share | Weak | |

Peer Reviewer Signature: _____ **Katherine Klibansky** _____ **Date:** _____ **10/7/22**

The text on this page will be submitted through the web form.

Assessment Criteria for Operating Grant and Your Initial Assessment.

A. Preliminary

This is a Yes/No rating. No (0) points are awarded. Ensure all components have been submitted: cover page, debarment and performance certification, and eligibility requirements.

B. Program Design (70%)

Refer to pages 38-41 of the “Application Instructions” (RFP). The guidance headings go from “1. Theory of Change and Logic Model” through “5. Member Experience.”

| Narrative Elements with Assessment Criteria | Incomplete/ Nonresponsive | Substandard | Weak | Adequate | Strong |
|---|--|-------------|------|----------|--------|
| 1. Funding priority | | | | X | |
| Comments: What information in the narrative caused you to select the above rating for this element? (Please be specific.) | This application had way too much “fluff,” and also very little actual pertinent information to the application. Beyond that, there was no formatting to allow the reader to see the flow of the application as intended by Volunteer Maine, which made it difficult to both read and assess. The narrative read more like a story of the organization rather than an application. | | | | |
| <p><u>ASSESSMENT CRITERIA</u></p> <p>The applicant clearly describes how:</p> <ul style="list-style-type: none"> • The proposed program fits within Climate Corps priorities of Energy Efficiency Education & Outreach and/or Home Energy Conservation & Management • Meets all the program requirements as detailed on page 8 (E. Grant Requirements) of RFA. | | | | | |
| | Incomplete/ Nonresponsive | Substandard | Weak | Adequate | Strong |
| 2. Need | | | | X | |
| Comments: What information in the narrative caused you to select the above rating for this element? (Please be specific.) | They were clear in the description of what the community needs, and were honest about their lack in capacity to meet those needs. | | | | |
| <p><u>ASSESSMENT CRITERIA</u></p> <p>The applicant provides a problem statement detailing a compelling and severe community need to be addressed by the Climate Corps service.</p> | | | | | |

| | Incomplete/ Nonresponsive | Substandard | Weak | Adequate | Strong |
|--|------------------------------|-------------|------|----------|--------|
| 3. Service Activity & Priority | | | | | X |
| <i>Comments:</i> What information in the narrative caused you to select the above rating for this element? (Please be specific.) | | | | | |
| ASSESSMENT CRITERIA | | | | | |
| The applicant describes a service program model that will ensure successful service delivery and interventions aligned with the need. Components described include: | | | | | |
| <ul style="list-style-type: none"> • The program structure (residential, crew-based, etc) <ul style="list-style-type: none"> ○ Number of members proposed ○ Minimum qualifications for members ○ Duration of service term and intensity of service ○ Target population for intervention (who are beneficiaries) • Qualifications, roles, and activities of Corps members • Roles of key partners | | | | | |
| | Incomplete/ Nonresponsive | Substandard | Weak | Adequate | Strong |
| 3. Service Area | | | | X | |
| <i>Comments:</i> What information in the narrative caused you to select the above rating for this element? (Please be specific.) They met the expectations of the service area but did not go above those. | | | | | |
| ASSESSMENT CRITERIA | | | | | |
| The applicant makes the case that the service area has all characteristics to ensure success of the service model including: | | | | | |
| <ul style="list-style-type: none"> • Critical mass of beneficiaries, training opportunities, partners, and other resources • Demographics of beneficiaries of service; prioritized assistance to disproportionately affected (by climate change) communities. | | | | | |
| | Incomplete/ Nonresponsive | Substandard | Weak | Adequate | Strong |
| 4. Theory of Change and Evidence of Effectiveness | X | | | | |

Comments: What information in the narrative caused you to select the above rating for this element? (Please be specific.)
 The theory of change was something that the reader had to search for and deduce, they also did not provide concrete evidence of effectiveness. While their enthusiasm is clear, they did not complete this piece of the application.

ASSESSMENT CRITERIA

The applicant describes:

- A proposed service activity that articulates an output (services delivered) that are aligned with outcomes (change or improvement).
- Performance measures that are aligned with the goals of the State’s Climate Action Plan.
- How Climate Corps members add to significantly to existing community efforts to address the stated problem
- How community volunteerism is incorporated into the service model
- A realistic plan for data collection

| | Incomplete/ Nonresponsive | Standard | Weak | Adequate | Strong |
|---|------------------------------|----------|------|----------|--------|
| 4. Member Training and Workforce Development Goals | | | X | | |

Comments: What information in the narrative caused you to select the above rating for this element? (Please be specific.)
 Their proposal did not include descriptions of a training plan prior to their service. They did describe formal trainings offered, but did not include other requirements of this section.

ASSESSMENT CRITERIA

The applicant describes:

- A member training plan that will adequately prepare them for service.
- How members will increase skills, abilities, and knowledge to gain future employment.
- A plan to ensure members and volunteers will be aware of, and adhere to, program requirements.
- How Climate Corps members will be prepared for a logical green job career pathway upon completion of service.

| | Incomplete/ Nonresponsive | Standard | Weak | Adequate | Strong |
|-----------------------------|------------------------------|----------|------|----------|--------|
| 5. Member Experience | | | X | | |

Comments: What information in the narrative caused you to select the above rating for this element? (Please be specific.)
 Inklings of information were included to note that members would gain relevant experience, but no specifics were mentioned about building community, creating opportunities for reflection, engaging the community, etc.

ASSESSMENT CRITERIA

The applicant describes:

- How members will have access to meaningful service experiences outside their assignment
- How the program will incorporate reflection on service
- A recruitment plan that is realistic and will ensure members reflect the demographics of the community where they serve
- How members will engage community and/or volunteers
- Any additional needed support to ensure members are successful, such as affinity groups, wraparound services,

| | Incomplete/ Nonresponsive | Substandard | Weak | Adequate | Strong |
|--|------------------------------|-------------|------|----------|--------|
| 7. Equity, Justice, and Accessibility | | | X | | |

Comments: What information in the narrative caused you to select the above rating for this element? (Please be specific.)
There was a lack of specificity in collaboration, youth engagement, and means to address DEI, justice, and accessibility.

ASSESSMENT CRITERIA

The applicant describes:

- How project will address equity, justice, and accessibility for members, beneficiaries, and community partners
- How youth will be engaged in the program
- How partnerships or coalitions of groups will participate in program implementation
- How community members participated in design and how they will be involved in implementation
- How the program will collaborate with indigenous communities.

C. Organizational Capability (15%)
Refer to page 18 of the “Application Instructions” (RFA).

| | Incomplete/ Nonresponsive | Substandard | Weak | Adequate | Strong |
|--|------------------------------|-------------|------|----------|--------|
| 1. Organizational Background and Staffing | | | X | | |

Comments: What information in the narrative caused you to select the above rating for this element? (Please be specific.)

While the application is clear that it is lacking capacity, it is also clear that there isn’t a precise plan on how to implement the program. The attitude is “if you build it, they will come,” but that doesn’t inspire confidence that there are levels of organization in place to adequately support the program.

ASSESSMENT CRITERIA

The applicant clearly describes:

- That the organization has the experience, staffing, and management structure to implement the proposed program.
- Identifies the person who developed the Application and their role in the organization
- The organization has experience and a track record with engaging volunteers in its mission
- The organization has relevant experience in focus areas of energy efficiency or home energy conservation
- Sufficient organizational capacity and is ready for implementation of a pilot project
- How they are planning for program leadership and member supervision to ensure successful implementation of the grant and the program
- A logical fit between the Climate Corps and the organization’s mission and strategic goals.
- A plan for any needed internal capacity building that needs to be undertaken to sustain the program.
- A plan for program development and sustainability after the pilot period ends
- A sufficient plan for outreach and marketing to ensure recognition and awareness of the Climate Corps.

D. Budget (15%)

Refer to page 18 of the “Application Instructions” (RFA).

| | Incomplete/ Nonresponsive | Substandard | Weak | Adequate | Strong |
|------------------|------------------------------|-------------|------|----------|--------|
| 1. Budget | | | X | | |

Comments: What information in the narrative caused you to select the above rating for this element? (Please be specific.)

Does not include other required insurance, is not specific in impacts of the program on salaries.

ASSESSMENT CRITERIA

- Budget is in compliance with instructions and correctly calculated
- Number of positions and length of terms/commitment are described
- Living allowance/stipend for full-time members reflects the equivalent of \$15/hour
- Health insurance and other required insurance is reflected for full-time members
- Supervisor and staffing budget include annual salary, percentage of time, and benefits/expenses
- Cost-share section indicates sufficient resources to support the program as described

Summary Remarks

1. Having reviewed all elements of the proposal provided to you, do you think that this applicant would be effective in this category of grant?

Yes No

2. Why or why not? Please be specific and cite evidence from the proposal.

They are clearly excited about the possibility of a Climate Corps, as they need to build capacity within their community. While they may be disorganized in their application, or not have thought through what running a program would entail or look like day-to-day, they appear committed to the success of the program.

3. What elements of the proposal are unclear?

Much of the proposal was unclear or at least unspecific, including the theory of change, member experience, and equity, justice & accessibility.

4. What else do you have to say about this proposal?

The application was incredibly difficult to follow, with no formatting to allow one to follow along the flow of the application as intended by Volunteer Maine. While their excitement is clear, it certainly made it difficult to review.

INITIAL PEER REVIEWER WORKSHEET—CLIMATE CORPS

After completing your reading, worksheet comments, and scoring, please complete this summary section. Pages 1 and 2 must be printed, signed (page 2), and submitted to Volunteer Maine.

| | | | |
|-----------------------------|---------------|-------------------------|--------------------|
| RFA Due Date: | _____ | Reviewer Name: | Kate Klibansky |
| Application Number : | 202208128 | Project Name: | MCC Pilot at GPCOG |
| Legal Applicant: | Kristina Egan | Project Contact: | Sara Mills-Knapp |
| | | Budget Proposed | 111428 |
| | | Climate Corps funds | _____ |
| | | Local Match | _____ |
| | | # of Members | 2 |

1. Other than the legal applicant, please list the agencies or organizations that appear to be the major collaborators or partners in this grant.

Climate Ready Casco Bay
 Maine Clean Communities
 Efficiency Maine
 Member Towns

2. Applicant proposes to deliver services: (select what the applicant states in their application that their program will cover:

- Within a single municipality
- Within a single County but not covering the entire County
- County-wide in a single County
- Multiple Counties but not Statewide
- Statewide

3. Which climate focus area does this applicant identify as related to its proposal? Do the performance measures chosen match the focus area?

| Focus Area Identified | Performance Measure matches focus area |
|--|--|
| Energy Efficiency Education and Outreach | X No |
| Home Energy Conservation & Management | X No |
| Other: | Yes No |

4. Based on your read of the Application Instructions and Proposal, please answer the following questions:

A. Does the proposal fall in the priority for this competition? No NA

B. Do the Service Activity performance measures chosen match the focus area? No

5. Summarize ratings here:

| CATEGORY | Initial Ratings | Consensus Results (fill in after meeting) |
|---|------------------------|--|
| Preliminary Information (0) | | |
| Application Cover Page | Strong | |
| Debarment and Performance Certification | Adequate | |
| Eligibility Requirements | Adequate | |
| Program Design 70% | | |
| Funding Priority 1% | Adequate | |
| Need 4% | Strong | |
| Service Activity & Model 15% | Adequate | |
| Service Area 10% | Strong | |
| Theory of Change and Evidence of Effectiveness 10% | Adequate | |
| Member Training and Workforce Development Goals 10% | Adequate | |
| Member Experience 5% | Strong | |
| Equity, Justice, and Accessibility 10% | Adequate | |
| Organizational Qualifications and Experience 15% | | |
| Organizational Background and Staffing | Strong | |
| Budget 15% | | |
| Member Budget | Adequate | |
| Supervisor Budget | Adequate | |
| Grantee Cost-share | Adequate | |

Peer Reviewer Signature: Kate Klibansky **Date:** 10/7/22

The text on this page will be submitted through the web form.

Assessment Criteria for Operating Grant and Your Initial Assessment.

A. Preliminary

This is a Yes/No rating. No (0) points are awarded. Ensure all components have been submitted: cover page, debarment and performance certification, and eligibility requirements.

B. Program Design (70%)

Refer to pages 38-41 of the “Application Instructions” (RFP). The guidance headings go from “1. Theory of Change and Logic Model” through “5. Member Experience.”

| Narrative Elements with Assessment Criteria | Incomplete/ Nonresponsive | Substandard | Weak | Adequate | Strong |
|--|---|-------------|------|----------|--------|
| 1. Funding priority | | | | X | |
| Comments: What information in the narrative caused you to select the above rating for this element? (Please be specific.) | The organization clearly has a good grasp on what their community needs and how that fits within Climate Corps. | | | | |
| <p>ASSESSMENT CRITERIA</p> <p>The applicant clearly describes how:</p> <ul style="list-style-type: none"> The proposed program fits within Climate Corps priorities of Energy Efficiency Education & Outreach and/or Home Energy Conservation & Management Meets all the program requirements as detailed on page 8 (E. Grant Requirements) of RFA. | | | | | |
| | Incomplete/ Nonresponsive | Substandard | Weak | Adequate | Strong |
| 2. Need | | | | | X |
| Comments: What information in the narrative caused you to select the above rating for this element? (Please be specific.) | The organization clearly has a good grasp on what their community needs and how that fits within Climate Corps. | | | | |
| <p>ASSESSMENT CRITERIA</p> <p>The applicant provides a problem statement detailing a compelling and severe community need to be addressed by the Climate Corps service.</p> | | | | | |
| | Incomplete/ Nonresponsive | Substandard | Weak | Adequate | Strong |

| | | | | | |
|---|--------------------------------------|-----------------|-------------|-----------------|---------------|
| 3. Service Activity & Priority | | | | X | |
| <p><i>Comments:</i> What information in the narrative caused you to select the above rating for this element? (Please be specific.) The organization is specific on all required pieces of information with the caveat being that it appears there would be significant overlap with the GPCOG AmeriCorps Resilience Corps.</p> | | | | | |
| <p>ASSESSMENT CRITERIA</p> <p>The applicant describes a service program model that will ensure successful service delivery and interventions aligned with the need. Components described include:</p> <ul style="list-style-type: none"> • The program structure (residential, crew-based, etc) <ul style="list-style-type: none"> ○ Number of members proposed ○ Minimum qualifications for members ○ Duration of service term and intensity of service ○ Target population for intervention (who are beneficiaries) • Qualifications, roles, and activities of Corps members • Roles of key partners | | | | | |
| | Incomplete/ Nonresponsive | Standard | Weak | Adequate | Strong |
| 3. Service Area | | | | | X |
| <p><i>Comments:</i> What information in the narrative caused you to select the above rating for this element? (Please be specific.) They included a map and were specific about where these activities would take place.</p> | | | | | |
| <p>ASSESSMENT CRITERIA</p> <p>The applicant makes the case that the service area has all characteristics to ensure success of the service model including:</p> <ul style="list-style-type: none"> • Critical mass of beneficiaries, training opportunities, partners, and other resources • Demographics of beneficiaries of service; prioritized assistance to disproportionately affected (by climate change) communities. | | | | | |
| | Incomplete/ Nonresponsive | Standard | Weak | Adequate | Strong |
| 4. Theory of Change and Evidence of Effectiveness | | | | X | |

Comments: What information in the narrative caused you to select the above rating for this element? (Please be specific.)
 Very clear but upon further discussion, the theory of change and evidence of effectiveness are quite broad and unspecific.

ASSESSMENT CRITERIA

The applicant describes:

- A proposed service activity that articulates an output (services delivered) that are aligned with outcomes (change or improvement).
- Performance measures that are aligned with the goals of the State’s Climate Action Plan.
- How Climate Corps members add to significantly to existing community efforts to address the stated problem
- How community volunteerism is incorporated into the service model
- A realistic plan for data collection

| | Incomplete/ Nonresponsive | Substandard | Weak | Adequate | Strong |
|---|------------------------------|-------------|------|----------|--------|
| 4. Member Training and Workforce Development Goals | | | | <u>X</u> | |

Comments: What information in the narrative caused you to select the above rating for this element? (Please be specific.)
 Not very specific about training

ASSESSMENT CRITERIA

The applicant describes:

- A member training plan that will adequately prepare them for service.
- How members will increase skills, abilities, and knowledge to gain future employment.
- A plan to ensure members and volunteers will be aware of, and adhere to, program requirements.
- How Climate Corps members will be prepared for a logical green job career pathway upon completion of service.

| | Incomplete/ Nonresponsive | Substandard | Weak | Adequate | Strong |
|-----------------------------|------------------------------|-------------|------|----------|----------|
| 5. Member Experience | | | | | <u>X</u> |

Comments: What information in the narrative caused you to select the above rating for this element? (Please be specific.)
 It is clear that member experience is at the forefront of GPCOG’s mind when it comes to the program. They have thought-out ideas for engaging the community, building community within members, and building experiences for personal and professional purposes.

ASSESSMENT CRITERIA

The applicant describes:

- How members will have access to meaningful service experiences outside their assignment
- How the program will incorporate reflection on service
- A recruitment plan that is realistic and will ensure members reflect the demographics of the community where they serve
- How members will engage community and/or volunteers
- Any additional needed support to ensure members are successful, such as affinity groups, wraparound services,

| | Incomplete/ Nonresponsive | Substandard | Weak | Adequate | Strong |
|--|------------------------------|-------------|------|----------|--------|
| 7. Equity, Justice, and Accessibility | | | | X | |

Comments: What information in the narrative caused you to select the above rating for this element? (Please be specific.)
 The organization dedicates a section to equity, justice, and accessibility. However, they are unspecific in how their activities impact those aspects of the program.

ASSESSMENT CRITERIA

The applicant describes:

- How project will address equity, justice, and accessibility for members, beneficiaries, and community partners
- How youth will be engaged in the program
- How partnerships or coalitions of groups will participate in program implementation
- How community members participated in design and how they will be involved in implementation
- How the program will collaborate with indigenous communities.

C. Organizational Capability (15%)
 Refer to page 18 of the “Application Instructions” (RFA).

| | Incomplete/ Nonresponsive | Substandard | Weak | Adequate | Strong |
|--|------------------------------|-------------|------|----------|--------|
| 1. Organizational Background and Staffing | | | | | X |

Comments: What information in the narrative caused you to select the above rating for this element? (Please be specific.)

ASSESSMENT CRITERIA

The applicant clearly describes:

- That the organization has the experience, staffing, and management structure to implement the proposed program.
- Identifies the person who developed the Application and their role in the organization
- The organization has experience and a track record with engaging volunteers in its mission
- The organization has relevant experience in focus areas of energy efficiency or home energy conservation
- Sufficient organizational capacity and is ready for implementation of a pilot project
- How they are planning for program leadership and member supervision to ensure successful implementation of the grant and the program
- A logical fit between the Climate Corps and the organization’s mission and strategic goals.
- A plan for any needed internal capacity building that needs to be undertaken to sustain the program.
- A plan for program development and sustainability after the pilot period ends
- A sufficient plan for outreach and marketing to ensure recognition and awareness of the Climate Corps.

D. Budget (15%)

Refer to page 18 of the “Application Instructions” (RFA).

| | Incomplete/ Nonresponsible | Substandard | Weak | Adequate | Strong |
|---|-------------------------------|-------------|------|----------|--------|
| 1. Budget | | | | X | |
| Comments: What information in the narrative caused you to select the above rating for this element? (Please be specific.) | | | | | |
| ASSESSMENT CRITERIA | | | | | |
| <ul style="list-style-type: none"> • Budget is in compliance with instructions and correctly calculated • Number of positions and length of terms/commitment are described • Living allowance/stipend for full-time members reflects the equivalent of \$15/hour • Health insurance and other required insurance is reflected for full-time members • Supervisor and staffing budget include annual salary, percentage of time, and benefits/expenses • Cost-share section indicates sufficient resources to support the program as described | | | | | |

Summary Remarks

1. Having reviewed all elements of the proposal provided to you, do you think that this applicant would be effective in this category of grant?

Yes No

2. Why or why not? Please be specific and cite evidence from the proposal.

They are clearly well-versed in running a service-based program and have great ideas for member experience.

3. What elements of the proposal are unclear?

They are unspecific about the separation between this and the GPCOG AmeriCorps Resilience Corps.

4. What else do you have to say about this proposal?

GPCOG is clearly passionate about environmental issues in their service area and very capable in addressing them. The only issue that I would have with this proposal is that they are not clear on how to differentiate this program from the pre-existing one.

INITIAL PEER REVIEWER WORKSHEET—CLIMATE CORPS

After completing your reading, worksheet comments, and scoring, please complete this summary section. Pages 1 and 2 must be printed, signed (page 2), and submitted to Volunteer Maine.

| | |
|---|--|
| RFA Due Date: _____ | Reviewer Name: Tom Meuser _____ |
| Application Number : 202208128 _____ | Project Name: Maine Climate Corps _____ |
| Legal Applicant: Downeast Community Partners _____ | Project Contact: _____ |
| | Budget Proposed |
| | Climate Corps funds _____ |
| | Local Match _____ |
| | # of Members _____ |

1. Other than the legal applicant, please list the agencies or organizations that appear to be the major collaborators or partners in this grant.

Maine Seacoast Mission; Habitat for Humanity of Ellsworth; Quinn Productions; Passamaquoddy Tribe of Indian Township

2. Applicant proposes to deliver services: (select what the applicant states in their application that their program will cover:

- Within a single municipality
- Within a single County but not covering the entire County
- County-wide in a single County
- Multiple Counties but not Statewide
- Statewide

3. Which climate focus area does this applicant identify as related to its proposal? Do the performance measures chosen match the focus area?

| Focus Area Identified | Performance Measure matches focus area |
|--|---|
| <input checked="" type="checkbox"/> Energy Efficiency Education and Outreach | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| <input checked="" type="checkbox"/> Home Energy Conservation & Management | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| <input type="checkbox"/> Other: | <input type="checkbox"/> Yes <input type="checkbox"/> No |

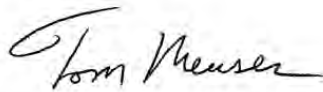
4. Based on your read of the Application Instructions and Proposal, please answer the following questions:

A. Does the proposal fall in the priority for this competition? Yes No NA

B. Do the Service Activity performance measures chosen match the focus area? Yes No

5. Summarize ratings here:

| CATEGORY | Initial Ratings | Consensus Results (fill in after meeting) |
|---|------------------------|--|
| Preliminary Information (0) | | |
| Application Cover Page | | |
| Debarment and Performance Certification | | |
| Eligibility Requirements | | |
| Program Design 70% | | |
| Funding Priority 1% | Strong | Adequate |
| Need 4% | Strong | Adequate |
| Service Activity & Model 15% | Adequate | Strong |
| Service Area 10% | Strong | Adequate |
| Theory of Change and Evidence of Effectiveness 10% | Weak | Incomplete |
| Member Training and Workforce Development Goals 10% | Adequate | Strong |
| Member Experience 5% | Strong | Weak |
| Equity, Justice, and Accessibility 10% | Substandard | Weak |
| Organizational Qualifications and Experience 15% | Strong | Weak |
| Organizational Background and Staffing | | |
| Budget 15% | Strong | Adequate |
| Member Budget | Strong | |
| Supervisor Budget | Adequate | |
| Grantee Cost-share | ? | |

Peer Reviewer Signature:  Date: 10/7/22

INITIAL PEER REVIEWER WORKSHEET—CLIMATE CORPS

After completing your reading, worksheet comments, and scoring, please complete this summary section. Pages 1 and 2 must be printed, signed (page 2), and submitted to Volunteer Maine.

| | |
|--|--|
| RFA Due Date: _____ | Reviewer Name: Tom Meuser _____ |
| Application Number : _____ | Project Name: Maine Climate Corps _____ |
| Legal Applicant: Greater Portland Council of Governments _____ | Project Contact: _____ |
| | Budget Proposed |
| | Climate Corps funds _____ |
| | Local Match _____ |
| | # of Members _____ |

1. Other than the legal applicant, please list the agencies or organizations that appear to be the major collaborators or partners in this grant.

Ready Casco Bay; Maine Clean Communities; Window Dressers

2. Applicant proposes to deliver services: (select what the applicant states in their application that their program will cover:

- Within a single municipality
- Within a single County but not covering the entire County
- County-wide in a single County
- Multiple Counties but not Statewide
- Statewide

3. Which climate focus area does this applicant identify as related to its proposal? Do the performance measures chosen match the focus area?

| Focus Area Identified | Performance Measure matches focus area |
|--|---|
| <input checked="" type="checkbox"/> Energy Efficiency Education and Outreach | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| <input checked="" type="checkbox"/> Home Energy Conservation & Management | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| <input type="checkbox"/> Other: | <input type="checkbox"/> Yes <input type="checkbox"/> No |

4. Based on your read of the Application Instructions and Proposal, please answer the following questions:

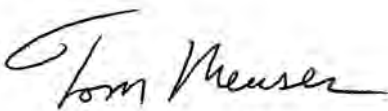
A. Does the proposal fall in the priority for this competition? Yes No NA

B. Do the Service Activity performance measures chosen match the focus area? Yes No

A bit vague.

5. Summarize ratings here:

| CATEGORY | Initial Ratings | Consensus Results (fill in after meeting) |
|---|------------------------|--|
| Preliminary Information (0) | | |
| Application Cover Page | | |
| Debarment and Performance Certification | | |
| Eligibility Requirements | | |
| Program Design 70% | | |
| Funding Priority 1% | Strong | Strong |
| Need 4% | Adequate | Adequate |
| Service Activity & Model 15% | Strong | Adequate |
| Service Area 10% | Adequate | Adequate |
| Theory of Change and Evidence of Effectiveness 10% | Weak | Adequate |
| Member Training and Workforce Development Goals 10% | Strong | Adequate |
| Member Experience 5% | Strong | Adequate |
| Equity, Justice, and Accessibility 10% | Weak | Substandard |
| Organizational Qualifications and Experience 15% | | |
| Organizational Background and Staffing | Strong | Strong |
| Budget 15% | | |
| Member Budget | Adequate | Adequate overall |
| Supervisor Budget | Adequate | |
| Grantee Cost-share | Adequate | |

Peer Reviewer Signature  Date: 10/7/22



Volunteer Maine

The Maine Commission for Community Service
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ACKNOWLEDGEMENT OF CONFLICT OF INTEREST POLICY

Please sign this form and return it to Commission staff, as instructed, at the address below *before* you begin to review applications.

I have read the Commission policy on Conflict of Interest as outlined in the Reviewer Information Package and understand that I must contact the appropriate Commission staff if a conflict arises during my service as a reviewer. I also will not divulge any confidential information I may become aware of during the grant review process. Upon completion of this work, I will destroy all digital and/or hard copies of applications and not share them with anyone or hold them.

I fully understand that I must sign and return this Conflict of Interest Acknowledgement to the Commission Office before I begin review of grant applications.

Name (please print): Edward A. Barrett

Signature: Edward A. Barrett

Date: 5-2-2022

[For Commission use only -- Date received: _____]



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AGREEMENT AND DISCLOSURE STATEMENT
RFA #: 202207128
RFP TITLE: Maine Climate Corps

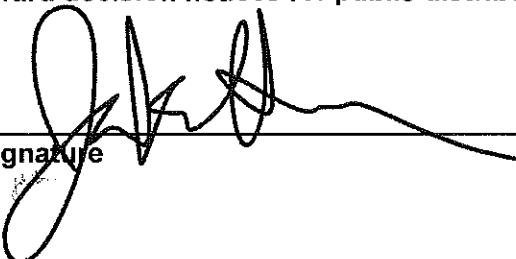
I, (print name at right) _____ Jake
Hurner _____ accept the offer to
become a member of the Request for Applications (RFA) Evaluation Team for the State of Maine Maine
Commission for Community Service. I do hereby accept the terms set forth in this agreement AND
hereby disclose any affiliation or relationship I may have in connection with an applicant who has
submitted a proposal to this RFA.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect,
in the applicants whose proposals I will be reviewing. "Interest" may include, but is not limited to: current
or former ownership in the applicant's organization; current or former Board membership; current or
former employment with the applicant; current or former personal contractual relationship with the
applicant (example: paid consultant); and/or current or former relationship to a applicant's official which
could reasonably be construed to constitute a conflict of interest (personal relationships may be
perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any applicant in the preparation of any proposal submitted
in response to this RFA nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without
bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no
circumstances that would reasonably support a good faith charge of bias. I further understand that in the
event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified
from participation in the evaluation process.

**I agree to hold confidential all information related to the contents of Requests for Applications
presented during the review process until such time as the Commission formally releases the
award decision notices for public distribution.**



Signature

10/1/22

Date






Agreement Disclosure Statement - hurner 10-1

Final Audit Report

2022-10-24

| | |
|-----------------|--|
| Created: | 2022-10-24 |
| By: | Kirsten Brewer (kirsten.brewer@maine.gov) |
| Status: | Signed |
| Transaction ID: | CBJCHBCAABAA6B5YhXQyb16fgf7KoCImaK3FBqs7HMwF |

"Agreement Disclosure Statement - hurner 10-1" History

-  Document created by Kirsten Brewer (kirsten.brewer@maine.gov)
2022-10-24 - 7:28:48 PM GMT
-  Document emailed to Jake Hurner (jake.hurner@maine.gov) for signature
2022-10-24 - 7:29:03 PM GMT
-  Email viewed by Jake Hurner (jake.hurner@maine.gov)
2022-10-24 - 7:32:00 PM GMT
-  Document e-signed by Jake Hurner (jake.hurner@maine.gov)
Signature Date: 2022-10-24 - 7:33:44 PM GMT - Time Source: server
-  Agreement completed.
2022-10-24 - 7:33:44 PM GMT



Volunteer Maine

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AGREEMENT AND DISCLOSURE STATEMENT

RFA #: 202207128

RFP TITLE: Maine Climate Corps


I, (print name at right) Kate Klibansky accept the offer to become a member of the Request for Applications (RFA) Evaluation Team for the State of Maine Maine Commission for Community Service. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with an applicant who has submitted a proposal to this RFA.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the applicants whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the applicant's organization; current or former Board membership; current or former employment with the applicant; current or former personal contractual relationship with the applicant (example: paid consultant); and/or current or former relationship to a applicant's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any applicant in the preparation of any proposal submitted in response to this RFA nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Applications presented during the review process until such time as the Commission formally releases the award decision notices for public distribution.


Kate Klibansky (Oct 24, 2022 15:38 EDT)

Kate Klibansky
Signature

September 29, 2022
Date







Agreement Disclosure Statement Klibansky

Final Audit Report

2022-10-24

| | |
|-----------------|--|
| Created: | 2022-10-24 |
| By: | Kirsten Brewer (kirsten.brewer@maine.gov) |
| Status: | Signed |
| Transaction ID: | CBJCHBCAABAAZPgwq2uULEXdGXhdVipcS4g4zLa1l8XR |

"Agreement Disclosure Statement Klibansky" History

-  Document created by Kirsten Brewer (kirsten.brewer@maine.gov)
2022-10-24 - 7:31:02 PM GMT
-  Document emailed to kate.klibansky@gmail.com for signature
2022-10-24 - 7:31:22 PM GMT
-  Email viewed by kate.klibansky@gmail.com
2022-10-24 - 7:37:35 PM GMT
-  Signer kate.klibansky@gmail.com entered name at signing as Kate Klibansky
2022-10-24 - 7:38:14 PM GMT
-  Document e-signed by Kate Klibansky (kate.klibansky@gmail.com)
Signature Date: 2022-10-24 - 7:38:16 PM GMT - Time Source: server
-  Agreement completed.
2022-10-24 - 7:38:16 PM GMT



Volunteer Maine

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AGREEMENT AND DISCLOSURE STATEMENT
RFA #: 202207128
RFP TITLE: Maine Climate Corps

I, Thomas M. Meuser, accept the offer to become a member of the Request for Applications (RFA) Evaluation Team for the State of Maine Maine Commission for Community Service. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with an applicant who has submitted a proposal to this RFA.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the applicants whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the applicant's organization; current or former Board membership; current or former employment with the applicant; current or former personal contractual relationship with the applicant (example: paid consultant); and/or current or former relationship to a applicant's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any applicant in the preparation of any proposal submitted in response to this RFA nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Applications presented during the review process until such time as the Commission formally releases the award decision notices for public distribution.




10/1/22

Signature

Date




Agreement Disclosure Statement - TM Meuser 10-1-22

Final Audit Report

2022-10-24

| | |
|-----------------|---|
| Created: | 2022-10-24 |
| By: | Kirsten Brewer (kirsten.brewer@maine.gov) |
| Status: | Signed |
| Transaction ID: | CBJCHBCAABAiLpQjNf_Gmz6FTQa2VDZjXJtqaSLUaQs |

"Agreement Disclosure Statement - TM Meuser 10-1-22" History

-  Document created by Kirsten Brewer (kirsten.brewer@maine.gov)
2022-10-24 - 7:26:44 PM GMT
-  Document emailed to Thomas Meuser (tmeuser@une.edu) for signature
2022-10-24 - 7:27:12 PM GMT
-  Email viewed by Thomas Meuser (tmeuser@une.edu)
2022-10-24 - 9:23:42 PM GMT
-  Document e-signed by Thomas Meuser (tmeuser@une.edu)
Signature Date: 2022-10-24 - 9:23:59 PM GMT - Time Source: server
-  Agreement completed.
2022-10-24 - 9:23:59 PM GMT



Volunteer Maine

19 Elkins Lane, 105 State House Station, Augusta, ME 04333

voice: (207) 624-7792

service.commission@maine.gov

www.MaineServiceCommission.gov



APPENDIXE: ACKNOWLEDGEMENT OF CONFLICT OF INTEREST POLICY

Please sign this form and return it to Commission staff, as instructed, at the address above *before* you begin to review applications.

I have read the Commission policy on Conflict of Interest as outlined in the Reviewer Information Package and understand that I must contact the appropriate Commission staff if a conflict arises during my service as a reviewer. I also will not divulge any confidential information I may become aware of during the grant review process. Upon completion of this work, I will return to THE Commission the copies of applications and not share them with anyone or hold them.

I fully understand that I must sign and return this Conflict of Interest Acknowledgement to the Commission Office before I begin review of grant applications.

Name (please print): Becky Hayes Boober

Signature: *Becky Hayes Boober*
Becky Hayes Boober (Oct 12, 2022 12:54 EDT)

Date: Oct 12, 2022

[For Commission use only - - Date received: _____]

Conflict of Interest Acknowledgement Form

Final Audit Report

2022-10-12

| | |
|-----------------|---|
| Created: | 2022-10-12 |
| By: | Maryalice Crofton (maryalice.crofton@maine.gov) |
| Status: | Signed |
| Transaction ID: | CBJCHBCAABAAirAjbExEPbdtfDCBDUO9YYKwJWGIlBW |

"Conflict of Interest Acknowledgement Form" History

-  Document created by Maryalice Crofton (maryalice.crofton@maine.gov)
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-  Document emailed to bhboober@gmail.com for signature
2022-10-12 - 4:29:46 PM GMT
-  Email viewed by bhboober@gmail.com
2022-10-12 - 4:51:11 PM GMT- IP address: 67.253.26.75
-  Signer bhboober@gmail.com entered name at signing as Becky Hayes Boober
2022-10-12 - 4:54:20 PM GMT- IP address: 67.253.26.75
-  Document e-signed by Becky Hayes Boober (bhboober@gmail.com)
Signature Date: 2022-10-12 - 4:54:21 PM GMT - Time Source: server- IP address: 67.253.26.75
-  Agreement completed.
2022-10-12 - 4:54:21 PM GMT



Volunteer Maine

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AGREEMENT AND DISCLOSURE STATEMENT
RFA #: 202207128
RFP TITLE: Maine Climate Corps

I, (print name at right) Zakk W Maher


accept the offer to become a member of the Request for Applications (RFA) Evaluation Team for the State of Maine Maine Commission for Community Service. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with an applicant who has submitted a proposal to this RFA.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the applicants whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the applicant's organization; current or former Board membership; current or former employment with the applicant; current or former personal contractual relationship with the applicant (example: paid consultant); and/or current or former relationship to a applicant's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any applicant in the preparation of any proposal submitted in response to this RFA nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Applications presented during the review process until such time as the Commission formally releases the award decision notices for public distribution.


ZWMaher [Oct 26, 2022 08:52 EDT]

Signature

Oct 26, 2022

Date








Agreement Disclosure Statement - rev. 8-25-21 (2)

Final Audit Report

2022-10-26

| | |
|-----------------|--|
| Created: | 2022-10-25 |
| By: | Kirsten Brewer (kirsten.brewer@maine.gov) |
| Status: | Signed |
| Transaction ID: | CBJCHBCAABAAOPI5CgqRqt9bnR6c5N-ftU66LMJQy9MT |

"Agreement Disclosure Statement - rev. 8-25-21 (2)" History

-  Document created by Kirsten Brewer (kirsten.brewer@maine.gov)
2022-10-25 - 5:50:28 PM GMT
-  Document emailed to zmaher@auburnmaine.gov for signature
2022-10-25 - 5:51:15 PM GMT
-  Email viewed by zmaher@auburnmaine.gov
2022-10-25 - 5:53:05 PM GMT
-  Email viewed by zmaher@auburnmaine.gov
2022-10-26 - 12:51:21 PM GMT
-  Signer zmaher@auburnmaine.gov entered name at signing as ZWMaher
2022-10-26 - 12:52:01 PM GMT
-  Document e-signed by ZWMaher (zmaher@auburnmaine.gov)
Signature Date: 2022-10-26 - 12:52:03 PM GMT - Time Source: server
-  Agreement completed.
2022-10-26 - 12:52:03 PM GMT



Volunteer Maine

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AGREEMENT AND DISCLOSURE STATEMENT
RFA #: 202207128
RFP TITLE: Maine Climate Corps

I, (print name at right) Michael Moran

accept the offer to become a member of the Request for Applications (RFA) Evaluation Team for the State of Maine Maine Commission for Community Service. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with an applicant who has submitted a proposal to this RFA.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the applicants whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the applicant's organization; current or former Board membership; current or former employment with the applicant; current or former personal contractual relationship with the applicant (example: paid consultant); and/or current or former relationship to a applicant's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any applicant in the preparation of any proposal submitted in response to this RFA nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Applications presented during the review process until such time as the Commission formally releases the award decision notices for public distribution.

Michael Moran
Michael A Moran (Oct 26, 2022 09:34 EDT)
Signature

Oct 26, 2022
Date







Agreement Disclosure Statement - rev. 8-25-21 (2)

Final Audit Report

2022-10-26

| | |
|-----------------|---|
| Created: | 2022-10-25 |
| By: | Kirsten Brewer (kirsten.brewer@maine.gov) |
| Status: | Signed |
| Transaction ID: | CBJCHBCAABAA6WfYA4-cbbwxWl0GpbbAuG_4iekxrVs |

"Agreement Disclosure Statement - rev. 8-25-21 (2)" History

-  Document created by Kirsten Brewer (kirsten.brewer@maine.gov)
2022-10-25 - 5:56:16 PM GMT
-  Document emailed to morami01@gmail.com for signature
2022-10-25 - 5:56:29 PM GMT
-  Email viewed by morami01@gmail.com
2022-10-25 - 5:58:32 PM GMT
-  Signer morami01@gmail.com entered name at signing as Michael A Moran
2022-10-26 - 1:34:22 PM GMT
-  Document e-signed by Michael A Moran (morami01@gmail.com)
Signature Date: 2022-10-26 - 1:34:24 PM GMT - Time Source: server
-  Agreement completed.
2022-10-26 - 1:34:24 PM GMT